



**SUMMIT FIRE & MEDICAL DISTRICT
PUBLIC HEARING AND REGULAR BOARD MEETING
MINUTES
Wednesday, May 20, 2020**

This meeting is available remotely through technological means using Zoom

(Agenda items may have been taken out of order at the discretion of the Board Chairman)

PUBLIC HEARING

1. CALL PUBLIC HEARING TO ORDER

Board Chairman Jim Duskocil directed for Board Clerk Timney to run the meeting. Board Clerk Timney called the Governing Board Public Hearing to order on Wednesday, May 20, 2020, at 3:00 pm, at Station 32, 8905 N Koch Field Road, Flagstaff, Arizona

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Members Present: Board Clerk Jim Timney, Board Member Rick Parker, Board Member Mike Milich

Members Via Zoom: Board Chairman Jim Duskocil, Board Member Robb Faus (joined at 3:08pm)

Members Absent: None

Administration: Fire Chief Mark Gaillard, Deputy Chief Mark Wilson, Deputy Chief Pat Staskey, Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer

Administration None

Via Zoom

Public Via Zoom: None

3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

4. PUBLIC HEARING - Proposed Fiscal Year 2020/2021 Budget, GO Bond Budget and GO Bond Repayment Budget

- a. Overview of Proposed Fiscal Year 2020/2021 Budget

Administrative Officer Gioia, Fire Chief Gaillard, and Deputy Chief Wilson presented to the board the overview of Proposed Fiscal Year 2020/2021 Budget:



Board Goals

- Diversify and improve revenue streams
- Create efficiencies that improve and sustain the capabilities of the District
- Improve the resources of the District both human and capital
- Establish a sustainable and functional fire station in the Fort Valley / 180 corridor of the District

Administration Watching the Budget

- Continue to attend weekly conference calls with Coconino County Treasurers
- Continue freeze on all unessential spending through end of July and re-evaluate
- Be ready to make major financial changes in the 3rd and/or 4th quarter of the year.

Fire Chiefs 2-Year Budget Recap

- Workman's Comp changing companies.
- Increase to Healthcare
- Helping families with healthcare by covering increase to Healthcare
- Increase to medic pay in January of \$500
- Possible increase to wages
- Purchasing half the needed turnouts to have the second set
- Mental Health annual check-up
- Sending one person to medic class.

b. Overview of Proposed Fiscal Year 2020/2021 GO Bond Budget

Lowering mil rate from 0.2364 to .2210

We are in year 3 of repayment to the County

Payments are \$294,669.84. This includes payment to County



c. Public Hearing/Comments There were no public comments

5. **Discussion and possible Action on adopting the Fiscal Year 2020/2021 District Budget and Operational Plan for 20-day posting.**

Board Member Milich motioned to adopt the Fiscal Year 2020/2021 District Budget and Operational Plan for 20-day posting. Board Member Parker seconded the motion.

Vote Conducted. **MOTION CARRIED**

AYES: Dorskocil, Timney, Parker, Milich, Faus

NAYES: None

6. **Discussion and possible Action on adopting the Fiscal Year 2020/2021 GO Bond Budget for 20-day posting**

Board Member Milich motioned to adopt the Fiscal Year 2020/2021 GO Bond Budget for 20-day posting. Board Member Parker seconded the motion.

Vote Conducted. **MOTION CARRIED**

AYES: Dorskocil, Timney, Parker, Milich, Faus

NAYES: None

7. **Adjourn Public Hearing**

Board member Parker motioned to adjourn the Public Hearing. Board Member Milich seconded the motion.

Vote Conducted. **MOTION CARRIED**

AYES: Dorskocil, Timney, Parker, Milich, Faus

NAYES: None

Public Hearing was adjourned at 3:16pm



REGULAR BOARD MEETING

1. CALL TO ORDER

Board Chairman Jim Duskocil directed for Board Clerk Timney to run the meeting. Board Clerk Timney called the Governing Board Regular Board Meeting to order on Wednesday, May 20, 2020, at 3:16 pm, at Station 32, 8905 N Koch Field Road, Flagstaff, Arizona

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Members Present: Board Clerk Jim Timney, Board Member Rick Parker, Board Member Mike Milich

Members Via Zoom: Board Chairman Jim Duskocil, Board Member Robb Faus (joined at 3:08pm)

Members Absent: None

Administration: Fire Chief Mark Gaillard, Deputy Chief Mark Wilson, Deputy Chief Pat Staskey, Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer

Administration None

Via Zoom

Public Via Zoom: None

3. CALL TO THE PUBLIC There was no public

4. CONSENT AGENDA – Items on the consent agenda are of a routine nature or have been previously studied by the Governing Board. Items on the Consent agenda are intended to be acted upon in one motion unless the Board wishes to hear any of the items separately.

- a. Approval of Reconciliations and Financial Reports for April 2020
- b. Discussion and Approval of the Regular Board Meeting Minutes of April 15, 2020

Administrative Officer Gioia presented the Reconciliations and Financial Reports for April 2020, and Regular Board Meeting Minutes of April 15, 2020, and answered and questions from the board.

