



## PUBLIC NOTICE

### Budget Workshop and Governing Board Meeting Agenda

Wednesday, March 25, 2020

Station 32, 8905 Koch Field Road, Flagstaff AZ, 3:00 pm

**This meeting is available remotely through technological means**

**Register in advance for this meeting:**

[https://us04web.zoom.us/meeting/register/v5cvf--opzwvegBpuF\\_8DYJRgvKIJCGasA](https://us04web.zoom.us/meeting/register/v5cvf--opzwvegBpuF_8DYJRgvKIJCGasA)

**After registering, you will receive a confirmation email containing information about joining the meeting.**

Pursuant to A.R.S. 38-431.01, notice is hereby given to the Board of Directors and the general public that the Summit Fire District will hold a Regular Meeting open to the public. The Governing Board of Summit Fire & Medical District will meet in **Budget Workshop and Governing Board Meeting on Wednesday March 25, 2020 at 3:00 p.m.** The meeting will be held at the District Station 32, 8905 Koch Field Road, Flagstaff AZ 86004. Members of the Governing Board will attend either in person or telephonically. *The Board may vote to go into Executive Session on any agenda item, pursuant to ARS 38-431.03(A)(3) and (A)(4) for discussion and consultation for legal advice from the District's attorney on matters as set forth in the agenda item.* The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

#### **Budget Workshop**

1. Call budget workshop to order
2. Roll call of board members / affirmation of quorum
3. Pledge of allegiance
4. Budget updates
5. Review and discuss policy changes to Public Safety Personnel Retirement System Pension Funding Policy.
6. Review and discuss Fire Board Financial Policy 501
7. Review and Discuss implementing Compensation Policy 503:
  - a. COLA
  - b. Increase to Medic pay
8. Round Table Discussion
9. **ADJOURN BUDGET WORKSHOP**

#### **Regular Board Meeting**

1. **CALL REGULAR BOARD MEETING TO ORDER**
2. **ROLL CALL OF BOARD MEMBERS/ AFFIRMATION OF QUORUM**
3. **CALL TO THE PUBLIC**

The Chairman shall announce this portion of the District Board meeting as a Call to the Public which is for public input/comment. The Chairman shall ask those wishing to address the Board to raise their hand so they may be recognized. **They must state their name and address for the record.** Individuals addressing



the Board are typically limited to three minutes for their comments. *The Governing Board cannot discuss or take legal action on any issues raised during the Public Forum unless they are agendized due to restrictions of the Open Meeting Laws.* However individual Board members may be permitted to respond to criticism directed to them. Therefore, pursuant to A.R.S. 38-431.01(H), action taken as a result of public comment on non-agendized topics will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. If warranted, issues raised may be placed on the agenda of a future meeting.

#### 4. **CONSENT AGENDA**

Items on the consent agenda are of a routine nature or have been previously studied by the Governing Board. Items on the Consent agenda are intended to be acted upon in one motion unless the Board wishes to hear any of the items separately.

- a. Discussion and Approval of the Regular Board Meeting Minutes of February 20, 2020 and Budget workshop minutes from February 26, 2020
- b. Approval of Reconciliations and Financial Reports for February 2020

#### 5. **CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE**

In accordance with A.R.S. 38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter in the following summaries:

- a. Monthly Run Report – On Duty Battalion Chief
- b. Monthly Chief Updates - Chief Gaillard, Chief Wilson, Chief Staskey, Chief Bills
- c. Local 1505 Update – Union Rep

#### 6. **NEW BUSINESS / ACTION ITEMS**

**(Public Comment:** Public comment/input is welcomed after each agenda item of New Business/Action Items and Unfinished Business. **They must state their name and address for the record.** Individual comments are limited to two minutes per individual and must pertain to the specific agenda item.)

- a. Review discuss and possible action on adopting compensation action as presented in Budget Workshop.
  - i. COLA
  - ii. Increase to Medic pay
- b. Review discuss and possible action on adopting Financial Policy 501 as revised.
- c. Review, discuss, and possible action adopting Public Safety Personnel Retirement System Pension Funding Policy.
- d. Review, discuss and possible action on COVID-19 information as present by the Fire Chief

#### 7. **FIRE BOARD COMMENTS**

Board Member comments are meant to inform and clarify. No actions will be taken. Only Board Members can speak.

#### 8. **ADJOURNMENT**

Posted March 20, 2020

The complete packet of information from the Board meetings or portions thereof is available from the Administrative Office upon completion of a Public Records Request. The District Administrative Office is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the Summit Fire and Medical District Administrative Offices (928-526-9537) at least twenty-four hours before the meeting.



Summit Fire and Medical District		Page 1 of 1	
Volume: 1	Section: Fire Board	Number: 501	
Subject: Fire Board Financial Policy <del>2016/2017</del> <u>2020-2021</u>			
Date Issued:6/15/2016 <u>03/25/2020</u>		Originator: Summit Fire Board	
Rescinds:			

### **PURPOSE**

Diversity and improve revenue sources, ~~Create~~create efficiencies that improve and sustain the capabilities of the District. Improve the resources of the District both human and capital.

### **POLICY**

General budget policies

- Operating expenses should be funded by operating revenue
- All positions at the District shall be budgeted

Budget Stabilization

- Budget stabilization account is created and funded at \$~~592,443~~1,200,000
- Fire Boards goal is \$~~800,000~~1,250,000

Emergency Reserve

- Emergency reserve account created and funded at ~~0%-2%~~in Fiscal Year 2016/2017  
2020/2021
- Fire Boards goal is funded at 5%

Debt Policy

- Develop alternative funding for debt
- Attain intergenerational equity whereby the recipients of the use of capital funds share in the cost of the investment over the life of the debt.

Policy Administration

- The Board retains the authority to revise policy at any time



# Budget Workshop II

March 25, 2020  
FY 2020/2021



February 26, 2020

Budget Workshop

- Review Fire Board Goals
- Review Fire Board Policies
- 2019/2020 Accomplishments
- 2020/2021 Expectations

March 25, 2020

Budget Workshop

- Discuss any budget updates
  - Discuss pay and benefits
  - Review any changes to policies
- Regular Board Meeting
- Possible approval of policies
  - Possible approval of pay and benefits

April 15, 2020

Budget Workshop

- Review 5-year budget projections
  - Review Fire Chiefs proposed 2-year budget
- Regular Board Meeting

May 20, 2020

Public Hearing

- Review and possible approval of Fire Chiefs budget for 20 day posting and public commenting period
- Regular Board Meeting

June 17, 2020

Public Hearing

- Approve 2020/2021 Budget

## Budget Process

Start Budget Process

February 26, 2020

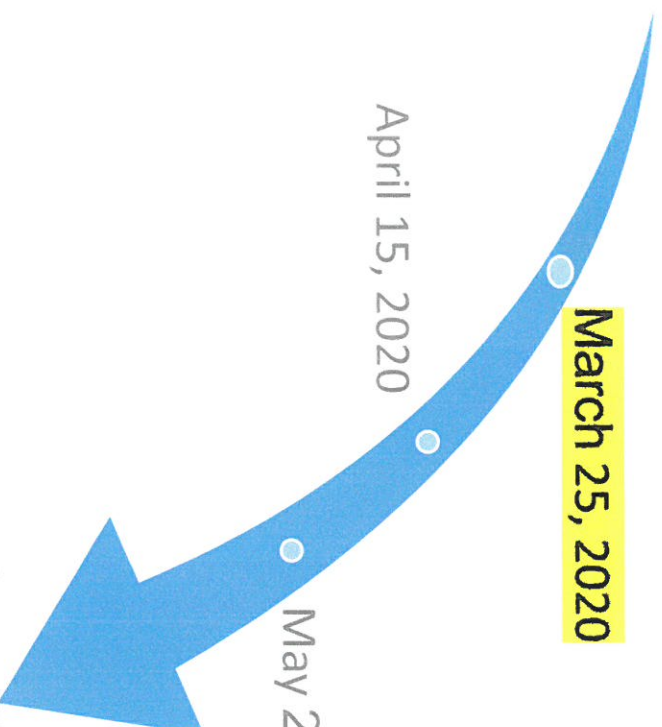
March 25, 2020

April 15, 2020

May 20, 2020

June 17, 2020

Approved Budget



# Fire Board Goals

## Goal 1

Diversify and improve revenue streams.

## Goal 2

Create efficiencies that improve and sustain the capabilities of the District

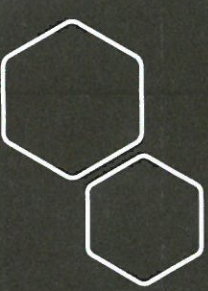
## Goal 3

Improve the resources of the District both human and capital.

## Goal 4

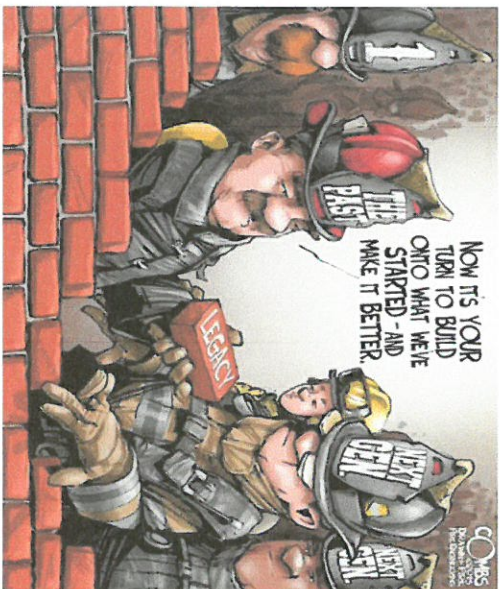
Establish a sustainable and functional fire station in the Fort Valley / 180 corridor of the District.

# Budget Updates



- Labors top 5
- Coconino County Treasurers Conference call on March 20, 2020
- Workmans Comp Conference call on March 19, 2020
- Healthcare





## Labors Top 5

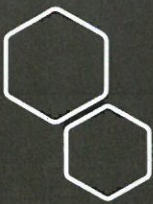
- Pay raises and increase to medic pay
- Family insurance coverage
- 3-man engines across all stations
- Educational Reimbursement
- Increase base salaries

# Coconino County Treasurers

- Conference call on Friday, March 20<sup>th</sup>, with Districts, PFM (investment firm for County) and JP Morgan (bank for County)
- County has plenty of cash flow
- The Treasurer had asked for an extension for the second half of taxes but was denied.
- Expecting an increase to delinquent taxes
- Treasurers office is willing to extend the line of credits at no charge to the District for 50 days due to receding funds.
- Will provide weekly cash flow updates to the District







# Workmans Comp

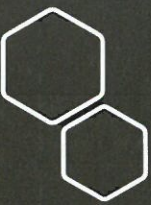
- Ashton Tiffany (also handles our healthcare trust Kairos) is working on establishing workman comp pool for fire districts
- First year cost would be a 60% increase
- AZ Legislators are discussing a \$28 million start up cost to assist with this.
  - \$5M would be for cancer research and safety equipment grants
  - \$10M would be for the district pool
  - \$13M for reinsurance for municipality's and city's (reinsurance is where multiple insurance companies share the risk)
- We should have a quote from Ashton Tiffany by April 10th
- Our broker is also looking for quotes from other vendors
- We haven't heard back from 7710 with an actual quote



# Healthcare

- Bobby Fendley (the Districts broker) provided quotes from United Health Care, Aetna, Humana, Kairos, EMI and RAGHT
- The three that were closest to benefits we currently have, are Kairos, EMI and Aetna
- Kairos will be a 6% increase, but all benefits remain the same
- EMI is less than Kairos, but it also has higher out of pocket cost for employees and their families. Prescription Drugs had their own deductible and they didn't support mail-order prescriptions.
- Aetna was more than Kairos, but also had a higher out of pocket cost to employees and didn't provide mail order prescriptions.
- Labor and Administration found Kairos to be the better plan even with the 6% increase.





# Review and Discuss Policy Changes

- **Public Safety Retirement System Pension Funding Policy**
  - Changes made - Funding ration of SFMDs PSPRS trust funds from the June 30, 2019 actuarial valuation.
  - Fire board has taken the following actions to achieve this goal
    - **Changes highlighted in Yellow**
- **Financial Policy 501**
  - Changes are in **red**.





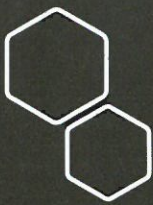


## Review and discuss implementing Compensation Policy 503

- COLAs (Cost of Living Adjustments)
  - Administration and Labor are asking the Fire Board to consider a COLA for all employees
  - Policy states that COLAs are based off Consumer Price Index. Which is at 2.3%
  - This COLA would go into effect in January 2021 for all employees.
  - A final determination will be brought to the Fire Board at the April Budget Workshop.
- Increase to medic pay
  - Administration is asking for the Fire Board to consider increasing the medic pay by \$500 per year. Currently medic pay is \$5,250 this would increase it to \$5,750
- Keeping family healthcare coverage flat for employees. Anticipated \$6,000 for the District.



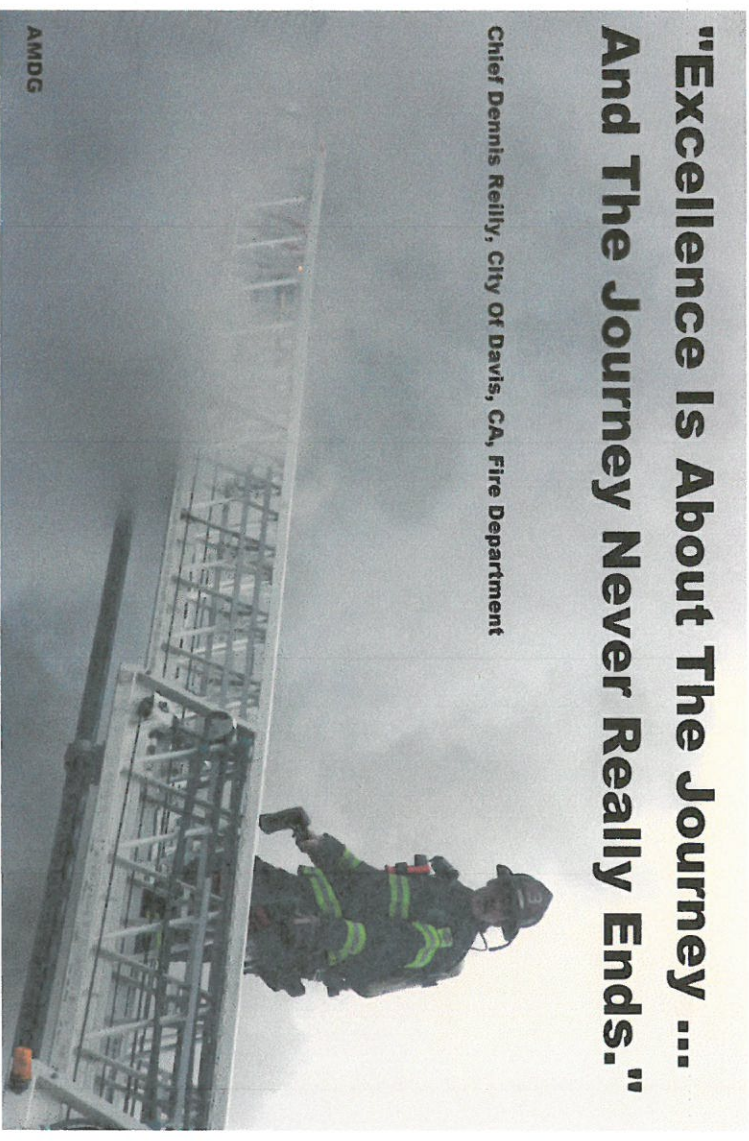




# Round Table

**"Excellence Is About The Journey ...  
And The Journey Never Really Ends."**

**Chief Dennis Reilly, City Of Davis, CA, Fire Department**



AMDG

Summit Fire and Medical District		Page 1 of 2	
Volume: 1	Section: 500 Fire Board Policy	Number: 503	
Subject: Compensation			
Date Issued: <b>Approved April 17, 2019</b> Rescinds:		Originator: Administration	

### **PURPOSE**

Summit Fire and Medical District (SFMD) Fire Board salary range structure policy is designed to increase the competitiveness, appropriateness, integrity and consistency in SFMD salary plan.

### **POLICY**

This policy addresses the method of revising the pay structure and managing employee movement through the range to maintain a structure that is internally equitable and externally competitive. This policy will be revisited annually, by the Fire Board.

