



**SUMMIT FIRE & MEDICAL
GOVERNING BOARD**

FY21/22 BUDGET PUBLIC HEARING AND REGULAR BOARD MEETING AGENDA

Wednesday, May 19, 2021

Station 32, 8905 Koch Field Road, Flagstaff AZ 3:00 pm

MINUTES

Public Hearing

1. **CALL TO ORDER**

Board Chairman Jim Timney called the Governing Board FY21/22 Budget Workshop to order on Wednesday, May 19, 2021, at 3:00pm, at Station 32, 8905 N Koch Field Road, Flagstaff, Arizona

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Board Chairman Jim Timney, Board Member Rick Parker, Board Member Jim Duskocil

Members Present: None

Via Zoom

Members Absent: Board Clerk Robb Faus, Board Member Mike Milich

Administration: Fire Chief Mark Gaillard, Deputy Chief Mark Wilson, Deputy Chief Pat Staskey, Administrative Officer Deanna Reed, Administrative Assistant Tammy Schieffer, Battalion Chief Chris Zambeck

Public Via Zoom: None

3. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

4. **PUBLIC HEARING - Proposed Fiscal Year 2021/2022 Budget, GO Bond Budget and GO Bond Repayment Budget**

a. **Overview of Proposed Fiscal Year 2021/2022 Budget**

Deputy Chief Wilson:

Beginning FY22/23 will be the 2.5% personnel wage increases

In lieu of 2.5% for FY21/22 agreement to pick up healthcare for families

Keeping MIL rate at 3.5

Board Member Duskocil stated he would like to see the MIL rate be lower in the

future to 3.25%. Can we show how it is affecting residents regarding the lowering of commercial MIL rates. Fire Chief Gaillard answered we can provide tools for that.

There was further discussion for the proposed Fiscal Year 2021/2022 Budget.

b. Overview of Proposed Fiscal Year 2021/2022 GO Bond Budget

Administrative Officer Reed presented to the board the rate will be reduced in the future. These are the county #'s.

There was further discussion amongst the board members.

c. Public Hearing/Comments

There were no public comments

5. Discussion and possible Action on adopting the Fiscal Year 2021/2022 District Budget and Operational Plan for 20-day posting.

Board Member Parker motioned to adopt the Fiscal Year 2021/2022 District Budget and Operational Plan for 20-day posting. Board Chairman Timney seconded the motion.

Vote conducted. **MOTION CARRIED UNANIMOUSLY**

AYES: Timney, Duskocil, Parker

NAYES: None

6. Discussion and possible Action on adopting the Fiscal Year 2021/2022 GO Bond Budget for 20- day posting.

Board Member Parker motioned to adopt the Fiscal Year 2021/2022 GO Bond Budget 20-day posting. Board Member Duskocil seconded the motion.

Vote conducted. **MOTION CARRIED UNANIMOUSLY**

AYES: Timney, Duskocil, Parker

NAYES: None

7. **Adjourn Public Hearing**

Board Chairman Timney motioned to adjourn the FY21/22 Public Hearing. Board Member Duskocil seconded the motion.

Vote Conducted **MOTION CARRIED UNANIMOUSLY**

FY21/22 PUBLIC HEARING ADJOURNED AT 3:23PM



Regular Board Meeting

1. CALL TO ORDER

Board Chairman Jim Timney called the Regular Board Meeting to order on Wednesday May 29, 2021 at 3:23pm at Station 32, 8905 N Koch Field Road, Flagstaff Arizona.

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Members Present: Board Chairman Jim Timney, Board Member Rick Parker, Board Member Jim Duskocil

Members Present: None
Via Zoom

Members Absent: Board Clerk Robb Faus, Board Member Mike Milich

Administration: Fire Chief Mark Gaillard, Deputy Chief Mark Wilson, Deputy Chief Pat Staskey, Administrative Officer Deanna Reed, Administrative Assistant Tammy Schieffer, Battalion Chief Chris Zambeck

Public Via Zoom: None

3. CALL TO THE PUBLIC

- a. Approval of Reconciliations and Financial Reports for April 2021
- b. Discussion and Approval of the Regular Board Meeting Minutes of April 21, 2021

Administrative Officer Reed presented to the board and answered any questions regarding the financial reports of April 2021, and Public Hearing and Regular Board Meeting Minutes of April 21, 2021.

Board Member Parker motioned to approve the Reconciliations and Financial Reports for April 2021 and the FY21/22 Budget Workshop and Regular Board Meeting Minutes of April 19, 2021. Board Member Duskocil seconded the motion.

Vote conducted. MOTION CARRIED unanimously

AYES: Timney, Duskocil, Parker

NAYES: None

4. **Current Events Summaries, Reports, and/or Correspondence**

a. Monthly Run Report – Battalion Chief Chris Zambeck

- Presented total number of calls for March 2021
- C Shift had wildland call on Highway 89 that closed the highway due to smoke. There was heavy fire. Spotted across land of highway. Totaled 6 acres.

b. Monthly Chief Updates

Fire Chief Gaillard:

- Crew 1 will be in service Friday. 20-member team available local through monsoon season
- There is a joint letter with Highlands Fire to support county for federal funds for districts.
- Transwestern: Confident it has been signed. That is an extra \$125,000 for the district.
- June 11 will be the Recruit Academy Graduation.

Deputy Chief Wilson:

- Met with labor hope to have the MOU next month for you.
- Been working with County attorney regarding annexation of Tall Pines and Walnut subdivision. County is taking lead requiring annexed or signed contracts.

Deputy Chief Staskey:

- Academy graduation is June 11 and with no injuries at this point.
- May 1, Staff helped with WF Community Outreach Day at HomCo.
- We will be having critical fire weather next few days.

c. Local 1505 Update - Engineer Matt Gibbs

Engineer Casey Robinson will be the new VP on July 1. Engineer Jake McQuaid will be in Casey's position.

5. **NEW BUSINESS / ACTION ITEMS - Public Comment:**

a. Review discusses and possible action of Administration Assistant Reclassification

Deputy Chief Wilson presented to the board Administrative Assistant Schieffer has been receiving acting pay for a few months. This reclassification is included in the proposed budget funding. This will start July 1. This will be the same amount of the acting pay, which is about 10%.

Board Member Parker motioned to approve the Administrative Assistant Reclassification. Board Member Duskocil seconded the motion.

Vote conducted. MOTION CARRIED unanimously

AYES: Timney, Duskocil, Parker

NAYES: None

6. **FIRE BOARD COMMENTS**

Board Member Parker thank Engineer Matt Gibbs for all you do in being a leader for the guys.

Board Chairman Timney There is a 2million gallon storage tank out of service for Doney Park Water due to leaking. Appealing to ADEQ to get back online.

Board Chairman Timney and Board member Parker: There is a cost to losing Firefighters. Training is a loss. Could we amend the IGA with lateral movements/transfers for the city to cover the costs?

ADJOURNMENT

Board Member Parker motioned to adjourn the meeting. Board Member Dorskocil seconded the motion.

Vote conducted. Unanimous approval

The Regular Board Meeting was adjourned at 3:59pm

Respectfully submitted

Tammy Schieffer, Administrative Assistant