



**SUMMIT FIRE & MEDICAL DISTRICT
GOVERNING BOARD
REGULAR SESSION
July 20, 2016
MINUTES**

(Agenda items may have been taken out of order at the discretion of the Chairman)

1. CALL TO ORDER

Chairperson Nott called the Governing Board Meeting to order on Wednesday, July 20, 2016 at 3:11 pm at Station 37, 5500 N Fort Valley Road, Flagstaff, Arizona.

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Members Present: Board Chairman Howard Nott, Board Clerk Jim Newkirk, Board Member Rick Parker, Board Member Jim Duskocil, Board Member Mike Milich

Administrative: Fire Chief Mark Gaillard, Deputy Fire Chief Jerry Bills, Administrative Officer Chris Gioia, and Administrative Assistant Tammy Schieffer
Battalion Chief Mike Boehm

3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

4. CALL TO THE PUBLIC

There was no response to the Call to the Public.

5. APPROVAL OF THE MINUTES FROM PREVIOUS MEETINGS

- a. Discussion and Approval of the Regular Meeting Minutes of June 15, 2016

Board Member Parker motioned that the minutes of June 15, 2016 Regular Board meeting be approved. Board Member Milich seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Nott, Newkirk, Parker, Duskocil, Milich
NAYES: None

- b. Discussion and Approval of the Special Meeting Minute of June 29, 2016

Board Member Parker motioned that the minutes of June 15, 2016 Regular Board meeting be approved. Board Member Milich seconded the motion.



There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Nott, Newkirk, Parker, Doscocil, Milich

NAYES: None

- c. Discussion and Approval of the Special Meeting Minutes of July 6, 2016

Board Member Parker motioned that the minutes of June 15, 2016 Regular Board meeting be approved. Board Member Milich seconded the motion.

There were no corrections or additions. Vote conducted. **MOTION CARRIED.**

AYES: Nott, Newkirk, Parker, Doscocil, Milich

NAYES: None

6. CONSENT AGENDA

- a. Approval of Reconciliations and Financial Reports for June, 2016

Administrative Officer Gioia answered any questions from the Board regarding the monthly Reconciliations and Financial Reports for June, 2016. The June 2016 Monthly Reconciliations and Financial Report is attached to the official Governing Board meeting packet.

Board Member Parker motioned that the Governing Board approve the June 2016 Monthly Reconciliations and Financial Reports per Arizona Revised Statutes. Board Member Milich seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Nott, Newkirk, Parker, Doscocil, Milich

NAYES: None

7. Current Events Summaries, Reports, and/or Correspondence

- a. Monthly Department Updates

- Battalion Chief Boehm presented the run report for June 2016 with 125 calls of service. 36 calls were out of district.

Training included the Greater Flagstaff Regional VFIS drivers training course at the airport, bi monthly fire drill regarding the trains, ECM2 program everything in CAD comes across the smart phone also allows mapping to incident. District 37 are doing walk through in District 5 Peaks rest home and Sechrist School, moving to drop boundaries with the city.



Calls of interest included June 15 I40 incident of vehicle vs rear of semi truck entering construction zone.

Wildland incident on June 17 on Deadman Fire with structures threatened off summit on Hwy 89 totaling 13 ¾ acres.

Chief Gaillard explained the automatic aid is a pilot with a small area.

- Chief Gaillard sat on the coffee with Metzger regarding the bond issue.
- Chief Gaillard - AFDA January conference at least three board member will have a necessity for attendance to attend the statutory classes.
- Operations planning for the fiscal year to submit to you next meeting. We did extension on meet and confer. We made a commitment for a strategic planning for the district. We would like to have this done before the next budget process.
- Chief Bills reported on grants. The Bluecard. We can bring it up here and mold it. \$286,000 for about 40 personnel. Awarded last Friday. Expecting to hear from SAFER. They post every Friday.

b. **Local 1505 Update**

none

c. **Election Update**

Administrative Officer Gioia presented we have submitted all required documentation for the election.

d. **Other Items – Chief Gaillard**

none

8. **Public Comment:**

none

9. **NEW BUSINESS / ACTION ITEMS**

- a. **Review, discuss and possible action on updating surplus policy - Chief Bills**

Chief Bills answered questions from the board regarding updating the surplus policy. Public Safety Surplus to do online bidding process. \$5000 or more and bring them to you and set the minimum.

Board member Parker motioned to accepting the updating surplus policy. Board Member Milich seconded the motion.



Vote conducted. **MOTION CARRIED.**

AYES: Nott, Newkirk, Parker, Doscocil, Milich
NAYES: None

b. **Review, discuss and possible action on giving administration authority to auction off Unit 13, 2000 Ford F550, VIN 5220**

Chief Bills answered questions from the board regarding the authority to auction of Unit 13, 2000 Ford F550, VIN 5220. Minimum of \$5,000.

Board Member Parker motioned to give administration authority to auction off Unit 13, 2000 Ford F550, VIN 5220 with \$5,000 reserve. Board Member Milich seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Nott, Newkirk, Parker, Doscocil, Milich
NAYES: None

c. **Review discuss and possible action on giving administration authority to auction off Unit 17, 2003 Ford F550, VIN 1411**

Chief Bills answered questions from the board regarding the authority to auction off Unit 17, 2003 Ford F550, VIN 1411. \$40,000 asking minimum. Type 6 engined reducing fleet size

Board Member Milich motioned to give administration authority to auction off Unit 17, 2003 Ford F550, VIN 1411. Board Member Parker seconded the motion.

Vote conducted. **MOTION CARRIED.**

AYES: Nott, Newkirk, Parker, Doscocil, Milich
NAYES: None

d. **Review, discuss and possible action on giving administration authority to auction off surplus items under \$5,000 in individual value**

Chief Bills answered questions from the board regarding giving administration authority to auction off surplus items under \$5,000 in individual value.

Vote not need just a statement

Summit Board gives administration authority to auction off surplus items under \$5,000 in individual value.



10. FIRE BOARD COMMENTS- Board Member comments are meant to inform and clarify. No actions will be taken. Only Board Members can speak.

Board Member Parker-I attended the AFDA conference in Phoenix. It was one of the better one I attended. There were a lot of nice people.

Chairman Nott-I am glad the process for the bond issue is completed.

11. ADJOURNMENT

Board Member Parker motioned to adjourn the Regular Summit Fire Board Meeting. Board Clerk Newkirk seconded the motion.

Vote conducted

Meeting adjourned at 3:48 pm

Tammy Schieffer Administrative Assistant