### **PROCEDURE**

During the preparation of the new fiscal year, the SFMD Fire Board will consider the following:

- **Market adjustments** to the salary schedule. A market adjustment increases the market rates of the pay plan and thus moves the entire pay structure's minimum, market and maximum rates. SFMD Fire Board and Administration will evaluate the need for a market adjustment to the pay structure annually to ensure it remains competitive in the market area. The market range represents the general average of what other departments are paying for similar jobs in the Coconino County area. Market adjustments are not connection to job performance, employees whose existing pay rate has not advanced beyond the new minimum will get an automatic pay raise.
- **Merit adjustments** for those employees who are consistently exceeding job standards and expectations or for special cases where employees provided specific extra performance during the past year while continuing to meet overall expectation. The Merit system encourages good performance and behaviors by rewarding it. While length of service often results in increased job knowledge and capability, SFMD will focus on four components; strong supervisors; clear job performance standards; fair appraisal of employee performance and behavior; and planning and budget to support the merit program. The pay for performance philosophy provides an opportunity for every employee to receive increases based on individual performance. Increase amounts will be determined based on allocated and budgeted funds for performance increases.
- **Cost of Living** increases are an across the board increase for all employees. This increase is not based on market adjustments or merit adjustments. Cost of living allowances are based upon the Consumer Price Index (CPI). It is an adjustment that can be given at the Fire Boards discretion and is not connected to job



performance.

- **Equity Adjustment** a salary change outside of normal salary programs (promotions, reclassifications, merits, etc.) to remedy salary issues such as internal salary compression and or retention consideration. Equity adjustments are not granted to reward performance.

### **Promotions**

A promotion is typically defined as movement from one level in the organization to the next; it usually results in movement to a job with significantly different job content, accountability and responsibility. When employees are promoted, they will recognize a 7% increase to their salary and will establish a new anniversary date for merit increases.

### **Alternative Awards**

The purpose of an alternative reward program differs from the goals and objectives of other aspects of total compensation. Salary is payment for doing the job; benefits are designed to protect the employee's wellbeing and alternative rewards, or incentives can direct, motivate and reward the achievement of specific performance goals. Alternative rewards do not need to be expensive or provide any cost liability to SFMD. When monetary recognition is awarded it is offered as a one-time check.

- **Spot Awards** – This program is designed for those employees who have gone “above and beyond the call of duty.” It is used to recognize one-time achievement, rather than sustained performance over a period of time. A common award for this type of program is an “on-the-spot” reward for \$25 or \$50. Spot Awards must be requested by a department head to the Fire Chief. The Fire Board will approve a set amount that can be used at the Fire Chief discretion.
- **Noteworthy Performance Awards** – This program focuses on exemplary or noteworthy performance which is more than “above and beyond the call of duty.” Job performance qualifying for this award must be documented and reviewed by the Fire Board. The performance to be recognized will vary but should be performance beyond the employee's usual job description and/or extraordinary effort on their own initiative. Noteworthy Performances must be requested by a department head to the Fire Chief and submitted to SFMD's Fire Board for approval. Noteworthy Performance Awards will be award at a Fire Board Meeting by the Fire Board.



# **Summit Fire and Medical District Public Safety Personnel Retirement System Pension Funding Policy**

The intent of this policy is to clearly communicate the Fire Board's pension funding objectives and its commitment to our employees and the sound financial management of the Summit Fire and Medical District and to comply with new statutory requirements of Laws 2018, Chapter 112.

Several terms are used throughout this policy:

**Unfunded Actuarial Accrued Liability (UAAL)** – Is the difference between trust assets and the estimated future cost of pensions earned by employees. This UAAL results from actual results (interest earnings, member mortality, disability rates, etc.) being different from the assumptions used in previous actuarial valuations.

**Annual Required Contribution (ARC)** – Is the annual amount required to pay into the pension funds, as determined through annual actuarial valuations. It is comprised of two primary components: normal pension cost – which is the estimated cost of pension benefits earned by employees in the current year; and, amortization of UAAL – which is the cost needed to cover the unfunded portion of pensions earned by employees in previous years. The UAAL is collected over a period of time referred to as the amortization period. The ARC is a percentage of the current payroll.

**Funded Ratio** – Is a ratio of fund assets to actuarial accrued liability. The higher the ratio the better funded the pension is with 100% being fully funded.

**Intergenerational equity** – Ensures that no generation is burdened by substantially more or less pension costs than past or future generations.

The Summit Fire and Medical District's fire employees who are regularly assigned hazardous duty participate in the Public Safety Personnel Retirement System (PSPRS).

## **Public Safety Personnel Retirement System (PSPRS)**

PSPRS is administered as an agent multiple-employer pension plan. An agent multiple-employer plan has two main functions: 1) to commingle assets of all plans under its administration, thus achieving economy of scale for more cost efficient investments, and invest those assets for the benefit of all members under its administration and 2) serve as the statewide uniform administrator for the distribution of benefits.

Under an agent multiple-employer plan each agency participating in the plan has an individual trust fund reflecting that agencies' assets and liabilities. Under this plan all contributions are deposited to and distributions are made from that fund's assets, each fund

has its own funded ratio and contribution rate, and each fund has a unique annual actuarial valuation. The Summit Fire and Medical District has one trust fund for fire employees.

Fire Board formally accepts the assets, liabilities, and current funding ratio of the Summit Fire and Medical District's PSPRS trust funds from the June 30, 2019 actuarial valuation, which are detailed below.

Trust Fund	Assets	Accrued Liability	Unfunded Actuarial Accrued Liability	Funded Ratio
Summit Fire and Medical District	\$10,929,542	\$16,557,857	\$5,628,315	66.0%

#### PSPRS Funding Goal

Pensions that are less than fully funded place the cost of service provided in earlier periods (amortization of UAAL) on the current taxpayers. Fully funded pension plans are the best way to achieve taxpayer and member intergenerational equity. Most funds in PSPRS are significantly underfunded and falling well short of the goal of intergenerational equity.

#### **The Fire Board's PSPRS funding ratio goal is 100% (fully funded) by June 30, 2036.**

Fire Board established this goal for the following reasons:

- The PSPRS trust funds represent only the Summit Fire and Medical District liability
- The fluctuating cost of an UAAL causes strain on the Summit Fire and Medical District's budget, affecting our ability to provide services
- A fully funded pension is the best way to achieve taxpayer and member intergenerational equity

#### **Fire Board has taken the following actions to achieve this goal:**

- **Maintain ARC payment from operating revenues – Fire Board is committed to maintaining the full ARC payment (normal cost and UAAL amortization) from operating funds. The estimated combined ARC for FY19 is \$674,238 and will be able to be paid from operating funds without diminishing Summit Fire and Medical District services.**
- **Additional payments above the ARC**
  - **Fire Insurance Tax is rolled back into fund \$1,497.43 per pay period**
  - **All employees who are in the Drop the Districts portion goes back into the fund.**
- **Dedicated revenue – N/A**

Based on these actions the Fire Board plans to achieve its goal of 100% funding by June 30, 2039, in accordance with the amortization timeline set forth by the PSPRS June 30, 2018 Actuarial Valuation.

## Summit Fire and Medical District Fire Board Meeting

# Action Consent Agenda 19/20

**To:** SFMD Fire Board  
**From:** SFMD Administration  
**Date:** March 25, 2020  
**Title:** **March Consent Agenda Items**  
  
**Recommended Action:** Approve Minutes and Financial reports  
Can be approved all together in one motion

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**Action Summary:** Approve Minutes - Regular Board Meeting Minutes of February 20, 2020 and Approve Financial Reports for February

**Financial Impacts:** Monthly accountability for finances

**Relation to Goals:** \*Minutes – N/A  
\*Improve and account for the resources of the District both human and capital

**Key Considerations:** District is 66% through the 2019/2020 fiscal year. Income is at 55.89% and expenses at 50.77%.

### Additional Info:

<b>Attachments:</b>	Last Board Meeting Minutes County Warrant Account Petty Cash Income and Expense Westside Capital Fund Emergency Account	Board Report Nation Bank (Wildland Account) Visa Debt Services Accounts Capital Fund
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Fire Board Report  
February, 2020

	Jul '19 - Feb 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				66.0% of Fiscal Year
Income				
1100 TAX REVENUE				
1101 Property Tax	2,589,813.23	4,091,613.00	-1,501,799.77	63.3%
1102 FDAT	243,230.74	360,000.00	-116,769.26	67.56%
1103 Delinquent Property Tax	53,185.31	0.00	53,185.31	100.0%
Total 1100 TAX REVENUE	2,886,229.28	4,451,613.00	-1,565,383.72	64.84%
Total 1200 GRANTS	96,509.38	957,039.00	-860,529.62	10.08%
Total 1300 MISC INCOME	699,222.94	1,178,990.15	-479,767.21	59.31%
Total Income	3,681,961.60	6,587,642.15	-2,905,680.55	55.89%
Gross Profit	3,681,961.60	6,587,642.15	-2,905,680.55	55.89%
Expense				
Total 2000 PERSONNEL SALARY	1,971,106.42	3,163,671.44	-1,192,565.02	62.3%
Total 2200 PENSION	603,162.11	1,180,542.81	-577,380.70	51.09%
Total 2300 PAYROLL EXPENSE	76,536.49	238,682.16	-162,145.67	32.07%
Total 2400 PERSONNEL INSURANCE	173,420.48	272,795.52	-99,375.04	63.57%
Total 2500 PROFESSIONAL SERVICES	180,470.67	415,237.00	-234,766.33	43.46%
Total 3000 VEHICLES	71,988.04	80,250.00	-8,261.96	89.71%
Total 3100 EQUIPMENT	22,025.95	54,695.63	-32,669.68	40.27%
Total 3200 SUPPLIES	128,194.35	133,148.33	-4,953.98	96.28%
Total 3300 UNIFORMS/PROTECTIVE CLOTHING	42,462.57	86,478.68	-44,016.11	49.1%
Total 4000 UTILITIES	84,925.12	146,148.00	-61,222.88	58.11%
Total 4100 Training and Travel	26,921.56	58,800.00	-31,878.44	45.79%
Total 4200 OWA Expenses	30,752.94	51,975.00	-21,222.06	59.17%
Total 4300 INTEREST / FEES	0.00	0.00	0.00	0.0%
Total 4500 Grant Expenses	0.00	918,000.00	-918,000.00	0.0%
Total 5000 CAPITAL	40,848.41	0.00	40,848.41	100.0%
Total Expense	3,452,679.49	6,800,424.57	-3,347,745.08	50.77%

Balance as of February 29, 2020

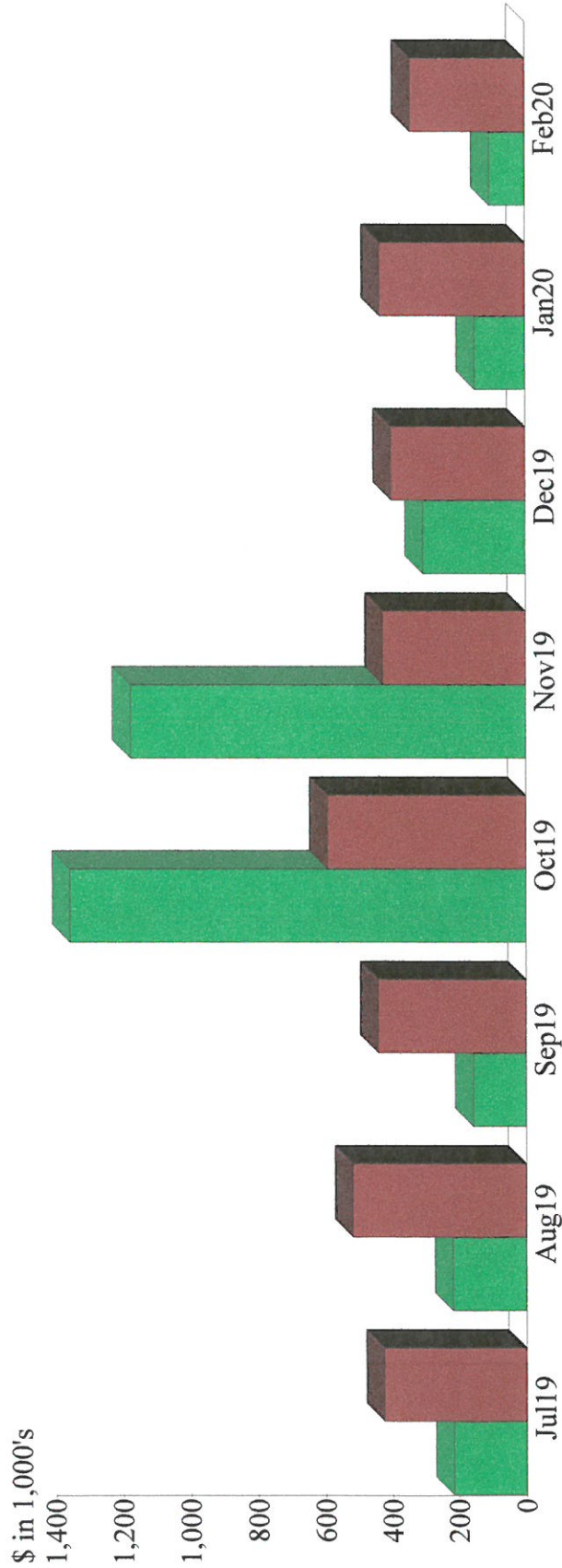
County Account	1,720,539.87
Wildland Account	16,560.00
Petty Cash	1,974.98
Sub Total	1,739,074.85
Visa	-4,571.04
Budget Stabilization Fund March 1	1,734,503.81

Emergency Fund	117,804.13
Westside Capital Fund	414,113.15
SFMD Capital Fund	43.82
Debt Service Account for Bond	163,058.47

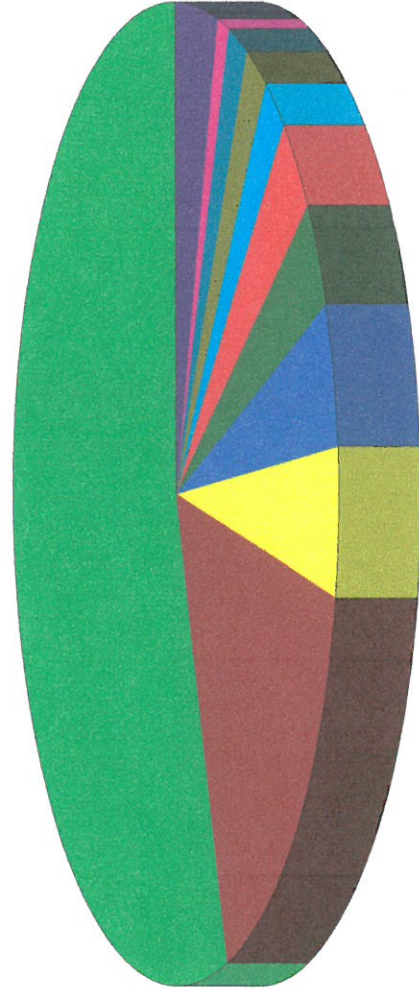
Income

Expense

Income and Expense by Month  
July 2019 through February 2020



Expense Summary  
July 2019 through February 2020



By Account

4:21 PM

03/11/20

**Summit Fire District**  
**Reconciliation Summary**  
**101 County Treasurer, Period Ending 02/29/2020**

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	<u>Feb 29, 20</u>	
Beginning Balance		1,892,938.47
Cleared Transactions		
Checks and Payments - 96 items	-437,852.03	
Deposits and Credits - 102 items	101,496.71	
Total Cleared Transactions	-336,355.32	
Cleared Balance		<u>1,556,583.15</u>
Uncleared Transactions		
Checks and Payments - 40 items	-253,842.28	
Deposits and Credits - 13 items	417,280.84	
Total Uncleared Transactions	163,438.56	
Register Balance as of 02/29/2020		<u>1,720,021.71</u>
New Transactions		
Checks and Payments - 46 items	-230,132.39	
Deposits and Credits - 1 item	2,221.06	
Total New Transactions	-227,911.33	
Ending Balance		<u>1,492,110.38</u>

