



**SUMMIT FIRE & MEDICAL DISTRICT
GOVERNING BOARD
REGULAR SESSION
SEPTEMBER 21, 2016
MINUTES**

(Agenda items may have been taken out of order at the discretion of the Chairman)

1. CALL TO ORDER

Chairperson Nott called the Governing Board Meeting to order on Wednesday, September 21, 2016, at 3:03 pm at Station 37, 5500 N Fort Valley Road, Flagstaff, Arizona.

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Members Present: Chairman Howard Nott, Board Clerk Jim Newkirk, Board Member Rick Parker, Board Member Jim Duskocil, Board Member Mike Milich

Administrative: Fire Chief Mark Gaillard, Administrative Officer Chris Gioia, and Battalion Chief Keith Klassen

Public: Gerald McCann, Bruce Johnson, Jim Timney

3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

4. CALL TO THE PUBLIC

Bruce Johnson at 6845 Pintail Drive, south of Doney Park. Some of you all know me from years ago. I served on the budget committee for the district, and was involved in the merger and so on. Having been around the district a long time now; started seeing the signs out, "Vote Yes" on the bond election. I didn't know anything about it, what it was, or anything, so I went to the open house at the station on Cosnino last Saturday. The chief and Chris were good enough to spend probably half an hour out of their time answering questions for me, off the top of their heads. Then, I went in and met with Chris yesterday, and she helped me some more. I am trying to understand the bond issue; and I don't, by any stretch of the imagination yet. It's something I will spend a lot more time on. Chris gave me a whole bunch of homework. My first thought, and the only thing I want to comment to you on is from my discussions with Chris and chief, is it appears the majority of the bond issue is to refinance existing debt, of about \$2.6M of \$3.3M, if I have it right. What concerns me about that is you are taking debt that lasts for about 9 or 10 years now at 2.2%; I did the calculations. There are slightly different interest rates on each piece of that debt, so I took the weighted average, and it is at 2.2%; and refinancing it 20 years at somewhere between 5% and 7%. I asked Chris would you let a bank to you into that for your home? I wouldn't. If the bank told me, we have a deal for you; we will refinance you home, but will more than double your interest rate, and over the term of the loan, you will pay \$1.3M in extra interest, I'd say, sorry guys I am not interested in that. I know you can't discuss it, because this is a Call to the Public and not on your agenda, but I hope to learn more about it and hope to find some explanations for things like that. Chris has agreed to spend more time with me, after



she gets back from vacation, and I have time to do my homework.

Jim Timney – I am going to speak for myself today as a result of a member of the committee that put together the review of the bond. We asked for an After Action Review somewhere along the line, the committee has never been pulled together to do that, so I put together one from my thoughts, and talked to Daryl Bennett and got some thoughts from him last Saturday, and put together a brief review I would like to submit to the board so they cannot say we didn't give you something. I felt we had an obligation to do so. These are my thoughts, and Daryl's, not necessarily those of the committee as a whole. Jim handed out copies of the Committee Review. A copy is attached to the official Governing Board meeting packet.

Gerald McCann – I would like to speak on the bond issue. The first I knew about the bond was yesterday, I think it was, with the notice in the newspaper. That is the first that I heard about it. Then I read that everybody in the district should have received a mailing about the bond issue. I get all of our mail. I don't recall receiving a mailer to our address that discusses the bond issue. The first I heard about it, was reading the newspaper, the second was reading the minutes that were sent out, just coincidentally, the same day. I think this was yesterday; seemed to be a 24 hour..... I didn't see a bond issue sign on the street, so I don't know if that is something that flies good or not. I was unaware. I was curious about the bond issue. Hearing what Mr. Johnson is saying, got me a little spooked.

Chairperson Nott stated I would be more than happy to discuss it with you after the meeting.

Gerald McCann – I looked back at some of the old minutes, and I couldn't find discussions of the bond issue in the old minutes. Maybe it is there and I just didn't find it.

Fire Chief Gaillard – there are at least three meetings, particularly associated with the interactions with the advisory group, where that interaction was part of the minutes.

Gerald McCann – So, would it be safe to say that if I read those, I would get the answers to the questions you have? Addressing Bruce Johnson.

Chairperson Nott – You'll probably get a fairly decent idea about it. Some of the information, when we had the committee, was discussed at the board meeting.

Gerald McCann – That justifies the kick up of the interest rate? It was 3%....5%.....7 % in what I read, not 5 to 7%, it said 7%. That kind of number.....then I looked in the computer for....., you are not paying a huge amount of interest right now, it seems like. So, it is going for something else I guess.

