



### **Regular Board Meeting**

#### **1. CALL TO ORDER**

Board Chairman Jim Timney called the Regular Board Meeting to order on Wednesday July 21, 2021, at 3:02 pm at Station 32, 8905 N Koch Field Road, Flagstaff Arizona.

#### **2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Board Chairman Jim Timney, Board Member Rick Parker, Board Member Mike Milich, Board Member Jim Daskocil

Members Present: Board Clerk Robb Fauss  
Via Zoom

Members Absent: None

Administration: Deputy Chief Mark Wilson, Deputy Chief Pat Staskey, Administrative Officer Deanna Reed, Battalion Chief Torsten Palm

Public Via Zoom: Station 33, Station 37, Brian Walsh, Coconino County Attorney Mark Byrnes, Attorney Jeff Matura, Deputy City Manager Shannon Anderson, and Brian Walsh

#### **3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

#### **4. CALL TO THE PUBLIC-None**

#### **5. CONSENT AGENDA**

- Approval of Reconciliations and Financial Reports for June 2021
- Discussion and Approval of the Regular Board Meeting Minutes of June 19, 2021

Administrative Officer Reed presented to the board the financial reports of June 2021, and Public Hearing and Regular Board Meeting Minutes June 19, 2021.

Discussion: None

Board Member Parker motioned to approve the Reconciliations and Financial Reports for June 2021 and the FY21/22 Budget Workshop and Regular Board Meeting Minutes of June 19, 2021. Board Member Milich seconded the motion.

Vote conducted. MOTION CARRIED unanimously in person and online

AYES: Timney, Parker, Faus, Milich, Daskocil

NAYES: None

#### **6. APPROVAL OF MINUTES**

- a. Approval of Special Meeting Minutes of July 13, 2021.

Discussion: None

Board Member Parker motioned to approve the Minutes. Board Member Mlich seconded the motion.

Vote conducted. MOTION CARRIED unanimously in person and online

AYES: Timney, Parker, Faus, Milich, Daskocil

NAYES: None

**7. Current Events Summaries, Reports, and/or Correspondence**

a. Monthly Run Report – Battalion Chief Torsten Palm

- Presented total number of calls for June 2021. Current Events regarding using our UTV to remove occupants from an accident in the Cinders and transported them out of the Cinders to an Ambulance.

b. Monthly Chief Updates

Deputy Chief Wilson:

- Chief Gaillard was unable to attend today's meeting due to attending the funeral services for Chief Percuria who a long-time close working associate and friend was. Chief Percuria was a Deputy Chief of Sedona, Northwest Fire and Stockton California. Chief Staskey and I will be filling in today.
- Chief Staskey and I met with all three shifts and had a good discussion regarding the budgeting, hiring, the lateral and lots of different hot topics. Met with all shifts for about 2.5 hours and we are really at a good spot to move forward
- Tax break for commercial properties was passed by State Legislation. We do not have a lot of commercial properties in our District. The State approved to allow the mil rate to increase to 3.350 and then 3.50 going forward. This is given an information to the Board only.
- State also passed the funding of the Transwestern State Pipeline.
- Set up a special work session sometime mid-late August to present the East Side Restructure.

Deputy Chief Staskey

- Type 3 out in Montana for a Wildland Fire
- Fourth of July update regarding an Engine in the parade and a local parade through Doney Park
- Area update as we have moved from fires to flooding.
- The new staff members are doing well

c. Local 1505 Update

- Chief Palm relayed a message from VP Casey Robinson that the new staff are doing well.

**8. NEW BUSINESS / ACTION ITEMS - Public Comment:**

- a. Review, discuss and possible action on adopting SFMD Policy 214.

DISCUSSION: None

Board Member Parker motioned to approve the SFMD Policy 214, Board Member Milich and Jim Daskocil seconded the motion.

Vote conducted. MOTION CARRIED unanimously in person and online

AYES: Timney, Milich, Faus, Parker, Daskocil

NAYES: None



- b. Discussion and possible Action on adopting SFMD Policy 162 Leave-Vacation, Sick, Emergency, Department Approved and Wildland, Bereavement, Light Duty Shift Trades.

