



MINUTES

REGULAR BOARD MEETING AGENDA

Wednesday, September 16, 2020

Station 32, 8905 Koch Field Road, Flagstaff AZ

(Agenda items may have been taken out of order at the discretion of the Board Chairman)

1. CALL TO ORDER

Board Clerk Jim Timney called the Regular Board Meeting to order at 3:00pm.

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Members Present: Board Clerk Jim Timney, Board Member Robb Faus, Board Member Rick Parker, Board Member Mike Milich

Members Present Via Zoom Board Chairman Jim Doscocil arrived at 3:28 pm

Members Absent: Member Rick Parker

Administration: Fire Chief Mark Gaillard, Deputy Chief Mark Wilson, Deputy Chief Pat Staskey, Administrative Officer Chris Gioia, Administrative Assistant Tammy Schieffer

Public: Dianne Patterson, Kyle and Liz Meredith, Trish Meredith

Public Via Zoom: Sarah Benatar, Coconino County Treasurer

3. Pledge of Allegiance to the Flag of the United States of America was recited

4. CALL TO THE PUBLIC no response from public

5. CONSENT AGENDA

- a. Approval of Reconciliations and Financial Reports for August 2020
Discussion and Approval of the Regular Board Meeting Minutes of August 19, 2020

Administrative Officer Gioia answered any questions from the Board regarding the Reconciliations and Financial Reports for August 2020, and the Regular Board Meeting Minutes of August 19, 2020

Board Member Parker motioned that the Reconciliations and Financial Report for August 2020, and the Public Meeting and Regular Board Meeting Minutes of August 19, 2020 be approved. Board Member Milich seconded the motion.

Vote Conducted. **MOTION PAST ALL IN FAVOR**

AYES: Timney, Milich, Faus, Parker

NAYES: None

6. Current Events Summaries, Reports, and/or Correspondence

a. Monthly Run Report – Battalion Chief Mike Allen

- Total runs for July 2020 totaled 120
- There were multiple motor vehicle accidents involving fatalities.
- UTV fatality accidents on the cinders during Labor Day Weekend
- It was a ton easier to have the UTV at Station 33 to run on these calls.
Cut response time down extremely
- Fire at the bottom of Turkey Hill burned approximately 3 acres
- C Shift had 2 baby deliveries-Firefighter Levi Daulton was on both
- Alan in the shop, worked hard at getting Unit 35 completed and back into service.
- Another 2.5 acres fire on Pine Country and Orange Box

b. Monthly Chief Updates

Fire Chief Gaillard:

- 2021 Winter AFDA Conference is cancelled in January. Statutory classes are still being offered through the year
- Greater Flagstaff Firefighter Recruitment is going on now. The written test is being administered. Academy will be starting March 2021.
- Highlands Fire District will be joining Summit Fire for the BC Assessment Center
- Summit and Flagstaff will be holding Captain Assessment next year. Currently, approximately 15-20 interested
- Officer Development Program goes on with 2hours per week meeting. Chief Staskey has been working hard on getting speakers for these meetings

Deputy Chief Wilson:

The front of Station 33 will be receiving new paint. Staff asked and said they will complete it

Deputy Chief Bills worked on and we received a grant from AFG for the amount close to half million

Alan and Nelson have began pump testing on the engines

Lexipol is being initiated and installed – this is the statewide policy program

c. Local 1505 Update

Acting Battalion Chief Allen

- We have Memorandum of Understanding coming up in January
- Working on a few policies

7. **NEW BUSINESS / ACTION ITEMS - Public Comment:**

- a. Review and discuss Trans Western Pipeline lawsuit, Sarah Benatar, Coconino County Treasurer

No Action required. Informational purposes only

Coconino County Treasurer Sarah Benatar addressed the board regarding the Trans Western Pipeline lawsuit. Trans Western Pipeline has filed for a refund for the 2016 – 2020 taxes. Summit's repayment at this time is to be \$127,300. Looking for possible repayment in the Fiscal Year 2022. Department is to create a separate line item for this repayment in the budget.

- b. Review discuss and possible action on Pioneer Title Agency Inc. Commitment to Service for the sale of utility property at Station 31

This item was moved to the beginning of the meeting.

