



# Westwood Estates Fire District



## Minutes

Regular Board Meeting of the Westwood Fire District

September 22, 2020 10:00 a.m. (Rescheduled from September 8, 2020)

**THIS MEETING WILL BE AVAILABE REMOTELY THROUGH TECHNOLOGICAL MEANS**

[WWW.ZOOM.US](http://WWW.ZOOM.US) Meeting ID: 846 4573 2297 Password: 018389

Agenda Available at [www.summitfiredepartment.org/westwood](http://www.summitfiredepartment.org/westwood)

**Note: Meeting from September 8, 2020 was cancelled due to lack of quorum.  
It was rescheduled to September 22, 2020**

**1. CALL REGULAR BOARD MEETING TO ORDER 10:21 a.m.**

**2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Present: Chairman Chris Boalich, Members Mike Hanks, (via Zoom)

Absent: Member Todd Dobbs

Administration present: Chris Gioia, Administrative Officer

**3. CONSENT AGENDA**

a. Approval of Reconciliations and Financial Reports – July and August 2020

b. Approval of Minutes from July 14, 2020

Fire Board reviewed the financial reports from July and August 2020 and the minutes from July 14, 2020. Chairman Boalich made a motion to approve the consent agenda items as presented. Member Hanks second the motion. Motion carried.

Public Comment - None

Vote Conducted: Motion Carried

Ayes: Boalich, Hanks

Nays: None

Absent: Dobbs

**4. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE**

a. Administrative Updates

Administrative Officer Gioia stated that the audit has begun and is hoping to have it completed by the November board meeting.

Westwood Fire District will not be having an election. We are expecting an invoice from the County for \$50 to call the election.

b. Other Items – None

**5. NEW BUSINESS / ACTION ITEMS**

a. Review discuss Firewise plans and give Administration direction on moving forward with to get Firewise Certification for the Westwood Estates.

Administrative Officer Gioia informed the Fire Board that Jerolyn Byrne from Flagstaff Fire

Department will be in the neighborhood conducting a site evaluation for the Fire Wise process.



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Administrative Officer Gioia asked the fire board how they wanted to proceed with the action plan and activity events. The Fire Board wants to move forward and have given Administrative Officer Gioia permission to create both plans and they will edit as needed. If any other help is needed both Board Members are available to assist.

## **6. FIRE BOARD COMMENTS**

**Member Hanks added the camping in the area has come to a halt. The response from the Forest Service has been very good. Camps are down to one to two a month.**

### **ADJOURN REGULAR BOARD MEETING**

Chairman Boalich made a motion to adjourn the fire board meeting. Member Hanks second the motion. Motion carried. Meeting Adjourned at 10:29 a.m.

Public Comment - None

Vote Conducted: Motion Carried

Ayes: Boalich, Hanks

Absent: Dobbs

Nays: None

Respectfully submitted

Chris Gioia, Administrative Officer