DISCUSSION: none

Board Member Parker motioned to approve SFMD Policy 162 Leave-Vacation, Sick, Emergency, Department Approved and Wildland, Bereavement, Light Duty Shift Trades. Board Member Milich seconded the motion.

Vote conducted. MOTION CARRIED unanimously in person and online

YES: Timney, Milich, Faus, Parker, Duskocil

NAYES: None

- c. Review, discuss and possible action on Resolution #2021-03 Legal Counsel between Coconino County Office of the County Attorney and Summit Fire District for Legal Counsel.

DISCUSSIONS: Board Chair Timney ask Board Member Milich for his opinion. He stated it is the same contract we have been working with for years. Attorney Byrnes stated that it is standard thing our office asks from Fire District we represent.

Board Member Duskocil motioned to approve on Resolution #2021-03 Legal Counsel between Coconino County Office of the County Attorney and Summit Fire District for Legal Counsel. Board Chair Timney seconded the motion.

Vote conducted. MOTION CARRIED unanimously in person and online

AYES: Timney, Milich, Faus, Parker, Duskocil

NAYES: None

- d. Review, discuss City of Flagstaff reimburse Summit Fire and Medical District for training costs on lateral employees move.

DISCUSSIONS:

Chief Wilson introduces Shannon Anderson Deputy City Manager for the City of Flagstaff, she has agreed to come in to listen to your concerns and thoughts from the Board.

Board Member Parker: Has Deputy City Manager Anderson read the prior board meeting minutes as to what we have prior discussed. She said that she had not read, however, Chief Wilson stated that Chief Gaillard met with her to outline our concerns and background as she is familiar with the subject. Deputy City Manager Anderson outlines the concerns of the District as it was relayed to her. She wanted to hear other specific concerns from the Board. Board member Parker stated that it sums it and that they just want to make it fair and equitable between the City of Flagstaff and Summit Fire and Medical District tax payors. Currently this is not what is happening, they stay her for a little and move on to the City of Flagstaff. The City of Flagstaff gets personnel that whose training was paid for by the tax payers of Summit Fire District and then the taxpayers of Summit Fire District have to pay for the training of two and City of Flagstaff does not have any training costs. He understands that people get hired in Phoenix, however, he feels that they want to get their foot in the door by getting trained by Summit Fire and then move to the City of Flagstaff.

Board Chairman Timney asked Deputy Chief Wilson what the salary of a Booter during training. Answer was \$8000 with fully burden for the entire training. Discussion regarding full burden salaries between City and District. Chief Wilson stated that their costs will be higher since they pay more. Issue at hand is that the City if getting an experience trained Firefighter for less of a capital investment for that Firefighter from

us than if you took someone off the street. Not opposed to being a training ground as long as it is an equitable system.

Board Member Parker started discussion that the City gets a trained firefighter who only has to change his shirt. Questions and discussions regarding how long it takes to complete probations and answers were from 12 months to 24 months. Chief Staskey stated that even though they receive the firefighter he is on probation the first six months. Question from Deputy City Manager Anderson regarding expenses outside of the Academy and it was decided that Summit Fire is not looking for expenses outside the Academy only expenses to train a replacement firefighter.

Board Member Dorskocil asked if the Board had decided on a number that they wish to approach the City. Board Chairman Timney said his approach was not to send them a bill, however, was for the City to train the replacement.

Discussion was regarding numbers for what it costs to train in salaries. What is the loss of salary and three things doing to mitigate it, PPE is a swap no loss there, keeping the employee with Summit until the replacement has finished the Academy and third is there a number or process to work with the City for reimbursement?

Discussion on Attorney involvement regarding if there is a reimbursement do, we have to a new IGA or an Amendment. Should the attorneys be involved in a quick overview? Comments regarding now or later to get attorneys involved and decision was to have a plan before an attorney review. Attorney Brynes stated he agreed that this has be a formal agreement, not an informal agreement once a proposal has been discussed. Chairman Dorskocil asked Deputy City Manager Anderson if she check into the amendment process to the IGA, so we know that this is something actually viable? Deputy City Manager Anderson answered that it is an action item.