*Balanced March 11, 2020*

**Board Approved**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*County Asst -*



# Summit Fire District

## Reconciliation Detail

### 101 County Treasurer, Period Ending 02/29/2020

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,892,938.47
<b>Cleared Transactions</b>						
<b>Checks and Payments - 96 items</b>						
Check	11/27/2019	82000...	Arizona Fire Chiefs ...	X	-5,000.00	-5,000.00
Liability Check	12/26/2019	82000...	United Summit Fire ...	X	-1,391.09	-6,391.09
Bill Pmt -Check	01/09/2020	82000...	Flagstaff IT	X	-3,095.04	-9,486.13
Liability Check	01/09/2020	82000...	United Summit Fire ...	X	-1,391.09	-10,877.22
Check	01/09/2020	82000...	Gerald Bills	X	-80.00	-10,957.22
Bill Pmt -Check	01/22/2020	82000...	FILMTEQ, LLC	X	-1,465.38	-12,422.60
Liability Check	01/23/2020	82000...	United Summit Fire ...	X	-1,391.09	-13,813.69
Bill Pmt -Check	01/29/2020	82000...	City of Flagstaff	X	-71,250.00	-85,063.69
Bill Pmt -Check	01/29/2020	82000...	Northern Arizona He...	X	-9,450.00	-94,513.69
Bill Pmt -Check	01/29/2020	82000...	APS	X	-560.45	-95,074.14
Bill Pmt -Check	01/29/2020	82000...	E & S Plumbing Ser...	X	-554.00	-95,628.14
Bill Pmt -Check	01/29/2020	82000...	PH&S Products, LLC	X	-500.00	-96,128.14
Bill Pmt -Check	01/29/2020	82000...	Right Water Hauling...	X	-347.91	-96,476.05
Bill Pmt -Check	01/29/2020	82000...	Suddenlink	X	-324.10	-96,800.15
Bill Pmt -Check	01/29/2020	82000...	Municipal Emergenc...	X	-168.89	-96,969.04
Bill Pmt -Check	01/29/2020	82000...	Flagstaff Insurance	X	-35.00	-97,004.04
Check	01/30/2020	82000...	Michael Walker	X	-196.00	-97,200.04
Liability Check	01/30/2020	82000...	5 Star Life Insuranc...	X	-69.34	-97,269.38
Liability Check	02/05/2020		QuickBooks Payroll ...	X	-73,799.17	-171,068.55
Liability Check	02/06/2020	EFT	Public Safety Retire...	X	-38,691.57	-209,760.12
Liability Check	02/06/2020	EFT	United States Treas...	X	-11,125.84	-220,885.96
Check	02/06/2020	82000...	National Bank of Ari...	X	-9,344.67	-230,230.63
Liability Check	02/06/2020	EFT	Voya Financial	X	-4,453.45	-234,684.08
Bill Pmt -Check	02/06/2020	82000...	Canyon State Door	X	-3,100.07	-237,784.15
Liability Check	02/06/2020	82000...	Nationwide Trust Co...	X	-2,672.00	-240,456.15
Liability Check	02/06/2020	EFT	Arizona Department ...	X	-2,574.79	-243,030.94
Liability Check	02/06/2020	EFT	Health Equity	X	-2,484.16	-245,515.10
Bill Pmt -Check	02/06/2020	82000...	Redburn Tire	X	-2,349.73	-247,864.83
Paycheck	02/06/2020	82000...	Slayton, Preston P	X	-2,086.42	-249,951.25
Liability Check	02/06/2020	EFT	Arizona State Retire...	X	-1,973.44	-251,924.69
Bill Pmt -Check	02/06/2020	82000...	Fleet Pride	X	-1,581.82	-253,506.51
Liability Check	02/06/2020	82000...	AFLAC	X	-1,402.76	-254,909.27
Bill Pmt -Check	02/06/2020	82000...	APS	X	-1,402.28	-256,311.55
Bill Pmt -Check	02/06/2020	82000...	Velocity Truck Center	X	-719.57	-257,031.12
Bill Pmt -Check	02/06/2020	82000...	Big D Drywall	X	-650.00	-257,681.12
Liability Check	02/06/2020	82000...	Support Payment Cl...	X	-463.85	-258,144.97
Bill Pmt -Check	02/06/2020	82000...	AT&T Mobility	X	-330.62	-258,475.59
Bill Pmt -Check	02/06/2020	82000...	Turbo & Electric, Inc.	X	-161.82	-258,637.41
Liability Check	02/06/2020	82000...	Nationwide Retirem...	X	-150.00	-258,787.41
Check	02/06/2020	82000...	Rick Parker	X	-144.90	-258,932.31
Bill Pmt -Check	02/06/2020	82000...	Right Water Hauling...	X	-109.62	-259,041.93
Liability Check	02/06/2020	EFT	Public Safety Retire...	X	-95.16	-259,137.09
Bill Pmt -Check	02/06/2020	82000...	Kimball Midwest	X	-91.85	-259,228.94
Bill Pmt -Check	02/06/2020	82000...	CenturyLink	X	-89.99	-259,318.93
Bill Pmt -Check	02/06/2020	82000...	AmeriPride Services...	X	-86.19	-259,405.12
Bill Pmt -Check	02/06/2020	82000...	Lawson Products	X	-34.48	-259,439.60
Bill Pmt -Check	02/12/2020	82000...	Titan propane	X	-1,659.93	-261,099.53
Bill Pmt -Check	02/12/2020	82000...	Excell Fitness Repair	X	-1,000.00	-262,099.53
Bill Pmt -Check	02/12/2020	82000...	Fendley & Sons	X	-920.00	-263,019.53
Bill Pmt -Check	02/12/2020	82000...	Doney Park Water	X	-807.94	-263,827.47
Bill Pmt -Check	02/12/2020	82000...	APS	X	-677.85	-264,505.32
Bill Pmt -Check	02/12/2020	82000...	Nuido Embroidery	X	-607.00	-265,112.32
Bill Pmt -Check	02/12/2020	82000...	Verizon Wireless	X	-593.88	-265,706.20
Bill Pmt -Check	02/12/2020	82000...	Hughes Fire Equipm...	X	-383.76	-266,089.96
Bill Pmt -Check	02/12/2020	82000...	QC Office	X	-350.11	-266,440.07
Bill Pmt -Check	02/12/2020	82000...	Sam's Club	X	-286.98	-266,727.05
Bill Pmt -Check	02/12/2020	82000...	Matador Coffee Roa...	X	-252.00	-266,979.05
Bill Pmt -Check	02/12/2020	82000...	Niles Radio	X	-225.00	-267,204.05
Bill Pmt -Check	02/12/2020	82000...	Flagstaff Publishing ...	X	-222.83	-267,426.88
Bill Pmt -Check	02/12/2020	82000...	NAPA	X	-194.93	-267,621.81
Bill Pmt -Check	02/12/2020	82000...	NAPA	X	-178.90	-267,800.71
Bill Pmt -Check	02/12/2020	82000...	AmeriPride Services...	X	-93.27	-267,893.98
Bill Pmt -Check	02/12/2020	82000...	Directv	X	-74.63	-267,968.61
Bill Pmt -Check	02/12/2020	82000...	Fastenal	X	-51.15	-268,019.76
Bill Pmt -Check	02/13/2020	82000...	Ninth Brain Suite, LLC	X	-110.50	-268,130.26

# Summit Fire District

## Reconciliation Detail

### 101 County Treasurer, Period Ending 02/29/2020

Type	Date	Num	Name	Clr	Amount	Balance
Check	02/13/2020	82000...	Nelson Arthur-	X	-69.00	-268,199.26
Transfer	02/15/2020			X	-4,747.11	-272,946.37
Check	02/18/2020	EFT	Arizona Department ...	X	-36.74	-272,983.11
Liability Check	02/19/2020		QuickBooks Payroll ...	X	-69,597.88	-342,580.99
Bill Pmt -Check	02/19/2020	82000...	WEX BANK	X	-2,701.99	-345,282.98
Bill Pmt -Check	02/19/2020	82000...	Canyon State Door	X	-1,727.28	-347,010.26
Bill Pmt -Check	02/19/2020	82000...	UniSource Energy S...	X	-858.70	-347,868.96
Bill Pmt -Check	02/19/2020	82000...	Titan propane	X	-833.58	-348,702.54
Bill Pmt -Check	02/19/2020	82000...	OHD, Inc	X	-810.00	-349,512.54
Bill Pmt -Check	02/19/2020	82000...	TAHPI, Inc.	X	-600.00	-350,112.54
Bill Pmt -Check	02/19/2020	82000...	Burton's Fire Inc.	X	-426.71	-350,539.25
Bill Pmt -Check	02/19/2020	82000...	Suddenlink	X	-324.21	-350,863.46
Bill Pmt -Check	02/19/2020	82000...	Lighthouse	X	-129.88	-350,993.34
Bill Pmt -Check	02/19/2020	82000...	QC Office	X	-122.79	-351,116.13
Bill Pmt -Check	02/19/2020	82000...	Flagstaff Industrial ...	X	-107.63	-351,223.76
Bill Pmt -Check	02/19/2020	82000...	Right Water Hauling...	X	-105.88	-351,329.64
Bill Pmt -Check	02/19/2020	82000...	AmeriPride Services...	X	-45.33	-351,374.97
Bill Pmt -Check	02/19/2020	82000...	Flag Stamp & Engra...	X	-20.00	-351,394.97
Liability Check	02/20/2020	EFT	Public Safety Retire...	X	-37,309.26	-388,704.23
Liability Check	02/20/2020	82000...	KAIROS Health Ariz...	X	-22,511.00	-411,215.23
Liability Check	02/20/2020	EFT	United States Treas...	X	-9,845.46	-421,060.69
Liability Check	02/20/2020	EFT	Voya Financial	X	-4,477.87	-425,538.56
Liability Check	02/20/2020	82000...	Nationwide Trust Co...	X	-2,607.00	-428,145.56
Liability Check	02/20/2020	EFT	Health Equity	X	-2,484.16	-430,629.72
Liability Check	02/20/2020	EFT	Arizona Department ...	X	-2,431.78	-433,061.50
Paycheck	02/20/2020	82000...	Slayton, Preston P	X	-1,965.02	-435,026.52
Liability Check	02/20/2020	EFT	Arizona State Retire...	X	-1,921.94	-436,948.46
Liability Check	02/20/2020	82000...	Support Payment Cl...	X	-463.85	-437,412.31
Liability Check	02/20/2020	EFT	Colonial Supplement...	X	-190.32	-437,602.63
Liability Check	02/20/2020	82000...	Nationwide Retirem...	X	-150.00	-437,752.63
Liability Check	02/20/2020	EFT	Public Safety Retire...	X	-99.40	-437,852.03
Total Checks and Payments					-437,852.03	-437,852.03

#### Deposits and Credits - 102 items

Deposit	02/05/2020			X	4,240.15	4,240.15
Bill Pmt -Check	02/12/2020	82000...	United Fire Equipment	X	0.00	4,240.15
Bill Pmt -Check	02/13/2020		United Fire Equipment	X	0.00	4,240.15
Deposit	02/15/2020			X	7,714.83	11,954.98
Deposit	02/15/2020			X	24,443.42	36,398.40
Deposit	02/15/2020			X	62,398.16	98,796.56
Deposit	02/18/2020			X	1,013.42	99,809.98
Deposit	02/18/2020			X	1,686.73	101,496.71
Paycheck	02/20/2020	703400	Brown, Rhyan	X	0.00	101,496.71
Paycheck	02/20/2020	703401	Burns, Patrick D.	X	0.00	101,496.71
Paycheck	02/20/2020	703436	Walker, Michael J.	X	0.00	101,496.71
Paycheck	02/20/2020	703402	Christian III, Nikolas J	X	0.00	101,496.71
Paycheck	02/20/2020	703415	Gioia, Christina	X	0.00	101,496.71
Paycheck	02/20/2020	703404	Deck, Duane G.	X	0.00	101,496.71
Paycheck	02/20/2020	703433	Swatzell, Brandon	X	0.00	101,496.71
Paycheck	02/20/2020	703405	DeGolier, James	X	0.00	101,496.71
Paycheck	02/20/2020	703406	Dougan, Ryland	X	0.00	101,496.71
Paycheck	02/20/2020	703432	Schieffer, Tammy S	X	0.00	101,496.71
Paycheck	02/20/2020	703407	Dunlap Jr., William W	X	0.00	101,496.71
Paycheck	02/20/2020	703395	Arthur, Nelson	X	0.00	101,496.71
Paycheck	02/20/2020	703408	Erickson, Norman P.	X	0.00	101,496.71
Paycheck	02/20/2020	703440	Zambeck, Christoph...	X	0.00	101,496.71
Paycheck	02/20/2020	703409	Fennell, Christopher...	X	0.00	101,496.71
Paycheck	02/20/2020	703439	Yount, Kristofer G	X	0.00	101,496.71
Paycheck	02/20/2020	703410	Fischenich, Maxwell	X	0.00	101,496.71
Paycheck	02/20/2020	703438	Wiedemann, Max	X	0.00	101,496.71
Paycheck	02/20/2020	703411	Fisk, Benjamin J.	X	0.00	101,496.71
Paycheck	02/20/2020	703437	Walsh, Brian M	X	0.00	101,496.71
Paycheck	02/20/2020	703412	Flood, Frederick T	X	0.00	101,496.71
Paycheck	02/20/2020	703435	Vargo, Christopher	X	0.00	101,496.71
Paycheck	02/20/2020	703403	Daulton, Levi D.	X	0.00	101,496.71
Paycheck	02/20/2020	703413	Gibbs, Matthew L	X	0.00	101,496.71
Paycheck	02/20/2020	703434	Tracy, Jacob	X	0.00	101,496.71
Paycheck	02/20/2020	703414	Gibbs, Reuben L.	X	0.00	101,496.71

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# Summit Fire District Reconciliation Detail

101 County Treasurer, Period Ending 02/29/2020

Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	02/20/2020	703416	Glazener, Cody R.	X	0.00	101,496.71
Paycheck	02/20/2020	703431	Russo, David B.	X	0.00	101,496.71
Paycheck	02/20/2020	703417	Greenwalt, David E	X	0.00	101,496.71
Paycheck	02/20/2020	703430	Robinson, Casey L.	X	0.00	101,496.71
Paycheck	02/20/2020	703418	Hernandez, Fernand...	X	0.00	101,496.71
Paycheck	02/20/2020	703429	Riggs, Elliott A	X	0.00	101,496.71
Paycheck	02/20/2020	703419	Hill, Ryan J.	X	0.00	101,496.71
Paycheck	02/20/2020	703428	Pickett, Michael E.	X	0.00	101,496.71
Paycheck	02/20/2020	703420	Jamison Jr., Richard...	X	0.00	101,496.71
Paycheck	02/20/2020	703427	Palm, Torsten H.	X	0.00	101,496.71
Paycheck	02/20/2020	703421	Koehler, Glenn	X	0.00	101,496.71
Paycheck	02/20/2020	703426	Modrell, Ian P.	X	0.00	101,496.71
Paycheck	02/20/2020	703425	Miner, Jeffrey J	X	0.00	101,496.71
Paycheck	02/20/2020	703422	Luna, Carlos L.	X	0.00	101,496.71
Paycheck	02/20/2020	703423	Maynard, Jason R	X	0.00	101,496.71
Paycheck	02/20/2020	703424	McQuaid, Jacob	X	0.00	101,496.71
Paycheck	02/20/2020	703399	Brooks, Robert W	X	0.00	101,496.71
Paycheck	02/20/2020	703398	Boehm, Stefan R.	X	0.00	101,496.71
Paycheck	02/20/2020	703397	Black, William A	X	0.00	101,496.71
Paycheck	02/20/2020	703394	Allen, Michael W.	X	0.00	101,496.71
Paycheck	02/20/2020	703396	Bain, Chuck A.	X	0.00	101,496.71
Paycheck	03/05/2020	703472	Miner, Jeffrey J	X	0.00	101,496.71
Paycheck	03/05/2020	703463	Glazener, Cody R.	X	0.00	101,496.71
Paycheck	03/05/2020	703441	Allen, Michael W.	X	0.00	101,496.71
Paycheck	03/05/2020	703474	Palm, Torsten H.	X	0.00	101,496.71
Paycheck	03/05/2020	703470	Maynard, Jason R	X	0.00	101,496.71
Paycheck	03/05/2020	703477	Robinson, Casey L.	X	0.00	101,496.71
Paycheck	03/05/2020	703469	Luna, Carlos L.	X	0.00	101,496.71
Paycheck	03/05/2020	703478	Russo, David B.	X	0.00	101,496.71
Paycheck	03/05/2020	703468	Koehler, Glenn	X	0.00	101,496.71
Paycheck	03/05/2020	703479	Schieffer, Tammy S	X	0.00	101,496.71
Paycheck	03/05/2020	703467	Jamison Jr., Richard...	X	0.00	101,496.71
Paycheck	03/05/2020	703480	Swatzell, Brandon	X	0.00	101,496.71
Paycheck	03/05/2020	703465	Hernandez, Fernand...	X	0.00	101,496.71
Paycheck	03/05/2020	703482	Vargo, Christopher	X	0.00	101,496.71
Paycheck	03/05/2020	703464	Greenwalt, David E	X	0.00	101,496.71
Paycheck	03/05/2020	703484	Walsh, Brian M	X	0.00	101,496.71
Paycheck	03/05/2020	703486	Yount, Kristofer G	X	0.00	101,496.71
Paycheck	03/05/2020	703461	Gibbs, Reuben L.	X	0.00	101,496.71
Paycheck	03/05/2020	703487	Zambeck, Christoph...	X	0.00	101,496.71
Paycheck	03/05/2020	703460	Gibbs, Matthew L	X	0.00	101,496.71
Paycheck	03/05/2020	703473	Modrell, Ian P.	X	0.00	101,496.71
Paycheck	03/05/2020	703459	Flood, Frederick T	X	0.00	101,496.71
Paycheck	03/05/2020	703443	Bain, Chuck A.	X	0.00	101,496.71
Paycheck	03/05/2020	703457	Fischenich, Maxwell	X	0.00	101,496.71
Paycheck	03/05/2020	703456	Fennell, Christopher...	X	0.00	101,496.71
Paycheck	03/05/2020	703455	Erickson, Norman P.	X	0.00	101,496.71
Paycheck	03/05/2020	703454	Dunlap Jr., William W	X	0.00	101,496.71
Paycheck	03/05/2020	703453	Dougan, Ryland	X	0.00	101,496.71
Paycheck	03/05/2020	703452	DeGulier, James	X	0.00	101,496.71
Paycheck	03/05/2020	703450	Daulton, Levi D.	X	0.00	101,496.71
Paycheck	03/05/2020	703449	Christian III, Nikolas J	X	0.00	101,496.71
Paycheck	03/05/2020	703448	Burns, Patrick D.	X	0.00	101,496.71
Paycheck	03/05/2020	703451	Deck, Duane G.	X	0.00	101,496.71
Paycheck	03/05/2020	703458	Fisk, Benjamin J.	X	0.00	101,496.71
Paycheck	03/05/2020	703462	Gioia, Christina	X	0.00	101,496.71
Paycheck	03/05/2020	703466	Hill, Ryan J.	X	0.00	101,496.71
Paycheck	03/05/2020	703475	Pickett, Michael E.	X	0.00	101,496.71
Paycheck	03/05/2020	703476	Riggs, Elliott A	X	0.00	101,496.71
Paycheck	03/05/2020	703447	Brown, Rhyan	X	0.00	101,496.71
Paycheck	03/05/2020	703481	Tracy, Jacob	X	0.00	101,496.71
Paycheck	03/05/2020	703483	Walker, Michael J.	X	0.00	101,496.71
Paycheck	03/05/2020	703485	Wiedemann, Max	X	0.00	101,496.71
Paycheck	03/05/2020	703446	Brooks, Robert W	X	0.00	101,496.71
Paycheck	03/05/2020	703445	Boehm, Stefan R.	X	0.00	101,496.71
Paycheck	03/05/2020	703444	Black, William A	X	0.00	101,496.71



