



**PUBLIC NOTICE**  
**REGULAR BOARD MEETING AGENDA**  
**Wednesday, September 21, 2022**  
**Station 32, 8905 Koch Field Road, Flagstaff AZ 6:00**  
**www.zoom.us 883 2075 4331 / Passcode 238566**

<https://us02web.zoom.us/j/88320754331?pwd=NmFPNUxZHDvRm11ejlraXdremZXUT09>

Pursuant to A.R.S. 38-431.01, notice is hereby given to the Board of Directors and the public that the Summit Fire District will hold a Regular Meeting open to the public. The Governing Board of Summit Fire & Medical District will meet in a **Public Hearing and Regular Session on Wednesday September 21, 2022, at 6:00 p.m. The meeting will be held in person and remotely through technological means (see above).**

Members of the Governing Board will attend either in person or by technological means. The Board may vote to go into Executive Session on any agenda item, pursuant to ARS 38-431.03(A)(3) Discussion or consultation for legal advice with the county attorney or attorneys of the public body. The public zoom will be interrupted when the Governing Board convenes into Executive Session. Thereafter, the board will reconvene into the public session and members of public may call back to join the public session at that time.

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM
3. PLEDGE OF ALLEGIANCE
4. **CALL TO THE PUBLIC**

The Chairman shall announce this portion of the District Board meeting as a Call to the Public which is for public input/comment, in accordance with A.R.S. §38-431.0(H). Those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so by completing a Request to Comment Form and submitting it to the Staff in person prior to the start of the meeting. **If attending via remote, comments are to be sent to Staff via chat options prior to the start of the meeting.** Individuals addressing the Board are limited to two minutes for their comments but may submit written comments for the Board records. The Chairman will recognize each individual. **The Governing Board cannot discuss or take legal action on any issues raised during the Public Forum unless they are agendaized due to restrictions of the Open Meeting Laws.**

5. **CONSENT AGENDA** – Items on the consent agenda are of a routine nature or have been previously studied by the Governing Board. Items on the Consent agenda are intended to be acted upon in one motion unless the Board wishes to hear any of the items separately.
  - a. Discussion and Approval of the Regular Board Meeting Minutes of August 17, 2022
  - b. Approval of Reconciliations and Financial Reports for August 2022
6. **Current Events Summaries, Reports, and/or Correspondence**– In accordance with A.R.S. 38- 431.02(K), **the Board shall not propose, discuss, deliberate, or take legal action** on any matter in the following summaries:
  - a. Fire Board Report-James Timney, Robb Faus, Rick Parker, James Daskocil, Mike Milich
  - b. Monthly Run Report – On Duty Battalion Chief
  - c. Monthly Chief Updates - Chief Gaillard, Chief Wilson, Chief Bills, Chief Fennell
  - Recognitions:

- Presentation of Tunnel Fire Award
  - d. Local 1505 Update – Union Representative
  - e. Coconino County Updates
7. **NEW BUSINESS / ACTION ITEMS - Public Comment:** Public comment/input is welcomed after each agenda item of New Business/Action Items and Unfinished Business. Individual comments are limited to two minutes per individual and must pertain to the specific agenda item
- a. Review, discuss, and possible action on acquiring a consultant feasibility study for Joint Powers Agreement (JMA) by Deputy City Manager Shannon Anderson
  - b. Deputy Chief Wilson will do a presentation on the impact of the current fires and floods to our financials, personnel, and equipment.
  - c. Review, discuss and possible action on Station 31 Roof
  - d. Review, discuss and possible action on Station 31 Fence
  - e. Review, discuss and possible action on Tower Lease extension
  - f. Deputy Chief Fennel and Administrative Officer will do a presentation on the Eastside Restructure Pilot August Benchmarks
  - g. Review, discuss and possible action to retain Deanna Reed as Independent Contractor at \$18 per hour
8. **BOARD COMMENTS-** Board Member comments are meant to inform and clarify. No actions will be taken. Only Board Members can speak.

### **ADJOURNMENT**

Posted on or before September 20, 2022, which is at least 24 hours prior to the Regular Board Meeting.

The complete packet of information from the Board meetings or portions thereof is available from the Administrative Office upon completion of a Public Records Request. The District Administrative Office is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the Summit Fire and Medical District Administrative Offices (928-526-9537) at least twenty-four hours before the meeting.



## Summit Fire and Medical District Fire Board Meeting

# Action Consent Agenda 22/23

**To:** SFMD Fire Board  
**From:** SFMD Administration  
**Date:** September 21, 2022  
**Title:** Consent Agenda Items  
  
**Recommended Action:** Approve Minutes and Financial reports  
Can be approved all together in one motion

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**Action Summary:** Approve Minutes – Public Hearing and Regular Board Meeting July 20, 2022, and Approve Financial Reports for July 2022

**Financial Impacts:** Monthly accountability for finances

**Relation to Goals:** \*Improve and account for the resources of the District both human and capital

**Key Considerations:** District is 16.66% of Fiscal Year 2022/2022

**Additional Info:**

**Attachments:** Last Board Meeting Minutes  
July Budget vs Actual  
Expenses vs Revenue Graph  
Overtime Charts  
Fire Engine Insurance Check Expenditure Spreadsheet