Board Member Parker motioned to approve the Reconciliations and Financial Reports for April 2020, and the Regular Board Meeting Minutes of April 15, 2020. Board Member Milich seconded the motion.

Vote Conducted. **MOTION CARRIED**

AYES: Duskocil, Timney, Parker, Milich, Faus

NAYES: None



5. **Current Events Summaries, Reports, and/or Correspondence**

a. **Monthly Run Report**

Battalion Chief Palm:

- Run report for March 2020 included 93 calls
- The kitchen at Station 32 is being remodeled
- There was a significant motor vehicle accident on Townsend Winona Road that involved a car rear ending another and pushing it into oncoming traffic. The response on the scene between Summit and Flagstaff Fire was seamless, thanks to the training together, and weekly morning briefings including both departments

b. Monthly Chief Updates

Fire Chief Gaillard

Wildland call out stand-down was removed yesterday. This will allow IMT members to respond. We have Personal Protective Equipment for the staff that will be going out, including the auxiliary staff. We have a selected group that will go on the first calls to scout the camps and teams regarding response to COVID19: social distancing, disinfecting, etc.

A report on the runaway fire engine will be forthcoming

Deputy Chief Wilson

- COVID19 Personal Protective Equipment reimbursement process is going on to receive 75% due to a declaration
- The first week of June there will be testing available for first responders in cooperation with University of Arizona
- Dispatch is providing us with CAD program is due for an upgrade. Technological will be beneficial for the long run and financial will be short term.

Deputy Chief Staskey

Regarding COVID19, there have been 0 for the district. Staff members and family are holding steady.

c. Local 1505 Update

There was not a Local 1505 Update

6. **NEW BUSINESS / ACTION ITEMS - Public Comment:**

a. Review discuss and possible action on Adopting FY 2020 Pay Range



Administrative Officer Gioia presented to the board and answered any questions. Medic Pay increase of \$500.00 will go into effect January 1, 2021, otherwise, there is no changes.

Board Member Parker motioned to adopt FY 2020 Pay Range as documented. Board Member Milich seconded the motion.

Vote Conducted. **MOTION CARRIED**

AYES: Dorskocil, Timney, Parker, Milich, Faus

NAYES: None

- b. Review discuss and possible action on cancelling workman's comp coverage provided by 7710, to take effect July 1, 2020.

Board Member Parker motioned to cancel workman's comp coverage provided by 7710 to take effect July 1, 2020. Board Member Milich seconded the motion.

Vote Conducted. **MOTION CARRIED**

AYES: Dorskocil, Timney, Parker, Milich, Faus

NAYES: None

- c. Review discuss and possible action on Resolution 2020-2 Agreement with Arizona Fire Districts Workers' Compensation Pool

Fire Chief Gaillard and Administrative Officer Gioia presented and answered any questions from the board. This is the Inaugural opening of this Worker's Compensation Pool. Area representative Chief Forman reviewed and deemed acceptable.

Board Member Parker motioned to accept Resolution 2020-2 Agreement with Arizona Fire Districts Workers' Compensation Pool. Board Clerk Timney seconded the motion.

Vote Conducted. **MOTION CARRIED**

AYES: Dorskocil, Timney, Parker, Milich, Faus

NAYES: None

- d. Review, discuss and possible action on Resolution 2020- 1 Call of Election

Administrative Officer Gioia presented to the board there are two sets coming open in November 2020.

Board Member Parker motioned to accept Resolution 2020-1 Call of Election. Board Member Milich seconded the motion.

Vote Conducted. **MOTION CARRIED**



AYES: Dorskocil, Timney, Parker, Milich, Faus
NAYES: None

- e. Review, discuss and possible action on Resolution 2020-3 opening wildland account for auxiliary staff

Administrative Officer Gioia presented to the board and answered any questions. This account will keep the auxiliary staff responding to wildfire assignments be separated from our operating account. Monies will be deposited into the account, and we will pay the auxiliary out of same account.

Board Member Parker motioned to accept Board Resolution 2020-3 opening wildland account for auxiliary staff. Member Milich seconded the motion.

Vote Conducted. **MOTION CARRIED**

AYES: Dorskocil, Timney, Parker, Milich, Faus
NAYES: None

- f. Topic of the Month with Chief Staskey (only if he keeps it short).

Deputy Chief Staskey presented to the board the Topic of the Month that compared Corona Virus 19 to Spanish Flu
The Spanish Flu happened in 1918, over 100 years ago. Deaths from COVID is 32, 200, Spanish Flu was 67,500. Flagstaff population in 1918 was 3186. The Flu wiped out 5% in no time. It was understood the flu came from an army camp via train from Kansas.

7. **FIRE BOARD COMMENTS**

There were no board comments

ADJOURNMENT

Board Member Parker motioned to adjourn the regular board meeting. Board Member Milich seconded the motion.

Vote Conducted. **MOTION CARRIED**

AYES: Dorskocil, Timney, Parker, Milich, Faus
NAYES: None

The regular board meeting was adjourned at 4:06 pm

Respectfully Submitted,

Tammy Schieffer, Administrative Assistant