



*Westwood Estates
Fire District*



**Westwood Estates Fire District
Governing Board**

Regular Session Minutes

January 16, 2018, 10:00 a.m.

City of Flagstaff Station 6 – 3877 Lake Mary Road, Flagstaff AZ, 10:00 am

1. CALL TO ORDER - Chairman Winiacki called the Governing Board meeting to order on Tuesday, January 16, 2018 at 10:00 a.m. at the City of Flagstaff Station 6, 3877 Lake Mary Road, Flagstaff AZ.
2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM
Present: Chairperson Winiacki Clerk Boalich
Absent: Member Dobbs
Admin: Deputy Chief Bills, Administrative Officer Chris Gioia

Public: N/A
3. CALL TO THE PUBLIC - N/A
4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETINGS
 - a. Minutes from November 14, 2017 were reviewed by the board. Clerk Boalich made a motion to approve the minutes Chairman Winiacki second
Public Comment: None
Voted Conducted: Motion Carried
Ayes: Boalich, Winiacki
Nays: None
5. CONSENT AGENDA Approval of Reconciliations and Financial Reports – November and December, 2017
 - a. Financials from November and December, 2017 were presented to the Fire Board. Clerk Boalich made a motion to accept the financials from November and December, 2017 as presented by Administration. Chairman Winiacki second the motion.
Public Comment: None
Voted Conducted: Motion Carried
Ayes: Boalich, Winiacki
Nays: None
6. Current Events Summaries, Reports, and/or Correspondence– In accordance with A.R.S. 38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter in the following summaries:
 - a. Administrative Updates
Administrative Officer Gioia updated the Fire board on the audit process. Hinton Burdick is just asking questions and completing their audit. We may need to have a special meeting for the Fire Board to accept the audit.



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- b. Chief Bills updated the Fire Board regarding conversations regarding mergers and new builds going on in the area.
 - c. Other Items – Administrative Officer Gioia asked the Fire Board if they have received the invoice from City of Flagstaff for services. They had not.
7. NEW BUSINESS / ACTION ITEMS
- a. Review discuss and possible action on 2018 Fire Board Meeting Calendar.
The Fire Board reviewed the calendar provided by Administration. They asked for one change. Administration will make the change and mail it to Chairman Winiiecki for signature.
Clerk Boalich made a motion to approve the 2018 Fire Board Meeting Calendar with the one change of the March 20th meeting to March 13th. Chairman Winiiecki second the motion.
Public Comment: None
Voted Conducted: Motion Carried
Ayes: Boalich, Winiiecki
Nays: None
8. FIRE BOARD COMMENTS- N/A
9. ADJOURNMENT Clerk Boalich made a motion to adjourn the meeting, Chairman Winiiecki second the motion. Meeting Adjourned at 10:13 a.m.

Respectfully Submitted by
Chris Gioia, Administrative Officer