**Summit Fire District**  
**Profit & Loss**  
**August 2022**

	Aug 22	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>16.66% of the 22-23 Fiscal Year Completed</b>				
<b>1100 TAX REVENUE</b>				
1101 Property Tax	11,262.30	5,458.03	5,804.27	206.34%
1102 FDAT	593.94	727.27	-133.33	81.67%
1103 Delinquent Property Tax	60.06	0.00	60.06	100.0%
<b>Total 1100 TAX REVENUE</b>	<b>11,916.30</b>	<b>6,185.30</b>	<b>5,731.00</b>	<b>192.66%</b>
<b>1200 GRANTS</b>				
1210 Other Grants	0.00	45,833.33	-45,833.33	0.0%
1211 SAFER II	0.00	0.00	0.00	0.0%
<b>Total 1200 GRANTS</b>	<b>0.00</b>	<b>45,833.33</b>	<b>-45,833.33</b>	<b>0.0%</b>
<b>1300 MISC INCOME</b>				
1301 OWA Income	31,393.84	83,333.33	-51,939.49	37.67%
1302 Interest	231.65	414.01	-182.36	55.95%
1303 Donations	0.00	0.00	0.00	0.0%
1304 Contracts with Towers	5,411.38	1,963.00	3,448.38	275.67%
1305 Out of District Calls	1,810.00	0.00	1,810.00	100.0%
1308 Service Subscriptions	0.00	0.00	0.00	0.0%
1310 Misc. Income	100.00	0.00	100.00	100.0%
1311 Maint Facility Income	0.00	6,500.00	-6,500.00	0.0%
1312 Community Room Rental	100.00	0.00	100.00	100.0%
1314 Insurance Proceed Income	0.00	0.00	0.00	0.0%
1315 SSFND-Smart & Safe AZ Fund	0.00	0.00	0.00	0.0%
<b>Total 1300 MISC INCOME</b>	<b>39,046.87</b>	<b>92,210.34</b>	<b>-53,163.47</b>	<b>42.35%</b>
<b>Total Income</b>	<b>50,963.17</b>	<b>144,228.97</b>	<b>-93,265.80</b>	<b>35.34%</b>
<b>Gross Profit</b>	<b>50,963.17</b>	<b>144,228.97</b>	<b>-93,265.80</b>	<b>35.34%</b>
<b>Expense</b>				
2000 PERSONNEL SALARIES	223,161.11	311,685.92	-88,524.81	71.6%
2200 PENSION	27,483.58	31,268.80	-3,785.22	87.9%
2300 PAYROLL EXPENSES	75,328.89	7,266.97	68,061.92	1,036.59%
2400 PERSONNEL INSURANCE	20,960.48	28,621.17	-7,660.69	73.23%
2500 CONTRACTUALS	5,808.08	7,890.21	-2,082.13	73.61%
3000 VEHICLES	2,659.85	6,625.00	-3,965.15	40.15%
3100 EQUIPMENT	439.29	0.00	439.29	100.0%
3200 SUPPLIES	9,740.98	5,316.66	4,424.32	183.22%
3300 UNIFORMS	791.53	0.00	791.53	100.0%
3400 FITNESS-HEALTH & SAFETY	16,542.53	10,961.67	5,580.86	150.91%
3500 Wildland SFMD	0.00	0.00	0.00	0.0%
4000 UTILITIES	10,897.42	11,789.81	-892.39	92.43%
4100 Training and Travel	3,943.62	0.00	3,943.62	100.0%
4200 OWA Expenses	7,118.01	19,166.67	-12,048.66	37.14%
4300 INTERST / FEES	100.00	0.00	100.00	100.0%
4500 Grant Expenses	0.00	0.00	0.00	0.0%
5000 CAPITAL	9,324.00			



# Summit Fire District Profit & Loss

August 2022

Payroll Expenses	0.00	0.00	0.00	0.0%
Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
Total Expense	414,299.37	440,592.88	-26,293.51	94.03%
	-363,336.20	-296,363.91	-66,972.29	122.6%
	<b>-363,336.20</b>	<b>-296,363.91</b>	<b>-66,972.29</b>	<b>122.6%</b>

Budget Stabilization	\$885,223.95
OWA	\$269,188.25
Petty Cash	\$901.25
National Bank	\$26,625.73
Capital	\$180,495.22
Westside Capital	\$421,295.33
Emergency	\$161,698.77
Debt Services	\$40,500.94
Contingency /COP	\$1,875,931.19
Registered balance as of 8/31/22	

# Summit Fire District

## Profit & Loss Budget vs. Actual

### July through August 2022

	Jul - Aug 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
1100 TAX REVENUE				
1101 Property Tax	29,297.12	28,670.57	626.55	102.2%
1102 FDAT	2,131.84	3,754.90	-1,623.06	56.8%
1103 Delinquent Property Tax	125.61	0.00	125.61	100.0%
<b>Total 1100 TAX REVENUE</b>	<b>31,554.57</b>	<b>32,425.47</b>	<b>-870.90</b>	<b>97.3%</b>
1200 GRANTS				
1210 Other Grants	2,775.00	91,666.66	-88,891.66	3.0%
1211 SAFER II	0.00	0.00	0.00	0.0%
<b>Total 1200 GRANTS</b>	<b>2,775.00</b>	<b>91,666.66</b>	<b>-88,891.66</b>	<b>3.0%</b>
1300 MISC INCOME				
1301 OWA Income	95,456.13	166,666.66	-71,210.53	57.3%
1302 Interest	574.85	414.01	160.84	138.8%
1303 Donations	0.00	0.00	0.00	0.0%
1304 Contracts with Towers	7,544.51	4,846.82	2,697.69	155.7%
1305 Out of District Calls	1,810.00	1,192.00	618.00	151.8%
1308 Service Subscriptions	0.00	0.00	0.00	0.0%
1310 Misc. Income	100.00	0.00	100.00	100.0%
1311 Maint Facility Income	0.00	8,153.60	-8,153.60	0.0%
1312 Community Room Rental	300.00	0.00	300.00	100.0%
1314 Insurance Proceed Income	0.00	0.00	0.00	0.0%
1315 SSFND-Smart & Safe AZ Fund	0.00	0.00	0.00	0.0%
<b>Total 1300 MISC INCOME</b>	<b>105,785.49</b>	<b>181,273.09</b>	<b>-75,487.60</b>	<b>58.4%</b>
<b>Total Income</b>	<b>140,115.06</b>	<b>305,365.22</b>	<b>-165,250.16</b>	<b>45.9%</b>
<b>Gross Profit</b>	<b>140,115.06</b>	<b>305,365.22</b>	<b>-165,250.16</b>	<b>45.9%</b>
<b>Expense</b>				
2000 PERSONNEL SALARIES				
2009 Acting Pay				
2009 .1 Acting Pay BC	732.00	808.00	-76.00	90.6%
2009. 2 Acting Captain	644.00	808.00	-164.00	79.7%
2009.3 Acting Engineer	1,173.00	1,194.00	-21.00	98.2%
2009 Acting Pay - Other	0.00	0.00	0.00	0.0%
<b>Total 2009 Acting Pay</b>	<b>2,549.00</b>	<b>2,810.00</b>	<b>-261.00</b>	<b>90.7%</b>
2012 Covid Regular Time	0.00	0.00	0.00	0.0%
2013 Covid Backfill	0.00	0.00	0.00	0.0%
2032 OWA Backfill	11,965.06	13,681.45	-1,716.39	87.5%
2033 OWA OT	15,391.66	18,195.93	-2,804.27	84.6%
2034 OWA Eng Boss	480.00	200.00	280.00	240.0%
2035 OWA Payroll	5,451.93	30,058.57	-24,606.64	18.1%
2036 OWA Single Resource OT	84,721.70	105,704.25	-20,982.55	80.1%
2037 OWA Holiday Pay	0.00	426.77	-426.77	0.0%
2050 Crew 1	0.00	4,456.80	-4,456.80	0.0%
2070 Battalion Chief	30,248.45	32,135.04	-1,886.59	94.1%
2071 Administrative Officer	7,619.33	8,465.92	-846.59	90.0%
2072 Admin Assistant II	6,044.11	5,652.76	391.35	106.9%
2073 EVT Mechanic III	8,697.60	8,497.60	200.00	102.4%
2073.1 EVT Mechanic 1	0.00	0.00	0.00	0.0%
2073.2 EVT Mechanic II	8,499.99	8,461.52	38.47	100.5%
2075 Captains	102,773.77	101,450.74	1,323.03	101.3%
2076 Engineer	66,666.99	69,770.74	-3,103.75	95.6%
2077 Firefighters	63,925.27	66,000.76	-2,075.49	96.9%
2080 Mileage	0.00	0.00	0.00	0.0%
2081 FLSA	6,824.60	6,700.00	124.60	101.9%



