



PUBLIC NOTICE

**Governing Board Budget Workshop, Regular Board Meeting and
Notice of Public Hearing for Budget Agenda and
NOTICE OF PUBLIC MEETING OF THE WESTWOOD FIRE DISTRICT
FOR THE PURPOSE OF RATIFYING PAST ACTIONS**

April 6, 2018 10:00 a.m.

City of Flagstaff Station 6 – 3877 Lake Mary Road, Flagstaff AZ, 10:00 am

Pursuant to A.R.S. § 38-431.01, notice is hereby given to the Westwood Estates Fire District Board of Directors and the general public that the Westwood Estates Fire District will hold a Meeting open to the public. The Governing Board of Westwood Estates Fire District will meet **in Budget Workshop, Public Hearing for Budget Agenda, Regular Session, and for Ratifying Past Actions on April 6, 2018 at 10:00 a.m. The meeting will be held at City of Flagstaff Station 6, Community Room – 3877 Lake Mary Road, Flagstaff AZ 86001.** Members of the Governing Board will attend either in person or telephonically. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for discussion and consultation for legal advice from the District's attorney on matters as set forth in the agenda items. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

Budget Workshop

1. CALL BUDGET WORKSHOP TO ORDER
2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM
3. REVIEW AND DISCUSS BUDGET FOR FISCAL YEAR 2018/2019 and Financial Policy 100
4. ADJOURN BUDGET WORKSHOP

Regular Board Meeting

1. CALL REGULAR BOARD MEETING TO ORDER
2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM
3. NEW BUSINESS / ACTION ITEMS

Public Comment: Public comment/input is welcomed after each agenda item of New Business/Action Items and Unfinished Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.

- a. Review, discuss and possible action on ratification of decisions made: The purpose of this agenda item in the meeting is to ratify all of the actions of the Westwood Estates Fire District from December 15, 2016 through and including January 16, 2018, due to errors related to the non-effectiveness of the appointment and membership of Board Member Shawn Winiecki, which may have resulted in violations of Arizona's Open Meeting laws. To correct these violations the District proposes as follows: *Each and every decision made at all meetings from December 15, 2016 to January 16, 2018 as reflected in minutes from December 15, 2016 to January 16, 2018, which actions and minutes are incorporated herein by this reference as if set forth in full, are hereby ratified.*

The public may obtain a detailed written description of the action to be ratified, and all deliberations, consultations, and decisions by members of the public body that preceded and relate to this action to be ratified at Summit Fire & Medical District, Station 32, located at 8905 N. Koch Field Road, Flagstaff, Arizona, 86004, during normal business hours. The public may access all such documentation and/or information at least 72 hours in advance of the meeting.



Westwood Estates
Fire District



- b. Review, discuss and possible action on approving 2016/2017 Audit as presented by Hinton Burdick
 - c. Review, discuss and possible action on approving Financial Policy #100 for Fiscal Year 18/19
 - 4. **CONSENT AGENDA** – Items on the consent agenda are of a routine nature or have been previously studied by the Governing Board. Items on the Consent agenda are intended to be acted upon in one motion unless the Board wishes to hear any of the items separately.
 - a. Approval of Reconciliations and Financial Reports – January and February, 2018
 - b. Approval of Minutes from January 16, 2018
 - 5. **CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE**– In accordance with A.R.S. 38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter in the following summaries:
 - a. Administrative Updates
 - b. Other Items
 - 6. **FIRE BOARD COMMENTS**- Board Member comments are meant to inform and clarify. No actions will be taken. Only Board Members can speak.
- ADJOURN REGULAR BOARD MEETING**

Public Hearing

- 1. **CALL PUBLIC HEARING TO ORDER**
- 2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**
- 3. **PUBLIC HEARING TO ADOPT FY 18/19 BUDGET FOR POSTING**
 - a. Proposed Fiscal Year 2018/2019 Budget Plan Overview/Public Budget Hearing
 - i. Overview of proposed Fiscal Year 2018/2019 Budget
 - ii. Public Hearing/Comments
The Governing Board Chairman will consider audience comments/questions on issues related to the proposal Fiscal Year 2018/2019 Budget. Speakers are limited to three minutes and comments / questions should pertain to the proposed Fiscal year 2018/2019 Budget.
 - b. Discussion and possible action on adopting the Fiscal Year 2018/2019 District Budget for Posting for 20-days from April 13, 2018 through May 11, 2018.
- 4. **ADJOURNMENT PUBLIC HEARING**
Shawn Winiacki, Board Chairman
Posted: March 29, 2018, which is at least 72 hours prior to the meeting and public hearing described above, in compliance with A.R.S. § 38-431.05(B)(4).

Next Board Meeting:

Public Hearing and Adoption of Budget / Regular Board Meeting – May 15, 2018 10:00 a.m. at City of Flagstaff Station 6, 3877 Lake Mary Road Flagstaff AZ 86001

The complete packet of information from the Board meetings or portions thereof is available from the Administrative Office upon completion of a Public Records Request

The District Administrative Office is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through Administrative Offices (928-583-8918) or email at chris@sfmd.org at least twenty-four hours before the meeting