



# Westwood Estates Fire District



## MINUTES

### Regular Board Meeting of the Westwood Fire District March 16, 2021 9:00 a.m.

**1. CALL REGULAR BOARD MEETING TO ORDER 9:09am**

**2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Present: Chairman Chris Boalich,

Present via Zoom: Clerk Todd Dobbs

Absent: Member Mike Hanks

Administration present: Administrative Assistant Tammy Schieffer

Administration via Zoom: Chris Gioia

**3. Oath of office for Mike Hanks - was completed January meeting**

**4. CONSENT AGENDA**

- a. Approval of Reconciliations and Financial Reports – January and February 2021
- b. Approval of Minutes from January 19, 2021

Fire Board reviewed the financial reports from January and February 2021 and the minutes from January 19, 2021.

Board Clerk Dobbs motioned to approve the Financial Report from January and February 2021 and the minutes from January 19, 2021. Chairman Boalich seconded the motion. Motion carried

Public Comment – None

Vote Conducted – Motion Carried

Ayes: Boalich, Dobbs

Nays: None

Absent Hanks

**5. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE**

- a. Administrative Updates There were no administrative updates
- b. Other Items There were no additional other items

**6. NEW BUSINESS / ACTION ITEMS**

- a. Review and discuss Budget Goals for 2021/2022  
There were no adjustment to the Budget Goals for 2021/2022 discussed.
- b. Review, discuss renewal of IGA with City of Flagstaff  
Administrative Assistant Schieffer presented to the board the IGA with City of Flagstaff is still with the County Attorney. I have not viewed the changes that were wanted and needed. Administrative Assistant Schieffer will contact Deputy Chief Wilson and County Attorney regarding changes. Board Clerk Dobbs will bring up at HOA meeting regarding the hydrant testing results wanting to be reported.  
The adjustments wanted are:
  1. Termination date is missing
  2. Water department test the hydrants. Would like to see City of Flagstaff come in and report to the board, separate from the water department, the findings of the tests/inspections.
  3. Would like City of Flagstaff to report to the board any notification of roads not being accessible.



*Westwood Estates  
Fire District*



c. Review, discuss Firewise plans

Administrative Assistant Schieffer will be working to be approved for Firewise for the district.

**7. FIRE BOARD COMMENTS-** No comments

**ADJOURN REGULAR BOARD MEETING**

Clerk Dobbs made a motion to adjourn the regular board meeting. Chairman Boalich seconded the motion.

Vote conducted. Motion carried

Ayes: Boalich, Dobbs

Nays: None

Regular Board Meeting adjourned at 9:24am

Respectfully submitted

---

Tammy Schieffer, Administrative Assistant

NEXT FY 21/22 Budget Workshop/ Board Meeting: MAY 18, 2021 10:00am

FINALIZE BUDGET Board Meeting July 6, 2021 10:00am