

# WOODS FIRE DISTRICT

## MINUTES

### Regular Board Meeting

February 17, 2022, 9:00 a.m.

Rescheduled from January 27, 2022

FBC Williams – Community Room 629 W. Grant Ave, Williams AZ

#### Regular Board Meeting

1. **Call to Order** 9:05am
2. **Roll Call** of Board Members / Affirmation of Quorum
3. Present: Clerk Jeff Johnson, Member Mike Osendorf  
Absent: Chairman Terry Warnock  
Administration: Administrative Assistant Tammy Schieffer  
Public: None
4. **CONSENT AGENDA**
  - a. Approval of Reconciliations and Financial Reports November, December 2021
  - b. Approval of Minutes from November 18, 2021

After reviewing the Financial Reports November, December 2021, and the Minutes of November 18, 2021, Member Osendorf motioned to approve the Financial Reports of November and December 2021, and the Minutes of November 18, 2021. Board Clerk seconded the motion.

Vote conducted. **MOTION APPROVED UNANIMOUSLY**

Ayes: Johnson, Osendorf

Nays: None

5. **Current Events**
  - a. Administrative Updates  
Administrative Assistant Schieffer
    - confirmed with the board that texting is the best way to contact the board members
    - announced that Member Osendorf and Board Chair Warnock are up for election this November 2022.
  - b. Other Items There were no other items
6. **New Business / Action Items**
  - a. Review, discuss, and possible action on approving FY2020-2021 Audit as presented – Jennifer Franks, CPA, CFE, CGFM, Hinton Burdick

Jennifer Frank presented the audited financials for 2019/2020 to the fire board. The Fire Board reviewed the information presented. Board Clerk Johnson motioned to accept the audited financials as presented. Member Osendorf seconded the motion.

Vote conducted. **MOTION APPROVED UNANIMOUSLY**

Ayes: Johnson, Osendorf

Nays: None

Public: None

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b. Review, discuss, and possible action on 2022 Fire Board Meeting Calendar

Board Member Osendorf motioned to accept the 2022 Fire Board Meeting Calendar as presented. Board Clerk Johnson seconded the motion.

Vote conducted: **MOTION APPROVED UNANIMOUSLY**

Ayes: Johnson, Osendorf

Nays: None

Public: None

c. Review, discuss Woods Fire District

Administrative Assistant Schieffer opened the discussion regarding the possibility of Merging, Consolidating, etc with High Country Fire Rescue, Chief Robert Trotter. Board Clerk stated the districts do not abut up to each other, but at one point, there is only Forest Service land between them.

Administrative Assistant Schieffer stated she will check on the rules of the abutting up to each other with forest service between.

7. **Fire Board Comments**

There were no fire board comments

8. **ADJOURN REGULAR BOARD MEETING**

Board Member Osendorf motioned to adjourn the Regular Board Meeting at 9:37am. Member Johnson seconded the motion.

Vote conducted: **MOTION CARRIED UNANIMOUSLY**

Ayes: Johnson, Osendorf

Nays: None

Public: None

The Regular Board Meeting adjourned at 9:37am.

Respectfully submitted

Tammy Schieffer

Tammy Schieffer, Administrative Assistant

Next Board Meeting: March 17, 2022