



MINUTES
REGULAR BOARD MEETING
Wednesday, October 16, 2019
Station 32, 8905 Koch Field Road, 3:00 p.m.

(Agenda items may have been taken out of order at the discretion of the Board Chairman)

1. CALL TO ORDER

Chairman Jim Duskocil called the Regular Board Meeting to order at 3:02 PM.

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

A quorum of the Board Member were present.

Members Present: Chairman Jim Duskocil, Board Clerk Jim Timney, Member Rick Parker, Member Mike Milich, Member Don Woods

Administration: Fire Chief Mark Gaillard, Deputy Chief Pat Staskey, Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer

Public: Jennifer Frank with Hinton Burdick, Sarah Benatar and Sue Walka with Coconino County Treasures Office

3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

4. CALL TO THE PUBLIC – No public response

5. CONSENT AGENDA

- a. Discussion and Approval of the Regular Board Meeting Minutes of September 2019
- b. Approval of Reconciliations and Financial Reports for September 2019

Administrative Officer Gioia answered any questions from the Board regarding the Minutes of September 18, 2019, and Reconciliations and Financial Reports for September 2019.

Board Clerk Timney motions that the Minutes of September 18, 2019, and the Reconciliations and Financial Report for September 2019 be approved. Board Member Milich seconded the motion.

Vote conducted. **MOTION PAST ALL IN FAVOR**

Ayes: Duskocil, Timney, Parker, Milich, Woods

Nays: None



6. Current Events Summaries, Reports, and/or Correspondence

a. Monthly Department Updates

XO Captain Deck:

- Presented the run report for August 2019
- 2 off district wildland assignments for Line Medics
- 3 significant calls including a call to Twin Arrows for a wall falling on a patient that included Special Ops Team from Station 3; Dirt Bike accident able to approach with UTV from Station 33 to transport out to Guardian; Motor vehicle accident on Leupp Road handled by Station 32 and Station 3, since Station 31 was on I40 with a semi rollover at the same time.

Fire Chief Gaillard:

- Presented Firefighter of the Year XO Captain Duane Deck to the fire board. XO Captain was honored at the Exchange Club luncheon earlier that week.

b. Local 1505 Update

Engineer Jeff Miner:

- Operationally we are good
- Currently there is a Type 3 Engine in CA on Wildland Assignment
- Good fundraising for our Thanksgiving families

c. Other Items – No Other Items

7. NEW BUSINESS / ACTION ITEMS

- a. Review discuss and possible action on approving 2018/2019 Audit as presented – Jennifer Frank, CPA,CFE,CGFM, Hinton Burdick

Jennifer Frank, from Hinton Burdick presented the findings of the 2018/2019 Audit to the board and answered any questions. (A copy of the audit can be found in the board packet)

Board Member Parker motioned to accept the 2018/2019 Audit as presented. Board Member Milich seconded the motion.

Voted conducted. **MOTION CARRIED ALL IN FAVOR**

AYES: Daskocil, Timney, Parker, Milich, Woods

NAYES: None



- b. Review discuss and possible action on transfer of funds from delinquent account to Emergency Fund for possible payment to Transwestern. - Sarah Benatar, Coconino County Treasurer will be in attendance to answer any questions the Board may have.

Coconino County Treasurer Sarah Benatar presented to the board Transwestern Pipeline is requesting their tax monies be refunded to them. This was the same thing that happened in 2014. 2010 to 2014 was settled out of court. They are requesting the same thing for 2016 to 2019. The refund is on hold for a year or so. Interest is not passed onto the districts. No attorney fees will be charged either, only the tax due. County Treasurer Benatar answered any questions from the board.

Board Member Parker motioned the transfer of funds from delinquent account to Emergency Fund for possible payment to Transwestern. Board Member Milich seconded the motion.

Voted conducted. **MOTION CARRIED ALL IN FAVOR**

AYES: Dorskocil, Timney, Parker, Milich, Woods
NAYES: None

- c. Review discuss and possible action on the sell of property at Station 31 to Jean Libby.

This has been tabled until a more legal representation with solid proposal from realtor, and lawyer. It is Jacob Burkins property. Jean Libby will need legal authority on behalf of Jacob Burkins.

- d. Review discuss and possible action on adopting Community Room User Agreement

Administrative Officer Gioia presented to the board and answered any questions regarding adopting Community Room User Agreement. This increases the Yearly Rental to \$120.

Board Member Milich motioned to adopt the new Community Room User Agreement, Board member Parker seconded the motion.

Voted conducted. **MOTION CARRIED ALL IN FAVOR**

AYES: Dorskocil, Timney, Parker, Milich, Woods
NAYES: None



- e. Review discuss and possible action on approving IGA for Regional Training Coordinator Extension 1

Fire Chief Gaillard presented to the board and answered and questions. This is a 5 year renewal for the Regional Training Coordinator.

Board Member Parker motioned to approve the Inter-Governmental Agreement for Regional Training Coordinator Extension 1. Board Clerk Timney seconded the motion.

Voted conducted. **MOTION CARRIED ALL IN FAVOR**

AYES: Dorskocil, Timney, Parker, Milich, Woods
NAYES: None

- f. Review discuss and possible action on approving transfer of funds from Operations to Capital account.

Administrative Officer Gioia presented to the board and answered any questions. This is used to pay for the Tahoe. This is the transfer for the county. The 2000 Ford sold for help to pay.

Board Member Parker motioned to approve the transfer of funds from Operations to Capital account. Board Member Milich seconded the motion.

Voted conducted. **MOTION CARRIED ALL IN FAVOR**

AYES: Dorskocil, Timney, Parker, Milich, Woods
NAYES: None

- g. Topic of the month with Chief Staskey There was no Topic of the Month.
h. Discuss possible action items for next months board meeting.

There was a discussion of possibly putting on next months board meeting addressing climate change that Summit Fire should be considering relative to climate change, since the City of Flagstaff is addressing it. Chief Gaillard will write an informational board memorandum. Then discuss about moving forward.

8. FIRE BOARD COMMENTS

Board Member Parker: I appreciate all the work administration and operations do. All the work operations does on the line. I hear a lot of comments out; people are appreciative of the fire department and professionalism you all show when you are out.

Board Chairman Dorskocil: It is heading in the right direction. The change in the last 5 years is phenomenal for this place.



9. **ADJOURNMENT**

Board Member Parker motioned to adjourn the regular board meeting. Board Clerk Timney seconded the motion.

Voted conducted. **MOTION CARRIED ALL IN FAVOR**

AYES: Dorskocil, Timney, Parker, Milich, Woods
NAYES: None

The regular board meeting was adjourned at 4:48pm.

Respectfully submitted

Tammy Schieffer, Administrative Assistant

APPROVED