Discussion started by Chairman Timney regarding establishing a committee to meet face to face with members of the City. This should be the next step to move forward. Regional training is unique and a growing opportunity that other departments in the State do not have to address. It reasonable to find an equitable agreement for both the City and District. Deputy City Manager Anderson will look into which City Administrative team members will be valuable for a committee and schedule a meeting.

Appreciation was made that we are all working together on this matter by Board Member Parker.

- e. Review, discuss and possible action with county attorney regarding Duane Deck.  
Motion by Board member Parker to go into executive session with county attorney for legal advice pursuant to ARS 38-431. Board member Milich second the motion.

DISCUSSION: None

Vote conducted. MOTION CARRIED unanimously in person and online

AYES: Timney, Milich, Faus, Parker, Dorskocil

NAYES: None

Motion to Adjourn Public Session was made by Board Member Parker, and Board Member Dorskocil second.

Vote conducted. MOTION CARRIED unanimously in person and online

AYES: Timney, Milich, Faus, Parker, Dorskocil

NAYES: None

Public Meeting was Adjourned at 3:52 pm. For Executive Sessions to discuss items e and h.



f. Review, discuss and possible action on Prop 207 funds to be placed in Emergency, Capital, or General Accounts.

DISCUSSION: Board Member asked as to what period of time does the \$19,000 represent? Deputy Chief Wilson said it was about six months, however what we do not know is how much was put into their administrative fund. Board Chairman Timney asked if the crew members were caught up on two sets of PPES. Deputy Chief Wilson answered that they were not caught up on their PPEs or budgeted for a full second set and that was about \$165,000 that would come through the Capital fund, and we will be willing to discuss to use Capital funds for the purpose as we would propose how to spend the Capital funds to the Board for approval. Time frame on receiving additional funds from Prop 207 could be quarterly, or six months, however it is under review as to how funds should have been disbursed. Based on each District's PSPRS enrollment and the legal question being currently addressed is does it cover everyone including retirees? Once this has been resolved funding, the State will review whether funds will be distributed on a quarterly or semi-annual basis. Board member Parker asked how they determine disbursing through the State. Chief Wilson responded that he read the bill however not a lawyer. Thirty percent goes to PSPRS pensionable employees and then the fund is broken up to different layers and disburse according to Prop 207.

Board Member Dorskocil motioned to approve Prop 207 funding to be placed into the Capital Fund. Member Milich seconded the motion.

Vote conducted. MOTION CARRIED unanimously in person and online

AYES: Timney, Milich, Faus, Parker, Dorskocil

NAYES: None

g. Review, discuss and possible action on approving delinquent property tax to be moved from Emergency fund to Capital Fund.

DISCUSSION: Board Chairman Timney stated that since our emergency fund has been funded to the Board approved amount, he does not see any reason why it can't be moved to Capital Fund. Administrative Officer Reed stated during budget discussions that the approved budget was based on moving these funds.

Board Member Milich motioned to approve placing delinquent property taxed into the Capital Account. , Board Member Dorskocil seconded the motion.

Vote conducted. MOTION CARRIED unanimously in person and online

AYES: Timney, Milich, Faus, Parker, Dorskocil

NAYES: None

h. Review, and discuss with Attorney Jeff Matura on update on the Hall vs SFMD case.

i. Topic of the Month with Chief Staskey.

Wildland fires and severity coverage. This year the conditions for wildfires was extreme. Due the many wildland fires in the State, a drawdown of Forest service personnel was the shortest he has ever seen in his career. He explained the severity teams solutions to handle to initial 5-6 attacks in the GFR area. This was a combined effort with City of Flagstaff, Highland Fire District and Summit Fire and Medical District.

9. FIRE BOARD COMMENTS-none

Board Member Parker motioned to adjourn meeting; board member Milich seconded the motion.

Vote conducted. MOTION CARRIED unanimously in person and online

AYES: Timney, Milich, Faus, Parker, Dorskocil

NAYES: None

Board Meeting Adjourned at 4:38 p.m.

  
Board Clerk

8/18/21  
Date

APPROVED