



*Westwood Estates
Fire District*



**Westwood Estates Fire District
Governing Board**

Regular Session Minutes

December 15, 2016 9:00 a.m.

City of Flagstaff Station 6 – 3877 Lake Mary Road, Flagstaff AZ, 9:00 am

1. CALL TO ORDER Clerk Boalich called the Governing Board meeting to order on Thursday December 15, 2016 at 9:06 a.m. at the City of Flagstaff Station 6 – 3877 Lake Mary Road, Flagstaff AZ
2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM
 - a. Present: Clerk Chris Boalich and Member Todd Dobbs
Absent: Chairman Shawn Winiiecki
 - b. Public: Chris Gioia, Administration
3. Appointment of Chairman and Clerk for December 2016 - 2017
Clerk Boalich asked that this be tabled until January's meeting.
4. CALL TO THE PUBLIC - No response to the Call to the Public
5. Minutes - Minutes from November 15, 2016 were presented to the Fire Board. Clerk Boalich made a motion to accept the Minutes from November 15, 2016 as written. Member Dobbs seconded the motion. Public Comment: None.
Vote Conducted: Motion Carried
Ayes: Boalich, Dobbs
Nays: None
6. Financials - Financial from November, 2016 were presented to the Fire Board. Clerk Boalich made a motion to accept the financials from November, 2016 as presented by Administration. Member Dobbs seconded the motion. Public Comment: None.
Vote Conducted: Motion Carried
Ayes: Boalich, Dobbs
Nays: None
7. Current Events Summaries, Reports, and/or Correspondence–
Administrative Officer Chris Gioia updated the Fire Board on what to expect when the Fire Board attends the Arizona Fire Chiefs Association Conference in January. Administrative Officer Gioia also informed the Fire Board that she sent the Districts information to post on the AFDA website and to Coconino County Board of Supervisors.
8. NEW BUSINESS / ACTION ITEMS
 - a. **Review, discuss and possible action on establishing new meeting dates for 2017.**
This item was table until the January meeting. The Fire Board did decide to meet on the odd number months, but would wait to set the date when the entire board is present. The next meeting was scheduled for January 19, 2017 at 9:00 a.m.



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b. **Review, discuss and possible action on entering into a contract with Coconino County Attorney's Office**

The Fire Board approved resolution WEFD 2016-1 at the November meeting. The resolution accepted Coconino County Attorney's Office as their legal counsel. Member Dobbs made a motion to enter into the contract that was provided by the Coconino County Attorney's office as it is written.

Clerk Boalich seconded the motion. Public Comment: None.

Vote Conducted: Motion Carried

Ayes: Boalich, Dobbs

Nays: None

c. **Review, discuss and possible action on approving Todd Dobbs as a signer for the Westwood Estates Fire District county warrant account.**

This item was approved at the November meeting, it was added back to make sure Member Dobbs was approved and signed the form.

9. FIRE BOARD COMMENTS- None.

10. ADJOURNMENT Clerk Boalich made a motion to adjourn, Member Dobbs second. All in Favor.
This meeting adjourned at 9:27 a.m.

Respectfully Submitted by
Chris Gioia, Administrative Officer