



**MINUTES
SUMMIT FIRE & MEDICAL DISTRICT
REGULAR BOARD MEETING
Wednesday, November 20, 2019
Station 37, 5500 N Fort Valley Road**

(Agenda items may have been taken out of order at the discretion of the Board Chairman)

1. CALL TO ORDER

Board Chairman Dorskocil called the Regular Board Meeting to order at 3:00pm.

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

A quorum of the Board Members were present.

Members Present: Chairman Jim Dorskocil, Member Rick Parker, Member Mike Milich, Member Don Woods

Administration: Fire Chief Mark Gaillard, Deputy Chief Mark Wilson, Deputy Chief Pat Staskey, Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer

Public: No public

3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

4. CALL TO THE PUBLIC No response from public

5. CONSENT AGENDA

- a. Discussion and Approval of the Regular Board Meeting Minutes of October 16, 2019
- b. Approval of Reconciliations and Financial Reports for October 2019

Administrative Officer Gioia answered any questions from the Board regarding the Minutes of October 16, 2019, and the Reconciliations and Financial Reports for October 2019.

Board Member Parker motioned that the Minutes of October 16, 2019, and Reconciliations and Financial Reports for October 2019. Board Member Milich seconded the motion.

Vote conducted. **Motion past All in Favor.**

Ayes: Dorskocil, Timney, Parker, Milich, Woods

Nays: None



6. Current Events Summaries, Reports, and/or Correspondence

a. Monthly Department Updates

Battalion Chief Luna:

- Runs for September totaled 99
- 1 day had 3 significant calls that included a motor vehicle accident on Leupp Road, hangglider accident in the Cinder Hills, and a wall fell down at Twin Arrows Casino.

Deputy Chief Wilson:

- Station 37 interior has been repainted by the crews.
- There have been lighting issues at all the stations that have been fixed. They include the light in parking lot of Station 32; Station 33 had 6 broken sensor lights that all have been fixed.
- The Tahoe is in currently in town
- Will be starting pump testing on engines
- Blue Card Regional training included Engineer Hill from Summit Fire District. Deputy Chief Staskey stated there has been 15 Blue Card courses over 4years with 88 certified from them.

Fire Chief Gaillard:

- Attended a community meeting regarding the Fort Valley winter prep and planning. The new snow play area at Fort Tuthill has reduced the winter play along Highway 180.
- Attended a network meeting with fire service personnel that were highly interested with what is going on at Summit Fire regarding the IGA with the City of Flagstaff
- Next month an IGA for Automatic Aid with Highland Fire District and the City of Flagstaff will be brought to the board. This should help to improve the ISO insurance ratings for the district.
- There is a Wildfire Management Overview included in your board packet
- AZ Fire Districts Association Conference will be in January, in Laughlin. A conference agenda is included in your packet.

b. Local 1505 Update

Firefighter Matt Gibbs reported we are prepping for our Thanksgiving families. With the fund raising, we can supply our Thanksgiving and Christmas families well this year.

c. Other Items

There were no Other Items.



7. **NEW BUSINESS / ACTION ITEMS - Public Comment:**

- a. Review discuss and possible action on direction for Administration to solicitate request for proposals from auditors on behalf of the Fire Board.

Administrative Officer Gioia presented to the board and answered any questions. Our contract with Hinton Burdick is up. This direction is to allow administration to solicitate new auditors for bids. This will also include the Woods and Westwood Fire Districts. Administration is looking to bring back the bids in the March/April timeframe for the board to vote on a new auditor.

Board Member Parker motioned to allow Administration to solicitate request for proposals from auditors on behalf of the Fire Board. Board Clerk Timney seconded the motion.

Vote conducted. **Motion past All in Favor.**

Ayes: Daskocil, Timney, Parker, Milich, Woods

Nays: None

- b. Review discuss and possible action on Intergovernmental Agreement for Joint Hiring and Promotional processes with City of Flagstaff and Highlands Fire District.

Fire Chief Gaillard presented to the board and answered any questions regarding the Intergovernmental Agreement for Joint Hiring and Promotional processes with City of Flagstaff and Highlands Fire District. This will allow for the hiring of the best and brightest personnel available. This allows 1 candidate to go through 1 testing process for all three companies. City of Flagstaff Council and Highland Fire District have already approved the IGA on their side. There was further discussion.

Board Clerk Timney motion to accept the Intergovernmental Agreement for Joint Hiring and Promotional processes with City of Flagstaff and Highlands Fire District. Board Member Parker seconded the motion.

Vote conducted. **Motion past All in Favor.**

Ayes: Daskocil, Timney, Parker, Milich, Woods

Nays: None

- c. Review discuss and possible action on accepting Governor's Office of Highway Safety Grant for Emergency Medical Services Equipment (Cutter, Spreader, Charger, Battery) for \$22,905

Deputy Chief Wilson presented to the board and answered any questions from the board. This will be for 1 Cutter, Spreader, Charger, Battery. This is a no-match grant.