Fire Chief Gaillard – We can't really discuss this. Can we talk about this(interrupted)

Bruce Johnson – You can't discuss this, but can I tell him a little about that? Addressing Gerald McCann - The 7% is by law, when the district goes out for a bond or something, they have to put a maximum on there, it is 7, in their reports from their bond council, they were estimating what the cost would be, and so on for the particular choice that they made, which is the 20 years and \$3.3M. On the first sheet, they were estimating 5.5% interest. Then on the second sheet and the



stuff that is going out in the voter information pamphlet, it is 5.05%. But, it won't actually know until the bonds are sold what the people are willing to bid for them. So, that is why I said somewhere between 5 and 7.

5. APPROVAL OF THE MINUTES FROM PREVIOUS MEETINGS

- a. Discussion and Approval of the Regular Meeting Minutes of August 17, 2016

Board Member Parker motioned that the minutes of August 17, 2016 Regular Board meeting be approved. Board member Milich seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Nott, Newkirk, Parker, Duskocil, Milich
NAYES: None

6. CONSENT AGENDA

- a. Approval of Reconciliations and Financial Reports for August, 2016

Administrative Officer Gioia answered any questions from the Board regarding the monthly Reconciliations and Financial Reports for August, 2016. The August 2016 Monthly Reconciliations and Financial Report is attached to the official Governing Board meeting packet.

Administrative Officer Gioia stated the Budget Stabilization report is added on the Board Report is a fluctuating number at this point, we are pulling money out of it to pay expenses at this point, until next month, when we start to see some of the tax revenues come in. Member Parker questioned the 57% Personnel Salaries on the pie chart. Administrative Gioia answered 57% of our expenses for the last 2 months went to the salaries. We are currently at 17% of our budget right now. All of our expenses are coming in about 14% of our budget. We are keeping an eye on what we are spending.

Board Member Parker motioned that the Governing Board approve the August 2016 Monthly Reconciliations and Financial Reports per Arizona Revised Statutes. Board Member Duskocil seconded the motion.

Voted Conducted. **MOTION CARRIED**

AYES: Nott, Newkirk, Duskocil, Parker, and Milich
NAYES: None

7. Current Events Summaries, Reports, and/or Correspondence

- a. Monthly Department Updates – Chief Klassen, Chief Gaillard
Battalion Chief Klassen reported on the runs for August which included 106 calls for service. Training included: GFR training – Rapid Intervention Crews and Mayday. We are into a whole new piece of training called the BLUE CARD. Through great efforts from Chief Bills, we were able to get a regional grant to purchase this training. Everyone



from Captain up is getting this training. It is an \$187,000 grant across the regional departments. It is a program for incident command training.

b. Local 1505 Update – None at this time

c. Other Items – Chief Gaillard

- Open Houses are going well. The church has been wonderful coming in and setting up the bbq. Great information on the factual information on the bond, setting up CPR information, life safety.

We are participating in a firefighter recruiting process with Highlands Fire Department and with the City of Flagstaff. First time for centralized recruitment of hires. We created a single written testing process, single physical agility process, and then each department had the opportunity to go through the list established and peer interview a portion of that list.

First ever Recruit Training Academy has been established from this. These firefighters that come out of this training academy are going to be Greater Flagstaff Regionally Trained; are going to be high standard, and the same standard. These are very useful in making us inter-operable and seamless as possible.

Board Member Parker questioned if we get the SAFER grant and get these 3 people and they go through the same academy as the Flag Fire people, how do we work the finances on that, and also we don't get the grant and there are no Flag Fire recruit training going on, so we have to train our own, how does that work, not only logistical, but financial? Chief Gaillard answered, financing, what we are approaching is the expenses of equipping our personnel, expenses, etc. We are already paying for the Regional Training Coordinator. Chief Walton has oversight of the training academy. Unrelated expenses are reciprocal. Summit Fire will provide one of the trainers. We have an expert in Compressed Air Foam Systems. He is going to be teaching that to everyone for the region. Highlands will be teaching wildland. Academies are big productions.

This Blue Card Training is no joke. There is 50 hours training. No way of fast forwarding through exercises and tests. In the end, is 24 hours of contact time. This will be Train the Trainer. Our training will come from our people. This will supply a reduction in variance, and standardize everyday terminology.

Administrative Officer Gioia pointed out there is a board member information sheet we are trying to get from everybody to update our records. Please fill it out and return to Administration.

8. NEW BUSINESS / ACTION ITEMS / PUBLIC COMMENT

- a. Review, discuss and possible action on updating 2016/2017 Fire Contract (Subscriptions)- Chief Gaillard/Brian Furuya, Deputy County Attorney



Administrative Officer Gioia stated this is being brought back for last month's meeting. There were questions regarding waiver, disclaimer, and liability. Brian is here tonight to explain that portion. Deputy County Attorney Brian Furuya introduced himself to the public. There was further discussion regarding the areas that would be out of district contracting and possibly annexing the county island between the city and Summit's district. Brian Furuya answered it compelling annexation is a long drawn out process. In order to annex you have to have 51% of individual unique property owners, and then 50% property values.

