



**SUMMIT FIRE & MEDICAL DISTRICT
GOVERNING
FY20/21 BUDGET WORKSHOP AND GOVERNING BOARD MEETING
Wednesday, April 15, 2020
MINUTES**

This meeting was available remotely through technological means

Budget Workshop

1. Call budget workshop to order

Board Chairman Jim Duskocil appointed Board Clerk Jim Timney to run the budget workshop. Board Clerk Timney called the Governing Board FY20/21 Budget Workshop to order on Wednesday, April 15, 2020, at 3:02 pm, at Station 32, 8905 N Koch Field Road, Flagstaff, Arizona

2. Roll call of board members / affirmation of quorum

Members Present: Board Clerk Jim Timney, Board Member Rick Parker, Board Member Mike Milich

Members Via Zoom: Board Chairman Jim Duskocil, Board Member Robb Faus

Members Absent: None

Administration: Fire Chief Mark Gaillard, Deputy Chief Mark Wilson, Deputy Chief Pat Staskey (via Zoom), Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer

Administration Via Zoom Fire Chief Mark Gaillard

Public Via Zoom: None

3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

4. Review 5-year projections and two-year budget

Administrative Officer Gioia, Fire Chief Gaillard, Deputy Chief Wilson presented to the board the 5-year projections and two-year budget.

(copy of presentation is included in the board packet)

- Administration suggested going with the pool for workers comp
- Proposed salary: 1.5% Cost of Living Adjustment to be brought back in December if approved
- Medic Pay increase \$500
- Reprioritizing programs: PPE; 18 staff without a 2nd set



- Only send 1 person to medic school

5. Round Table Discussion

There was discussion among the board members regarding the proposed budget.

6. ADJOURN BUDGET WORKSHOP

Board Member Milich motioned to adjourn the FY20/21 Budget Workshop. Board Member Parker seconded the motion.

Vote conducted. **MOTION CARRIED Unanimous Approval**

FY 20/21 Budget Workshop adjourned at 3:44 pm.

Regular Board Meeting

1. CALL REGULAR BOARD MEETING TO ORDER

Board Chairman Jim Duskocil appointed Board Clerk Jim Timney to run the regular board meeting. Board Clerk Timney called the Governing Board Regular Meeting to order on Wednesday, April 15, 2020, at 3:45 pm, at Station 32, 8905 N Koch Field Road, Flagstaff, Arizona

2. ROLL CALL OF BOARD MEMBERS/ AFFIRMATION OF QUORUM

Members Present: Board Clerk Jim Timney, Board Member Rick Parker, Board Member Mike Milich

Members Via Zoom: Board Chairman Jim Duskocil, Board Member Robb Faus

Members Absent: None

Administration: Fire Chief Mark Gaillard, Deputy Chief Mark Wilson, Deputy Chief Pat Staskey (via Zoom), Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer

Administration via Fire Chief Mark Gaillard

Zoom

Public Via Zoom: None

3. CALL TO THE PUBLIC None



4. CONSENT AGENDA

- a. Discussion and Approval of the Budget workshop and Regular Board meeting minutes from March 25, 2020
- b. Approval of Reconciliations and Financial Reports for March 2020

Administrative Officer Gioia answered any questions from the Board regarding the Reconciliations and Financial Reports for March 2020, and the Regular Board Meeting Minutes of March 25, 2020.

Board Member Parker motioned that the Reconciliations and Financial Report for March 2020, Regular Board Meeting Minutes of March 25, 2020 be approved. Board Member Milich seconded the motion.

Vote Conducted. **MOTION CARRIED**

AYES: Dorskocil, Timney, Parker, Milich, Faus

NAYES: None

5. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

- a. Monthly Run Report

Battalion Chief Torsten Palm presented the Run Report for February 2020. There was significant motor vehicle accident on Highway 89 the previous day. All worked together well. Complimented to all the crews on scene along with XO Captain Deck, and BC Luna

- b. Monthly Chief Updates

Deputy Chief Wilson:

- Extended thanks to administration in preparing the budget process
- We had Emergency Vehicle Technician interviews and agreed to hire Alan Kester. He will be starting April 27th for a week of transition with Norm

- c. Local 1505 Update

Met with administration and is on the same page regarding the budget

6. NEW BUSINESS / ACTION ITEMS

(Public Comment: Public comment/input is welcomed after each agenda item of New Business/Action Items and Unfinished Business. **They must state their name and address for the record.** Individual comments are limited to two minutes per individual and must pertain to the specific agenda item.)



- a. Review discuss and possible action on adopting compensation action as presented in Budget Workshop.
- i. **1.5% COLA approved for budget purposes, with the stipulation that it be agendized at the December board meeting after reviewing financials mid-year.**

Board Member Milich motioned to approve the 1.5% COLA with the stipulation that it be agendized at the December 2020 board meeting after reviewing financials mid-year. Board Member Parker seconded the motion.

Vote Conducted. **MOTION CARRIED**

AYES: Dorskocil, Timney, Parker, Milich, Faus

NAYES: None

- ii. **Increase to Medic pay to take place January 1, 2021**

Board Member Parker motioned to approve the increase to Medic pay of \$500 to take place January 1, 2021. Member Milich seconded the motion.

Vote Conducted. **MOTION CARRIED**

AYES: Dorskocil, Timney, Parker, Milich, Faus

NAYES: None

- iii. Paying the difference to family health care coverage (one year to be re-evaluated annually) to start July 1, 2020

Board Member Parker motioned to approve paying the difference to family health care coverage (one year to be re-evaluated annually) to start July 1, 2020. Board Member Milich seconded that motion.

Vote Conducted. **MOTION CARRIED**

AYES: Dorskocil, Timney, Parker, Milich, Faus

NAYES: None

- b. Review discuss and possible action on adopting Pay Range and Medic Pay for FY 21

Board tabled action

- c. Review, discuss and possible action on COVID-19 information Chief Gaillard, Chief Staskey

Fire Chief Gaillard

Sharing latest news from Command Staff with incoming shift



Member issues: Based EMS not being recognized. Flagstaff Fire and Summit led the charge for inappropriate PPE for calls that initiated MOU's MOU with Coconino County Health Human Services to facilitate data to where abouts received positive test. Been receiving 10 days after call. Rolled back participation for wildland call outs. Prioritizing staff from exposure at camps, etc. Local area calls are being responded to.

Deputy Chief Staskey (Operationally)

High risk EMS calls: flu like symptoms call, decon truck and station.

Geared down outside contacts/visitors to stations

Off Duty staff using work out rooms

Today was a call from Dr Croft to firefighters on education of ongoing issues. It has been shown vapors are higher probabilities of catching COVID 19

Deputy Chief Wilson:

Assuming all calls are COVID19 calls. CDC has reported 20-24% cases are showing A Symptomatic.

Battalion Chief Palm

There are new uniform changes in the stations

Temperature checked 3 times/day. Must go home if 100.4 temperature

There was a flu strain. Couple staff members were tested negative for COVID19.

7. FIRE BOARD COMMENTS

Board Clerk Timney stated he is proud how administration and chiefs for good job working, along with staff.

8. ADJOURNMENT

Board Member Parker motioned to adjourn the regular board meeting. Board Member Milich seconded the motion.

Vote conducted. **UNANIMOUS APPROVAL**

AYES: Dorskocil, Timney, Parker, Milich, Faus

NAYES: None

Regular Board Meeting adjourned at 4:42 pm.

Respectfully Submitted,

Tammy Schieffer, Administrative Assistant