



**MINUTES
REGULAR BOARD MEETING
Wednesday, January 22, 2020
Station 37, 5500 N Fort Valley Road, 3:00p.m.**

(Agenda items may have been taken out of order at the discretion of the Board Chairman)

1. CALL TO ORDER

Chairman Jim Duskocil called the Regular Board Meeting to order at 3:15pm.

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

A quorum of the Board Members were present.

Members Present: Chairman Jim Duskocil, Board Clerk Jim Timney, Member Mike Milich

Member Absent: Member Rick Parker

Administration: Deputy Chief Pat Staskey, Deputy Chief Mark Wilson, Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer

Public: None

3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

4. CALL TO THE PUBLIC No public response

5. CONSENT AGENDA

- a. Discussion and Approval of the Regular Board Meeting Minutes of December 18, 2019 and Special Meeting January 9, 2020
- b. Approval of Reconciliations and Financial Reports for December 2019

Administrative Officer Gioia answered any questions from the Board regarding the Minutes of December 18, 2019, Minutes of Special Meeting January 9, 2020, and Reconciliations and Financial Reports for December 2019.

Board Clerk Timney motioned that the Minutes of December 18, 2019, Minutes of Special Meeting January 9, 2020, and Reconciliations and Financial Reports for December 2019 be approved. Board Member Milich seconded the motion.

Vote conducted. **MOTION PAST ALL IN FAVOR**

Ayes: Duskocil, Timney, Milich

Nays: None



6. Current Events Summaries, Reports, and/or Correspondence

a. Monthly Department Updates

Battalion Chief Torsten Palm:

- There were 121 calls for November 2019
- There was a vehicle fire next to a house. Able to keep it held to the truck. Crews did an excellent job.
- Motor Vehicle accident at the corner of Hidden Hollow and Hwy 180. A Mustang did a U-Turn in the middle of corner and a dump truck t-boned it. Extrication was required. Engine 37 and Flagstaff Engine 5 were dispatched, and it all went smooth.
- We had 9-month probation firefighter evaluations. It is a good time to see if there are skills that need to be improved before the 1-year mark.

Deputy Chief Wilson:

- We continue to update, fix issues at the stations.
- We are working on the Greater Flagstaff Region progress to get all the stations primary bays on the same frequency for the garage door openers.
- The flooring at Station 37 is complete. We had some lighting worked on. We are addressing issues that come up.
- We met with Reece Architect. Formal plotting and information they were seeking.
- Administrative Officer Gioia has coordinated to post the opening of the board position in the paper.

Deputy Chief Staskey:

- Open Meeting Law training is March 4, 2020 at Station 32.
- There is a graduation ceremony for 2 of our new paramedics on the 25th. Engineer Jake McQuaid and Firefighter Levi Daulton will be graduating. We have 3 more starting the class.
- AFDA Conference was last weekend.
- Board Chairman Daskocil mentioned there is a Mutual Aid news release coming out.
- One of our long-time chief's Paul Summerfelt has officially submitted his retirement effective Wednesday, May 13.
- June 1st, Chief Scott Walton will also be stepping down.

b. Local 1505 Update

There was no update

c. Other Items

No Other Items



7. **NEW BUSINESS / ACTION ITEMS - Public Comment:**

- a. Review, discuss, and possible action on flooring invoicing and Westside Capital authorization for flooring project.

Administrative Officer Gioia. Out of the Westside Capital budget was authorized \$17,000.00 for the flooring. The invoice came in for the flooring and it included two other work items that were completed that were not to be included in the \$17,00.00. I am creating a paper trail and to let the board know that I am returning \$518.16 from the operational fund back into the Westside Capital Fund. Deputy Chief Wilson stated the two extra items that were fixed was a leak in the roof and a cabinet on the wall. They were lumped into the total invoice she received. We feel the two extra items placed on the invoice are routine maintenance, should come out of operation budget, not the capital.

Board Clerk Timney motioned that the transfer of \$518.16 into the Westside Capital fund from the Operations fund. Board Member Milich seconded the motion.

Vote conducted. **MOTION PAST ALL IN FAVOR**

Ayes: Dorskocil, Timney, Milich

Nays: None

- b. Review, discuss, and possible action on PO 20099, authorizing Administration to pay for lighting for bays at Station 37 from Westside Capital Fund for the amount of \$3,149.07.

Administrative Office Gioia asked the board to approve \$1705.18, not the \$3,149.07. We are asking the board for the funds to pay for the lighting at Station 37. The \$3,149.07 included a previous invoice we have already paid.

Board Member Milic motioned to approve PO 20099 for \$1,705.18 for lighting for bays at Station 37 from Westside Capital Fund. Board Clerk Timney seconded the motion.

Vote conducted. **MOTION PAST ALL IN FAVOR**

Ayes: Dorskocil, Timney, Milich

Nays: None



- c. **Executive Session Regarding Hall vs Summit Lawsuit. (A.R.S. §38-431.03.A) 3. Discussion or consultation for legal advice with the county attorney or attorneys of the public body. 4. Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.**

Board Member Milich motioned to adjourn the regular board meeting and move into Executive Session. Board Clerk Timney seconded the motion. Regular Board Meeting adjourned at 3:47pm.

Vote conducted. **MOTION CARRIED.**

AYES: Dosckocil, Timney, Milich
NAYES: None

Board Chairman Doskocil called the regular board meeting back into session at 4:05 pm.

8. FIRE BOARD COMMENTS

There were no Fire Board Comments

9. ADJOURNMENT

Board Member Milich motioned to adjourn the regular board meeting. Board Clerk Timney seconded the motion.

Vote conducted. **UNANIMOUS APPROVAL**

Board meeting adjourned at 4:08 pm.

Respectfully submitted

Tammy Schieffer, Administrative Assistant