



MINUTES

REGULAR BOARD MEETING

Wednesday, August 19, 2020

Station 32, 8905 Koch Field Road, Flagstaff AZ

(Agenda items may have been taken out of order at the discretion of the Board Chairman)

1. **CALL TO ORDER**

Board Clerk Jim Timney called the Regular Board Meeting to order at 3:04pm.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Board Clerk Jim Timney, Board Member Robb Faus, Board Member Rick Parker

Members Present Via Zoom Board Chairman Jim Doscocil, Board Member Mike Milich

Members Absent: None

Public: Chief Scott Freitag, Central Arizona Fire and Medical Authority, Kyle Denham

Administration: Fire Chief Mark Gaillard, Deputy Chief Mark Wilson, Deputy Chief Pat Staskey, Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer

Public Via Zoom: None

3. **Pledge of Allegiance to the Flag of the United States of America was recited**

4. **CALL TO THE PUBLIC** No response from the public

5. **CONSENT AGENDA**

- a. Approval of Reconciliations and Financial Reports for July 2020
- b. Discussion and Approval of the Regular Board Meeting Minutes of July 15, 2020

Administrative Officer answered any questions from the Board regarding the Reconciliations and Financial Reports for July 2020, and the Regular Board Meeting Minutes of July 15, 2020

Board Member Parker motioned that the Reconciliations and Financial Report for July 2020, and the Public Meeting and Regular Board Meeting Minutes of July 15, 2020 be approved. Board Member Faus seconded the motion.

Vote Conducted. **MOTION PAST ALL IN FAVOR**

AYES: Dorskocil, Timney, Milich, Faus, Parker

NAYES: None

6. Current Events Summaries, Reports, and/or Correspondence

a. Monthly Run Report – Battalion Chief Torsten Palm

- Total Runs for June 2020 were 137
- The calls included high speed motor vehicle accidents, and local wildfires
- BC Palm presented the board with a Power Point presentation regarding a house fire at the end of July. We had firefighters that used their training from the Regional Training Firefighter Academy for fighting the fire. We had mutual response from the City of Flagstaff Fire Department, and it was seamless operations. I believe this is due to the Regional training involving all departments together.

b. Monthly Chief Updates - Chief Gaillard, Chief Wilson, Chief Staskey

Fire Chief Gaillard:

- Deputy Chief Jerry Bills is working hard to get us grants. So far, his total us just under \$1M. One grant included ability to purchase standard air packs for Flagstaff
- Regional Fire Officer Training has 95 students includes 40 hr week long training. This includes Blue Card, and Interpersonal/Effective Bosses
- Battalion Chief process to fill vacancy at Summit Fire District will hold an assessment center with outside assessors
- There will be a regional hiring of firefighters for Summit Fire, Flagstaff Fire, and Highlands Fire

Deputy Chief Mark Wilson:

- ID25 is still waiting on parts in order to be completed and put back into service
- CAD upgrade is moving forward. This bring a team collaboration with dispatch. The cost of this upgrade will be \$600,000.
- Lexipol is in the process with Summit cost being 20%. This is a national run electronic policy; that will include combined policies with Flagstaff and Summit
- Chief Bills is working and getting a grant for the ESO joint system
- Station 33 had mold abatement completed in the Community Room with no need to replace any cabinets
- Station 32 community room received and update with new furniture, and painted walls

Deputy Chief Staskey:

- Regarding COVID: flu like symptom calls in the city was down, but is on the increase again
- Wildland Season: Type 3 engine returned for Summit, and maintenance is needed to go back out
- Forest Service is currently holding back teams for severity around the Flagstaff area

c. Local 1505 Update – Union Rep

Firefighter Matt Gibbs:

- The operations staff have been helping the maintenance facility to get ID 25 back in service
- Station 32 community room remodel is completed
- We are holding Fill the Boot digitally this year due to COVID

7. **NEW BUSINESS / ACTION ITEMS - Public Comment**

a. Review and discuss Fire District outlook for Summit Fire District - Chief Scott Freitag, Central Arizona Fire and Medical Authority and Career District Director for Arizona Fire District Association, President AZ Fire Chiefs Association

- Fire Chief Gaillard introduced Chief Scott Freitag, Central Arizona Fire and Medical Authority and Career District Director for Arizona Fire District Association, President AZ Fire Chiefs Association. Chief Freitag presented to the board what is happening with fire districts in Arizona.
 - Working with Senator Senema office regarding Cares Acts Funding for COVID. Fire Districts are not authorized to receive funding from this Act currently. Working in the future to include fire districts.
 - Looking for accreditation for Best Practices for Arizona
 - The valley is losing fire chiefs to retirement, with young staff to run the departments
 - Working with Chief Gaillard to begin the pool for worker's comp

b. Review discuss and possible action on adopting Termination of Employment Policy 111

Administrative Officer Gioia presented to the board and answered any questions regarding Termination of Employment Policy 111. We wanted the board to take another look at this. County Attorney Bryan Furuya reviewed in and included labor unlike before.

Board Member Parker motioned adopt Termination of Employment Policy 111. Board Member Faus seconded the motion.

Vote Conducted. **MOTION PAST ALL IN FAVOR**

AYES: Doskocil, Timney, Milich, Faus, Parker

NAYES: None

c. Review discuss and possible action on Pioneer Title Agency Inc. Commitment to Service for the sale of utility property at Station 31.

Administrative Officer and Fire Chief Gaillard answered any questions from the board regarding the Pioneer Title Agency Inc. Commitment to Service to the sale of utility property at Station 31.

Upon discussion from the board, they were wanting in the Title to include if there is damage to the meter, they fix it. The board is wanting the wording to include no access except for maintenance. The surveyor will not include that wording.

There was further discussion regarding the ability to put on the title regarding no vehicle access except for utilities access.

**Board Clerk Timney motioned to approve the Pioneer Title Agency Inc. Commitment to Service for the sale of utility property at Station 31.
The motioned failed due to no seconding.**

This will be brought back next month board meeting with more information regarding the wording of no vehicle access except for utilities access, and possible visit from the possible buyers.

d. Topic of the Month with Chief Staskey

Fire Chief Gaillard introduced Kyle Denham from Flagstaff Fire. Kyle is the COVID liaison for Flagstaff Fire Department and the Coconino County Human Health Services. Kyle has been with the fire department for 14 years, and 6 months in this position of COVID liaison.

8. **FIRE BOARD COMMENTS**

Board Member Parker thanked the staff for the work they do.

Board Clerk Timney thanked the board for their work

ADJOURNMENT

Board Member Parker motioned to adjourn the regular board meeting. Board Member Faus seconded the motion.

Voted conducted. **MOTION CARRIED ALL IN FAVOR**

AYES: Dorskocil, Timney, Parker, Milich, Faus
NAYES: None

The regular board meeting was adjourned at 4:29pm.

Respectfully submitted

Tammy Schieffer, Administrative Assistant