



# Westwood Estates Fire District



## PUBLIC NOTICE

### Governing Board Meeting Agenda

November 15, 2016 9:00 a.m.

City of Flagstaff Station 6 – 3877 Lake Mary Road, Flagstaff AZ, 9:00 am

Pursuant to A.R.S. 38-431.01, notice is hereby given to the Board of Directors and the general public that the Westwood Estates Fire District will hold a Regular Meeting open to the public. The Governing Board of Westwood Estates Fire District will meet in **Regular Session on Thursday, December 15, 2016, at 9:00 a.m. The meeting will be held at City of Flagstaff Station 6, Community Room – 3877 Lake Mary Road, Flagstaff AZ 86001.** Members of the Governing Board will attend either in person or telephonically. The Board may vote to go into Executive Session on any agenda item, pursuant to ARS 38-431.03(A)(3) and (A)(4) for discussion and consultation for legal advice from the District's attorney on matters as set forth in the agenda item. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM
  - a. Chairperson Winiecki    Member Dobbs
  - b. Clerk Boalich
3. Appointment of Chairman and Clerk for December 2016 - 2017
4. CALL TO THE PUBLIC
  - a. The Chairman shall announce this portion of the District Board meeting as a Call to the Public which is for public input/comment. The Chairman shall ask those wishing to address the Board to raise their hand so they may be recognized. They must state their name and address for the record. Individuals addressing the Board are typically limited to three minutes for their comments. The Governing Board cannot discuss or take legal action on any issues raised during the Public Forum unless they are agendaized due to restrictions of the Open Meeting Laws. However individual Board members may be permitted to respond to criticism directed to them. Therefore, pursuant to A.R.S. 38-431.01(G), action taken as a result of public comment on non-agendaized topics will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. If warranted, issues raised may be placed on the agenda of a future meeting.
5. APPROVAL OF THE MINUTES FROM PREVIOUS MEETINGS
  - a. Discussion and Approval of the Regular Meeting Minutes of November 15, 2016
6. CONSENT AGENDA – Items on the consent agenda are of a routine nature or have been previously studied by the Governing Board. Items on the Consent agenda are intended to be acted upon in one motion unless the Board wishes to hear any of the items separately.
  - a. Approval of Reconciliations and Financial Reports – November, 2016



## *Westwood Estates Fire District*



7. Current Events Summaries, Reports, and/or Correspondence– In accordance with A.R.S. 38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter in the following summaries:
  - a. Administrative Updates
  - b. Other Items

**Public Comment:** Public comment/input is welcomed after each agenda item of New Business/Action Items and Unfinished Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item

8. NEW BUSINESS / ACTION ITEMS
  - a. Review, discuss and possible action on establishing new meeting dates for 2017.
  - b. Review, discuss and possible action on entering into a contract with Coconino County Attorney's Office
  - c. Review, discuss and possible action on approving Todd Dobbs as a signer for the Westwood Estates Fire District county warrant account.
9. FIRE BOARD COMMENTS- Board Member comments are meant to inform and clarify. No actions will be taken. Only Board Members can speak.

### 10. ADJOURNMENT

Next Scheduled Board Meetings

December 21, 2016, City of Flagstaff Station 6, 3877 Lake Mary Road, Flagstaff AZ

Shawn Winiecki, Board Chairman

Posted: November 14, 2016

The complete packet of information from the Board meetings or portions thereof is available from the Administrative Office upon completion of a Public Records Request

The District Administrative Office is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through Administrative Offices (928-583-8918) or email at [winranch@aol.com](mailto:winranch@aol.com) at least twenty-four hours before the meeting