



Westwood Estates Fire District



Westwood Estates Fire District Governing Board Regular Session

Friday, July 29, 2016

Minutes

(Agenda Items may have been taken out of order at the discretion of the Chairperson)

1. Call to Order – Chairperson Winiacki called the Governing Board Meeting to order on Friday, July 29, 2016 at 9:00 a.m. at the residence of Chairperson Winiacki, 3980 Westwood Circle, Flagstaff AZ 86005.
2. Roll Call Affirmation of Quorum
 - a. Present: Chairperson Shawn Winiacki and Clerk Chris Boalich
 - b. Absent: Member Todd Dobbs
 - c. Public: Chris Gioia, Summit Fire and Medical District
3. Pledge of Allegiance
4. Call to the Public – There was no response to the Call to the Public
5. Minutes – No minutes to be discussed at this time
6. Financials – No financials to be discussed at this time
7. Current Events – Paperwork has been turned in for the elections and will the board will be working with the County to manage the election.
8. Public comments
9. New business - Chairperson Winiacki approved for item b to be moved up on the agenda
 - a. Review, discuss and possible action on entering into an IGA with Summit Fire and Medical District for Administrative Services. Chris Gioia, Administrative Officer, from Summit Fire and Medical District presented to the Fire Board, a draft IGA for administrative services. The administrative services would include finances, all filing and correspondence with the County, attending Board meetings, completing agendas, minutes and the use of SFMD's website and other duties to assist the WEFD to adhere to all rules and regulations that are required by law. The Board discussed the needs and the feasibility of entering into this IGA. Chairperson Winiacki moved that the Westwood Estates Fire District would approve the process of entering into an IGA with Summit Fire and Medical District. This item would return for final approval after all parties have reviewed the IGA. Public Comment: None, Vote conducted: Motion Carried
Ayes: Winiacki, Boalich, Nays: None
 - b. Review, discuss and possible action on adopting and completing the VFIS application for insurance coverage for the Fire Board. Chairperson Winiacki asked Administrative Officer Gioia to inform the Fire Board about the VFIS insurance. The information was given. The Fire Board discussed meeting in a public place instead of a residence. Chairperson Winiacki made a motion to move forward with getting insurance coverage for the Fire Board without the coverage for private residents. Clerk Boalich seconded the motion. . Public Comment: None Vote conducted: Motion Carried



*Westwood Estates
Fire District*



Ayes: Winiecki, Boalich, Nays: None

- c. Review, discuss and possible action on adopting the 2016/2017 budget for posting. Administrative Officer Gioia reviewed for the Board the budget for the district. After closer consideration, the Fire Board noticed the Mil Rate was too high. Adjustments will be made prior to posting. Chairperson Winiecki made a motion to accept the budget with the changes discussed, for posting. Clerk Boalich seconded the motion. . Public Comment: None. Vote conducted: Motion Carried Ayes: Winiecki, Boalich, Nays: None

- d. Review, discuss and possible action on setting regular board meeting dates, locations and posting places pursuant to A.R.S. §38-431.02 Notice of Meetings. The Fire Board discussed the need to have regular meetings and to establish a regular meeting date. Clerk Boalich made a motion to approve the changes made to the Notice of Meetings. Public Comment: None. Vote conducted: Motion Carried Ayes: Winiecki, Boalich, Nays: None

10. Fire Board Comments – none

11. Adjournment – Chairperson Winiecki made a motion to adjourn, Clerk Boalich second. All in Favor. This meeting adjourned at 10:13