



**SUMMIT FIRE & MEDICAL DISTRICT
GOVERNING BOARD
REGULAR SESSION
April 18, 2018
MINUTES**

(Agenda items may have been taken out of order at the discretion of the Board Chairman)

1. CALL REGULAR BOARD MEETING TO ORDER

Board Chairman Rick Parker called the Governing Board Meeting to order on Wednesday, April 18, 2018 at 3:04 pm. at Station 32, 8905 N Koch Field Road, Flagstaff, Arizona.

2. ROLL CALL OF BOARD MEMBERS/ AFFIRMATION OF QUORUM

Members Present: Board Chairman Rick Parker, Board Clerk Jim Timney, Board Member Jim Doscocil, Board Member Mike Milich, Board Member Jim Newkirk

Administrative: Fire Chief Mark Gaillard, Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer

Public: None

3. CALL TO THE PUBLIC

There was no public.

4. CONSENT AGENDA

- a. Discussion and Approval of the Regular Board Meeting Minutes of March 28, 2018
- b. Discussion and Approval of the Special Board Meeting Minutes of April 13, 2018
- c. Approval of Reconciliations and Financial Reports for March 2018

Fire Chief Gaillard and Administrative Officer Gioia answered any questions from the board regarding the Regular Board Meeting Minutes of March 28, 2018, Special Board Meeting Minutes of April 13, 2018, and the Reconciliations and Financial Reports for March 2018. Administrative Officer Gioia stated we are at 75% of the year. Our income is 75.91 % and our expenses are at 65.23%. Board Chairman Parker thanked the staff for that spending.



Board Member Dorskocil motioned that the Regular Board Meeting Minutes of March 28, Special Board Meeting Minutes of April 13, 2018, and the Reconciliations and Financial Reports for March 2018 be approved. Board Member Milich seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Dorskocil, Milich, Newkirk

NAYES: None

5. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

a. Monthly Department Updates

Chief Gaillard presented:

- The run report will be presented next month.
- There was a large fire this last month. The Copely Fire. There was a good response from the public. There was a good collaboration with Highlands Fire, Flagstaff Fire Department. Captain Luna was IC and did a great job. It was a fast moving fire involving structures. There will be outreach regarding Firewise. There is a meeting tonight at the Cowboy Church at 6:00pm for the public.
- Bear Jaw will be providing fuels crew services on Summit's properties.
- Command Staff of Flagstaff Fire and Summit Fire had a book review with Assistant Chief of Sedona Fire leading it. Was a good review. The second book review will lead into 2 day training session.
- Bill Dunlap Sr passed away on April 15. There is a memorial service at Station 33 on May 5, at 12:00pm. He was a big part of the formation of this district.
- Firefighter Paul Langston will be retiring on April 24, 2018. Been with us since October 29, 2005. He was with Flagstaff PD before.
- We may need to look at residency options to keep personnel and help with recruitment. Possibly broadening where one can live.

b.

Local 1505 Update

c. Wildland Severity Update - Paul Summerfelt, FFD-FMO

There was not Wildland Severity Update

d. Other Items

There were no Other Items



NEW BUSINESS / ACTION ITEMS

- e. Review and discuss and possible action on lawsuit Hall vs Summit Fire District court case with Attorney Jeff Matura. The Fire Board may vote to go into Executive Session for the purpose discussing options and priorities with Attorney Jeff Matura per ARS §38-431.03.A.3

Board Chairman Parker motioned to adjourn the regular board meeting and move into Executive Session. Board Member Milich seconded the motion. Regular Board Meeting adjourned at 3:44pm.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Duskocil, Milich, Newkirk
NAYES: None

Board Chairman Parker called the regular board meeting back into session at 4:30pm.

- f. Review, discuss, and possible action on adjusting Summit Fire and Medical Districts Certification of Posting Notice to reflect the removal of Station 36 as a posting place.

Board Clerk Timney motioned to accept the adjustment to the Summit Fire and Medical District's Certification of Posting Notice to reflect the removal of Station 36 as a posting place. Board Member Milich seconded the motion.

Board Clerk Timney motioned to adjust the Summit Fire and Medical Districts Certification of Posting Notice to reflect the removal of Station 36, 8015 Wing Mountain as a posting place. Board Member Milich seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Duskocil, Milich, Newkirk
NAYES: None



- g. Review, discuss and possible action on approving PO's for communication equipment to be purchased from bond funding.

Fire Chief Gaillard and Administrative Officer Gioia presented and answered and questions from the board regarding approving 3 PO's for communication equipment to be purchased from bond funding. Chief Gaillard stated the Kenwoods are working better than Motorola and are cheaper priced.

PO 180097 is for 26 portable radios for the amount of \$87769.73
PO 180098 is for 7 mobile radios for the engines for the amount of \$27728.98.
PO 180099 is for 5 base stations for the Battalion Chief Bunkrooms. It will provide special tones for the BC at night. It is for the amount of \$3846.86.

**Board Member Milich motioned to approve
PO 180097 is for 26 portable radios for the amount of \$87769.73
PO 180098 is for 7 mobile radios for the engines for the amount of \$27728.98.
PO 180099 is for 5 base stations for the Battalion Chief Bunkrooms for the amount of \$3846.86. Board Clerk Timney seconded the motion.**

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Doscocil, Milich, Newkirk
NAYES: None

6. FIRE BOARD COMMENTS

There were no board comments

7. ADJOURNMENT

Board Chairman Parker motioned to adjourn the regular board meeting. Board Member Milich seconded the motion.

Vote conducted. **UNANIMOUS APPROVAL**

Board meeting adjourned at 4:34 pm

Respectfully submitted

Tammy Schieffer, Administrative Assistant