



Westwood Estates
Fire District



MEETING MINUTES

Regular Board Meeting of the Westwood Fire District

January 18, 2022 10:00 a.m.

City of Flagstaff Station 6 – 3877 Lake Mary Road, Flagstaff AZ, 10:00 am

1. CALL REGULAR BOARD MEETING TO ORDER 10:05 am

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Present: Chairman Chris Boalich, Member Todd Dobbs, Member Mike Hanks

VIA Zoom: None

Absent:

Administration present: Tammy Schieffer, Administrative Assistant

3. CONSENT AGENDA

- a. Approval of Reconciliations and Financial Reports – November, December 2021
- b. Approval of Minutes from November 16, 2021

Fire board reviewed the financial reports for November and December 2021, and the minutes from November 16, 2021. Board Clerk Dobbs motioned to approve the Financial Reports of November and December 2021, and the Minutes of November 16, 2021. Board Chairman Boalich seconded the motion.

Vote conducted. **MOTION CARRIED UNANIMOUSLY**

AYES: Boalich, Dobbs, Hanks

NAYES None

CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

- c. Administrative Updates Administrative Assistant Schieffer announced that Board Chairman Boalich, and Board Clerk Dobbs were up for election this year in November.
- d. Other Items There were no other items.

4. NEW BUSINESS / ACTION ITEMS

- a. Review, discuss, and possible action on approving FY2020-2021 Audit as presented – Jennifer Franks, CPA, CFE, CGFM, Hinton Burdick

Jennifer Franks from Hinton Burdick reviewed the FY2020-2021 Audit with the board via Zoom. Board Member Hanks motioned to accept the FY2020-2021 Audit. Board Clerk Dobbs seconded the motion.

Vote Conducted. **MOTION CARRIED UNANIMOUSLY**

AYES: Boalich, Dobbs, Hanks

NAYES:None

- b. Review, discuss, and possible action on 2022 Fire Board Meeting Calendar

Administrative Assistant Schieffer presented the 2022 Fire Board Meeting Calendar. The board reviewed it.

Board Clerk Dobbs motioned to accept the 2022 Fire Board Meeting Calendar. Board Chairman Boalich seconded the motion.



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Vote conducted. **MOTION CARRIED UNANIMOUSLY**

5. **FIRE BOARD COMMENTS** There were no board comments

ADJOURN REGULAR BOARD MEETING

Board Chairman Boalich motioned to adjourn the regular board meeting. Board Clerk Dobbs seconded the motion.

Vote conducted. **MOTION CARRIED UNANIMOUSLY**

AYES: Boalich, Dobbs, Hanks

NAYES: None

Regular Board meeting adjourned at 10:27am

Respectfully submitted

Tammy Schieffer

Administrative Assistant II

APPROVED