

WOODS FIRE DISTRICT

Minutes Governing Board Regular Board Meeting July 18, 2019, 9:00 a.m.

FBC Williams Community Room - 629 w Grant Ave, Williams AZ 86046

Regular Board Meeting

1. Call to Order 9:02

2. Roll Call of Board Members / Affirmation of Quorum

Present: Chairman Warnock and Member Johnson

Administration: Administrative Officer Gioia

Public: Michael Osendorf and Donna Chapman

3. CONSENT AGENDA

a. Approval of Reconciliations and Financial Reports June 2019

Approval of Minutes from June 19, 2019

Fire Board reviewed the minutes and financial reports. Member Johnson made a motion to accept the consent agenda items as presented. Chairman Warnock second the motion.

Vote conducted. Motion Approved

Ayes: Warnock, Johnson

Nays: None

4. Current Events:

a. Administrative Updates

Administrative Officer Gioia presented the Fire Board with informational handouts for "Ready, Set, GO" and Coconino County evacuation procedures. She also gave them an overview on what Summit Fire and Medical is doing for residential burning and the requirements from ADEQ. Once operational this may be something that could be extended to Woods Fire District as well.

b. Other Items - None

5. New Business / Action Items

a. Review discuss and possible action on appointing new board member to fill the reaming term of the vacant seat to December 2022. Oath of office to be administered. The Board may choose to go into Executive Session per ARS 38-431.1(A)3

This item was tabled for next Board Meeting.

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- b. Review discuss and possible action on Resolution 2020-1 to establish an Emergency Account with Coconino County Treasurers office
- c. Review Discuss and possible Action on Resolution 2020-2 to establish a Capital fund account with Coconino County Treasurers office.

The Fire Board discussed item b & c together. They discussed the pros and cons of an emergency account and a capital account. After much deliberation the Fire Board decided that a capital account will benefit the District at this point in time.

Member Johnson made a motion to adopt resolution 2020-2 to establish a Capital fund with Coconino County Treasurers Office and to move \$15,000 from operational funds to establish this new account. Chairman Warnock second the motion

Vote Conducted: Motion Approved
Ayes Warnock, Johnson
Nays: None

- d. Review discuss and possible action on engaging Hinton Burdick to provided audit review services for fiscal year ending June 30, 2019

Administrative Officer Gioia presented the Fire Board with a contract from Hinton Burdick to conduct a financial review of the District. Chairman Warnock made a motion to engage Hinton Burdick to review Fiscal Year 2019 financial records. Member Johnson second the motion.

Vote Conducted: Motion Approved
Ayes: Warnock, Johnson
Nays: None

- e. Discussion regarding letter to Forest Service, hydrants and future of Woods Fire Board.

Administrative Officer Gioia presented the Board with a letter for their review to send to Sherwood Forest Estates Fire District regarding waiting to see what is going to happen with the hydrants. The Fire Board also discussed an email from Chief Schulte regarding the hydrants in the Woods Fire District.

6. FIRE BOARD COMMENTS- None

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ADJOURN REGULAR BOARD MEETING

Chairman Warnock made a motion to adjourn the Fire Board meeting at 9:37 a.m. Member Johnson second the motion.

Vote Conducted: Motion Carried to adjourn at 9:37 a.m.

Ayes: Warnock, Johnson

Nays: None

Respectfully Submitted

Chris Gioia
Administrative Officer