# Summit Fire District Reconciliation Detail 101 County Treasurer, Period Ending 02/29/2020

Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	03/05/2020	703442	Arthur, Nelson	X	0.00	101,496.71
Paycheck	03/05/2020	703471	McQuaid, Jacob	X	0.00	101,496.71
Total Deposits and Credits					101,496.71	101,496.71
Total Cleared Transactions					-336,355.32	-336,355.32
Cleared Balance					-336,355.32	1,556,583.15
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 40 items</b>						
Bill Pmt -Check	11/30/2016	Adj	Creekwood Insurance		-28,051.25	-28,051.25
Bill Pmt -Check	11/30/2016	Adj	Audit Adjustment		-16,740.48	-44,791.73
Bill Pmt -Check	11/30/2016	Adj	Farmer's Fitness Re...		-1,257.27	-46,049.00
General Journal	06/29/2017	JE 17-...	Audit		-21,664.99	-67,713.99
Liability Check	10/02/2017	EFT	Arizona Department ...		-414.28	-68,128.27
Check	10/27/2017	EFT	United States Treas...		-782.15	-68,910.42
General Journal	12/26/2017	JE 18-...			-43,746.63	-112,657.05
General Journal	12/27/2017	JE 18-...			-24,054.75	-136,711.80
Check	01/04/2018	80800...	Duane Deck		-80.00	-136,791.80
General Journal	06/30/2018	JE 18-...	Audit Adjustment		-33,638.86	-170,430.66
General Journal	06/30/2018	JE 18-...			-31,782.79	-202,213.45
General Journal	06/30/2018	JE 18-...			-30,941.10	-233,154.55
Bill Pmt -Check	09/27/2018	80900...	Fendley & Sons		-840.00	-233,994.55
Liability Check	06/26/2019	EFT	Public Safety Retire...		-90.64	-234,085.19
General Journal	06/30/2019	JE # 5			-4,271.21	-238,356.40
Check	08/22/2019	82000...	Max Wiedemann-		-161.00	-238,517.40
Bill Pmt -Check	09/12/2019	82000...	Flagstaff Industrial ...		-479.00	-238,996.40
Bill Pmt -Check	01/29/2020	82000...	Arizona Secretary of...		-43.00	-239,039.40
Liability Check	02/06/2020	82000...	United Summit Fire ...		-1,391.09	-240,430.49
Bill Pmt -Check	02/06/2020	82000...	Coconino Auto Supply		-118.21	-240,548.70
Bill Pmt -Check	02/19/2020	82000...	Flagstaff IT		-3,098.09	-243,646.79
Bill Pmt -Check	02/19/2020	82000...	T-Rodz		-200.00	-243,846.79
Liability Check	02/20/2020	82000...	United Summit Fire ...		-1,391.09	-245,237.88
Bill Pmt -Check	02/26/2020	82000...	Arizona Fire District ...		-1,015.00	-246,252.88
Bill Pmt -Check	02/26/2020	82000...	Fendley & Sons		-920.00	-247,172.88
Bill Pmt -Check	02/26/2020	82000...	Flagstaff Counseling...		-510.00	-247,682.88
Bill Pmt -Check	02/26/2020	82000...	APS		-427.46	-248,110.34
Bill Pmt -Check	02/26/2020	82000...	Suddenlink		-312.98	-248,423.32
Bill Pmt -Check	02/26/2020	82000...	Right Water Hauling...		-110.28	-248,533.60
Bill Pmt -Check	02/26/2020	82000...	AmeriPride Services...		-45.33	-248,578.93
Liability Check	02/27/2020	82000...	Met-Life - Group Be...		-4,030.35	-252,609.28
Check	02/27/2020	82000...	Michael E Pickett		-215.00	-252,824.28
Check	02/27/2020	82000...	Elliott Riggs		-181.00	-253,005.28
Check	02/27/2020	82000...	Jason Maynard		-147.00	-253,152.28
Check	02/27/2020	82000...	Palm, Torsten H.		-147.00	-253,299.28
Check	02/27/2020	82000...	Reuben Gibbs		-113.00	-253,412.28
Check	02/27/2020	82000...	Robert Brooks		-113.00	-253,525.28
Check	02/27/2020	82000...	Fernando Hernandez		-113.00	-253,638.28
Check	02/27/2020	82000...	Michael Walker		-102.00	-253,740.28
Check	02/27/2020	82000...	Jamison Jr., Richard...		-102.00	-253,842.28
Total Checks and Payments					-253,842.28	-253,842.28
<b>Deposits and Credits - 13 items</b>						
General Journal	06/30/2016	HB16-2			2,264.00	2,264.00
Deposit	06/30/2016				19,400.99	21,664.99
General Journal	06/29/2017	JE 17-...			16,740.48	38,405.47
General Journal	06/29/2017	JE 17-...			33,638.86	72,044.33
Deposit	06/30/2017				30,941.10	102,985.43
General Journal	12/08/2017	HB 16...	Richard Jamison		136.00	103,121.43
General Journal	06/30/2018	JE 18-...			841.69	103,963.12
General Journal	06/30/2018	JE 18-...			955.24	104,918.36
General Journal	06/30/2018	JE 18-...			24,054.75	128,973.11
General Journal	06/30/2018	JE 18-...			28,051.25	157,024.36
General Journal	06/30/2018	JE 18-...			43,746.63	200,770.99

# Summit Fire District Reconciliation Detail 101 County Treasurer, Period Ending 02/29/2020

Type	Date	Num	Name	Clr	Amount	Balance
General Journal	06/30/2019	JE # 13			31,782.79	232,553.78
General Journal	06/30/2019	JE # 12			184,727.06	417,280.84
Total Deposits and Credits					417,280.84	417,280.84
Total Uncleared Transactions					163,438.56	163,438.56
Register Balance as of 02/29/2020					-172,916.76	1,720,021.71
<b>New Transactions</b>						
<b>Checks and Payments - 46 items</b>						
Liability Check	03/04/2020		QuickBooks Payroll ...		-74,327.72	-74,327.72
Bill Pmt -Check	03/04/2020	82000...	Flagstaff Insurance		-12,430.00	-86,757.72
Bill Pmt -Check	03/04/2020	82000...	Niles Radio		-11,158.84	-97,916.56
Bill Pmt -Check	03/04/2020	82000...	Niles Radio		-1,878.90	-99,795.46
Bill Pmt -Check	03/04/2020	82000...	Burton's Fire Inc.		-621.31	-100,416.77
Bill Pmt -Check	03/04/2020	82000...	Mountain Heart Med...		-589.00	-101,005.77
Bill Pmt -Check	03/04/2020	82000...	AT&T Mobility		-344.96	-101,350.73
Bill Pmt -Check	03/04/2020	82000...	QC Office		-332.37	-101,683.10
Bill Pmt -Check	03/04/2020	82000...	Suddenlink		-324.21	-102,007.31
Bill Pmt -Check	03/04/2020	82000...	Northern Arizona W...		-297.00	-102,304.31
Bill Pmt -Check	03/04/2020	82000...	Right Water Hauling...		-115.50	-102,419.81
Bill Pmt -Check	03/04/2020	82000...	Ninth Brain Suite, LLC		-110.50	-102,530.31
Bill Pmt -Check	03/04/2020	82000...	AmeriPride Services...		-90.66	-102,620.97
Bill Pmt -Check	03/04/2020	82000...	Lawson Products		-33.53	-102,654.50
Liability Check	03/05/2020	EFT	Public Safety Retire...		-40,047.95	-142,702.45
Liability Check	03/05/2020	EFT	United States Treas...		-10,806.06	-153,508.51
Liability Check	03/05/2020	EFT	Voya Financial		-4,643.62	-158,152.13
Liability Check	03/05/2020	82000...	Nationwide Trust Co...		-2,764.92	-160,917.05
Liability Check	03/05/2020	EFT	Arizona Department ...		-2,615.55	-163,532.60
Liability Check	03/05/2020	EFT	Health Equity		-2,484.16	-166,016.76
Paycheck	03/05/2020	82000...	Slayton, Preston P		-1,965.01	-167,981.77
Liability Check	03/05/2020	EFT	Arizona State Retire...		-1,830.60	-169,812.37
Liability Check	03/05/2020	82000...	AFLAC		-1,402.76	-171,215.13
Liability Check	03/05/2020	82000...	United Summit Fire ...		-1,391.09	-172,606.22
Liability Check	03/05/2020	82000...	Support Payment Cl...		-463.85	-173,070.07
Liability Check	03/05/2020	82000...	Nationwide Retirem...		-150.00	-173,220.07
Liability Check	03/05/2020	EFT	Public Safety Retire...		-104.10	-173,324.17
Liability Check	03/05/2020	82000...	5 Star Life Insuranc...		-69.34	-173,393.51
Bill Pmt -Check	03/12/2020	82000...	Benchmark Insuranc...		-15,617.00	-189,010.51
Check	03/12/2020	82000...	National Bank of Ari...		-6,524.53	-195,535.04
Bill Pmt -Check	03/12/2020	82000...	Flagstaff IT		-3,394.95	-198,929.99
Bill Pmt -Check	03/12/2020	82000...	AmeriGas		-1,995.06	-200,925.05
Bill Pmt -Check	03/12/2020	82000...	Charlotte Young & A...		-1,652.52	-202,577.57
Bill Pmt -Check	03/12/2020	82000...	Sam's Club		-1,092.20	-203,669.77
Bill Pmt -Check	03/12/2020	82000...	Doney Park Water		-827.18	-204,496.95
Bill Pmt -Check	03/12/2020	82000...	Matador Coffee Roa...		-252.00	-204,748.95
Bill Pmt -Check	03/12/2020	82000...	Niles Radio		-225.00	-204,973.95
Bill Pmt -Check	03/12/2020	82000...	LN Curtis & Sons		-157.68	-205,131.63
Check	03/12/2020	82000...	Don Howard		-140.00	-205,271.63
Check	03/12/2020	82000...	Chris Gioia		-115.00	-205,386.63
Check	03/12/2020	82000...	Christopher Fennell		-115.00	-205,501.63
Bill Pmt -Check	03/12/2020	82000...	CenturyLink		-89.99	-205,591.62
Bill Pmt -Check	03/12/2020	82000...	Directv		-74.63	-205,666.25
Bill Pmt -Check	03/12/2020	82000...	Coconino Auto Supply		-17.00	-205,683.25
Bill Pmt -Check	03/12/2020	82000...	NAPA		-5.72	-205,688.97
Transfer	03/15/2020				-24,443.42	-230,132.39
Total Checks and Payments					-230,132.39	-230,132.39
<b>Deposits and Credits - 1 item</b>						
Deposit	03/05/2020				2,221.06	2,221.06
Total Deposits and Credits					2,221.06	2,221.06
Total New Transactions					-227,911.33	-227,911.33
Ending Balance					-400,828.09	1,492,110.38





## Fund Balance Detail Report

Summit Fire District Fund Range: 300300-300399 Date Range: 2/1/2020 - 2/29/2020

Account	Beginning Balance	Debits	Credits	Ending Balance
300300-11000 - Cash with Treasurer	\$1,892,938.47			\$1,556,583.15
Cash with Treasurer Totals		\$101,496.71	(\$437,852.03)	
300300-29000 - Fund Balance	(\$1,610,251.89)			(\$1,610,251.89)
300300-29050 - Warrants-Outstanding	(\$88,023.05)			(\$15,039.55)
Warrants-Outstanding Totals		\$395,369.92	(\$322,386.42)	
300300-29101 - LOC Principle	-			-
300300-29102 - LOC Interest	-			-
300300-31006 - In Lieu Tax-ADOT	-			-
300300-31014 - In Lieu Tax-Arizona Game & Fish	-			-
300300-33001 - Deposits-Misc	(\$848,796.05)			(\$851,496.20)
02/18/2020 2025 SUMMIT FD 2/18/2020			(\$1,686.73)	
02/24/2020 SFD-27 SFD FY20			(\$1,013.42)	
Deposits-Misc Totals		\$0.00	(\$2,700.15)	
300300-33002 - Investment Interest	(\$14,462.04)			(\$18,702.19)
02/10/2020 journal fund interest allocation - 01/01/2020 to 01/31/2020			(\$4,240.15)	
Investment Interest Totals		\$0.00	(\$4,240.15)	
300300-33101 - Line of Credit-Advance	-			-
300300-33303 - Property Tax-Current	(\$2,527,415.07)			(\$2,589,813.23)
02/03/2020 distribution			(\$720.33)	
02/04/2020 distribution			(\$2,758.77)	
02/05/2020 distribution			(\$2,063.39)	
02/06/2020 distribution			(\$4,137.55)	
02/07/2020 distribution			(\$1,201.40)	
02/10/2020 distribution			(\$4,939.13)	
02/11/2020 distribution			(\$7,094.25)	
02/12/2020 distribution			(\$2,959.14)	
02/13/2020 distribution			(\$569.87)	
02/14/2020 distribution			(\$1,100.27)	
02/18/2020 distribution			(\$3,551.32)	
02/19/2020 distribution			(\$424.27)	
02/20/2020 distribution			(\$9,222.58)	
02/21/2020 distribution			(\$782.57)	
02/24/2020 distribution			(\$2,802.79)	



## Fund Balance Detail Report

Date	Description	Debit	Credit	Balance
02/25/2020	distribution			(\$4,860.79)
02/26/2020	distribution			(\$3,675.40)
02/27/2020	distribution			(\$4,200.45)
02/28/2020	distribution			(\$5,333.89)
	Property Tax-Current Totals	\$0.00		(\$62,398.16)
	300300-33304 - Property Tax-Delinquent		(\$16,206.81)	(\$35,903.12)
02/03/2020	distribution			(\$88.12)
02/06/2020	distribution			(\$11,155.52)
02/19/2020	distribution			(\$13,074.72)
02/21/2020	distribution			(\$125.06)
02/26/2020	JE 17024 / SFD JAN 20 DEL TAXES TO EMER FUND PER BOARD / nlopez	\$4,747.11		
	Property Tax-Delinquent Totals	\$4,747.11		(\$24,443.42)
	300300-33305 - TRC INT PMNT TO TRANSWESTERN			
	300300-33333 - Disbursements-FDAT		(\$235,515.91)	(\$243,230.74)
02/28/2020	fund collection			(\$1,365.57)
02/28/2020	fund collection			(\$6,325.96)
02/28/2020	fund collection			(\$23.30)
	Disbursements-FDAT Totals	\$0.00		(\$7,714.83)
	300300-34250 - PSPRS Loan			
	300300-34350 - TR GO Bond Loan			
	300300-70000 - Expense Transfer			
	300300-70001 - Wire Out			
02/04/2020	JE 16908 / SFD PAYROLL / nlopez	\$73,799.17		\$2,463,549.45
02/05/2020	JE 16914 / SUMMIT FD PAYROLL TAX / nlopez	\$61,398.41		
02/18/2020	JE 16984 / SUMMIT FD PAYROLL / nlopez	\$69,597.88		
02/18/2020	JE 16986 / SUMMIT FD PAYROLL TAX / nlopez	\$36.74		
02/19/2020	JE 16988 / SUMMIT FD PAYROLL TAX / nlopez	\$58,760.19		
	Wire Out Totals	\$263,592.39	\$0.00	
	300300-78001 - Warrants-Redeemed		\$1,417,922.07	\$1,587,434.60
02/03/2020	Warrant 00820000589	\$196.00		
02/03/2020	Warrant 00820000580	\$560.45		
02/03/2020	Warrant 00820000584	\$35.00		
02/04/2020	Warrant 00820000540	\$3,095.04		
02/04/2020	Warrant 00820000526	\$80.00		
02/04/2020	Warrant 00820000590	\$69.34		

