



**SUMMIT FIRE & MEDICAL DISTRICT
GOVERNING BOARD
REGULAR SESSION
MINUTES
August 16, 2017**

(Agenda items may have been taken out of order at the discretion of the Board Chairman)

1. CALL TO ORDER

Board Chairman Parker called the Governing Board Meeting to order on Wednesday, August 16, 2017 at 3:00 pm, at Summit Station 32, 8905 N Koch Field Road, Flagstaff AZ

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Members Present: Board Clerk Jim Timney, Board Member Jim Newkirk, Board Member Board Member Mike Milich

Board Member Dorskocil arrived at 3:13pm

Administrative: Fire Chief Mark Gaillard, Administrative Officer Chris Gioia, and Administrative Assistant Tammy Schieffer

Public:

3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

4. CALL TO THE PUBLIC None

5. APPROVAL OF THE MINUTES FROM PREVIOUS MEETINGS

a. Discussion and Approval of the Regular Board Meeting Minutes of July 19, 2017

b. **Board Member Milich motioned that the minutes of July 19, 2017 meeting be approved. Board Clerk Timney seconded the motion.**

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Newkirk, Milich, Dorskocil

NAYES: None

ABSTAINED: None



6. CONSENT AGENDA

a. Approval of Reconciliations and Financial Reports for July, 2017

Fire Chief Gaillard and Administrative Officer Gioia answered any questions from the Board regarding the monthly Reconciliations and Financial Report for July, 2017. The July 2017 Monthly Reconciliations and Financial Report is attached to the official Governing Board meeting packet.

We have finished at 1.3. Auditors and auditing is complete.

Board Member Milich motioned that the Governing Board approve the July 2017 Monthly Reconciliations and Financial Reports per Arizona Revised Statutes. Board Member Newkirk seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Newkirk, Milich
NAYES: None

7. Current Events Summaries, Reports, and/or Correspondence

a. Monthly Department Updates – Battalion Chief Klassen, Chief Bills, Chief Gaillard

Gaillard – Chief Boehm announced yesterday that he will be retiring in February. Twenty four years in the fire service, and 20 years with this department.

Keith presented the monthly run report of 122 runs total for June.

Worked with U-Pick It for extrication practice.

ARF training at the airport with the GFR agreement.

BNSF training with the railroad to be coming up

Will be looking at targeting hazard with basement underneath and with batteries

Gaillard- high profile call on I40 with video on our Facebook. 385000 times viewed. Regional response out of district. Reminds us of the hazards that we do respond to.

b. Local 1505 Update – Union Rep

Mike Allen community yard sale on September 9th. Proceeds will go to charity account of the 1505. Pub Ed will be there with “Call 911” instead our station.



We utilized our funds for the Parker family came up and thanked us for the donation for a diabetic dog for their daughter.

- c. Other Items –Chief Gaillard
None

8. **NEW BUSINESS / ACTION ITEMS - Public Comment:**

- a. Review, discuss and possible action on approving options for the terms of an Intergovernmental Agreement (IGA) with Coconino County regarding payment of Public Safety Personnel Retirement System (PSPRS) contribution refunds to Tier 1 employees, as stated in the PSPRS Hall-Parker Lawsuit and to authorize Chief Gaillard to sign IGA on behalf of Summit Fire and Medical District. – Chief Gaillard, Chris Gioia, Brian Furuya

Chief Gaillard gave a brief presentation regarding the need for a loan for the PSPRS pay back to pay the staff.

Brain Furuya presented the detail of the need for the payback regarding the case back in 2011. This is why we are here. We have a good idea what the amount we owe, but we do not know what the interest is currently. In excess of \$300,000 hinders the cash flow. The county has a public fund for investing where needed. The county treasurer makes the decision where those funds can be invested. Coconino County Treasurer Sarah Benatar discussed her role in investing and deciding where funds could be invested.

Chairman Parker questioned how are we getting paid back? Brian Furuya stated Summit can withhold the districts portion of the contribution to PSPRS.

Board Member Timney moved to close the regular meeting and move into Executive Session to discuss further. Board Member Milich seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Newkirk, Milich, Daskocil
NAYES: None
ABSTAINED: None

Regular Meeting adjourned at 3:55pm.

Regular Meeting came back in session at 4:21pm.

Board Chairman Parker motioned to go with the reference in Intergovernmental Agreement as discussed in Executive Session immediate investment, and give



Fire Chief Gaillard permission to sign the IGA. Board Member Milich seconded the motion.

Vote conducted. **MOTION CARRIED**

AYES: Parker, Timney, Newkirk, Milich
NAYES: None
ABSTAINED: None

b. Review and discuss Apparatus Replacement Plan – Chief Klassen, Captain Dunlap

Captain Dunlap presented A Powerpoint presentation regarding the Apparatus Replacement Plan, and reviewed with the board and staff.

Board Member Dorskocil arrived at 3:13pm

c. Review, discuss and possible action on approving PO 180012 for a water tender purchased with 95% (\$257,683) funding awarded from Assistance to Firefighters Grant and 5% (12,884.00) budgeted funds from SFMD for a total of \$270,567. – Chief Bills

Deputy Fire Chief Bills presented answered any questions from the Board regarding approving PO 180012 for a water tender purchased with 95% (\$257,683) funding awarded from Assistance to Firefighters Grant and 5% (\$12,884.00) budgeted funds from SFMD for a total of \$270,567.00.

Board Clerk Timney motioned to approved PO 180012 for a water tender purchased with 95% (\$257,683) funding awarded from Assistance to Firefighters Grant and 5% (\$12,884.00) budgeted funds from SFMD for a total of \$270,567.00. Board Member Milich seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Newkirk, Milich
NAYES: None
ABSTAINED: None

Board Member Dorskocil questioned will the board be presented the information before the public meeting on September 16? Timney agreed.

Fire Chief Gaillard answered we can provide you with a written report of what is going to presented or we can have a special meeting.

Board Chairman Parker directed to send a summary out, then if anyone has questions, they can ask administration.



Fire Chief Gaillard state the approach will be what is the long term view, regarding the level of protection in that portion of service.

9. **Executive Session regarding pending litigation, pursuant to ARS 38-431.03. Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.**

Board Chairman Parker motioned to close the regular board meeting and move into Executive Session. Board Member Milich seconded the motion.

Vote conducted. **MOTION CARRIED.** Regular board meeting adjourned at 4:45 pm.

Regular board meeting came back in session at 4:55pm

10. FIRE BOARD COMMENTS

None

11. ADJOURNMENT

Board Chairman Parker motioned to adjourn the regular board meeting. Board Clerk Timney seconded the motion.

Vote conducted. **MOTION CARRIED, unanimous approval.**

Summit Fire & Medical Board meeting adjourned at 4:55 pm.

Respectfully submitted

Tammy Schieffer, Administrative Assistant