Dianne Patterson, SFMD Realtor, Trish Meredith-realtor for potential property owner, Kyle and Liz Meredith-looking to buy the property for utility use. There was discussion regarding the Commitment to Service for the sale of utility property at Station 31.

Board Member Milich motioned to approve the Pioneer Title Agency Inc. Commitment to Service for the sale of utility property at Station 31, and allow Chief Gaillard and Administrative Officer to execute all signatures needed. Board Member Parker seconded the motion.

Vote Conducted. **MOTION PAST ALL IN FAVOR**

AYES: Timney, Milich, Faus, Parker

NAYES: None

Board Chairman signed into meeting via Zoom at 3:28pm

- c. Review discuss and possible action on approving PO 21030 for Cardio Coach Max.

Administrative Officer Gioia presented to the board for the \$11,990 for the Cardio Coach Quick Start Max. This is the VO2 max test to replace the Stress Test from Mountain Heart. This machine will be able to give more information for the staff fitness. Acting Battalion Chief Mike Allen discussed this is a portable system that can be moved to the stations, and more convenient for on-duty personnel. We will be able to test the city staff and bill them.

Administrative Officer Gioia stated we have paid Mountain Heart \$5,280 for the stress tests that can be applied to the machine. Asking for the COVID reimbursement fund to be applied also.

Administrative Assistant Schieffer was communicating with Chairman Dorskocil via Zoom Chat because a microphone/sound was not working and Dorskocil did not ask

any questions.

Board Member Parker motioned to approve PO 21030 for Cardio Coach Max be approved. Board Member Milich seconded the motion.

Vote Conducted. **MOTION PAST**

AYES: Timney, Milich, Faus, Parker

NAYES: Dorskocil

- d. Review discuss and possible action on reallocation of Training Budget to include tuition reimbursement.

Administrative Officer Gioia asked the board for \$10,000 to be reallocated of the training fund as tuition reimbursement.

Fire Chief Gaillard reported that he believed the top three aspects for promotion is Education, Training, and Experience, with Education being on the top. Summit has not been emphasizing the education portion, up till 2 years ago. Currently, BC promotion is requiring for completion of a Fire Science Certificate. In 2 years it will require a Fire Science Degree. This tuition reimbursement will help the staff to obtain the required classes to achieve the promotion.

Battalion Chief Torsten Palm brought this suggestion to administration stating it is a great opportunity for the staff to promote.

Administrative Assistant Schieffer was communicating with Chairman Dorskocil via Zoom Chat because a microphone/sound was not working and Dorskocil did not ask any questions.

Board Member Parker motioned on the reallocation \$10,000 of Training Budget to include tuition reimbursement be approved. Board Member Faus seconded the motion.

Vote Conducted. **MOTION PAST**

AYES: Timney, Milich, Faus, Parker

NAYES: Dorskocil

- e. Topic of the Month with Chief Staskey.

Deputy Chief Staskey presented to the board 1.09M deaths on AZ Highways and Interstates out of 100M vehicles. The top three leading factors to the fatalities is speed, impairment, and lack of using seat belts. Deputy Chief Bills was able to obtain a \$23,000 Highway Safety grant for the purchase of new Holmatro tools (jaws of life) that are currently on Engine 33. This decreases the rescue time of motor vehicle accidents.

Alan and staff have done a great job at getting Unit 25 refurbished and back into service. Administrative Office commented that Alan's very first day was the day the engine was involved in the accident. He took it over and did a phenomenal job getting it back in to service and it looks great.

Fire Chief Gaillard commented it is nice having someone in the EVT position that takes pride in the apparatus and not let go until it is perfect.

8. **FIRE BOARD COMMENTS**

Board Clerk Timney questioned how many people have submitted their petition for the 2 board seats. The answer was 2, so there will not be an election this year.

Board Member Parker stated thank you to the great administration and the ease of working with.

ADJOURNMENT

Board Member Parker motioned to adjourn the regular board meeting. **Board Member Milich** seconded the motion.

Voted conducted. **MOTION CARRIED ALL IN FAVOR**

AYES: Duskocil, Timney, Milich, Faus, Parker

NAYES: None

The regular board meeting was adjourned at 4:18 pm.

Respectfully submitted

Tammy Schieffer, Administrative Assistant