## Fund Balance Detail Report

02/04/2020	Warrant 00820000586	\$500.00
02/04/2020	Warrant 00820000582	\$71,250.00
02/04/2020	Warrant 00820000587	\$347.91
02/06/2020	Warrant 00820000585	\$168.89
02/06/2020	Warrant 00820000588	\$324.10
02/06/2020	Warrant 00820000591	\$2,086.42
02/07/2020	Warrant 00820000567	\$1,391.09
02/07/2020	Warrant 00820000524	\$1,391.09
02/07/2020	Warrant 00820000504	\$1,391.09
02/10/2020	Warrant 00820000439	\$5,000.00
02/10/2020	Warrant 00820000592	\$2,672.00
02/10/2020	Warrant 00820000593	\$150.00
02/10/2020	Warrant 00820000594	\$463.85
02/10/2020	Warrant 00820000572	\$1,465.38
02/10/2020	Warrant 00820000601	\$1,402.28
02/10/2020	Warrant 00820000605	\$89.99
02/10/2020	Warrant 00820000613	\$719.57
02/11/2020	Warrant 00820000599	\$9,344.67
02/11/2020	Warrant 00820000583	\$554.00
02/11/2020	Warrant 00820000608	\$91.85
02/11/2020	Warrant 00820000610	\$2,349.73
02/11/2020	Warrant 00820000612	\$161.82
02/12/2020	Warrant 00820000600	\$86.19
02/12/2020	Warrant 00820000602	\$330.62
02/12/2020	Warrant 00820000603	\$650.00
02/12/2020	Warrant 00820000597	\$1,402.76
02/12/2020	Warrant 00820000604	\$3,100.07
02/12/2020	Warrant 00820000607	\$1,581.82
02/12/2020	Warrant 00820000611	\$109.62
02/12/2020	Warrant 00820000609	\$34.48
02/14/2020	Warrant 00820000631	\$69.00
02/18/2020	Warrant 00820000596	\$9,450.00
02/18/2020	Warrant 00820000615	\$677.85
02/18/2020	Warrant 00820000617	\$807.94
02/18/2020	Warrant 00820000627	\$286.98
02/19/2020	Warrant 00820000598	\$144.90
02/19/2020	Warrant 00820000630	\$593.88
02/19/2020	Warrant 00820000632	\$607.00
02/19/2020	Warrant 00820000616	\$74.63



## Fund Balance Detail Report

02/19/2020	Warrant 00820000619	\$51.15	
02/19/2020	Warrant 00820000622	\$383.76	
02/19/2020	Warrant 00820000625	\$225.00	
02/19/2020	Warrant 00820000614	\$93.27	
02/20/2020	Warrant 00820000626	\$350.11	
02/20/2020	Warrant 00820000633	\$194.93	
02/20/2020	Warrant 00820000635	\$1,965.02	
02/20/2020	Warrant 00820000623	\$252.00	
02/20/2020	Warrant 00820000624	\$178.90	
02/21/2020	Warrant 00820000637	\$463.85	
02/21/2020	Warrant 00820000656	\$22,511.00	
02/24/2020	Warrant 00820000654	\$858.70	
02/24/2020	Warrant 00820000657	\$2,607.00	
02/24/2020	Warrant 00820000641	\$426.71	
02/24/2020	Warrant 00820000642	\$1,727.28	
02/24/2020	Warrant 00820000644	\$107.63	
02/24/2020	Warrant 00820000647	\$810.00	
02/24/2020	Warrant 00820000628	\$1,659.93	
02/24/2020	Warrant 00820000618	\$1,000.00	
02/24/2020	Warrant 00820000620	\$920.00	
02/24/2020	Warrant 00820000621	\$222.83	
02/25/2020	Warrant 00820000649	\$105.88	
02/25/2020	Warrant 00820000638	\$150.00	
02/25/2020	Warrant 00820000640	\$45.33	
02/25/2020	Warrant 00820000643	\$20.00	
02/25/2020	Warrant 00820000646	\$129.88	
02/25/2020	Warrant 00820000634	\$110.50	
02/26/2020	Warrant 00820000648	\$122.79	
02/26/2020	Warrant 00820000655	\$2,701.99	
02/26/2020	Warrant 00820000650	\$324.21	
02/27/2020	Warrant 00820000652	\$600.00	
02/27/2020	Warrant 00820000653	\$833.58	
Warrants-Redeemed Totals		\$169,512.53	\$0.00
300300-78002 - Disbursements-Miscellaneous	-		-
300300-78007 - Tax Abatements	-		-
300300-78100 - Line of Credit-Interest Payment	-		-
300300-78101 - Line of Credit-Principal Payment	-		-
300300-78250 - PSPRS Sinking Fund Transfer	-		-



## Fund Balance Detail Report

Summit Fire District	Fund Range: 300300-300399	Date Range: 2/1/2020 - 2/29/2020			
Account	Beginning Balance	Debits	Credits	Ending Balance	
300300-78300 - GO Bond Expense	-			-	
300300-78475 - Trustee Fee	-			-	
300300-79999 - Warrant Clearing	(\$170,146.78)			(\$243,130.28)	
Warrant Clearing Totals		\$322,386.42	(\$395,369.92)		
300305-11000 - Cash with Treasurer	\$562.16			\$562.53	
Cash with Treasurer Totals		\$0.37	\$0.00		
300305-29000 - Fund Balance	(\$28,789.55)			(\$28,789.55)	
300305-33001 - Deposits/Misc	-			-	
300305-33002 - Investment Interest	(\$43.45)			(\$43.82)	
02/10/2020 journal fund interest allocation - 01/01/2020 to 01/31/2020			(\$0.37)		
Investment Interest Totals		\$0.00	(\$0.37)		
300305-70000 - Expense Transfer	\$28,270.84			\$28,270.84	
300310-11000 - Cash with Treasurer	\$413,222.33			\$414,113.15	
Cash with Treasurer Totals		\$890.82	\$0.00		
300310-29000 - Fund Balance	(\$459,383.89)			(\$459,383.89)	
300310-33001 - Deposits/Misc	-			-	
300310-33002 - Investment Interest	(\$4,123.05)			(\$5,013.87)	
02/10/2020 journal fund interest allocation - 01/01/2020 to 01/31/2020			(\$890.82)		
Investment Interest Totals		\$0.00	(\$890.82)		
300310-70000 - Expense Transfer	\$50,284.61			\$50,284.61	
300315-11000 - Cash with Treasurer	\$157,195.94			\$163,058.47	
Cash with Treasurer Totals		\$5,862.53	\$0.00		
300315-29000 - Fund Balance	(\$31,977.44)			(\$31,977.44)	
300315-29050 - Warrants-Outstanding	-			-	
300315-31006 - In Lieu Tax-ADOT	-			-	
300315-31007 - In Lieu Tax-Salt River Project	-			-	
300315-31014 - In Lieu Tax-Arizona Game & Fish	-			-	
300315-33001 - Deposits-Misc	-			-	
300315-33002 - Investment Interest	-			-	
300315-33303 - Property Tax-Current	(\$183,903.99)			(\$188,442.71)	
02/03/2020 distribution			(\$52.40)		
02/04/2020 distribution			(\$200.67)		
02/05/2020 distribution			(\$150.09)		

## Fund Balance Detail Report

02/06/2020	distribution				(\$300.96)
02/07/2020	distribution				(\$87.39)
02/10/2020	distribution				(\$359.26)
02/11/2020	distribution				(\$516.03)
02/12/2020	distribution				(\$215.24)
02/13/2020	distribution				(\$41.45)
02/14/2020	distribution				(\$80.03)
02/18/2020	distribution				(\$258.31)
02/19/2020	distribution				(\$30.86)
02/20/2020	distribution				(\$670.83)
02/21/2020	distribution				(\$56.92)
02/24/2020	distribution				(\$203.87)
02/25/2020	distribution				(\$353.56)
02/26/2020	distribution				(\$267.34)
02/27/2020	distribution				(\$305.53)
02/28/2020	distribution				(\$387.98)
<b>Property Tax-Current Totals</b>					
300315-33304 - Property Tax-Delinquent				\$0.00	
02/06/2020	distribution		(\$2,114.51)		(\$4,538.72)
02/19/2020	distribution				(\$314.53)
02/21/2020	distribution				(\$999.72)
					(\$9.56)
<b>Property Tax-Delinquent Totals</b>					
300315-34450 - TR Bond Loan				\$0.00	
300315-70000 - Expense Transfer					
300315-70001 - Wire Out					
300315-78001 - Warrants-Redeemed					
300315-78002 - Disbursements-Miscellaneous					
300315-78007 - Tax Abatements					
300315-78400 - BOND PRINCIPLE PAYMENT					
300315-78401 - BOND INTEREST PAYMENT					
300315-78404 - TR 1st Yr Bnd Loan Principle			\$60,800.00		\$60,800.00
300315-78405 - TR 1st Yr Bnd Loan Interest					
300315-78475 - Trustee Fee					
300320-11000 - Cash with Treasurer			\$88,423.93		\$93,360.71
Cash with Treasurer Totals				\$4,936.78	\$0.00
300320-29000 - Fund Balance			(\$75,405.13)		(\$75,405.13)





## Fund Balance Detail Report

Summit Fire District	Fund Range: 300300-300399	Date Range: 2/1/2020 - 2/29/2020	Beginning Balance	Debits	Credits	Ending Balance
Account						
300320-33001 - Deposits/Misc			-			-
300320-33002 - Investment Interest			(\$703.05)			(\$892.72)
02/10/2020	journal fund interest allocation - 01/01/2020 to 01/31/2020				(\$189.67)	
Investment Interest Totals				\$0.00	(\$189.67)	
300320-33334 - Delinquent Prop Taxes Transfer			(\$12,315.75)			(\$17,062.86)
02/26/2020	JE 17024 / SFD JAN 20 DEL TAXES TO EMER FUND PER BOARD / nlopez				(\$4,747.11)	
Delinquent Prop Taxes Transfer Totals				\$0.00	(\$4,747.11)	
300320-70000 - Expense Transfer			-			-
300330-11000 - Cash with Treasurer			-			-
300330-29000 - Fund Balance			-			-
300330-29050 - Warrants Outstanding			-			-
300330-33001 - Deposits-Misc			-			-
300330-33002 - Investment Interest			-			-
300330-70000 - Expense Transfer			-			-
300330-70001 - Wire Out			-			-
300330-78001 - Warrants Redeemed			-			-
300330-78205 - PSPRS Loan Repayment			-			-
300330-78206 - PSPRS Loan Interest Repayment			-			-
300330-79999 - Warrant Clearing			-			-
300335-11000 - Cash with Treasurer			-			-
300335-29000 - Fund Balance			-			-
300335-29050 - Warrants-Outstanding			-			-
300335-33001 - Deposits-Misc			-			-
300335-70000 - Expense Transfer			-			-
300335-70001 - Wire Out			-			-
300350-11000 - Cash with Treasurer			-			-
300350-29000 - Fund Balance			-			-
300350-29050 - Warrants Outstanding			-			-
300350-33001 - Deposits-Misc			-			-
300350-33002 - Investment Interest			-			-
300350-70000 - Expense Transfer			-			-
300350-70001 - Wire Out			-			-

Transfer  
from operation



## Fund Balance Detail Report

Summit Fire District	Fund Range: 300300-300399	Date Range: 2/1/2020 - 2/29/2020	Beginning Balance	Debits	Credits	Ending Balance
Account						
300350-78001 - Warrants Redeemed			-			-
300350-79999 - Warrant Clearing			-			-



## Fund Balance Summary Report

Summit Fire District Fund Range: 300300-300399 Date Range: 2/1/2020 - 2/29/2020

Account	Beginning Balance	Debits	Credits	Ending Balance
300300-11000 - Cash with Treasurer	\$1,892,938.47			\$1,556,583.15
Cash with Treasurer Totals		\$101,496.71	(\$437,852.03)	
300300-29000 - Fund Balance	(\$1,610,251.89)			(\$1,610,251.89)
300300-29050 - Warrants-Outstanding	(\$88,023.05)			(\$15,039.55)
Warrants-Outstanding Totals		\$395,369.92	(\$322,386.42)	
300300-29101 - LOC Principle	-			-
300300-29102 - LOC Interest	-			-
300300-31006 - In Lieu Tax-ADOT	-			-
300300-31014 - In Lieu Tax-Arizona Game & Fish	-			-
300300-33001 - Deposits-Misc	(\$848,796.05)			(\$851,496.20)
Deposits-Misc Totals		\$0.00	(\$2,700.15)	
300300-33002 - Investment Interest	(\$14,462.04)			(\$18,702.19)
Investment Interest Totals		\$0.00	(\$4,240.15)	
300300-33101 - Line of Credit-Advance	-			-
300300-33303 - Property Tax-Current	(\$2,527,415.07)			(\$2,589,813.23)
Property Tax-Current Totals		\$0.00	(\$62,398.16)	
300300-33304 - Property Tax-Delinquent	(\$16,206.81)			(\$35,903.12)
Property Tax-Delinquent Totals		\$4,747.11	(\$24,443.42)	
300300-33305 - TRC INT PMNT TO TRANSWESTERN	-			-
300300-33333 - Disbursements-FDAT	(\$235,515.91)			(\$243,230.74)
Disbursements-FDAT Totals		\$0.00	(\$7,714.83)	
300300-34250 - PSPRS Loan	-			-
300300-34350 - TR GO Bond Loan	-			-
300300-70000 - Expense Transfer	-			-
300300-70001 - Wire Out	\$2,199,957.06			\$2,463,549.45
Wire Out Totals		\$263,592.39	\$0.00	
300300-78001 - Warrants-Redeemed	\$1,417,922.07			\$1,587,434.60
Warrants-Redeemed Totals		\$169,512.53	\$0.00	
300300-78002 - Disbursements-Miscellaneous	-			-
300300-78007 - Tax Abatements	-			-
300300-78100 - Line of Credit-Interest Payment	-			-
300300-78101 - Line of Credit-Principal Payment	-			-
300300-78250 - PSPRS Sinking Fund Transfer	-			-
300300-78300 - GO Bond Expense	-			-





## Fund Balance Summary Report

Summit Fire District	Fund Range: 300300-300399	Date Range: 2/1/2020 - 2/29/2020	Beginning Balance	Debits	Credits	Ending Balance
Account						
300300-78475 - Trustee Fee			-			-
300300-79999 - Warrant Clearing			(\$170,146.78)			(\$243,130.28)
Warrant Clearing Totals				\$322,386.42	(\$395,369.92)	
300305-11000 - Cash with Treasurer			\$562.16			\$562.53
Cash with Treasurer Totals				\$0.37	\$0.00	
300305-29000 - Fund Balance			(\$28,789.55)			(\$28,789.55)
300305-33001 - Deposits/Misc			-			-
300305-33002 - Investment Interest			(\$43.45)			(\$43.82)
Investment Interest Totals				\$0.00	(\$0.37)	
300305-70000 - Expense Transfer			\$28,270.84			\$28,270.84
300310-11000 - Cash with Treasurer			\$413,222.33			\$414,113.15
Cash with Treasurer Totals				\$890.82	\$0.00	
300310-29000 - Fund Balance			(\$459,383.89)			(\$459,383.89)
300310-33001 - Deposits/Misc			-			-
300310-33002 - Investment Interest			(\$4,123.05)			(\$5,013.87)
Investment Interest Totals				\$0.00	(\$890.82)	
300310-70000 - Expense Transfer			\$50,284.61			\$50,284.61
300315-11000 - Cash with Treasurer			\$157,195.94			\$163,058.47
Cash with Treasurer Totals				\$5,862.53	\$0.00	
300315-29000 - Fund Balance			(\$31,977.44)			(\$31,977.44)
300315-29050 - Warrants-Outstanding			-			-
300315-31006 - In Lieu Tax-ADOT			-			-
300315-31007 - In Lieu Tax-Salt River Project			-			-
300315-31014 - In Lieu Tax-Arizona Game & Fish			-			-
300315-33001 - Deposits-Misc			-			-
300315-33002 - Investment Interest			-			-
300315-33303 - Property Tax-Current			(\$183,903.99)			(\$188,442.71)
Property Tax-Current Totals					(\$4,538.72)	
300315-33304 - Property Tax-Delinquent			(\$2,114.51)	\$0.00		(\$3,438.32)
Property Tax-Delinquent Totals				\$0.00	(\$1,323.81)	
300315-34450 - TR Bond Loan			-			-
300315-70000 - Expense Transfer			-			-
300315-70001 - Wire Out			-			-
300315-78001 - Warrants-Redeemed			-			-



