



**SUMMIT FIRE & MEDICAL DISTRICT  
GOVERNING BOARD  
REGULAR SESSION  
July 19, 2017  
MINUTES**

(Agenda items may have been taken out of order at the discretion of the Board Chairman)

**1. CALL TO ORDER**

Chairman Parker called the Governing Board Meeting to order on Wednesday, July 19, 2017, at 2:59pm at Station 37, 5500 N Fort Valley Road, Flagstaff, Arizona.

**2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Board Chairman Rick Parker, Board Clerk Jim Timney, Board Member Jim Newkirk, Board Member Jim Duskocil, Board Member Mike Milich

Administrative: Fire Chief Mark Gaillard, Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer

Public: Jim Holland

**3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**4. CALL TO THE PUBLIC**

Jim Holland: I am here regarding Station 36. I see that it is on the agenda for September.

**5. APPROVAL OF THE MINUTES FROM PREVIOUS MEETINGS**

- a. Discussion and Approval of the Budget Public Hearing Minutes of May 17, 2017

**Board Member Milich motioned that the minutes of May 17, 2017 meeting be approved. Board Member Duskocil seconded the motion.**

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Timney, Newkirk, Duskocil, Milich  
NAYES: None  
ABSTAINED: Parker



- b. Discussion and approval of the Budget Workshop meeting minutes of May 1, 2017

**Board Member Milich motioned that the minutes of May 1, 2017 meeting be approved. Board Member Newkirk seconded the motion.**

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Newkirk, Doscocil, Milich  
NAYES: None

- c. Discussion and Approval of the Regular Board Meeting Minutes of June 28, 2017

**Board Member Board Chairman Parker motioned that the minutes of June 28, 2017 meeting be approved. Board Member Newkirk seconded the motion.**

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Newkirk, Doscocil, Milich  
NAYES: None  
ABSTAINED: Milich, Doscocil

## 6. CONSENT AGENDA

- a. Approval of Reconciliations and Financial Reports for June, 2017

Fire Chief Gaillard and Administrative Officer Gioia answered any questions from the Board regarding the monthly Reconciliations and Financial Report for June, 2017. The June 2017 Monthly Reconciliations and Financial Report is attached to the official Governing Board meeting packet.

**Board Member Milich motioned that the Governing Board approve the June 2017 Monthly Reconciliations and Financial Reports per Arizona Revised Statutes. Board Clerk Timney seconded the motion.**

Vote conducted. **MOTION CARRIED.**

AYES: Parker, Timney, Newkirk, Doscocil, Milich  
NAYES: None

Fire Chief Gaillard reported to the board that the same quorum of the earlier meeting was not needed to approve the minutes.



Board Member Daskocil stated the idea of approving the minutes of the meeting you were not in attendance was not a good idea.

**7. Current Events Summaries, Reports, and/or Correspondence**

a. Monthly Department Updates

Chief Gaillard – No run reports available for this month.

Gaillard 1<sup>st</sup> run of analysis of by Sept we should have good information available.

Battalion Chief Fennell is running the GIS analysis.

AFCA/AFDA good conference. The speakers best were the best I have seen attending the meeting

Chairman Parker agreed. It was good seeing the City of Flagstaff displaying their new refurbished engine vs. a new one.

Fire Chief Gaillard: we met with the consultant regarding IGA, and all is going good.

Board Chairman Parker reported the Chief Gaillard had a round table discussion and any concerns of fire districts and it was a very good discussion.

The new Battalion Chief ride is available outside for viewing.

AFG grant regarding water tender has been submitted.

Board Member Timney questioned will there be any information available for public....Chief Gaillard responded we will complete analysis and received info and present it to public.

Administrative Officer Gioia stated, the public are calling and asking about a date....we will address it. Board Chairman Parker stated it makes sense to have more information and be prepared.

b. Local 1505 Update

There was not a Local 1505 Update

c. Other Items

Administrative Officer Gioia stated we are waiting for county for a loan for public safety funding. Fire Chief Gaillard addressed the public and explained about the PSPRS issues.



8. **NEW BUSINESS / ACTION ITEMS - Public Comment:**

No public comment

9. **The Board may vote to go into Executive Session, pursuant to ARS 38-431.03(A)(3) and (A)(4) for discussion and consultation for legal advice from the District's attorney.**

No need for executive session.

10. **FIRE BOARD COMMENTS**

Fire Board Chairman Parker: Thank you staff and admin

11. **ADJOURNMENT**

**Board Member Milich motioned to adjourn the regular board meeting. Board Clerk Timney seconded the motion.**

Vote conducted. **MOTION CARRIED, unanimous approval.**

**Board meeting adjourned at 3:30 pm**

**Respectfully submitted**

---

**Tammy Schieffer, Administrative Assistant**