# Summit Fire District

## Profit & Loss Budget vs. Actual

### July through August 2022

	Jul - Aug 22	Budget	\$ Over Budget	% of Budget
<b>2082 Overtime</b>				
2082.1 OT FireOfficer 1	0.00	0.00	0.00	0.0%
2082 Overtime - Other	18,403.24	20,849.62	-2,446.38	88.3%
<b>Total 2082 Overtime</b>	18,403.24	20,849.62	-2,446.38	88.3%
<b>2083 Vacation Leave</b>	25,542.33	25,760.97	-218.64	99.2%
<b>2084 Sick Leave</b>	17,133.98	14,111.76	3,022.22	121.4%
<b>2088 Holiday Pay</b>	2,657.76	2,657.76	0.00	100.0%
<b>2099.1 Vacation Leave Payout</b>	0.00	9,295.00	-9,295.00	0.0%
<b>2099.2 Sick Leave Payout</b>	376.78	7,142.86	-6,766.08	5.3%
<b>Total 2000 PERSONNEL SALARIES</b>	485,973.55	562,486.82	-76,513.27	86.4%
<b>2200 PENSION</b>				
2201 NationW Hybrid Tier 3 FD	2,563.22	2,670.76	-107.54	96.0%
2202 NationW - Tier 2 FD	1,320.49	1,460.96	-140.47	90.4%
2203 NationW DC Only Tier 3FD	693.73	607.88	85.85	114.1%
2204 PSPRS - DROP	0.00	0.00	0.00	0.0%
2206 PSPRS - Tier 1 FD	29,050.27	36,818.50	-7,768.23	78.9%
2207 PSPRS - Hybrid Tier 3FD	-217.94			
2208 PSPRS - Tier 1A & 2 FD	4,845.23	9,216.22	-4,370.99	52.6%
2209 PSPRS DC Only Tier 3FD	3.89	0.00	3.89	100.0%
2209.1 PSPRS DC ONLY 3 FD Disab	127.95	80.00	47.95	159.9%
2210.2 PSPRS - DB Tier 3	8,621.39	7,140.00	1,481.39	120.7%
2210.5 PSPRS - Tier1	0.00	0.00	0.00	0.0%
2215 ASRS	4,068.41	4,543.28	-474.87	89.5%
<b>Total 2200 PENSION</b>	51,076.64	62,537.60	-11,460.96	81.7%
<b>2300 PAYROLL EXPENSES</b>				
2301 Workmen's Comp.	43,852.50	43,852.50	0.00	100.0%
2302 Unemployment	0.00	0.00	0.00	0.0%
2303 Social Security	7,301.04	2,314.57	4,986.47	315.4%
2304 Medicare	6,836.81	12,219.36	-5,382.55	56.0%
2305 Direct Deposit	39,821.04	0.00	39,821.04	100.0%
<b>Total 2300 PAYROLL EXPENSES</b>	97,811.39	58,386.43	39,424.96	167.5%
<b>2400 PERSONNEL INSURANCE</b>				
2401 Medical Insurance	37,778.93	49,841.08	-12,062.15	75.8%
2402 Dental Insurance	2,912.55	5,689.18	-2,776.63	51.2%
2404 Life Insurance	615.34	692.08	-76.74	88.9%
2405 Vision Insurance	606.40	1,020.00	-413.60	59.5%
<b>Total 2400 PERSONNEL INSURANCE</b>	41,913.22	57,242.34	-15,329.12	73.2%
<b>2500 CONTRACTUALS</b>				
2501 COP Payment	0.00	0.00	0.00	0.0%
2502 Legal Expenses by SFMD	0.00	500.00	-500.00	0.0%
2503 Broker Fees Medical Ins				
2503.2 Cancer Screening	0.00	0.00	0.00	0.0%
2503 Broker Fees Medical Ins - Other	2,460.00	1,640.00	820.00	150.0%
<b>Total 2503 Broker Fees Medical Ins</b>	2,460.00	1,640.00	820.00	150.0%
2503.1 Fit for Duty Expenses	1,450.00	0.00	1,450.00	100.0%
2504 Audit	0.00	0.00	0.00	0.0%
2505 Counseling	0.00	0.00	0.00	0.0%
2509 Admin Service Contracts	0.00	0.00	0.00	0.0%
2510 FLAGIT Contract Services	4,180.00	6,125.76	-1,945.76	68.2%

# Summit Fire District

## Profit & Loss Budget vs. Actual

### July through August 2022

	Jul - Aug 22	Budget	\$ Over Budget	% of Budget
<b>2511 Software Contracts</b>				
2511.1 Board Effects	0.00	0.00	0.00	0.0%
2511.10 Fire Manager Software	3,707.29	0.00	3,707.29	100.0%
2511.11 Flagit Additional Svc	0.00	0.00	0.00	0.0%
2511.2 Quickbooks Software	-2,247.49	0.00	-2,247.49	100.0%
2511.3 NEO GOV	0.00	750.00	-750.00	0.0%
2511.4 Misc. Software	523.93	166.66	357.27	314.4%
2511.5 Avenza Maps for IPAD	0.00	0.00	0.00	0.0%
2511.6 PS Trax Eng, SCBA, PPE,	0.00	0.00	0.00	0.0%
2511.7 Upkeep	3,888.00	648.00	3,240.00	600.0%
2511.8 EMC2 Software	0.00	18,180.00	-18,180.00	0.0%
2511.9 ESO Software	0.00	0.00	0.00	0.0%
2511 Software Contracts - Other	1,216.02	0.00	1,216.02	100.0%
<b>Total 2511 Software Contracts</b>	<b>7,087.75</b>	<b>19,744.66</b>	<b>-12,656.91</b>	<b>35.9%</b>
<b>2513 Tools - Contract Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>2514 Bld &amp; Vehicle Insurance</b>	<b>16,200.00</b>	<b>17,500.00</b>	<b>-1,300.00</b>	<b>92.6%</b>
<b>2515 IGA Services</b>				
2515.1 Fire Chief	0.00	0.00	0.00	0.0%
2515.2 Dispatch	0.00	20,000.00	-20,000.00	0.0%
2515.3 Training Coordinator	0.00	2,375.00	-2,375.00	0.0%
2515 IGA Services - Other	31,931.37	0.00	31,931.37	100.0%
<b>Total 2515 IGA Services</b>	<b>31,931.37</b>	<b>22,375.00</b>	<b>9,556.37</b>	<b>142.7%</b>
<b>2517 EMS Fees &amp; Maint Agreement</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>2519 Memberships &amp; Subscription</b>				
2519.1 AFDA	0.00	0.00	0.00	0.0%
2519.2 NFPA	0.00	0.00	0.00	0.0%
2519.3 AZ Fire Chiefs Assoc	0.00	0.00	0.00	0.0%
2519.4 PFAC	0.00	0.00	0.00	0.0%
2519.5 Other Services	0.00	450.00	-450.00	0.0%
2519.6 Sam's Club Membership	0.00	45.00	-45.00	0.0%
2519 Memberships & Subscription - ...	205.65	0.00	205.65	100.0%
<b>Total 2519 Memberships &amp; Subscription</b>	<b>205.65</b>	<b>495.00</b>	<b>-289.35</b>	<b>41.5%</b>
<b>2520 Computers, Printers</b>	<b>5,683.71</b>	<b>0.00</b>	<b>5,683.71</b>	<b>100.0%</b>
<b>2530 New Hire NTN, Fingerprints</b>	<b>0.00</b>	<b>500.00</b>	<b>-500.00</b>	<b>0.0%</b>
<b>Total 2500 CONTRACTUALS</b>	<b>69,198.48</b>	<b>68,880.42</b>	<b>318.06</b>	<b>100.5%</b>
<b>3000 VEHICLES</b>				
3005 Training-Certificates	0.00	375.00	-375.00	0.0%
3010 Shop Uniforms	474.64	252.08	222.56	188.3%
3015 Outside Repairs for SFMD	0.00	0.00	0.00	0.0%
3020 Parts for SFMD Vehicles	5,738.26	10,000.00	-4,261.74	57.4%
3025 Shop Outside Customer Exp	2,612.26	1,250.00	1,362.26	209.0%
<b>Total 3000 VEHICLES</b>	<b>8,825.16</b>	<b>11,877.08</b>	<b>-3,051.92</b>	<b>74.3%</b>
<b>3100 EQUIPMENT</b>				
<b>3110 Apparatus Equipment</b>				
3110.1 Holmatro Service	0.00	2,085.00	-2,085.00	0.0%
3110.2 Ladder Testing	0.00	0.00	0.00	0.0%
3110.3 Foam	0.00	0.00	0.00	0.0%
3110.4 Bar Oil, Fuel Power Equi	0.00	0.00	0.00	0.0%
3110.5 Nozzles, Hoses etc	0.00	0.00	0.00	0.0%
3110 Apparatus Equipment - Other	0.00	0.00	0.00	0.0%
<b>Total 3110 Apparatus Equipment</b>	<b>0.00</b>	<b>2,085.00</b>	<b>-2,085.00</b>	<b>0.0%</b>