## Fund Balance Summary Report

Summit Fire District Fund Range: 300300-300399 Date Range: 2/1/2020 - 2/29/2020

Account	Beginning Balance	Debits	Credits	Ending Balance
300315-78002 - Disbursements-Miscellaneous	-			-
300315-78007 - Tax Abatements	-			-
300315-78400 - BOND PRINCIPLE PAYMENT	-			-
300315-78401 - BOND INTEREST PAYMENT	\$60,800.00			\$60,800.00
300315-78404 - TR 1st Yr Bnd Loan Principle	-			-
300315-78405 - TR 1st Yr Bnd Loan Interest	-			-
300315-78475 - Trustee Fee	-			-
300320-11000 - Cash with Treasurer	\$88,423.93			\$93,360.71
Cash with Treasurer Totals		\$4,936.78	\$0.00	
300320-29000 - Fund Balance	(\$75,405.13)			(\$75,405.13)
300320-33001 - Deposits/Misc	-			-
300320-33002 - Investment Interest	(\$703.05)			(\$892.72)
Investment Interest Totals		\$0.00	(\$189.67)	
300320-33334 - Delinquent Prop Taxes Transfer	(\$12,315.75)	\$0.00	(\$4,747.11)	(\$17,062.86)
Delinquent Prop Taxes Transfer Totals		\$0.00		
300320-70000 - Expense Transfer	-			-
300330-11000 - Cash with Treasurer	-			-
300330-29000 - Fund Balance	-			-
300330-29050 - Warrants Outstanding	-			-
300330-33001 - Deposits-Misc	-			-
300330-33002 - Investment Interest	-			-
300330-70000 - Expense Transfer	-			-
300330-70001 - Wire Out	-			-
300330-78001 - Warrants Redeemed	-			-
300330-78205 - PSPRS Loan Repayment	-			-
300330-78206 - PSPRS Loan Interest Repayment	-			-
300330-79999 - Warrant Clearing	-			-
300335-11000 - Cash with Treasurer	-			-
300335-29000 - Fund Balance	-			-
300335-29050 - Warrants-Outstanding	-			-
300335-33001 - Deposits-Misc	-			-
300335-70000 - Expense Transfer	-			-
300335-70001 - Wire Out	-			-



## Fund Balance Summary Report

Summit Fire District	Fund Range: 300300-300399	Date Range: 2/1/2020 - 2/29/2020			
Account	Beginning Balance	Debits	Credits	Ending Balance	
300350-11000 - Cash with Treasurer	-			-	
300350-29000 - Fund Balance	-			-	
300350-29050 - Warrants Outstanding	-			-	
300350-33001 - Deposits-Misc	-			-	
300350-33002 - Investment Interest	-			-	
300350-70000 - Expense Transfer	-			-	
300350-70001 - Wire Out	-			-	
300350-78001 - Warrants Redeemed	-			-	
300350-79999 - Warrant Clearing	-			-	





## Outstanding Warrants by Warrant Range

Outstanding Warrants - Summit FD; Range: 0080\_0; Date Range: 7/1/2008 - 2/29/2020

Number	Issued Date	Amount	Payee
--------	-------------	--------	-------



## Voided Warrants by Warrant Range

FD Summit - Voided Warrants; Range: 0080\_0; Date Range: 2/1/2020 - 2/29/2020

Number	Issued Date	Amount	Payee
--------	-------------	--------	-------



## Warrants by Fund - Outstanding

Fund Id	300300
Start Date	07/01/10
End Date	02/29/20

Warrant Id	Issued Date	Amount	Payee
00820000133	08/21/2019	\$32.67	Flagstaff IT
00820000149	08/21/2019	\$161.00	Wiedemann Max

## Chris Gioia

---

**From:** Tammy S. Schieffer  
**Sent:** Tuesday, February 18, 2020 12:59 PM  
**To:** warrantpp@coconino.az.gov  
**Cc:** Chris Gioia  
**Subject:** Summit Fire Payroll for 2/20/20

Good Afternoon,  
Please transfer \$69,597.88 into the Summit Fire payroll fund for 2/20/20 payment.

Thank you bunches.

Tammy Schieffer  
Administrative Assistant  
Summit Fire & Medical District  
8905 N Koch Field Road  
Flagstaff, AZ 86004  
Ph: 928-526-9537  
Fx: 928-526-2750  
[tammy@sfmd.org](mailto:tammy@sfmd.org)



To insure compliance with the open meeting law, recipients of this message should not forward it to other Board members. Board members may reply to a staff member regarding this message but they should not send a copy of the reply to other District Board members. Thank you.

The information is intended only for the use of the individual(s) or entity names above. IF you are not the intended recipient, you are notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this information is not permissible. If you have received this message in error, please immediately notify us at the number shown above and permanently destroy this message.



## Chris Gioia

---

**From:** Tammy S. Schieffer  
**Sent:** Tuesday, February 4, 2020 9:34 AM  
**To:** warrantpp@coconino.az.gov  
**Cc:** Chris Gioia  
**Subject:** Summit Fire PP16 payroll for 2/6/20

Good Morning,

Please transfer \$73,799.17 into Summit Fire payroll fund for 2/6/20 payment.  
Stay warm.

Thank you,  
Tammy

Tammy Schieffer  
Administrative Assistant  
Summit Fire & Medical District  
8905 N Koch Field Road  
Flagstaff, AZ 86004  
Ph: 928-526-9537  
Fx: 928-526-2750  
[tammy@sfmd.org](mailto:tammy@sfmd.org)



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## Chris Gioia

---

**From:** Tammy S. Schieffer  
**Sent:** Wednesday, February 5, 2020 11:44 AM  
**To:** warrantpp@coconino.az.gov  
**Cc:** Chris Gioia  
**Subject:** Summit Fire payroll liabilities for 2/6/20

Good Afternoon,  
Please transfer \$61,398.41 into Summit Fire payroll liability fund for 2/6/20 payment.

AZ Dept Rev	2574.79
ASRS	1973.44
Int Rev Svc	11125.84
Voya	4453.45
Health Equity	2484.16
PSPRS	38691.57
PSPRS	95.16

Thank you. Have a great day.

Tammy

Tammy Schieffer  
Administrative Assistant  
Summit Fire & Medical District  
8905 N Koch Field Road  
Flagstaff, AZ 86004  
Ph: 928-526-9537  
Fx: 928-526-2750  
[tammy@sfmd.org](mailto:tammy@sfmd.org)



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## Chris Gioia

---

**From:** Tammy S. Schieffer  
**Sent:** Wednesday, February 19, 2020 11:58 AM  
**To:** warrantpp@coconino.az.gov  
**Cc:** Chris Gioia  
**Subject:** Summit Fire PP17 payroll liabilities for 2/20/20 payment

Good Morning,

Please transfer \$58,760.19 into Summit Fire payroll liability fund for 2/20/20 payment.

AZ Dept Rev	2431.78
ASRS	1921.94
Int Rev Svc	9845.46
Voya	4477.87
Health Equity	2484.16
PSPRS	37309.26
PSPRS	99.40

*colonial life 190.32*

Thank you. Have a great day.

Tammy

Tammy Schieffer  
Administrative Assistant  
Summit Fire & Medical District  
8905 N Koch Field Road  
Flagstaff, AZ 86004  
Ph: 928-526-9537  
Fx: 928-526-2750  
[tammy@sfmd.org](mailto:tammy@sfmd.org)



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## Chris Gioia

---

**From:** Tammy S. Schieffer  
**Sent:** Wednesday, February 19, 2020 12:21 PM  
**To:** Shared Mailbox - WarrantPositivePay  
**Cc:** Chris Gioia  
**Subject:** RE: Summit Fire PP17 payroll liabilities for 2/20/20 payment

Darn it. Add \$190.32 for Colonial Life to the list..  
Sorry.

**From:** Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Sent:** Wednesday, February 19, 2020 12:18 PM  
**To:** Tammy S. Schieffer <tammy@sfmd.org>; Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Cc:** Chris Gioia <chris@sfmd.org>  
**Subject:** RE: Summit Fire PP17 payroll liabilities for 2/20/20 payment

Hi Tammy,

Can you verify the total for me? When I add up the numbers below, I do not get the same total.

Thank you,

Allan Waniolek  
Administrative Manager - Treasurer  
110 E. Cherry Ave  
Flagstaff, AZ 86001  
928-679-8182 Phone  
928-213-9243 Fax



**From:** Tammy S. Schieffer <tammy@sfmd.org>  
**Sent:** Wednesday, February 19, 2020 11:58 AM  
**To:** Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Cc:** Chris Gioia <chris@sfmd.org>  
**Subject:** Summit Fire PP17 payroll liabilities for 2/20/20 payment

Good Morning,

Please transfer \$58,760.19 into Summit Fire payroll liability fund for 2/20/20 payment.

AZ Dept Rev	2431.78
ASRS	1921.94
Int Rev Svc	9845.46
Voya	4477.87



Health Equity	2484.16
PSPRS	37309.26
PSPRS	99.40

Thank you. Have a great day.

Tammy

Tammy Schieffer  
Administrative Assistant  
Summit Fire & Medical District  
8905 N Koch Field Road  
Flagstaff, AZ 86004  
Ph: 928-526-9537  
Fx: 928-526-2750  
[tammy@sfmd.org](mailto:tammy@sfmd.org)



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# Transfer Funds

DATE 02/15/2020 CLASS

TRANSFER FUNDS FROM 101 County Treasurer ACCOUNT BALANCE 1,805,477.85

TRANSFER FUNDS TO 150 Emergency Fund ACCOUNT BALANCE 88,350.61

TRANSFER AMOUNT 4,747.11

MEMO Funds Transfer Delinquent from January to Emergency Fund

Save & Close Save & New Clear

No. SFD 20025  
DATE 2/14/2020

Revenue Description	Account Code	Amount
State of Arizona Deposit (Camp Navajo)		\$1,686.73
Total Remitted		1,686.73

Authorized Signature Chris Gioia Title Administrative Officer

Currency	
Coins	
Checks	
Direct Deposits	<b>\$1,686.73</b>
Total Deposit	<b>\$1,686.73</b>

Coconino County Treasurer By \_\_\_\_\_ Date \_\_\_\_\_

## Chris Gioia

---

**From:** David, Sharon <sdavid@coconino.az.gov>  
**Sent:** Thursday, February 13, 2020 10:46 AM  
**To:** Chris Gioia  
**Cc:** Walka, Sue  
**Subject:** Monies received \$1,686.73

Hello Chris,

These monies were received yesterday. Please prepare a TR at your earliest convenience. Thank you.

VALUE DATE	DESCRIPTION	ACCOUNT NO.	AMOUNT	CHECK NO.	DATE
02/12/2020	EFT CREDIT	202002101157645	0430605300TC	1,686.73	04/22 AM
02/12/2020					
	ORIG CO NAME :	State of Arizona			
	ORIG ID :	8660047910			
	DESC DATE :	200210			
	ENTRY DESCR :	Payments			
	ENTRY CLASS :	CCD			
	TRACE NO :	111000020605300			
	ENTRY DATE :	200212			
	IND ID NO :	202002101157645			
	IND NAME :	IV0000003807			
	REMARK :	NTE*200000181202 *IV0000003807 *SUMMIT FIRE DISTRICT			
	ORIG BANK :	BANK OF AMERICA, N.A.			

*Sharon David*  
Business Manager  
Coconino County  
928.679.8179



## Chris Gioia

---

**From:** Oracle.Workflow@Americantower.com  
**Sent:** Thursday, February 20, 2020 12:08 PM  
**To:** Chris Gioia  
**Subject:** Separate Remittance Advice: paper document number - 4000436675

This is notification of payment from American Tower Accounts Payable Department

Please do not reply to this email. If you have any questions regarding this payment, contact our Accounts Payable Department at [payables@americantower.com](mailto:payables@americantower.com).

---

From: American Tower

To:

**SUMMIT AZ FIRE DIST**  
8905 NORTH KOCH FIELD RD  
FLAGSTAFF, AZ 86004  
US

The following payment has been remitted.

**Payment Number** 4000436675  
**Payment Date** Feb 20, 2020  
**Payment Currency** USD  
**Payment Amount** 1,013.42

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Gross Amount</u>	<u>Amount Paid</u>
PN-8998391	Mar 1, 2020	00418859, MAR-2020, VZL106415	27.01	27.01
PN-8998392	Mar 1, 2020	00418859, MAR-2020, VZL106415	26.23	26.23
PN-8998393	Mar 1, 2020	00418859, MAR-2020, VZL106415	29.52	29.52
PN-8998394	Mar 1, 2020	00418859, MAR-2020, VZL106415	28.66	28.66
PN-8998395	Mar 1, 2020	00418859, MAR-2020, VZL106415	27.82	27.82
PN-8998396	Mar 1, 2020	00418859, MAR-2020, VZL106415	874.18	874.18

**\*\*\*Note\*\*\***

If you are setup with direct deposit please allow 2 business days for payment to post to your account. If you are paid by check, checks will be mailed out immediately. Please see current remittance address on the file. Failure to provide current address could prohibit timely delivery of your 1099. To change the address, please email Accounts Payable at [payables@americantower.com](mailto:payables@americantower.com).

**\*\*36.74**

Thirty-Six and 74/100\*\*\*\*\*

Arizona Department of Revenue  
P.O.Box 29010  
Phoenix, AZ 85038-9010

### Use Tax

Arizona Department of Revenue	2/14/2020	
3200 SUPPLIES:3210 EMS Supplies	Ph& S Products Use Tax	28.00
3000 VEHICLES:3020 Parts for SFMD A	SW Thermal Tech Use Tax	8.74

101 County Treasurer	Use Tax	36.74
----------------------	---------	-------

Arizona Department of Revenue	2/14/2020	
3200 SUPPLIES:3210 EMS Supplies	Ph& S Products Use Tax	28.00
3000 VEHICLES:3020 Parts for SFMD A	SW Thermal Tech Use Tax	8.74

101 County Treasurer	Use Tax	36.74
----------------------	---------	-------

4:31 PM

03/11/20

**Summit GO Bond Account**  
**Reconciliation Summary**  
**300315 Debt Services Account, Period Ending 02/29/2020**

---

	Feb 29, 20
Beginning Balance	157,195.94
Cleared Transactions	
Deposits and Credits - 2 items	5,862.53
Total Cleared Transactions	5,862.53
Cleared Balance	<u>163,058.47</u>
Uncleared Transactions	
Checks and Payments - 1 item	-63,675.00
Total Uncleared Transactions	-63,675.00
Register Balance as of 02/29/2020	<u>99,383.47</u>
Ending Balance	99,383.47

Balanced March 11, 2020

Board Approved

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Debt Services

4:31 PM

03/11/20

**Summit GO Bond Account**  
**Reconciliation Detail**  
**300315 Debt Services Account, Period Ending 02/29/2020**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						157,195.94
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 2 items</b>						
Deposit	02/15/2020			X	1,323.81	1,323.81
Deposit	02/15/2020			X	4,538.72	5,862.53
<b>Total Deposits and Credits</b>					5,862.53	5,862.53
<b>Total Cleared Transactions</b>					5,862.53	5,862.53
<b>Cleared Balance</b>					5,862.53	163,058.47
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
General Journal	06/30/2019	JE 19-...			-63,675.00	-63,675.00
<b>Total Checks and Payments</b>					-63,675.00	-63,675.00
<b>Total Uncleared Transactions</b>					-63,675.00	-63,675.00
<b>Register Balance as of 02/29/2020</b>					-57,812.47	99,383.47
<b>Ending Balance</b>					<b>-57,812.47</b>	<b>99,383.47</b>





## Fund Balance Detail Report

Summit Fire District Account	Fund Range: 300300-300399	Date Range: 2/1/2020 - 2/29/2020	Beginning Balance	Debits	Credits	Ending Balance
300300-78300 - GO Bond Expense			-			-
300300-78475 - Trustee Fee			-			-
300300-79999 - Warrant Clearing			(\$170,146.78)			(\$243,130.28)
Warrant Clearing Totals				\$322,386.42	(\$395,369.82)	\$562.53
300305-11000 - Cash with Treasurer			\$562.16			
Cash with Treasurer Totals				\$0.37	\$0.00	
300305-29000 - Fund Balance			(\$28,789.55)			(\$28,789.55)
300305-33001 - Deposits/Misc			-			-
300305-33002 - Investment Interest			(\$43.45)			(\$43.82)
02/10/2020	journal fund interest allocation - 01/01/2020 to 01/31/2020				(\$0.37)	
Investment Interest Totals				\$0.00	(\$0.37)	
300305-70000 - Expense Transfer			\$28,270.84			\$28,270.84
300310-11000 - Cash with Treasurer			\$412,222.33			\$414,113.15
Cash with Treasurer Totals				\$890.82	\$0.00	
300310-29000 - Fund Balance			(\$459,383.89)			(\$459,383.89)
300310-33001 - Deposits/Misc			-			-
300310-33002 - Investment Interest			(\$4,123.05)			(\$5,013.87)
02/10/2020	journal fund interest allocation - 01/01/2020 to 01/31/2020				(\$890.82)	
Investment Interest Totals				\$0.00	(\$890.82)	
300310-70000 - Expense Transfer			\$50,284.61			\$50,284.61
300315-11000 - Cash with Treasurer			\$157,195.94			\$163,058.47
Cash with Treasurer Totals				\$5,862.53	\$0.00	
300315-29000 - Fund Balance			(\$31,977.44)			(\$31,977.44)
300315-29050 - Warrants-Outstanding			-			-
300315-31006 - In Lieu Tax-ADOT			-			-
300315-31007 - In Lieu Tax-Salt River Project			-			-
300315-31014 - In Lieu Tax-Arizona Game & Fish			-			-
300315-33001 - Deposits-Misc			-			-
300315-33002 - Investment Interest			-			-
02/10/2020	journal fund interest allocation - 01/01/2020 to 01/31/2020					
Investment Interest Totals				\$0.00		
300315-33303 - Property Tax-Current			(\$183,903.99)			(\$188,442.71)
02/03/2020	distribution				(\$52.40)	
02/04/2020	distribution				(\$200.67)	
02/05/2020	distribution				(\$150.09)	