Administrative Officer Gioia stated we will send letters to the county island area. The lady at Canyoners has already expressed interest in contracting with us as soon as we get the board approval of contract. Board member Duskocil stated there were comments from Brian at the last meeting that were confusing. Brian explained the Disclaimers, Waivers, and Liabilities requirement to serve its purpose. These are hard to defend, which is how your contract is currently. Making contract longer, could make it more reliable. Regarding litigation majority, it will be more sufficient, and bullet proof waiver. There was further discussion regarding the fire contract for the 2016/17 year. After further discussion, the board decided they wanted to expand the contract. Would like Bryan Furuya to work on it and bring it back.

Board Chairman Nott motioned to expand the 2016/17 fire contract and have Bryan Furuya work on it. Board Member Newkirk seconded.

Vote conducted. **MOTION CARRIED**

AYES: Nott, Newkirk, Milich, Parker, Duskocil

NAYES: None

b. Review, discuss and possible action IGA with City of Flagstaff on Wildfire Operability

Fire Chief Gaillard answered questions from the board regarding a possible IGA with City of Flagstaff on Wildfire Operability. A copy of the IGA is attached to the official Governing Board meeting packet.

Chief Gaillard stated this IGA is centered on our ability to share and exchange resources with the City of Flagstaff, and possibly Ponderosa Fire District, and Highlands Fire District. City of Flagstaff does a lot of work and fuels work that is bond funded and a great deal is grant funded. This gives us the opportunity to exchange time and funds. This will allow us to execute this administratively.

Board Member Parker motioned to approve the IGA with City of Flagstaff on Wildfire Operability. Board Member Milich seconded.

Vote conducted. **MOTION CARRIED**

AYES: Nott, Newkirk, Milich, Parker, Duskocil

NAYES: None



c. Review discuss and possible action Acceptance of SAFER Grant for 3 firefighter positions

Fire Chief Gaillard answered questions from the board regarding Acceptance of SAFER Grant for 3 firefighter positions.

Fire Chief Gaillard stated we have applied for the grant. We continue to wait for the outcome of the bond, but also are facing grant deadlines. We can give official notification for use of hiring 3 firefighter positions. If bond fails, we will go back and move to saving jobs. We would ensure outcome of bond and seek hardship. We still have to be very cautious. We can let FEMA know that we accept the grant, but will not spend anything until we see what happens with the bond election.

Board Member Milich recommended to approve the Acceptance of the SAFER Grant for 3 firefighter positions, Member Parker seconded.

Vote conducted. **MOTION CARRIED**

AYES: Nott, Newkirk, Milich, Parker, Doscocil

NAYES: None

9. FIRE BOARD COMMENTS

Member Parker – Thank you to administration for all the work you have done and look forward to continuing this, and on the contract, all the work you have done.

Board Chairman Nott – Bryan Furuya, I want to thank you for coming. You have been a god send. It is appreciated. Some of this stuff stumps us. Also, I would like to extend a thanks to our guests that came today. Your input was very valuable to us all, greatly appreciated.

Member Parker – To Chris Gioia, Could you make sure their names are on the mailing address? They say they didn't get a mailing. Could you double check and make sure? Just to make sure everything from here on out is mailed to them.

Member Doscocil – I want to mention, too, I think through the e-mails about the political stuff that went on at the station, the signage and stuff, apologize for that was there. I know that everyone knows that they are not supposed to have that in the station. The city is well aware of it. I know the district.....I don't know how it happened, but it did. We just want to get that out there. Again, I am sure that everyone knows. It happened, it shouldn't have happened.

Apologize for it happening. And then, I e-mailed Chris Gioia about the date from last week that is was posted on the website that we were having a meeting. I e-mailed her because I was getting ready to go it. I was going...it says we are having a meeting on the 14th, so it was just an oops, but.....I appreciate that.



10. The Board may vote to go into Executive Session, pursuant to ARS 38-431.03(A)(3) and (A)(4) for discussion and consultation for legal advice/update from the District's attorney on matters pertaining to pending legal matters. – not necessary

11. ADJOURNMENT

Board Member Duskocil motioned to adjourn the meeting. Board Member Milich seconded.

Voted Conducted. **MOTION CARRIED.**

Meeting was adjourned at 4:34pm

Respectfully submitted

Tammy Schieffer, Administrative Assistant

APPROVED