# Summit Fire District

## Profit & Loss Budget vs. Actual

### July through August 2022

	Jul - Aug 22	Budget	\$ Over Budget	% of Budget
3115 Communication-Radios	0.00	0.00	0.00	0.0%
3120 SCBA	439.29	600.00	-160.71	73.2%
3135 Fitness	0.00	0.00	0.00	0.0%
3145 - Wildland Gear & Equip	0.00	0.00	0.00	0.0%
<b>Total 3100 EQUIPMENT</b>	<b>439.29</b>	<b>2,685.00</b>	<b>-2,245.71</b>	<b>16.4%</b>
<b>3200 SUPPLIES</b>				
3210 EMS Program	12,116.77	16,703.00	-4,586.23	72.5%
3212 PPE Program	0.00	0.00	0.00	0.0%
3220 Office Supplies	2,194.90	1,333.32	861.58	164.6%
3225 BLD/Land Maint.	16,651.04	4,000.00	12,651.04	416.3%
3227 Procurement	2,632.91	1,500.00	1,132.91	175.5%
3235 PIO / Pub ED	1,347.96	200.00	1,147.96	674.0%
3241 Honor Guard	403.00	600.00	-197.00	67.2%
<b>Total 3200 SUPPLIES</b>	<b>35,346.58</b>	<b>24,336.32</b>	<b>11,010.26</b>	<b>145.2%</b>
<b>3300 UNIFORMS</b>				
3310 Uniforms - SFMD	1,819.17	12,500.00	-10,680.83	14.6%
3312 Class AB Uniform	0.00	0.00	0.00	0.0%
3325 PPE	0.00	0.00	0.00	0.0%
3330 - Station Boots	0.00	0.00	0.00	0.0%
3335 - Wildland Boots	0.00	0.00	0.00	0.0%
3340 - Wildland Clothing	0.00	0.00	0.00	0.0%
3350 New Hire Expenses	0.00	0.00	0.00	0.0%
<b>Total 3300 UNIFORMS</b>	<b>1,819.17</b>	<b>12,500.00</b>	<b>-10,680.83</b>	<b>14.6%</b>
<b>3400 FITNESS-HEALTH &amp; SAFETY</b>				
3401 Fitness	15,841.32	7,800.00	8,041.32	203.1%
3405 Health & Safety				
3405.1 Annual Physicals	311.21	1,726.67	-1,415.46	18.0%
3405.2 Staff Counseling	1,255.00	6,166.66	-4,911.66	20.4%
3405.3 Stress Test	0.00	616.67	-616.67	0.0%
3405.4 New Hire Physicals & Men	400.00	3,000.00	-2,600.00	13.3%
3405.6 New Hire Mental Check	0.00	0.00	0.00	0.0%
3405.7 Family & Child Counsel	0.00	3,303.33	-3,303.33	0.0%
<b>Total 3405 Health &amp; Safety</b>	<b>1,966.21</b>	<b>14,813.33</b>	<b>-12,847.12</b>	<b>13.3%</b>
345.8 Counseling Training	0.00	600.00	-600.00	0.0%
<b>Total 3400 FITNESS-HEALTH &amp; SAFETY</b>	<b>17,807.53</b>	<b>23,213.33</b>	<b>-5,405.80</b>	<b>76.7%</b>
<b>3500 Wildland SFMD</b>				
3501 New Equipment-Uniforms	0.00	0.00	0.00	0.0%
3502 Maintenance Replacement	0.00	0.00	0.00	0.0%
<b>Total 3500 Wildland SFMD</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>4000 UTILITIES</b>				
4005 Fuel for Apparatus	9,278.36	4,666.67	4,611.69	198.8%
4010 Electric	3,396.99	4,666.67	-1,269.68	72.8%
4015 Gas / Propane	1,290.01	4,333.34	-3,043.33	29.8%
4020 Water	2,749.81	2,666.66	83.15	103.1%
4025 Phones / Internet / TV	5,102.73	5,833.34	-730.61	87.5%
4030 Trash Pickup	463.33	840.00	-376.67	55.2%
4050 Radio Site Rental Elden	543.66	572.96	-29.30	94.9%
<b>Total 4000 UTILITIES</b>	<b>22,824.89</b>	<b>23,579.64</b>	<b>-754.75</b>	<b>96.8%</b>