Debt Services



## Fund Balance Detail Report

02/06/2020	distribution				
02/06/2020	distribution				(\$300.96)
02/07/2020	distribution				(\$87.39)
02/10/2020	distribution				(\$359.26)
02/11/2020	distribution				(\$516.03)
02/12/2020	distribution				(\$215.24)
02/13/2020	distribution				(\$41.45)
02/14/2020	distribution				(\$80.03)
02/18/2020	distribution				(\$258.31)
02/19/2020	distribution				(\$30.86)
02/20/2020	distribution				(\$670.83)
02/21/2020	distribution				(\$56.92)
02/24/2020	distribution				(\$203.87)
02/25/2020	distribution				(\$353.56)
02/26/2020	distribution				(\$267.34)
02/27/2020	distribution				(\$306.53)
02/28/2020	distribution				(\$387.98)
Property Tax-Current Totals			\$0.00		(\$4,538.72)
300315-33304 - Property Tax-Delinquent				(\$2,114.51)	
02/06/2020	distribution				(\$314.53)
02/19/2020	distribution				(\$998.72)
02/21/2020	distribution				(\$9.56)
Property Tax-Delinquent Totals			\$0.00		(\$1,323.81)
<hr/>					
300315-34450 - TR Bond Loan		-			-
300315-79900 - Expense Transfer		-			-
300315-70001 - Wire Out		-			-
300315-78001 - Warrants-Redeemed		-			-
300315-78002 - Disbursements-Miscellaneous		-			-
300315-78007 - Tax Abatements		-			-
300315-78400 - BOND PRINCIPLE PAYMENT		-			-
300315-78401 - BOND INTEREST PAYMENT		-			-
300315-78404 - TR 1st Yr Bnd Loan Principle		-			-
300315-78405 - TR 1st Yr Bnd Loan Interest		-			-
300315-78475 - Trustee Fee		-			-
300320-11000 - Cash with Treasurer		-			-
Cash with Treasurer Totals			\$4,936.78		\$0.00
300320-29000 - Fund Balance		-			-
				\$88,423.93	\$93,360.71
				(\$75,405.13)	(\$75,405.13)
				\$60,800.00	\$60,800.00

4:27 PM

03/11/20

**Summit Fire District**  
**Reconciliation Summary**  
**136 Westside Capital Fund, Period Ending 02/29/2020**

---

	Feb 29, 20
Beginning Balance	413,222.33
Cleared Transactions	
Deposits and Credits - 1 item	890.82
Total Cleared Transactions	890.82
Cleared Balance	<u>414,113.15</u>
Register Balance as of 02/29/2020	414,113.15
Ending Balance	414,113.15

Balanced March 11, 2020

Board Approved

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Westside Capital

4:27 PM

03/11/20

**Summit Fire District**  
**Reconciliation Detail**  
**136 Westside Capital Fund, Period Ending 02/29/2020**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						413,222.33
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Deposit	02/15/2020			X	890.82	890.82
<b>Total Deposits and Credits</b>					890.82	890.82
<b>Total Cleared Transactions</b>					890.82	890.82
<b>Cleared Balance</b>					890.82	414,113.15
<b>Register Balance as of 02/29/2020</b>					890.82	414,113.15
<b>Ending Balance</b>					<u>890.82</u>	<u>414,113.15</u>



## Fund Balance Detail Report

Summit Fire District	Fund Range: 300300-300399	Date Range: 2/1/2020 - 2/29/2020	Beginning Balance	Debits	Credits	Ending Balance
Account						
300300-78300 - GO Bond Expense			-			-
300300-78475 - Trustee Fee			-			-
300300-79999 - Warrant Clearing			(\$170,146.78)			(\$243,130.28)
Warrant Clearing Totals				\$322,386.42	(\$395,369.92)	
300305-11000 - Cash with Treasurer			\$562.16			\$562.53
Cash with Treasurer Totals				\$0.37	\$0.00	
300305-29000 - Fund Balance			(\$28,789.55)			(\$28,789.55)
300305-33001 - Deposits/Misc			-			-
300305-33002 - Investment Interest			(\$43.45)			(\$43.82)
02/10/2020 Journal fund interest allocation - 01/01/2020 to 01/31/2020					(\$0.37)	
Investment Interest Totals			\$28,270.84		(\$0.37)	\$28,270.84
300305-70000 - Expense Transfer			\$413,222.33			\$414,113.15
300310-11000 - Cash with Treasurer				\$890.82	\$0.00	
Cash with Treasurer Totals				\$890.82		
300310-29000 - Fund Balance			(\$459,383.89)			(\$459,383.89)
300310-33001 - Deposits/Misc			-			-
300310-33002 - Investment Interest			(\$4,123.05)			(\$5,013.87)
02/10/2020 Journal fund interest allocation - 01/01/2020 to 01/31/2020					(\$890.82)	
Investment Interest Totals			\$0.00		(\$890.82)	
300310-70000 - Expense Transfer			\$50,284.61			\$50,284.61
300315-11000 - Cash with Treasurer			\$157,195.94			\$163,058.47
Cash with Treasurer Totals				\$5,862.53	\$0.00	
300315-29000 - Fund Balance			(\$31,977.44)			(\$31,977.44)
300315-29050 - Warrants-Outstanding			-			-
300315-31006 - In Lieu Tax-ADOT			-			-
300315-31007 - In Lieu Tax-Salt River Project			-			-
300315-31014 - In Lieu Tax-Arizona Game & Fish			-			-
300315-33001 - Deposits-Misc			-			-
300315-33002 - Investment Interest			-			-
300315-33303 - Property Tax-Current			(\$183,903.99)			(\$188,442.71)
02/03/2020 distribution					(\$52.40)	
02/04/2020 distribution					(\$200.67)	
02/05/2020 distribution					(\$150.09)	



**Summit Fire District**  
**Reconciliation Summary**  
**150 Emergency Fund, Period Ending 02/29/2020**

---

	Feb 29, 20
Beginning Balance	88,423.93
Cleared Transactions	
Deposits and Credits - 2 items	4,936.78
Total Cleared Transactions	4,936.78
Cleared Balance	<u>93,360.71</u>
Register Balance as of 02/29/2020	93,360.71
New Transactions	
Deposits and Credits - 1 item	24,443.42
Total New Transactions	24,443.42
Ending Balance	<u><u>117,804.13</u></u>

Balanced March 11, 2020

Board Approved

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Emergency Fund

4:28 PM

03/11/20

**Summit Fire District**  
**Reconciliation Detail**  
**150 Emergency Fund, Period Ending 02/29/2020**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						88,423.93
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 2 items</b>						
Deposit	02/15/2020			X	189.67	189.67
Transfer	02/15/2020			X	4,747.11	4,936.78
Total Deposits and Credits					4,936.78	4,936.78
Total Cleared Transactions					4,936.78	4,936.78
Cleared Balance					4,936.78	93,360.71
Register Balance as of 02/29/2020					4,936.78	93,360.71
<b>New Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Transfer	03/15/2020				24,443.42	24,443.42
Total Deposits and Credits					24,443.42	24,443.42
Total New Transactions					24,443.42	24,443.42
<b>Ending Balance</b>					<b>29,380.20</b>	<b>117,804.13</b>

Monthly @ Mar 4, 2020 5:25:40 AM Coconino County Treasurer



## Fund Balance Detail Report

Summit Fire District Fund Range: 300300-300399 Date Range: 2/1/2020 - 2/29/2020

Account	Beginning Balance	Debits	Credits	Ending Balance
300320-33001 - Deposits/Misc	-			-
300320-33002 - Investment Interest				(\$892.72)
02/10/2020 journal fund interest allocation - 01/01/2020 to 01/31/2020	(\$703.05)		(\$189.67)	
Investment Interest Totals		\$0.00	(\$189.67)	
300320-33334 - Delinquent Prop Taxes Transfer				(\$17,062.86)
02/26/2020 JE 17024 / SFD JAN 20 DEL TAXES TO EMER FUND PER BOARD / nlopez	(\$12,315.75)		(\$4,747.11)	
Delinquent Prop Taxes Transfer Totals		\$0.00	(\$4,747.11)	
300320-70000 - Expense Transfer	-			-
300330-11000 - Cash with Treasurer	-			-
300330-29000 - Fund Balance	-			-
300330-29050 - Warrants Outstanding	-			-
300330-33001 - Deposits-Misc	-			-
300330-33002 - Investment Interest	-			-
300330-70000 - Expense Transfer	-			-
300330-70001 - Wire Out	-			-
300330-78001 - Warrants Redeemed	-			-
300330-78205 - PSPRS Loan Repayment	-			-
300330-78206 - PSPRS Loan Interest Repayment	-			-
300330-79999 - Warrant Clearing	-			-
300335-11000 - Cash with Treasurer	-			-
300335-29000 - Fund Balance	-			-
300335-29050 - Warrants-Outstanding	-			-
300335-33001 - Deposits-Misc	-			-
300335-70000 - Expense Transfer	-			-
300335-70001 - Wire Out	-			-
300350-11000 - Cash with Treasurer	-			-
300350-29000 - Fund Balance	-			-
300350-29050 - Warrants Outstanding	-			-
300350-33001 - Deposits-Misc	-			-
300350-33002 - Investment Interest	-			-
300350-70000 - Expense Transfer	-			-
300350-70001 - Wire Out	-			-

Transfer  
from operation

4:23 PM

03/11/20

**Summit Fire District**  
**Reconciliation Summary**  
120 Capital Fund, Period Ending 02/29/2020

---

	<u>Feb 29, 20</u>
Beginning Balance	43.45
Cleared Transactions	
Deposits and Credits - 1 item	<u>0.37</u>
Total Cleared Transactions	<u>0.37</u>
Cleared Balance	<u><u>43.82</u></u>
Register Balance as of 02/29/2020	43.82
Ending Balance	43.82

*Balanced March 11, 2020*

**Board Approved**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*Capital Acct*



4:23 PM

03/11/20

**Summit Fire District**  
**Reconciliation Detail**  
**120 Capital Fund, Period Ending 02/29/2020**

---

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						43.45
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	02/15/2020			X	0.37	0.37
Total Deposits and Credits					0.37	0.37
Total Cleared Transactions					0.37	0.37
Cleared Balance					0.37	43.82
Register Balance as of 02/29/2020					0.37	43.82
Ending Balance					0.37	43.82



## Fund Balance Detail Report

Summit Fire District Fund Range: 300300-300399 Date Range: 2/1/2020 - 2/29/2020

Account	Beginning Balance	Debits	Credits	Ending Balance
300300-78300 - GO Bond Expense	-	-	-	-
300300-78475 - Trustee Fee	-	-	-	-
300300-79999 - Warrant Clearing	(\$170,146.78)	-	-	(\$243,130.28)
Warrant Clearing Totals		\$322,386.42	(\$395,369.92)	
300305-11000 - Cash with Treasurer	\$562.16	-	-	\$562.53
Cash with Treasurer Totals		\$0.37	\$0.00	
300305-29000 - Fund Balance	(\$28,789.55)	-	-	(\$28,789.55)
300305-33001 - Deposits/Misc	-	-	-	-
300305-33002 - Investment Interest	(\$43.45)	-	-	(\$43.82)
02/10/2020 Journal fund interest allocation - 01/01/2020 to 01/31/2020			(\$0.37)	
Investment Interest Totals		\$0.00	(\$0.37)	
300305-70000 - Expense Transfer	\$28,270.84	-	-	\$28,270.84
300310-11000 - Cash with Treasurer	\$413,222.33	-	-	\$414,113.15
Cash with Treasurer Totals		\$890.82	\$0.00	
300310-29000 - Fund Balance	(\$459,383.89)	-	-	(\$459,383.89)
300310-33001 - Deposits/Misc	-	-	-	-
300310-33002 - Investment Interest	(\$4,123.05)	-	-	(\$5,013.87)
02/10/2020 Journal fund interest allocation - 01/01/2020 to 01/31/2020			(\$890.82)	
Investment Interest Totals		\$0.00	(\$890.82)	
300310-70000 - Expense Transfer	\$50,284.61	-	-	\$50,284.61
300315-11000 - Cash with Treasurer	\$157,195.94	-	-	\$163,058.47
Cash with Treasurer Totals		\$5,862.53	\$0.00	
300315-29000 - Fund Balance	(\$31,977.44)	-	-	(\$31,977.44)
300315-29050 - Warrants-Outstanding	-	-	-	-
300315-31006 - In Lieu Tax-ADOT	-	-	-	-
300315-31007 - In Lieu Tax-Salt River Project	-	-	-	-
300315-31014 - In Lieu Tax-Arizona Game & Fish	-	-	-	-
300315-33001 - Deposits-Misc	-	-	-	-
300315-33002 - Investment Interest	-	-	-	-
300315-33303 - Property Tax-Current	(\$183,903.99)	-	-	(\$188,442.71)
02/03/2020 distribution			(\$52.40)	
02/04/2020 distribution			(\$200.67)	
02/05/2020 distribution			(\$150.09)	

4:15 PM

02/28/20

**Summit Fire District**  
**Reconciliation Summary**  
105 Petty Cash, Period Ending 02/28/2020

---

	Feb 28, 20
Beginning Balance	1,579.58
Cleared Transactions	
Checks and Payments - 1 item	-4.60
Deposits and Credits - 5 items	300.00
Total Cleared Transactions	295.40
Cleared Balance	<u>1,874.98</u>
Register Balance as of 02/28/2020	1,874.98
Ending Balance	1,874.98

Balanced Feb 28, 2020

Board Approved

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Petty Cash

4:15 PM

02/28/20

**Summit Fire District**  
**Reconciliation Detail**  
**105 Petty Cash, Period Ending 02/28/2020**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,579.58
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Check	02/28/2020	1177	US Postal Service	X	-4.60	-4.60
Total Checks and Payments					-4.60	-4.60
<b>Deposits and Credits - 5 items</b>						
Deposit	02/03/2020			X	50.00	50.00
Deposit	02/05/2020			X	100.00	150.00
Deposit	02/24/2020			X	50.00	200.00
Deposit	02/24/2020			X	50.00	250.00
Deposit	02/28/2020			X	50.00	300.00
Total Deposits and Credits					300.00	300.00
Total Cleared Transactions					295.40	295.40
Cleared Balance					295.40	1,874.98
Register Balance as of 02/28/2020					295.40	1,874.98
<b>Ending Balance</b>					<b>295.40</b>	<b>1,874.98</b>

5:17 PM

03/10/20

**Summit Fire District**  
**Reconciliation Summary**  
118 Visa Control Account, Period Ending 02/26/2020

---

	Feb 26, 20
Beginning Balance	9,344.67
Cleared Transactions	
Charges and Cash Advances - 41 items	-7,365.36
Payments and Credits - 5 items	10,185.50
Total Cleared Transactions	2,820.14
Cleared Balance	6,524.53
Uncleared Transactions	
Charges and Cash Advances - 2 items	-362.03
Payments and Credits - 2 items	2,315.52
Total Uncleared Transactions	1,953.49
Register Balance as of 02/26/2020	4,571.04
New Transactions	
Charges and Cash Advances - 6 items	-1,205.84
Total New Transactions	-1,205.84
Ending Balance	5,776.88

← *Balanced March 10, 2020*  
Board Approved  
Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

