



**MINUTES
SUMMIT FIRE & MEDICAL DISTRICT
REGULAR BOARD MEETING
Wednesday, December 18, 2019
Station 32, 8905 N Koch Field Road**

(Agenda items may have been taken out of order at the discretion of the Board Chairman)

1. CALL TO ORDER

Board Chairman Dorskocil called the Regular Board Meeting to order at 3:10pm.

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

A quorum of the Board Members was present.

Members Present: Chairman Jim Dorskocil, Clerk Jim Timney, Member Rick Parker
Member Absent: Member Mike Milich, Member Don Woods
Administration: Fire Chief Mark Gaillard, Deputy Chief Mark Wilson, Deputy Chief Pat Staskey, Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer
Public: No public

3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

4. CALL TO THE PUBLIC No response from public

5. CONSENT AGENDA

- a. Discussion and Approval of the Regular Board Meeting Minutes of November 20, 2019
- b. Approval of Reconciliations and Financial Reports for November 2019

Administrative Officer Gioia answered any questions from the Board regarding the Minutes of November 20, 2019, and the Reconciliations and Financial Reports for November 2019.

Board Clerk Timney motioned that the Minutes of November 20, 2019, and the Reconciliation and Financial Reports for November 2019 be approved. Board Chairman Dorskocil seconded the motion.

Vote conducted. **Motion past All in Favor.**

Ayes: Dorskocil, Timney, Parker

Nays: None



6. Current Events Summaries, Reports, and/or Correspondence

a. Monthly Department Updates

Deputy Chief Staskey:

- Runs for October 2019 totaled 105
- There was a significant call and Highway 89
- Training includes Greater Flagstaff cold water rescue, and in-house Ladder training
- We will be getting two Paramedics graduating from class. Taking finals tomorrow and certification in Jan/February. They are Engineer Jake McQuaid, and Firefighter Levi Daulton
- There will be three more starting in the next class

Deputy Chief Wilson:

- Wood piles along Highway 180 have been burned and the wood at Station 37 has been removed
- The flooring install at Station 37 will begin the first week of January, around the 7th
- Repairs to stations, fleet, etc are being handled and fixed.

Fire Chief Gaillard:

- Board Member Woods intended to be here and submit his resignation. I am expecting to receive it
- Labor Management: working to collaborate Flagstaff Fire Department and Summit Fire labor, command staff, and administration to create consistency. We will bring a policy of the building process
- Communications: Pod Casts is a way to get more information to firefighters. Will be looking into this
- Bear Jaw Wildland Crew is combined with various departments in the area. We were providing 2 part-times, and 1 full-time. We had pulled our full-time to work with the Flagstaff Crew 1. Chief Foreman stated to provide them with another full time employee or cut ties with them. Our 2 par time employees have been pulled off of Bear Jaw. We have been carrying a Ford truck for them and will be transferring ownership to Bear Jaw. Our woodchipper has been returned.

b. Local 1505 Update

Deputy Chief Staskey:

- Christmas families are being taken care of
- There will be an entry into the Light Parade

Board Clerk Timney:

- Have been informed that in the works is: at the shooting range will be clay shooting to raise fund for Local 1505



- c. Other Items No other items

7. **NEW BUSINESS / ACTION ITEMS - Public Comment:**

- a. Review discuss and possible action on approving Intergovernmental Agreement for Mutual Aide with the City of Flagstaff Fire Department and Highlands Fire Districts

Fire Chief Gaillard presented to the board and answered any questions. This will allow Flagstaff Fire, Summit Fire, and Highlands Fire to send the closest available unit when 911 is called. This will improve ISO ratings and insurance payers. City of Flagstaff and Highlands Fire have approved the IGA.

Board Clerk Timney motioned to approve the Intergovernmental Agreement for Mutual Aide with the City of Flagstaff Fire Department and Highlands Fire District. Board Member Parker seconded the motion.

Vote conducted. **Motion past All in Favor.**

Ayes: Daskocil, Timney, Parker

Nays: None

- b. Review discuss and possible action on moving Vermeer 1400 woodchipper, ID21, and 2004 Ford Expedition ID 20, to surplus for sale with proceeds to be deposited in the Capital Fund.

Administrative Officer corrected that ID21 is ID28 1993 Pierce Arrow purchased from Mesa.

Board Member Parker motioned to move the Vermeer 1400 woodchipper, ID28 1993 Pierce Arrow, and ID 20, 2004 Ford Expedition to surplus for sale with proceeds to be deposited in the Capital Fund. Board Clerk Timney seconded the motion.

Vote conducted. **Motion past All in Favor.**

Ayes: Daskocil, Timney, Parker

Nays: None

- c. Review and discuss Winter Recreation Update

Fire Chief Gaillard presented to the board to be included in the board packet. These were the notes put out from Coconino County Board Supervisor Babbott's office. Much more comprehensive report.

Deputy Chief Staskey: I attended a conference call hosted by County Emergency Manager; attended by National Weather Service, Summit Fire representative, Guardian Transport, and Snowbowl. It will be warmer over the weekend with a precipitation to increase expecting 6" to 12" of snow. May request to staff a Type 6 Engine on Highway 180 for severity. NAPTA will be providing bus service to Snowbowl.



- d. Review discuss and possible action on appointing Fire Board Chairman and Clerk for 2020

Board Member Parker nominated Board Chairman Duskocil for Chairman, and Board Clerk Timney for Clerk for 2020. Board Clerk Timney seconded the motion.

Vote conducted. **Motion past All in Favor.**

Ayes: Duskocil, Timney, Parker

Nays: None

- e. Topic of the month with Chief Staskey

Deputy Chief Staskey presented to the board a map with a 5 year look from Firehouse about structure fires have been above \$10,000, totaling 26. They included:

Station 31: 10

Station 32: 11

Station 33: 2

Station 37: 3

This may be a tool to help with a decision model for best service for the district.

- f. Discuss possible agenda items for next month's board meeting

No items for next month's board meeting

- g. Discuss January's board meeting date, 15th or 22nd

Administrative Officer Gioia presented to the board the AFDA Conference starts on January 16th. Chief Gaillard will not be here on the 15th and would like to move the meeting to January 22. Board agreed to January 22. No vote is needed.

8. FIRE BOARD COMMENTS

There were no fire comments.

9. ADJOURNMENT

Board Clerk Timney motions to adjourn the board meeting. Board Chairman Duskocil seconded the motion.

Vote conducted. **Motion past All in Favor.**

Ayes: Duskocil, Timney, Parker

Nays: None

Regular Board Meeting was adjourned at 3:57pm.

Respectfully submitted,

Tammy Schieffer, Administrative Assistant