Board Member Parker motioned to accept the Governor's Office of Highway Safety Grant for Emergency Medical Services Equipment (Cutter, Spreader,



Charger, Battery for \$22,905.00. Board Member Milich seconded the motion.

Vote conducted. **Motion past All in Favor.**

Ayes: Duskocil, Timney, Parker, Milich, Woods

Nays: None

- d. Review discuss and possible action on PO 20069 to replace flooring at Station 37.

Deputy Chief Wilson presented and answered any questions from the board. This is part of the Capital Improvement for Station 37. We received 3 bids and are asking to approve Matt's Drywall and Patch come in and replace all carpeting except the bedrooms with flooring, including the stairs.

Board Member Parker motioned to accept PO 20069 to replace flooring at Station 37, not to exceed \$17,000.00. Board Clerk Timney seconded the motion.

Vote conducted. **Motion past All in Favor.**

Ayes: Duskocil, Timney, Parker, Milich, Woods

Nays: None

- e. Review discuss and possible action on Line of Credit Declaration for 2020

Administrative Officer Gioia presented to the board and answered any questions. This is a line of credit with JP Morgan Chase that will be available if needed. This is to be approved every year.

Board Chairman Duskocil motioned to approve the Line of Credit Declaration for 2020. Board Member Parker seconded the motion.

Vote conducted. **Motion past All in Favor.**

Ayes: Duskocil, Timney, Parker, Milich, Woods

Nays: None

- f. Topic of the month with Chief Staskey

Deputy Chief Staskey presented to the board the Topic of the Month of EMS Programs that include Battalion Chief Fennell managing with 6 personnel helping him from Flagstaff Fire and Summit Fire. There are multiple programs and technical solutions out there to try and manage. One program looking into is Target Solutions for training the EMS. XO Deck is also heading up the HALO program to try and get it started.

- g. Discuss possible agenda items for next month's board meeting.

Board Chairman Duskocil would like to see more about the proposed IGA for automatic aid, and relation to the ISO rating for the district.



8. FIRE BOARD COMMENTS

Board Member Woods: A year ago, when I filled out the forms and everything else to become a board member: My reasoning was I wanted to contribute to the community, I had the time, I wanted to learn something I knew nothing about, and there were also rumors going around and I wanted to find out if they were true or not. Well, they are not. Some of the neighbors said the union controlled the whole fire district and everything that was being done was at the direction of the union. Obviously, the union is very collaborative with the staff and works out very well. I am very pleased and my compliments to you. I think the most surprising thing to me in this year have been the quality of the people here. Not only intelligent, they are smart. Their quality is above, and they are respectful. I have never had a group of men like this, anyplace. I never experienced that in my entire life with working for 60 years. I think that is remarkable. I happen to have unrelated fire department issue, run into one of the captains from the Flagstaff Fire Department. I told him I was on the board, we started talking about different things. One of the first points he made, when I made a comment to him similar to the one I just said to you. That the community, as a whole, doesn't appreciate us. You mentioned some things in tonight's meeting about community outreach and so on. It is all positive. You are involved in a lot of community things, like smoke detectors. It is all positive, but it occurs to me in talking to him, maybe; I offer this as a consideration. To find someone who is involved in public relations. Who understands the animal, and can find ways without ever appearing as public relations; that doesn't fall on some Battalion Chief to go to the newspaper. It's much more automatic. You just feed them the information..... He mentioned that social media being more important than the newspaper. I just offer that as a suggestion. I said, What do you think of Chief Gaillard? He said, "he is special because he is a visionary. He is looking at the big picture all the time. Looking where the vision is to take us. I thought that was very positive. I asked him if he would like to become Battalion Chief. He stated, "No. They are so wrapped up in doing paperwork. I don't want to every do that; I want to stay hands on and staying in the action". I thought that was very interesting.

At the last board meeting, I was shocked, that Jim and Rick, actually got into a discussion, or even a debate over whether or not to approve a certain..... I have never seen that before, by two board members, other than the board members shooting me down what I was saying. That is the first time I ever seen that. I am wondering that, Have I caused this? I have never seen this happen before. Two board members were arguing over something. I am wondering if it really isn't time for me to pass on and there will never be a negative influence. In December, I will probably, not for sure, probably submit my resignation, so that you can start thinking about a replacement. It also, happens my house is under contract, and I will be moving out of the district in January, so I would not be of any service.



9. ADJOURNMENT

Board Member Parker motioned to adjourn the board meeting. Board Clerk Timney seconded the motion.

Vote conducted. **Motion past All in Favor.**

Ayes: Daskocil, Timney, Parker, Milich, Woods

Nays: None

Regular Board Meeting was adjourned at 4:20pm.

Respectfully submitted,

Tammy Schieffer, Administrative Assistant

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