



PUBLIC NOTICE

Governing Board Meeting Agenda

Wednesday, November 15, 2017

Station 37, 5500 N. Fort Valley Road, Flagstaff AZ, 3:00 pm

Pursuant to A.R.S. 38-431.01, notice is hereby given to the Board of Directors and the general public that the Summit Fire District will hold a Regular Meeting open to the public. The Governing Board of Summit Fire & Medical District will meet in **Regular Session on Wednesday, November 15, 2017, at 3:00 p.m. The meeting will be held at the District Station 37, 5500 N. Fort Valley Road, Flagstaff AZ 86001.** Members of the Governing Board will attend either in person or telephonically. *The Board may vote to go into Executive Session on any agenda item, pursuant to ARS 38-431.03(A)(3) and (A)(4) for discussion and consultation for legal advice from the District's attorney on matters as set forth in the agenda item.* The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM
3. PLEDGE OF ALLEGIANCE
4. CALL TO THE PUBLIC

The Chairman shall announce this portion of the District Board meeting as a Call to the Public which is for public input/comment. The Chairman shall ask those wishing to address the Board to raise their hand so they may be recognized. They must state their name and address for the record. Individuals addressing the Board are typically limited to three minutes for their comments. The Governing Board cannot discuss or take legal action on any issues raised during the Public Forum unless they are agendaized due to restrictions of the Open Meeting Laws. However individual Board members may be permitted to respond to criticism directed to them. Therefore, pursuant to A.R.S. 38-431.01(H), action taken as a result of public comment on non-agendaized topics will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. If warranted, issues raised may be placed on the agenda of a future meeting.

5. CONSENT AGENDA – Items on the consent agenda are of a routine nature or have been previously studied by the Governing Board. Items on the Consent agenda are intended to be acted upon in one motion unless the Board wishes to hear any of the items separately.
 - a. Discussion and Approval of the Regular Board Meeting Minutes of October 18, 2017
 - b. Approval of Reconciliations and Financial Reports for October, 2017
6. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE– In accordance with A.R.S. 38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter in the following summaries:
 - a. Monthly Department Updates – On-Duty Battalion Chief, Chief Bills, Chief Gaillard
Local 1505 Update – Union Rep
 - b. Other Items –Chief Gaillard



7. **NEW BUSINESS / ACTION ITEMS - Public Comment:** Public comment/input is welcomed after each agenda item of New Business/Action Items and Unfinished Business. Individual comments are limited to two minutes per individual and must pertain to the specific agenda item
 - a. Review, discuss and possible action on approving 2016/2017 Audit as presented - Mark Frost
 - b. Review, discuss and possible action on approving the sale of Unit 1, 1979 Peterbilt Tender on Public Surplus
 - c. Review, discuss and possible action on Request for proposal for Realtors
 - d. Review, discuss and possible action on Fire Board Handbook
 - e. Review, discuss and possible action on electing a Fire Board Chairman for the term of December 1, 2017 through November 30, 2018
 - f. Review, discuss and possible action on electing a Fire Board Clerk for the term of December 1, 2017 through November 30, 2018. (Clerk also sits on the Public Safety Personnel Retirement System Board).

8. **FIRE BOARD COMMENTS-** Board Member comments are meant to inform and clarify. No actions will be taken. Only Board Members can speak.

9. **ADJOURNMENT**

Posted November 14, 2017

The complete packet of information from the Board meetings or portions thereof is available from the Administrative Office upon completion of a Public Records Request. The District Administrative Office is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the Summit Fire and Medical District Administrative Offices (928-526-9537) at least twenty-four hours before the meeting.