



Minutes

Governing Board Regular Board Meeting

July 16, 2019 10:00 a.m.

City of Flagstaff Station 6 – 3877 Lake Mary Road, Flagstaff AZ, 10:00 am

1. CALL REGULAR BOARD MEETING TO ORDER 10:03 a.m.

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Present: Chairman Boalich, Clerk Dobbs and Member Hanks

Administration: Administrative Officer Gioia

3. CONSENT AGENDA

- a. Approval of Reconciliations and Financial Reports – May and June 2019
- b. Approval of Minutes from May 21, 2019

Administrative Officer Gioia reviewed the financial reports with the Fire Board. They are 100% through Fiscal Year 2019. The Fire Board also reviewed Minutes from March, April and May 2019

Chairman Boalich made a motion to approve all the consent agenda items as presented. Member Hanks second the motion.

Vote conducted: Motion Carried

Ayes: Boalich, Dobbs, Hanks

Nays: None

4. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

- a. Administrative Updates

Administrative Officer Gioia stated that all the budget forms have been delivered to the Coconino County Treasurers Office and to the Clerk of the Board of Supervisors.

- b. Other Items - None

5. NEW BUSINESS / ACTION ITEMS

- a. Review discuss and possible action on Resolution 2020-1 to establish an Emergency Account with Coconino County Treasurers office and to deposit \$2,000 from operational account.

The Fire Board reviewed Resolution 2020-01 to establish and emergency account with Coconino County Treasurers office. The emergency fund was a goal that was established during their budget process.

Member Hanks made a motion to approved Resolution 2020-01 to establish an emergency account and to have the Coconino County Treasurers Office move \$2,000 from their operational fund into this new account. Clerk Dobbs second the motion



*Westwood Estates
Fire District*



Vote conducted: Motion Carried
Ayes: Boalich, Dobbs, Hanks
Nays: None

- b. Review discuss and possible action on engaging Hinton Burdick to provided audit review services for fiscal year ending June 30, 2019

The Fire Board reviewed the contract with Hinton Burdick to provide an annual review for the District.

Chairman Boalich made a motion to accept the contract as written for annual review of the financials for the Westwood Fire District fiscal year ending 2019.

Clerk Dobbs second the motion.

Voted Conducted: Motion Carried

Ayes: Boalich, Dobbs, Hanks

Nays: None

6. FIRE BOARD COMMENTS

Fire Board Member Hanks asked Administration if they can investigate the process of closing a forest service road and who do residence contact with when they find people are dumping trailers out in the forest.

ADJOURN REGULAR BOARD MEETING

Chairman Boalich made a motion to adjourn the Fire Board meeting at 10:26 a.m.

Member Hanks second the motion.

Vote Conducted: Motion Carries meeting adjourned at 10:26 a.m.

Ayes: Boalich, Dobbs Hanks

Nays: None

Respectfully Submitted by
Chris Gioia, Administrative Officer