*Visa*



5:17 PM

03/10/20

# Summit Fire District Reconciliation Detail

118 Visa Control Account, Period Ending 02/26/2020

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						9,344.67
<b>Cleared Transactions</b>						
<b>Charges and Cash Advances - 41 items</b>						
Credit Card Charge	01/23/2020	5855	Amazon.com	X	-24.00	-24.00
Credit Card Charge	01/24/2020	5350	Barn Bros	X	-414.01	-438.01
Credit Card Charge	01/25/2020	5459	Lodging	X	-285.28	-723.29
Credit Card Charge	01/25/2020	5756	Home Depot	X	-146.54	-869.83
Credit Card Charge	01/25/2020	5152	Best Buy	X	-53.44	-923.27
Credit Card Charge	01/27/2020	5855	5.11 Tactical	X	-1,193.94	-2,117.21
Credit Card Charge	01/28/2020	5459	SW Thermal Techno...	X	-170.43	-2,287.64
Credit Card Charge	01/30/2020	5756	Home Depot	X	-54.28	-2,341.92
Credit Card Charge	02/01/2020	0294	Home Depot	X	-416.94	-2,758.86
Credit Card Charge	02/02/2020	3799	Amazon.com	X	-25.91	-2,784.77
Credit Card Charge	02/04/2020	0294	AHA ShopCPR	X	-86.00	-2,870.77
Credit Card Charge	02/04/2020	3799	Amazon.com	X	-48.68	-2,919.45
Credit Card Charge	02/04/2020	0294	AHA ShopCPR	X	-39.25	-2,958.70
Credit Card Charge	02/04/2020	3799	Amazon.com	X	-35.52	-2,994.22
Credit Card Charge	02/05/2020	0294	Rogue Fitness	X	-856.90	-3,851.12
Credit Card Charge	02/05/2020	0294	Home Depot	X	-248.65	-4,099.77
Credit Card Charge	02/05/2020	0294	Titan Fitness	X	-245.84	-4,345.61
Credit Card Charge	02/05/2020	0358	Flag Tee Factory	X	-34.39	-4,380.00
Credit Card Charge	02/06/2020	3591	AZ Wildfire & Incide...	X	-375.00	-4,755.00
Credit Card Charge	02/07/2020	5152	Adobe	X	-196.39	-4,951.39
Credit Card Charge	02/07/2020	5756	Home Depot	X	-71.12	-5,022.51
Credit Card Charge	02/11/2020	5657	Zamberlan	X	-250.41	-5,272.92
Credit Card Charge	02/11/2020	5350	Home Depot	X	-47.91	-5,320.83
Credit Card Charge	02/12/2020	1194	Shutterfly	X	-12.14	-5,332.97
Credit Card Charge	02/12/2020	1194	Shutterfly	X	-3.54	-5,336.51
Credit Card Charge	02/13/2020	5657	Sunny Sports	X	-253.44	-5,589.95
Credit Card Charge	02/13/2020	1194	Arizona Fire Chiefs ...	X	-239.00	-5,828.95
Credit Card Charge	02/13/2020	5350	Optics Planet	X	-139.27	-5,968.22
Credit Card Charge	02/13/2020	5756	Subway	X	-30.96	-5,999.18
Credit Card Charge	02/13/2020	3591	Home Depot	X	-5.44	-6,004.62
Credit Card Charge	02/17/2020	5350	Home Depot	X	-57.81	-6,062.43
Credit Card Charge	02/18/2020	3799	Amazon.com	X	-163.35	-6,225.78
Credit Card Charge	02/19/2020	5657	hl_Supershop	X	-53.07	-6,278.85
Credit Card Charge	02/20/2020	3690	Home Depot	X	-530.24	-6,809.09
Credit Card Charge	02/20/2020	1194	Redback Boots USA	X	-189.00	-6,998.09
Credit Card Charge	02/20/2020	3690	Habitat for Humanity	X	-18.00	-7,016.09
Credit Card Charge	02/21/2020	0294	Home Depot	X	-194.34	-7,210.43
Credit Card Charge	02/21/2020	5657	hl_Supershop	X	-1.59	-7,212.02
Credit Card Charge	02/24/2020	3690	Home Depot	X	-25.94	-7,237.96
Credit Card Charge	02/25/2020	5855	Amazon.com	X	-93.24	-7,331.20
Credit Card Charge	02/25/2020	5855	Amazon.com	X	-34.16	-7,365.36
<b>Total Charges and Cash Advances</b>					-7,365.36	-7,365.36
<b>Payments and Credits - 5 items</b>						
Credit Card Credit	01/27/2020	Cash ...	National Bank of Ari...	X	500.00	500.00
Credit Card Credit	01/30/2020	5152	Adobe	X	110.31	610.31
Credit Card Credit	01/30/2020	5756	Home Depot	X	127.95	738.26
Check	02/06/2020	82000...	National Bank of Ari...	X	9,344.67	10,082.93
Credit Card Credit	02/07/2020	0294	Home Depot	X	102.57	10,185.50
<b>Total Cleared Transactions</b>					2,820.14	2,820.14
<b>Cleared Balance</b>					-2,820.14	6,524.53
<b>Uncleared Transactions</b>						
<b>Charges and Cash Advances - 2 items</b>						
General Journal	06/30/2018	JE 18-...			-346.03	-346.03
Credit Card Charge	02/25/2020	5756	Dollar General		-16.00	-362.03
<b>Total Charges and Cash Advances</b>					-362.03	-362.03

5:17 PM

03/10/20

**Summit Fire District**  
**Reconciliation Detail**  
**118 Visa Control Account, Period Ending 02/26/2020**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Payments and Credits - 2 items</b>						
General Journal	06/29/2017	JE 17-...	Audit		7.00	7.00
General Journal	06/30/2018	JE 18-...			2,308.52	2,315.52
Total Uncleared Transactions					1,953.49	1,953.49
Register Balance as of 02/26/2020					-4,773.63	4,571.04
<b>New Transactions</b>						
<b>Charges and Cash Advances - 6 items</b>						
Credit Card Charge	03/03/2020	3799	Amazon.com		-795.91	-795.91
Credit Card Charge	03/05/2020	5657	Home Depot		-73.96	-869.87
Credit Card Charge	03/05/2020	5350	AutoZone		-34.92	-904.79
Credit Card Charge	03/07/2020	5350	Food		-92.12	-996.91
Credit Card Charge	03/08/2020	5350	Home Depot		-133.69	-1,130.60
Credit Card Charge	03/09/2020	5657	Home Depot		-75.24	-1,205.84
Total Charges and Cash Advances					-1,205.84	-1,205.84
Total New Transactions					-1,205.84	-1,205.84
<b>Ending Balance</b>					<b>-3,567.79</b>	<b>5,776.88</b>

11:42 AM

03/04/20

**Summit Fire District**  
**Reconciliation Detail**  
**106 Wildland Checking, Period Ending 02/29/2020**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						15,640.00
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	02/28/2020			X	920.00	920.00
Total Deposits and Credits					920.00	920.00
Total Cleared Transactions					920.00	920.00
Cleared Balance					920.00	16,560.00
Register Balance as of 02/29/2020					920.00	16,560.00
Ending Balance					<u>920.00</u>	<u>16,560.00</u>

Balanced March 4, 2020

Board Approved

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Wildland Acct

11:42 AM

03/04/20

**Summit Fire District**  
**Reconciliation Summary**  
**106 Wildland Checking, Period Ending 02/29/2020**

---

	<b>Feb 29, 20</b>	
Beginning Balance		15,640.00
Cleared Transactions		
Deposits and Credits - 1 item	920.00	
Total Cleared Transactions	920.00	
Cleared Balance		<b>16,560.00</b>
Register Balance as of 02/29/2020		16,560.00
Ending Balance		16,560.00

# **Summit Fire and Medical District Public Safety Personnel Retirement System Pension Funding Policy**

The intent of this policy is to clearly communicate the Fire Board's pension funding objectives and its commitment to our employees and the sound financial management of the Summit Fire and Medical District and to comply with new statutory requirements of Laws 2018, Chapter 112.

Several terms are used throughout this policy:

**Unfunded Actuarial Accrued Liability (UAAL)** – Is the difference between trust assets and the estimated future cost of pensions earned by employees. This UAAL results from actual results (interest earnings, member mortality, disability rates, etc.) being different from the assumptions used in previous actuarial valuations.

**Annual Required Contribution (ARC)** – Is the annual amount required to pay into the pension funds, as determined through annual actuarial valuations. It is comprised of two primary components: normal pension cost – which is the estimated cost of pension benefits earned by employees in the current year; and, amortization of UAAL – which is the cost needed to cover the unfunded portion of pensions earned by employees in previous years. The UAAL is collected over a period of time referred to as the amortization period. The ARC is a percentage of the current payroll.

**Funded Ratio** – Is a ratio of fund assets to actuarial accrued liability. The higher the ratio the better funded the pension is with 100% being fully funded.

**Intergenerational equity** – Ensures that no generation is burdened by substantially more or less pension costs than past or future generations.

The Summit Fire and Medical District's fire employees who are regularly assigned hazardous duty participate in the Public Safety Personnel Retirement System (PSPRS).

## **Public Safety Personnel Retirement System (PSPRS)**

PSPRS is administered as an agent multiple-employer pension plan. An agent multiple-employer plan has two main functions: 1) to commingle assets of all plans under its administration, thus achieving economy of scale for more cost efficient investments, and invest those assets for the benefit of all members under its administration and 2) serve as the statewide uniform administrator for the distribution of benefits.

Under an agent multiple-employer plan each agency participating in the plan has an individual trust fund reflecting that agencies' assets and liabilities. Under this plan all contributions are deposited to and distributions are made from that fund's assets, each fund



has its own funded ratio and contribution rate, and each fund has a unique annual actuarial valuation. The Summit Fire and Medical District has one trust fund for fire employees.

Fire Board formally accepts the assets, liabilities, and current funding ratio of the Summit Fire and Medical District's PSPRS trust funds from the June 30, 2018 actuarial valuation, which are detailed below.

Trust Fund	Assets	Accrued Liability	Unfunded Actuarial Accrued Liability	Funded Ratio
Summit Fire and Medical District	\$10,929,542	\$16,557,857	\$5,628,315	66.0%

#### PSPRS Funding Goal

Pensions that are less than fully funded place the cost of service provided in earlier periods (amortization of UAAL) on the current taxpayers. Fully funded pension plans are the best way to achieve taxpayer and member intergenerational equity. Most funds in PSPRS are significantly underfunded and falling well short of the goal of intergenerational equity.

#### **The Fire Board's PSPRS funding ratio goal is 100% (fully funded) by June 30, 2036.**

Fire Board established this goal for the following reasons:

- The PSPRS trust funds represent only the Summit Fire and Medical District liability
- The fluctuating cost of an UAAL causes strain on the Summit Fire and Medical District's budget, affecting our ability to provide services
- A fully funded pension is the best way to achieve taxpayer and member intergenerational equity

Fire Board has taken the following actions to achieve this goal:

- Maintain ARC payment from operating revenues – Fire Board is committed to maintaining the full ARC payment (normal cost and UAAL amortization) from operating funds. The estimated combined ARC for FY19 is \$674,238 and will be able to be paid from operating funds without diminishing Summit Fire and Medical District services.
- Additional payments above the ARC
  - Fire Insurance Tax is rolled back into fund \$1,497.43 per pay period
  - All employees who are in the Drop the Districts portion goes back into the fund.
- Dedicated revenue –

Based on these actions the Fire Board plans to achieve its goal of 100% funding by June 30, 2039, in accordance with the amortization timeline set forth by the PSPRS June 30, 2018 Actuarial Valuation.

Summit Fire and Medical District		Page 1 of 1	
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Subject: Fire Board Financial Policy 2016/2017			
Date Issued:6/15/2016 Rescinds:		Originator: Summit Fire Board	

### **PURPOSE**

Diversity and improve revenue sources, ~~Create~~create efficiencies that improve and sustain the capabilities of the District. Improve the resources of the District both human and capital.

### **POLICY**

General budget policies

- Operating expenses should be funded by operating revenue
- All positions at the District shall be budgeted

Budget Stabilization

- Budget stabilization account is created and funded at \$~~592,443~~1,200,000
- Fire Boards goal is \$~~800,000~~1,250,000

Emergency Reserve

- Emergency reserve account created and funded at ~~0%-2%~~in Fiscal Year ~~2016/2017~~  
2020/2021
- Fire Boards goal is funded at 5%

Debt Policy

- Develop alternative funding for debt
- Attain intergenerational equity whereby the recipients of the use of capital funds share in the cost of the investment over the life of the debt.

Policy Administration

- The Board retains the authority to revise policy at any time



**MINUTES  
REGULAR BOARD MEETING  
Wednesday, February 19, 2020  
Station 32, 8905 Koch Field Road, 3:00 p.m.**

**(Agenda items may have been taken out of order at the discretion of the Board Chairman)**

**1. CALL TO ORDER**

Chairman Dorskocil called the Regular Board Meeting to order at 3:00 pm.

**2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

A quorum of the Board Members was present.

Members Present: Chairman Jim Dorskocil, Board Clerk Jim Timney, Member Mike Milich, Member Rick Parker

Administration: Fire Chief Mark Gaillard, Deputy Chief Pat Staskey, Deputy Chief Mark Wilson, Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer

Public: Robb Faus, Larie Benedict, Dan Hyde

**3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**4. CALL TO THE PUBLIC** There was no comment.

**5. CONSENT AGENDA**

- a. Discussion and Approval of the Regular Board Meeting Minutes of January 22, 2020
- b. Approval of Reconciliations and Financial Reports for January 2020

Administrative Officer Gioia answered any questions from the Board regarding the Minutes of Regular Board Meeting January 22, 2020, and Reconciliations and Financial Reports for January 2020.

**Board Clerk Timney motioned that the Minutes of January 22, 2020, and Reconciliations and Financial Reports for January 2020 be approved.  
Board Member Parker seconded the motion.**

Vote conducted. **MOTION PAST ALL IN FAVOR**

Ayes: Dorskocil, Timney, Milich, Parker

Nays: None





## 6. Current Events Summaries, Reports, and/or Correspondence

### a. Monthly Department Updates

Battalion Chief Carlos Luna:

- Run Report for December 2019 totaled 104
- C Shift did not have any significant calls to report
- The BC's are now into the new Tahoe

### b. Local 1505 Update

Firefighter Matt Gibbs:

- Working with Bobby Findley for medical insurance coverage for new year

### c. Other Items

Fire Chief Gaillard:

- Looking statewide to replace Regional Coordinator Scott Walton who is retiring
- Looking to replace Wildland Coordinator Chief Summerfelt at Flagstaff Fire
- Chief Bills is working on a grant to bring Fire Officer I and II class locally (leadership management)
- Had a meeting with ISO Office, and feeling optimistic about it with the Automatic Agreement, and administration alignment
- There was a press release regarding the Automatic Aid Agreement that reached statewide
- Summit Fire budget process for FY 20/21 is coming up
- There was a new cancer bill signed in legislation. With this signing, Worker's Comp Company Copperpoint has pulled out covering firefighters, so we are looking for coverage. Summit Fire District is not affected.

Deputy Chief Wilson:

We will be posting for the Shop Supervisor the middle of March for Norm's retirement in May.

There were issues with tones going off in the night and everyone hears them, it is being worked out that only those needed will be hearing them now.

### a. **NEW BUSINESS / ACTION**

**Review discuss and possible action on appointing new board member to fill the remaining term of the vacant seat to December 2022. The Board may choose to go into Executive Session per ARS 38-431.3(A) 1**

**Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting.**



The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Board Chairman had the three candidates, Rob Faus, Larie Benedict, and Dan Hyde introduce themselves and include a little something about them. The board asked various questions to the candidates.

**Board Clerk Timney motioned to adjourn the regular board meeting and move into Executive Session. Board Member Parker seconded the motion.**

Vote conducted. **MOTION PAST ALL IN FAVOR**

Ayes: Dorskocil, Timney, Milich

Nays: None

Vote conducted

**Regular Board Meeting adjourned at 3:10 pm.**

**Board Chairman Dorskocil called the regular board meeting back into session at 3:25 pm.**

Board Clerk Timney announced after consideration of all candidates, the board appoints Robb Faus to the Summit Fire & Medical District Board of Directors for the term ending December 2022.

Fire Chief Gaillard presented the oath of office to new Member Rob Faus, and Rob took the seat on the board at 3:27 pm.

- b. Review discuss and possible action hiring an auditor under a three-year contract for services.

Administrative Officer Gioia informed and answered any questions from the board regarding hiring an auditor under a three-year contract for services. We sent out 20 letters December 1, 2019 and received 5 interests in return. There was further discussion among the board. After previous review of proposals. Various proposals stated they will charge separate for travel expenses, and unforeseen issues with the auditing. The final cost for these proposals are not known. The lowest bidder could come in and then end up charging the most. Hinton Burdick, works well with administration, and the presentation from them was the best one we had. What they are charging is it.

**Board Member Parker motioned to hire Hinton Burdick for a three-year contract for auditing services. Board Clerk Timney seconded the motion.**

Vote conducted. **MOTION PAST ALL IN FAVOR**

Ayes: Dorskocil, Timney, Milich, Parker, Faus

Nays: None



- c. Review and discuss and possible action on PO 20109 for Station 32 Remodel, not to exceed \$15,000.

Administrative Officer Gioia presented to the board there is \$15,000.00 available from the cell tower lease labor would like to appoint these funds to remodeling Station 32 kitchen.

**Board Clerk Timney motioned to accept PO 20109 for Station 32 kitchen Remodel, not to exceed \$15,000. Board Member Milich seconded the motion.**

Vote conducted. **MOTION PAST ALL IN FAVOR**

Ayes: Daskocil, Timney, Milich, Parker

Nays: None

- d. Discussion on changing March's Budget workshop and board meeting from March 18<sup>th</sup>, to March 25, 2020.

Administrative Officer Gioia asked the March's Budget workshop and board meeting from March 18<sup>th</sup>, to March 25, 2020.

**Board agreed to changing the March's Budget workshop and board meeting to March 25, 2020.**

## **7. FIRE BOARD COMMENTS**

Board Member Parker welcomed new board member Rob Faus.

## **8. ADJOURNMENT**

**Board Clerk Timney motioned to adjourn the regular board meeting. Board Member Milich seconded the motion.**

Vote conducted. **UNANIMOUS APPROVAL**

**Board meeting adjourned at 4:04 pm**

**Respectfully submitted,**

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**Tammy Schieffer, Administrative Assistant**