



Westwood Estates Fire District



Minutes

Regular Board Meeting of the Westwood Fire District

November 10, 2020 10:00 a.m.

THIS MEETING WILL BE AVAILABE REMOTELY THROUGH TECHNOLOGICAL MEANS

WWW.ZOOM.US Meeting ID: 837 8891 2590 Password: 565498

Agenda Available at www.summitfiredepartment.org/westwood

1. CALL REGULAR BOARD MEETING TO ORDER 10:05 a.m.

2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Present: Chairman Chris Boalich,

Present: Members Todd Dobbs, (via Zoom)

Absent: Member Mike Hanks

Administration present: Chris Gioia, Administrative Officer,

Guests: Mark Gaillard City of Flagstaff Fire Chief, Jennifer Franks, CPA,CFE,CGFM, Hinton Burdick (both via Zoom)

***Note: Fire Board Chairman started at New Business to accommodate guest who are presenting to the Fire Board.**

3. CONSENT AGENDA –

a. Approval of Reconciliations and Financial Reports – September and October 2020

b. Approval of Minutes from September 8, 2020

Fire Board reviewed the financial reports from September and October 2020 and the minutes from September 8, 2020. Chairman Boalich made a motion to approve the consent agenda items as presented. Member Dobbs second the motion. Motion carried

Public Comment - None

Vote Conducted: Motion Carried

Ayes: Boalich, Dobbs

Nays: None

Absent: Hanks

4. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

a. Administrative Updates

Administrative Officer Gioia informed the Fire Board that she had mailed them the VFIS Insurance Summary for them to review and to have if they have questions. She also informed the Fire Board that Summit Fire and Medical District is working on a Board Training that will meet all the Arizona statutory requirements. More to come.

b. Other Items – NONE

5. NEW BUSINESS / ACTION ITEMS

a. Review discuss and possible action on approving 2019/2020 Audit as presented – Jennifer Franks, CPA,CFE,CGFM, Hinton Burdick

Jennifer Franks from Hinton Burdick presented to the Fire the 2019/2020 Financial Review. The District does not require an audit for this financial year. Chairman Boalich made a motion to accept the financial review as presented by Jennifer Franks. Member



Dobbs second the motion. Motion carried.

Public Comment - None

Vote Conducted: Motion Carried

Ayes: Boalich, Dobbs

Nays: None

Absent: Hanks

b. Discuss renewal of IGA with City of Flagstaff

Fire Chief Gaillard present to the Fire Board the financial terms for the new IGA that is up for renewal. The Fire Board reviewed the financial terms and directed the Fire Chief to work on the IGA with the City of Flagstaff and with the Districts Attorney Brian Furuya.

c. Oath of office for Mike Hanks

Mike Hanks was not in attendance at the Board Meeting. He would have been sworn in at this time. The Fire Board motioned that they recognize Mike Hanks in his position as an active Board Member and will issue the oath of office in January, 2021

6. FIRE BOARD COMMENTS – None

7. ADJOURN REGULAR BOARD MEETING

Chairman Boalich made a motion to adjourn the regular board meeting. Member Dobbs second the motion. Motion carried, meeting adjourned at 10:30 a.m.

Public Comment - None

Vote Conducted: Motion Carried

Ayes: Boalich, Dobbs

Nays: None

Absent: Hanks

Respectfully submitted

Chris Gioia, Administrative Officer

Next Board Meeting January 19, 2021