



Summit Fire and Medical District
Governing Board
Public Hearing for Budget and Regular Board Meeting
June 20, 2018
Minutes

Public Hearing for 2018/2019 Budget

1. **Call to Order 3:02 p.m.**
2. **Roll Call of Board Members / Affirmation of Quorum**
 - Present: Chairman Parker, Clerk Timney, Members Daskocil and Newkirk
 - Absent: Member Milich

Also Present: Chief Gaillard, Chief Bills and Administrative Officer Gioia
BC Fennell, M. Pickett, C. Bain, J. Miner, R. Gibbs, J. Maynard
3. **Pledge of Allegiance**
4. **Public Hearing - Adoption of 2018/2019 Budget and GO Bond Budget.**
 - a. Overview of Posted Fiscal Year 2018/2019 Budget. The Fire Board reviewed the proposed budget for the 2018/2019 fiscal year.
 - b. Overview of Posted Fiscal Year 2018/2019 GO Bond Budget. The Fire Board reviewed the proposed budget for 2018/2019 fiscal year. The inquired about the payback to the County and if it was in the budget.
 - c. Public Comments – NA
 - d.
5. **Discussion and possible action on adopting the Fiscal Year 2018/2019 District Budget and Operational Plan Resolutions NO 2018-04.** Approved Resolution NO 2018-04 setting the budgeted amount to \$6,216,265 and the Mil Rate at 3.25 as well as the budget as presented to them.

Clerk of the Board Timney motioned to adopt the Fiscal Year 2018/2019 District Budget and Operational Plan, set the Mil Rate at 3.25 and to adopt Resolution NO 2018-04. Chairman Parker seconded the motion.

Voted Conducted. Motion Carried

Ayes: Chairman Parker, Clerk Timney, Members Daskocil and Newkirk
Nays: None

6. **Discussion and possible action on adopting the Fiscal Year 2018/2019 GO Bond Budget**



Clerk Timney made a motion to adopted the 2018/2019 GO Bond Budget set the bond rate at \$0.2485, approve the spending of the remaining bond funds and to adopt Resolution NO 2018-05. Member Dorskocil second the motion.

Administration informed the Board that the bond rate is less than what was promised to the public and it is also starts the repayment process back to the Coconino County Treasures Office.

Voted Conducted. Motion Carried

Ayes: Chairman Parker, Clerk Timney, Members Dorskocil and Newkirk
Nayes: None

7. Adjourn Public Hearing

Member Newkirk made a motion to adjourn the Public Hearing. Clerk Timney second the motion.

Voted Conducted. Motion Carried

Ayes: Chairman Parker, Clerk Timney, Members Dorskocil and Newkirk
Nayes: None

Public Hearing adjourned at 3:10 p.m.

Regular Board Business Meeting

1. Chairman Parker called the Regular Business Meeting to order at 3:10 p.m.

2. Call to the Public – There was no response from the public.

3. Consent Agenda

- a. Regular board meeting Minutes of May 16, 2018
- b. Special Meeting Minutes of May 23, 2018
- c. Special Meeting Minutes of May 30, 2018
- d. Financial Reports from May, 2018

Administrative Officer Gioia reported that the District is 92% through the fiscal year and expenses are at 78%. It is looking as the District will finish the fiscal year at 1.2 million.

Chairman Parker made a motion to accept the consent agenda items as they are presented. Clerk Timney second the motion.