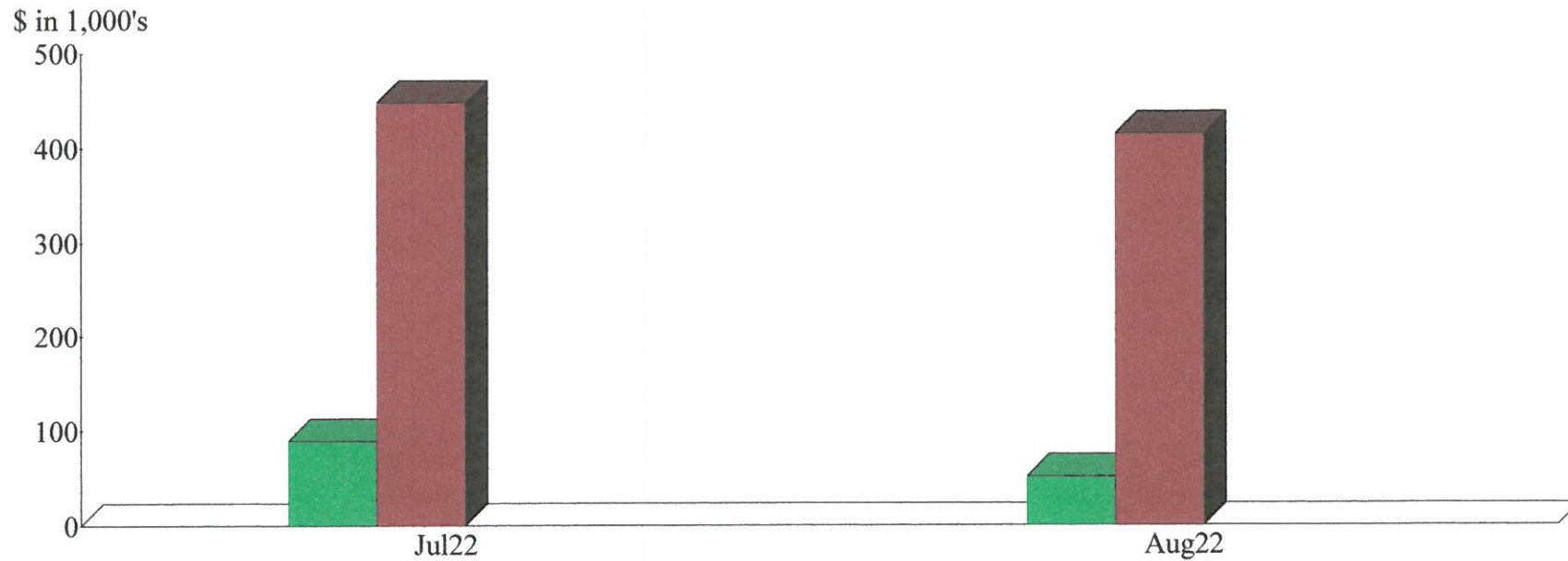
# Summit Fire District Profit & Loss Budget vs. Actual July through August 2022

	Jul - Aug 22	Budget	\$ Over Budget	% of Budget
<b>4100 Training and Travel</b>				
4105 Training Registration	469.00	3,600.00	-3,131.00	13.0%
4110 Lodging	1,693.50	1,650.00	43.50	102.6%
4115 Food	0.00	450.00	-450.00	0.0%
4120 Supplies/Vent	0.00	0.00	0.00	0.0%
4125 Travel Fuel Rentals Air	133.93	750.00	-616.07	17.9%
4130 Tuition Reimbursement	2,952.50	5,000.00	-2,047.50	59.1%
<b>Total 4100 Training and Travel</b>	<b>5,248.93</b>	<b>11,450.00</b>	<b>-6,201.07</b>	<b>45.8%</b>
<b>4200 OWA Expenses</b>				
4230 OWA Exp.	37,474.85	38,333.33	-858.48	97.8%
<b>Total 4200 OWA Expenses</b>	<b>37,474.85</b>	<b>38,333.33</b>	<b>-858.48</b>	<b>97.8%</b>
<b>4300 INTERST / FEES</b>				
4310 County Fees	0.00	0.00	0.00	0.0%
4315 Interest / Fees	100.00	0.00	100.00	100.0%
<b>Total 4300 INTERST / FEES</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>100.0%</b>
<b>4500 Grant Expenses</b>				
4502 SAFER Grant Expenses	0.00	0.00	0.00	0.0%
4510 Other Grants	0.00	0.00	0.00	0.0%
4515 Homeland Security Grant	0.00	0.00	0.00	0.0%
<b>Total 4500 Grant Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>5000 CAPITAL</b>				
5010 Vehicle/Equip Payments	9,324.00			
<b>Total 5000 CAPITAL</b>	<b>9,324.00</b>			
<b>Payroll Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Reconciliation Discrepancies</b>	<b>-23,540.44</b>	<b>0.00</b>	<b>-23,540.44</b>	<b>100.0%</b>
<b>Total Expense</b>	<b>861,643.24</b>	<b>957,508.31</b>	<b>-95,865.07</b>	<b>90.0%</b>
<b>Net Ordinary Income</b>	<b>-721,528.18</b>	<b>-652,143.09</b>	<b>-69,385.09</b>	<b>110.6%</b>
<b>Net Income</b>	<b>-721,528.18</b>	<b>-652,143.09</b>	<b>-69,385.09</b>	<b>110.6%</b>

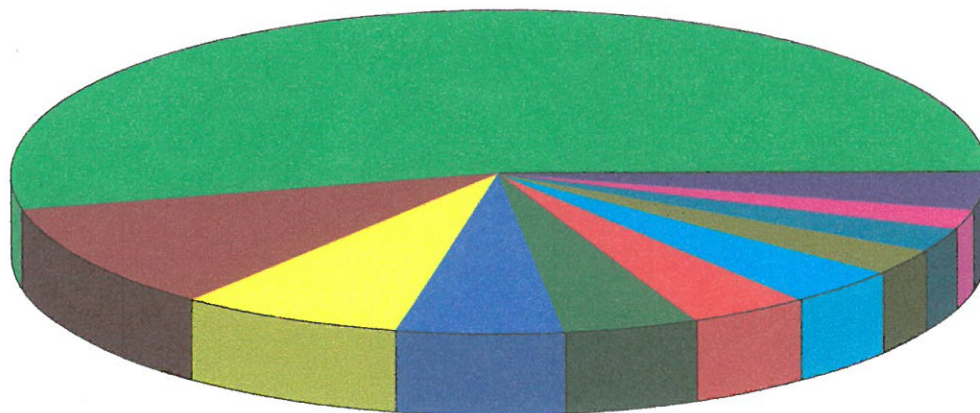


# Income and Expense by Month July through August 2022

Income  
Expense



## Expense Summary July through August 2022



2000 PERSONNEL SALARIES	54.90%
2300 PAYROLL EXPENSES	11.05
2500 CONTRACTUALS	7.82
2200 PENSION	5.77
2400 PERSONNEL INSURANCE	4.73
4200 OWA Expenses	4.23
3200 SUPPLIES	3.99
Reconciliation Discrepancies	\$-23,540.44
4000 UTILITIES	2.58
3400 FITNESS-HEALTH & SAFETY	2.01
Other	2.91
Sub-Total	\$861,643.24

