



**MINUTES**  
**SUMMIT FIRE & MEDICAL DISTRICT**  
**REGULAR BOARD MEETING**  
**Wednesday, August 21, 2019**  
**Station 32, 8905 Koch Field Road, 3:00 p.m.**

**(Agenda items may have been taken out of order at the discretion of the Board Chairman)**

**1. CALL TO ORDER**

Chairman Jim Duskocil called the Regular Board Meeting to order at 3:03 pm.

**2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

A quorum of the Board Member were present.

Members Present: Chairman Jim Duskocil, Member Rick Parker, Member Mike Milich, Member Don Woods

Administration: Fire Chief Mark Gaillard, Deputy Chief Mark Wilson, Deputy Chief Pat Staskey, Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer

Public: Jean Libby arrived after #4 Call to the Public

**3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**4. CALL TO THE PUBLIC – No public response**

**5. CONSENT AGENDA**

- a. Discussion and Approval of the Regular Board Meeting Minutes of July 17, 2019
- b. Approval of Reconciliations and Financial Reports for July 2019

Administrative Officer Gioia answered any questions from the Board regarding the Minutes of July 17, 2019, and Reconciliations and Financial Reports for July 2019.

**Board Member Milich motioned that the Minutes of July 17, 2019, and the Reconciliations and Financial Reports for July 2019 be approved. Board Member Woods seconded the motion.**

Vote conducted. Motion past All in Favor.

Ayes: Duskocil, Parker, Milich, Woods

Nays: None

**6. Current Events Summaries, Reports, and/or Correspondence**

- a. Monthly Department Updates

Battalion Chief Chris Fennell:

- Presented the run report for June 2019 that totaled 124 calls
- Museum Fire: now the fire is over there is flood prep with the county



- Back to School: handed out pencils of first day at Cromer School and posted engines reminding drivers to slow down
- June Calls included a lot of trauma calls on I40 with a save life
- Wildland Assignments: Ambulance at Ikes Fire and truck and UTV at Saber Fire both as a Medical Team
- Rescue Rick drills at St Mary's School
- Night Drills the last 2 weeks
- Sim baby training with Guardian
- TECC Training (Tactical Emergency Casualty Care)

Deputy Chief Mark Wilson:

- We are working with a contractor for pricing for the flooring at Station 37
- Met with Reese Architect for new station concepts
- SFMD is sending 3 staff to AZ State Fire School
- Grants approval is running 3 months behind for awards. We have not been kicked out

Fire Chief Mark Gaillard:

- Finance Auditors have completed the audit for FY 2018-2019. Will return October for presentation and report to approve
- Fireboard handbook is in your board packet for your review
- IPads for board members with training looking for September roll out
- There is a community yard sale on September 14, at Station 32
- We have included item 7c for items to be placed on the agenda for the next board meetings
- Hoping for the Museum Fire closeout report. Post Fire flooding prep has included 300,000 to 400,000 sand bags prepped
- Tempe Fire Chief Reece will be presenting at the Captain's meeting
- There is a directive from the chief's office regarding posting on Social Media to protect district and self
- The drill at St Mary's was a regional training and is raising the bar as the class is going on and was a good learning experience. Active Shooters are happening more in areas like ours

b. Local 1505 Update

Firefighter Matt Gibbs:

- We have had significant calls that have had our staff reaching out to counselors for help, but could not get in for a few days after the incident. Looking into other options to get these guys in immediately
- Working on policies, changing and revamping old ones
- Charity Yard sale on the 14<sup>th</sup>. The money goes for our Christmas families
- Raffle raised enough money for our Thanksgiving and Christmas families

c. Other Items – No Other Items



## 7. NEW BUSINESS / ACTION ITEMS - Public Comment:

### a. Review discuss and possible action on PO 20023 for MagneGrip for Station 32

Administrative Officer Gioia presented to the board and answered any questions regarding PO 20023 for MagneGrip for Station 32. When this was first installed we did not have electric door openers. Now the exhaust system needs to be moved around. PO is not to exceed \$24,100.00. They will do the work the next time they have another project in the area to cut down the travel expense. MagneGrip is the exhaust system that extracts the exhaust to the exterior.

**Board Member Parker motioned to approve PO 20023 for MagneGrip for Station 32 not to exceed \$24,100. Board Member Milich seconded the motion.**

Vote conducted: Motion approved All in Favor  
Ayes: Daskocil, Parker, Milich, Woods  
Nays: None

### b. Topic of the month with Chief Staskey

Deputy Chief Staskey presented the Topic of the Month that was Back to School on August 8, 2019. SFMD had 2 engines at Cromer School to hand out pencils and have drivers slow down for school zones. Chief Staskey played a game with the board like the school kids would be quizzed.

### c. Discuss possible action items for next months board meeting.

Board Member Woods

1. at the last board meeting; What can the fire department do to protect properties from a Forest Fire. Would like that at the Topic of the Month.
2. I would like to see more information as to how all the stations are reporting to the city and city to us. Board Member Parker explained to Board Member Woods he could call admin and get that information

## 8. FIRE BOARD COMMENTS

Board Member Parker: Appreciate all the work admin does

## 9. ADJOURNMENT

**Board Member Parker motioned to adjourn the meeting. Board Member Milich seconded the motion.**

**Vote conducted: All in Favor**

**Meeting was adjourned at 4:05 pm**



**Ayes: Daskocil, Parker, Milich, Woods**  
**Nays: None**

**Respectfully submitted,**

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**Tammy Schieffer, Administrative Assistant**

**NEW APPARATUS DEDICATION CEREMONY FOLLOWED THE BOARD MEETING**

APPROVED