



**Summit Fire and Medical District
Governing Board Work Session Minutes
Wednesday, November 30, 2016**

1. CALL TO ORDER

Chairman Nott called the work session to order on Wednesday, November 30, 2016 at 3:07 p.m., at Station 32, 8905 Koch Field Road, Flagstaff, AZ

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Board Members Present:	Chairman Nott	Member Duskocil
	Clerk Newkirk	Member Parker
	Member Milich	Member-Elect Timney

Administrative Staff: Fire Chief Mark Gaillard
Deputy Chief Jerry Bills
Administrative Officer Chris Gioia
Battalion Chief Keith Klassen

Guest Speakers: Coconino County Attorney Rose Winkeler
Fire Chief Dirch Foreman

Public: None

3. PLEDGE OF ALLEGIANCE

4. Review Open Meeting Laws and Ethics for Fire Board Members

Rose Winkeler presented to the Fire Board Open Meeting Laws and Ethics. This is a prerequisite to go over this before any Fire Board Members my take their seats starting December 1, 2016.

5. Arizona Fire District Conference

Chief Foreman is the Coconino County Representative for the Arizona Fire Districts Association (AFDA). Chief Foreman gave an overview of the Arizona Fire District Association, their roles and responsibilities and some of the up-coming legislative goals the association is working on. Chief Bills included the information for the AFDA Conference in January. All new and newly-elected Fire Board Members need to attend the conference to take the State required classes. If they are not able to attend in January, then the Fire Board members are able to take the classes on line.

6. Review Fire Board Budget Policies

Chief Bills reviewed with the Fire Board the financial goals that the Fire Board had set at the beginning of the year as well as the fiscal policies. He also included the Fire Boards policy on Public Comments.

7. Review Fire Board Handbook

Chief Bills and Chief Gaillard reviewed the handbook that the Fire Board had adopted last year.



8. Round Table Discussion

Chief Gaillard gave the Fire Board an opportunity to state what was on their minds. They went around the table. Member Parker stated he was very glad that the District employees and Chief Gaillard and Chief Bills were all working so well together. There was discussion on the IGA and the impact it was having on the community. Additional conversations regarding the future of SFMD and the opportunities and obstacles that are ahead.

Chairman Nott left at 4:55. This was Chairman Nott's last meeting. Everyone thanked him for his service to the District.

9. ADJOURNMENT

Member Parker motioned to adjourn the workshop meeting.

Member Milich second the motions

Motion Carried, meeting was adjourned at 5:15 p.m.

Submitted by
Chris Gioia, Administrative Officer