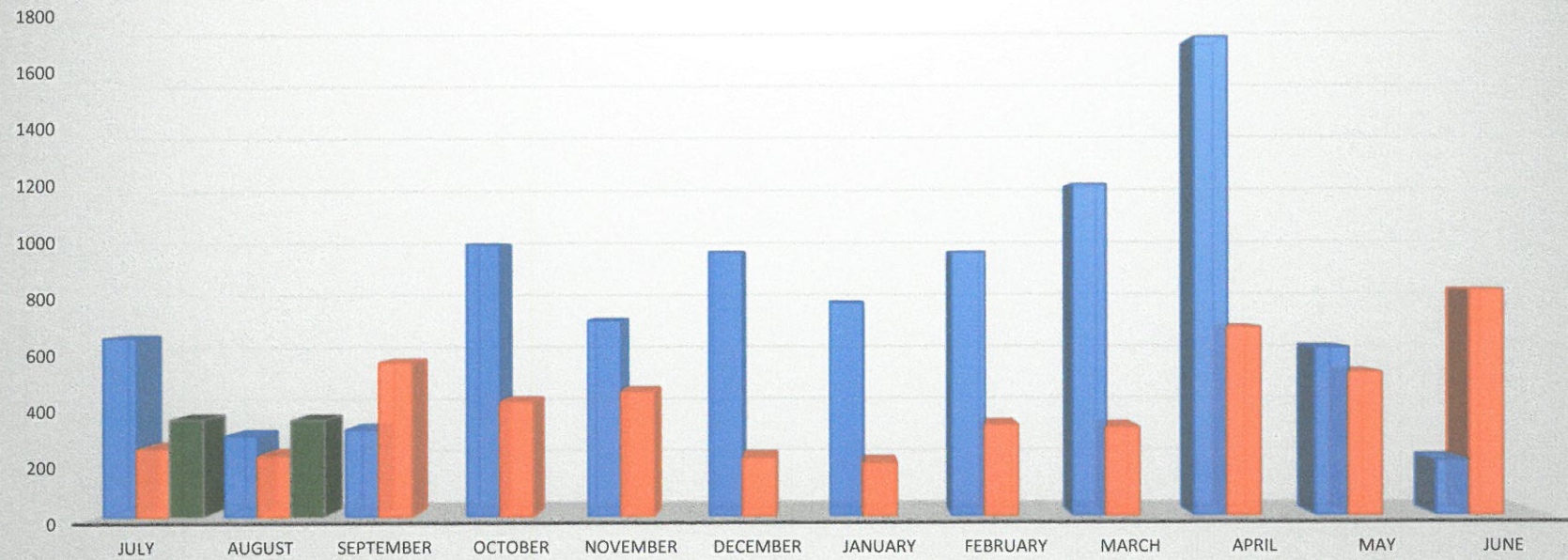
By Account

Trending Overtime July 2020 through August 2022



■ 2020-2021 ■ 2021-2022 ■ 2022-2023

## Trending Hourly Overtime July 2020 through August 2022



	July	August	September	October	November	December	January	February	March	April	May	June
2020-2021	652.5	293.5	316.5	992.5	714	962.72	776.5	961.17	1203	1736	612.5	199.5
2021-2022	247.5	222.5	564	419	455	212.5	192.5	331.5	322.5	685.5	523	822
2022-2023	354	351.7										

2020-2021 2021-2022 2022-2023

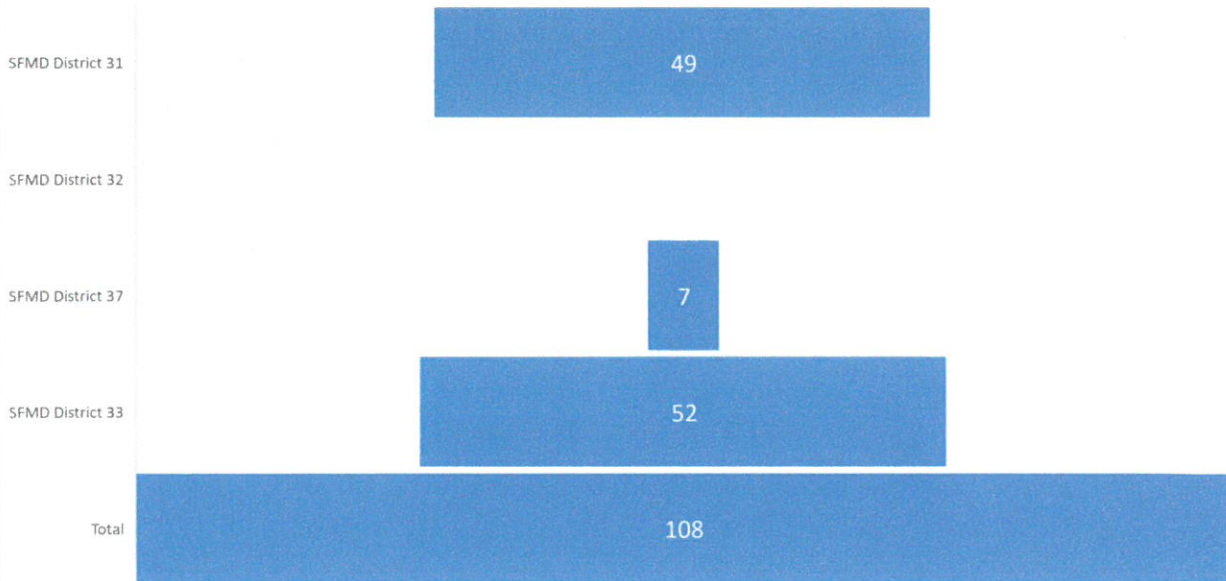


Engine 31 Insurance Funds Distribution

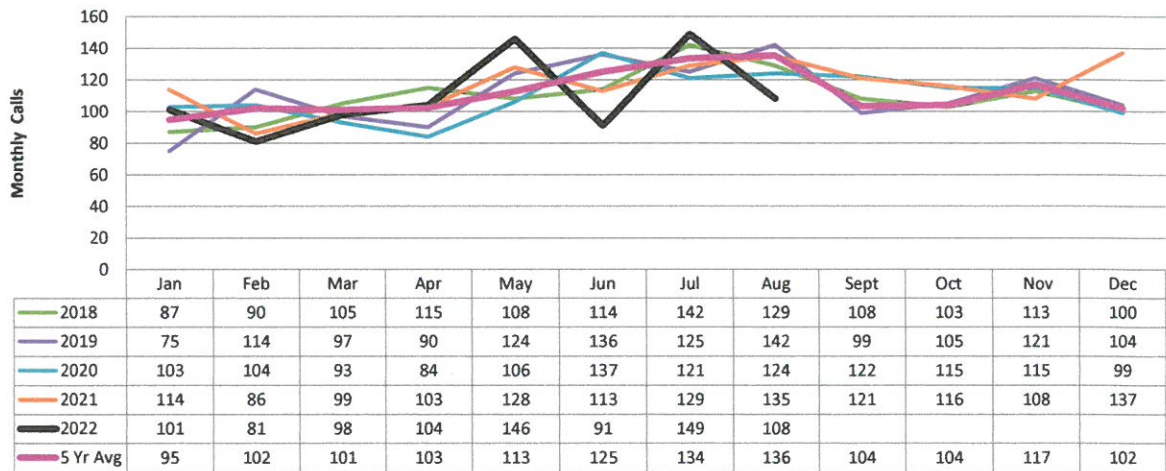
Date		Check Number	Deposit	Expense	Balance	Comments
5/10/2022	VFIS		\$242,500.00			
5/12/2022	Fire Trucks Unlimited	822000584		\$166,500.00	\$76,000.00	Reburish 2009 Velocity
8/16/2022	AZ Dept Rev	ACH		\$9,324.00	\$66,676.00	
9/1/2022	Fire Trucks Unlimited	823000134		\$6,382.91	\$60,293.09	Refurbish truck Additions
9/1/2022	Fire Trucks Unlimited	823000141		\$47,697.44	\$12,595.65	Repairs on Engine 31