Voted Conducted. Motion Carried

Ayes: Chairman Parker, Clerk Timney, Members Duskocil and Newkirk
Nays: None

4. Current Events

a. **Monthly Department updates**

BC Fennel reported that the exhaust systems are being installed at the stations. The UTV is on an OWA assignment. They are training on cancer initiative, decon through GFR. GFR had their Firefighter testing and SFMD has offered position's to 5 firefighters who will be starting in the academy July 30, 2018.

b. **Westside Fire Station Update**

Chief Gaillard reported that they are looking at sites in the area for the new station. They have also approached the City of Flagstaff Engineer department if they were interested in being a vendor and bidding on the project management scope of the project. They would assist with building a scope of work and a sound budget. Station 36 is in escrow looking at a closing date in the middle of July.

c. **Local 1505 Update**

Firefighter Miner reported that they Local 1505 charity organization is working on fund raising. He also thanked the Fire Board for approving the budget and the new positions and pay raises.

d. **Other Items**

Chief Gaillard added to BC Fennells report regarding interviews and offering positions to 5 firefighters. SAFER grant could bring 3 more firefighters onboard from the list. The number of recruitment applicants was only 52. We need to do more to get more recruits. The Valley is hiring and that may be why the numbers are low. We are also looking at residency policies that may be impacting the recruiting process. Thanks to Matt Gibbs and Bobby Parker, for their part in the interview process.

The crews are doing work at Station 37 to prepare it to sell. We are working on an IGA for administrative services with Woods Fire District. Administration has given the Fire Board two bond warrants to sign. One is to Niles Radio for communications and the other one is to SFMD for the surface pros. We used the District credit card to pay for the surface pros and we are having the bond reimburse the District for the purchase. Brian Furuya is working on the changes to the IGA we are hoping for it anytime. City Council is off for a month and half, it would be good if the Fire Board was able to approve the IGA and have the agreement waiting for Council to approve. Forest closures are the same for this week. We anticipate hard closures possible next week.



5. New Business/Action Items

a. Review discuss and possible action on approval of Resolution NO 2018-03 Call of Election.

Administrative Officer Gioia informed the Fire Board that three positions are up for election this term and this resolution officially starts the election process.

Chairman Parker made a motion to approve Resolution NO 2018-03 Call of Election. Clerk Timney second the motion.

Voted Conducted. Motion Carried

Ayes: Chairman Parker, Clerk Timney, Members Daskocil and Newkirk
Nayes: None

b. Review, discuss and possible action to approve Purchase Order #180135 lettering for new water tender.

Chief Bills explained that this is bond funding and this is something that we didn't ask for in the past. The company will put the lettering on the water tender, before it is ready for inspection.

Clerk Timney made a motion to approve Purchase Order #180135 to use bond funding for lettering for new water tender. Member Daskocil second the motion.

Voted Conducted. Motion Carried

Ayes: Chairman Parker, Clerk Timney, Members Daskocil and Newkirk
Nayes: None

c. Review, discuss and possible action to approve Purchase Order 180136 for travel to inspect the new water tender.

Chief Bills explained that it was an item in the original agreement for the water tender for \$2,400 to inspect the tender. We are asking for a not to exceed \$1,800 to travel to inspect the tender. This will be from District funds not Bond funding.

Chairman Parker made a motion to approve Purchase Order 180136 to travel to NE to inspect the new water tender, not to exceed \$1,800 and to use District funds not bond funding. Clerk Timney second the motion.

Voted Conducted. Motion Carried

Ayes: Chairman Parker, Clerk Timney, Members Daskocil and Newkirk
Nayes: None



d. **Review, discuss and possible action on lawsuit Hall vs SFMD.**

Member Dorskocil made a motion to adjourn the Regular Business meeting and go into Executive Session as per ARS §38-431.03.A.04. Clerk Timney second the motion.

Voted Conducted. Motion Carried

Ayes: Chairman Parker, Clerk Timney, Members Dorskocil and Newkirk
Nays: None

Regular Business Meeting adjourned at 3:34 p.m.

Chairman Parker called the Regular Business Meeting back into session at 4:12 p.m.
asked for Fire Board Comments – none

Chairman Parker made a motion to adjourn the Regular Business Meeting. Clerk Timney second the motion.

Voted Conducted. Motion Carried

Ayes: Chairman Parker, Clerk Timney, Members Dorskocil and Newkirk
Nays: None

Regular Fire Board Meeting adjourned at 4:13 p.m.

Respectfully submitted

Chris Gioia, Administrative Officer