



*Westwood Estates*  
*Fire District*



**Minutes**

**Governing Board Regular Board Meeting**

**September 17, 2019 10:00 a.m.**

**City of Flagstaff Station 6 – 3877 Lake Mary Road, Flagstaff AZ, 10:00 am**

**1. CALL REGULAR BOARD MEETING TO ORDER 9:58 a.m.**

**2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Present: Chairman Boalich, and Member Hanks

Absent: Clerk Dobbs

Administration: Administrative Officer Gioia

**3. CONSENT AGENDA**

- a. Approval of Reconciliations and Financial Reports – July and August 2019
- b. Approval of Minutes from July 2019

Administrative Officer Gioia reviewed the financial reports with the Fire Board. They are 17% through Fiscal Year 2020. The Fire Board also reviewed Minutes from July 2019

Chairman Boalich made a motion to approve all the consent agenda items as presented. Member Hanks second the motion.

Vote conducted: Motion Carried

Ayes: Boalich, Hanks

Nays: None

**4. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE**

- a. Administrative Updates

Administrative Officer Gioia stated that she will work on having the stake holders who are involved in closing camping areas of the forest at the next meeting to update the Fire Board.

Administrative Officer stated that she would follow up with Jerolyn Bryne regarding Firewise status for the Westwoods Estates community.

- b. Other Items – N/A

**5. NEW BUSINESS / ACTION ITEMS**

- a. Review discuss and possible action on updating Public Notice of Meetings Posting places.

Administrative Officer Gioia, recommended the Fire Board change their Public Notice of Meeting posting places to better reflect where the agendas and information is being posted. The Fire Board discussed the best place to post information and had agreed to posting just on the Firewise sign going into the community.



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Chairman Boalich made a motion to make the suggested changes to the Public Notice of Meeting Posting Places. Member Hanks second the motion.

Vote conducted: Motion Carried

Ayes: Boalich, Hanks

Nays: None

- 6. FIRE BOARD COMMENTS-** Board Member comments are meant to inform and clarify. No actions will be taken. Only Board Members can speak.

Chairman Boalich asked for an update on locking access road going into the forest from the Westwood Estates community and closing roads in certain areas of the forest.

Member Hanks asked to looking to what to do when they find people dumping. Currently there is a bus and a couple of trailers out there. They are marked and from Stateland to be removed but have been out there over a month.

**ADJOURN REGULAR BOARD MEETING**

Chairman Boalich made a motion to adjourn the Fire Board meeting at 10:15 a.m.

Member Hanks second the motion.

Vote Conducted: Motion Carries meeting adjourned at 10:15 a.m.

Ayes: Boalich, Hanks

Nays: None

Respectfully Submitted by  
Chris Gioia, Administrative Officer