## Run Report - August 2022

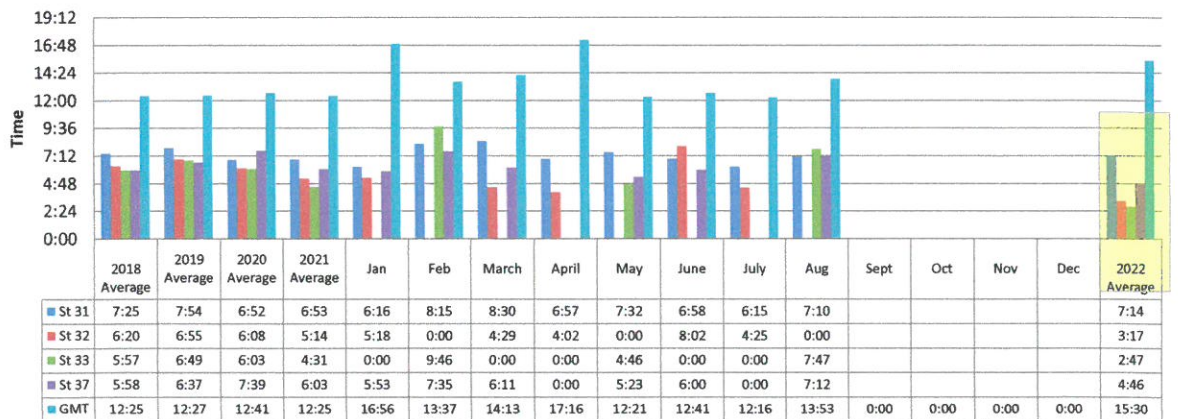
### Total Calls by District Emergent & Non-Emergent



### Monthly Trends



### Average Run Times Code 3 in District



## Summit Fire and Medical District Fire Board Meeting

# Action 7a

**To:** SFMD Fire Board  
**From:** SFMD Administration  
**Date:** September 21, 2022  
**Title:** Review, discuss, and possible action on acquiring a consultant feasibility study for Joint Management Agreement (JMA)

**Recommended Action:** Administration recommendations is to work with the City of Flagstaff to acquire consultant for feasibility study for Joint Management Agreement (JMA)

---

Action Summary: See attached Power Point

Financial Impacts: Joint Powers Authority will employ agents and employees, make contracts, acquire, construct manage maintain building and equipment

Relation to Goals: Diversify and improve revenue streams  
Create efficiencies that improve and sustain the capabilities of the District  
Improve the resources of the District both human and capital

Key Considerations: Will a JPA improve fire, rescue, and EMS services to citizens, improve conditions for personnel and will it make fiscal sense?

Additional Info:

Attachments: PowerPoint  
Suggested Motion





# Joint Powers Authority Feasibility Study

Summit Fire & Medical District

August 17, 2022



# Background

- Intergovernmental Agreement (IGA) approved January 2016
  - Initial 2-year term
  - Detailed review of effectiveness after first year
- Amended to extend to a 3-year term
- New IGA in October 2018
  - Initial 5-year term
  - Annual review of effectiveness
  - Update Flagstaff City Council and Fire District Board annually



# Feasibility Analysis

- Analysis on continuation of Intergovernmental Agreement
  - Completed in November 2017
  - Prepared by Public Safety Research Group
- Scope of Work
  - Met with City and Fire District representative to discuss pilot results
  - Evaluated mid-pilot staff report from FFD
  - Provided fiscal and operational analysis of extending IGA
  - Made recommendations that best meet the mutual and equitable benefit of City and SFMD
- Identified potential for Joint Powers Authority in the future



# IGA Benefits Identified in Analysis

- Automatic aide resulted in a decreased response time for calls for service
- Additional training resources through joint Federal Assistance to Firefighters Grant award and shared Academy
- Significantly reduced full recalls
- Joint purchasing saved money for both agencies
- Joint Critical Incident Stress Management Team, common policies and procedures, public safety education program, professional task books
- Additional opportunity in professional development when acting in higher level positions
- Elimination of duplicated management and support services to reduce costs and increase efficiency





# Joint Powers Authority

- What is a Joint Powers Authority?
  - Public agencies form a separate legal entity
  - Entity has powers common to the contracting powers specified in the agreement
  - Jointly exercise powers held in common by contracting parties in the manner provided in the agreement
  - Governing body of the separate legal entity shall be comprised of officials elected to one or more of the governing bodies that are parties to the agreement, or their designees



# Joint Powers Authority

- What does a Joint Powers Authority cover?
  - Make and enter into contracts, leases or other transactions
  - Employ agents and employees
  - Acquire, hold and dispose of property
  - Acquire, construct, manage, maintain and operate buildings, works, infrastructure, apparatus, equipment and improvements
  - Incur debts, liabilities and obligations
  - Sue and be sued

# Joint Powers Authority Feasibility Study



- City is requesting a feasibility study to evaluate if a Joint Powers Authority would be beneficial
  - Does it improve fire, rescue, and EMS services to the citizens
  - Does it improve conditions for personnel
  - Does it make fiscal sense
- Would the SFMD like to participate in this study?
  - Participate in crafting the scope of work for a solicitation process
  - Evaluate the responses received in the solicitation process
  - Sharing of results with SFMD Board
  - Joint financial support for District buy in

**Summit Fire and Medical District  
Fire Board Meeting**

# Action 7b

**To:** SFMD Fire Board  
**From:** SFMD Administration  
**Date:** September 21, 2022  
**Title:** Presentation on fire/flood impacts to financials, personnel, and equipment.

