



Westwood Estates Fire District



Meeting Minutes

Regular Board Meeting of the Westwood Fire District

May 18, 2021 10:00 a.m.

1. CALL REGULAR BOARD MEETING TO ORDER 10:01am

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Present: Chairman Chris Boalich,

Present via Zoom: Clerk Todd Dobbs, Member Mike Hanks

Absent: None

Administration present: Administrative Assistant Tammy Schieffer

3. CONSENT AGENDA

a. Approval of Reconciliations and Financial Reports – March and April 2021

b. Approval of Minutes from March 16, 2021

Fire Board reviewed the financial reports from March and April 2021 and the minutes from March 16, 2021.

Board Chair Boalich motioned to approve the Financial Reports from March and April 2021, and the minutes of March 16, 2021. Board Clerk Dobbs seconded the motion.

Vote conducted. MOTION CARRIED UNANIMOUSLY

Ayes: Boalich, Dobbs, Hanks

Nays: None

4. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

a. Administrative Updates No administrative updates

b. Other Items No other items

5. NEW BUSINESS / ACTION ITEMS

a. Review, discuss, and possible approval of FY21/22 Budget for 20 day posting

The board reviewed the proposed FY21/22 Budget for 20 day posting.

Board Clerk Dobbs motioned to accept the proposed FY21/22 Budget for 20 day posting. Board Chair Boalich seconded the motion.

Vote conducted. MOTION CARRIED UNANIMOUSLY

Ayes: Boalich, Dobbs, Hanks

Nays: None

b. Review, discuss renewal of IGA with City of Flagstaff

Administrative Assistant Schieffer presented to the board Deputy Chief Wilson asked County Attorney Mark Byrnes if he approves of the adjustments requested from the board to the IGA with City of Flagstaff. Have not heard anything in return.

c. Review, discuss Firewise plans

Administrative Assistant Schieffer presented to the board the online application for Firewise is in progress.

Board Clerk Dobbs presented he spoke with Jerolyn Byrne that the district went through first



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round of pine needle clean up and bags on the streets to be picked up. This is a community clean up day.

Board Member Hanks presented he spoke with Jerolyn Byrne and she is working on a grant for a thinning process in the district. Wanted the information past onto the board and HOA board.

6. FIRE BOARD COMMENTS No Fire board comments

Future Meeting Dates: All at 10:00am

July 6, 2021 Public Hearing FY21/22 Budget/Regular Board Meeting

September 21, 2021 Regular Board Meeting

November 16, 2021 Regular Board Meeting

ADJOURN REGULAR BOARD MEETING

Board Chair Boalich motioned to adjourn the board meeting. Board Member Hanks seconded the motion.

Vote conducted. MOTION CARRIED

Ayes: Boalich, Dobbs, Hanks

Nays: None

Regular Board Meeting adjourned at 10:26am

Respectfully submitted

Tammy Schieffer, Administrative Assistant

APPROVED