



*Westwood Estates*  
*Fire District*



**Meeting Minutes**

**Regular Board Meeting of the Westwood Fire District**

**September 28, 2021 10:00 a.m.**

**1. CALL REGULAR BOARD MEETING TO ORDER 10:27am**

**2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Present: Chairman Chris Boalich,

Present via Zoom: Member Mike Hanks

Absent: Clerk Todd Dobbs

Administration present: Administrative Assistant Tammy Schieffer

**3. CONSENT AGENDA**

a. Approval of Reconciliations and Financial Reports – June, July, and August 2021

b. Approval of Minutes from July 6, 2021

Fire Board reviewed the financial reports from June, July, and August 2021, and the minutes from July 6, 2021.

Board Chair Boalich motioned to approve the Financial Reports from June, July, and August 2021, and the minutes from July 6, 2021. Member Hanks seconded the motion.

Vote conducted. MOTION CARRIED UNANIMOUSLY

Ayes: Boalich, Hanks

Nays: None

**4. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE**

a. Administrative Updates: Administrative Assistant Schieffer thanked the board for moving the date of the meeting, as she was out of town working on a fire.

b. Other Items : No other items

**5. NEW BUSINESS / ACTION ITEMS**

a. Review, discuss, and possible approval of Resolution 2022-02 renewal of IGA with City of Flagstaff

The board reviewed the renewal of IGA with City of Flagstaff.

Board Chair Boalich motioned to approve Resolution 2022-02 renewal of IGA with City of Flagstaff. Member Hanks seconded the motion.

Vote conducted. MOTION CARRIED UNANIMOUSLY

Ayes: Boalich, Hanks

Nays: None

b. Review, discuss Firewise plans

Board Chair Boalich reported Jerolyn Byrnes did a walk through. HOA is working with Jerolyn for money for clean-up. Member Dobbs should be able to follow up.



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**6. FIRE BOARD COMMENTS** There were no fire board comments

**Future Meeting Dates: All at 10:00am**

November 16, 2021

**ADJOURN REGULAR BOARD MEETING**

Board Chair Boalich motioned to adjourn the board meeting. Board Member Hanks seconded the motion. Vote conducted. MOTION CARRIED UNANIMOUSLY

Ayes: Boalich, Hanks

Nays: None

Regular Board Meeting adjourned at 10:36am.

Respectfully submitted

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Tammy Schieffer, Administrative Assistant

APPROVED