



*Westwood Estates
Fire District*



**Westwood Estates Fire District
Governing Board
Regular Session Minutes**

September 19, 10:00 a.m.

City of Flagstaff Station 6 – 3877 Lake Mary Road, Flagstaff AZ, 10:00 am

1. CALL TO ORDER - Chairman Winiacki called the Governing Board meeting to order on Tuesday, September 19, 2017 at 10:05 a.m. at the City of Flagstaff Station 6, 3877 Lake Mary Road, Flagstaff AZ.
2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM
Present: Chairperson Winiacki Clerk Boalich
Absent: Dobbs arrived at 9:09 a.m.
Admin: Administrative Officer Chris Gioia

Public: N/A
3. CALL TO THE PUBLIC - N/A
4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETINGS
 - a. Minutes from July 18, 2017 were not present in written form, but were emailed to the Fire Board. Clerk Boalich made a motion to approve the minutes with the opportunity to review them again in November. Chairman Winiacki second
Public Comment: None
Voted Conducted: Motion Carried
Ayes: Boalich, Winiacki
Nays: None
5. CONSENT AGENDA Approval of Reconciliations and Financial Reports – July & August, 2017
 - a. Financials from July and August, 2017 were presented to the Fire Board. Clerk Boalich made a motion to accept the financials from July and August, 2017 as presented by Administration. Chairman Winiacki second the motion.
Public Comment: None
Voted Conducted: Motion Carried
Ayes: Boalich, Winiacki
Nays: None
6. Current Events Summaries, Reports, and/or Correspondence– In accordance with A.R.S. 38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter in the following summaries:
 - a. Administrative Updates
Administrative Officer Gioia informed the Fire Board Members that the debt services report was completed and filed with Openbook AZ, and VFIS renewal was signed and forwarded it out to Flagstaff Insurance.



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- b. Other Items – N/A

- 7. NEW BUSINESS / ACTION ITEMS
 - a. Review and discuss Audit options
The fire board reviewed option for vendors to conduct their audit and gave Administration authority to contact Hinton Burdick to be the vendor of choice for the 2017 Audit.
 - b. Chief Bill asked the Fire Board to entertain an idea regarding merging with other fire districts in the area. They had a discussion regarding what it would look like and the process. Chief Bills will conduct more research and bring it back to the Fire Board.

- 8. FIRE BOARD COMMENTS- N/A

- 9. ADJOURNMENT Clerk Boalich made a motion to adjourn the meeting, Chairman Winiecki second the motion. Meeting Adjourned at 10:21 a.m.

Respectfully Submitted by
Chris Gioia, Administrative Officer

APPROVED