**Recommended Action:** No action required, presentation only

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Action Summary: See attached  
Financial Impacts:  
Relation to Goals: Diversify and improve revenue streams  
Key Considerations:  
Additional Info:  
Attachments: Coconino County Assessor Spreadsheet  
Suggested Motion



Sitio	Account Number	Before and After Full Cash Value				Before and After Limited Property Value (taxable value)				Tax Difference			
		Total Prior FCV	Total Prior Secondary Assessed	Total Current FCV	Total Current Secondary Assessed	Total Prior LPU	Total Prior Primary Assessed	Total Current LPU	Total Current Primary Assessed	Prior amount taxed	Current amount taxed	Difference in taxes	Difference in taxable value
11840 N COPELAND LN	R0009774	842,059	84,206	815,504	81,550	690,694	69,070	690,694	69,069	2,245	2,245	-	(1)
11835 N GLORIA DR	R0009775	668,376	66,838	290,705	33,581	549,340	54,934	240,880	27,862	1,785	906	879	(27,072)
5660 BRANDIS WAY	R0014405	244,302	24,431	225,736	22,574	150,828	15,082	150,828	15,083	490	490	-	-
12270 N COPELAND LN	R0015694	502,417	50,242	476,371	47,637	367,293	36,729	367,293	36,729	1,194	1,194	-	-
5615 E ATKINSON RD	R0017983	414,460	41,447	395,894	39,590	373,667	37,367	373,667	37,367	1,214	1,214	-	-
5560 E ATKINSON RD	R0017984	132,615	13,262	114,049	11,407	29,550	4,433	29,550	4,433	144	144	-	-
14320 VENTOSO CT	R0021818	489,932	48,993	472,007	47,201	459,581	45,958	459,581	45,958	1,494	1,494	-	-
14350 VENTOSO CT	R0021829	596,176	59,617	578,451	57,845	495,456	49,546	495,456	49,546	1,610	1,610	-	-
14380 VENTOSO CT	R0021830	112,670	11,267	96,896	9,689	14,534	5,853	56,853	8,329	277	277	-	-
11940 N GLORIA DR	R0027950	839,324	83,933	341,989	34,199	611,359	61,136	259,286	29,722	1,987	966	1,021	(31,414)
5520 KEVINS WAY	R0028175	272,144	40,822	244,261	36,639	177,304	26,596	177,304	26,596	864	864	-	-
5545 E ATKINSON RD	R0029411	335,448	33,545	316,882	31,688	214,406	21,440	214,406	21,441	697	697	-	-
4970 CAMINO DE LOS VIENTOS	R0029919	331,754	33,176	317,414	31,742	278,110	27,812	278,110	27,811	904	904	-	(1)
4870 CAMINO DE LOS VIENTOS	R0029924	366,097	36,609	348,172	34,817	287,083	28,708	287,083	28,708	933	933	-	(1)
4850 CAMINO DE LOS VIENTOS	R0029925	470,777	47,077	452,852	45,285	365,626	36,563	365,626	36,563	1,188	1,188	-	-
4830 CAMINO DE LOS VIENTOS	R0029926	128,034	12,803	110,109	10,109	53,126	6,841	53,126	6,841	222	222	-	-
4750 CAMINO DE LOS VIENTOS	R0029930	524,566	52,456	507,041	50,704	420,459	42,046	420,459	42,046	1,366	1,366	-	-
4730 CAMINO DE LOS VIENTOS	R0029931	631,109	63,111	615,144	61,514	511,262	51,126	511,262	51,126	1,727	1,727	-	-
12970 MONSOON RD	R0031715	312,187	31,219	167,921	16,792	146,421	14,647	146,421	14,647	447	447	-	(880)
12950 GLEN DR	R0031718	425,221	42,522	231,515	23,151	287,638	28,764	107,225	17,742	935	707	228	(7,017)
12890 GLEN DR	R0031719	264,575	26,458	236,134	23,614	177,117	17,712	177,117	17,712	576	576	-	-
5575 E EL DORADO DR	R0031723	302,899	30,290	284,333	28,433	190,826	19,083	190,826	19,083	620	620	-	(1)
12780 MONSOON RD	R0031727	167,137	16,714	146,571	14,657	99,467	9,947	99,467	9,947	323	323	-	-
13230 OSTRICH LN	R0032794	490,220	49,022	462,227	46,222	369,516	36,952	369,516	36,951	1,201	1,201	-	(1)
5840 E WAKI RD	R0032800	551,864	55,186	523,035	52,303	421,359	42,136	421,359	42,136	1,369	1,369	-	-
5940 E WAKI RD	R0032801	511,982	51,198	268,910	26,891	394,300	39,430	215,305	26,381	1,281	857	424	(13,048)
5585 WESTERN STAR RD	R0032805	452,113	45,211	417,233	41,723	305,082	30,508	305,082	30,508	992	992	-	-
5950 E GIRLS RANCH RD	R0034190	745,185	74,518	337,532	33,753	244,641	24,464	167,225	17,643	1,754	773	981	(25,739)
5040 THAMES RD	R0036458	391,357	39,136	228,940	22,894	175,423	17,543	175,423	17,543	573	573	-	(3,050)
5140 THAMES RD	R0036460	200,249	20,025	181,683	18,168	126,421	12,642	126,421	12,642	417	417	-	-
5045 LENOX RD	R0040976	360,855	36,085	382,707	38,270	253,229	25,323	138,604	16,993	823	522	271	(8,330)
12380 DANIEL WAY	R0041033	416,727	41,673	398,087	39,808	281,760	28,176	281,760	28,177	916	916	-	-
12320 DANIEL WAY	R0041034	327,460	32,747	172,800	17,280	207,987	20,799	125,124	15,649	676	509	167	(5,150)
5325 TANAGER DR	R0041038	421,262	42,126	392,989	39,299	265,670	26,567	265,670	26,567	863	863	-	-
12020 N COPELAND LN	R0041040	314,835	31,483	155,793	15,579	244,587	24,459	124,884	15,079	795	490	305	(9,380)
12010 N COPELAND LN	R0041041	350,322	35,032	188,195	18,819	288,477	28,848	151,407	18,383	938	597	341	(10,465)
12315 N EAGLE RD	R0041043	311,609	31,161	313,043	31,304	211,394	21,140	211,394	21,140	667	667	-	-
12315 N EAGLE RD	R0041044	415,318	41,532	396,678	39,668	259,908	25,990	211,519	20,906	1,004	1,004	-	-
12560 N COPELAND LN	R0041102	376,629	37,663	211,529	21,153	268,839	26,884	211,519	20,906	845	845	-	(1)
12565 N COPELAND LN	R0041103	473,415	47,342	445,030	44,504	337,885	33,789	337,885	33,789	1,098	1,098	-	-
12265 N COPELAND LN	R0041104	750,417	75,042	704,797	70,479	589,389	58,939	589,389	58,939	1,916	1,916	-	-
12195 N COPELAND LN	R0041106	714,701	71,471	364,225	36,425	576,778	57,678	298,922	36,194	1,873	1,176	697	(21,434)
12650 JOHN WAYNE BLVD	R0045596	417,653	41,766	199,560	19,956	280,205	28,020	146,541	17,778	911	578	333	(10,242)
12290 N EAGLE RD	R0045600	476,243	47,625	255,297	25,529	319,287	31,929	199,369	24,065	1,070	782	288	(8,864)
12890 DUNLAP DR	R0047818	284,458	28,446	256,575	25,677	131,339	13,134	131,339	13,134	427	427	-	-
12580 JOHN WAYNE BLVD	R0051198	384,131	38,414	365,565	36,557	254,051	25,405	254,051	25,405	826	826	-	-
12390 N COPELAND LN	R0051419	331,891	33,189	188,485	18,848	262,479	26,248	136,724	16,572	853	539	314	(9,676)
12240 N COPELAND LN	R0053430	490,252	49,026	467,369	46,737	303,184	30,319	303,184	30,318	985	985	-	(1)
12450 N COPELAND LN	R0053431	346,294	34,630	318,467	31,847	232,029	23,203	232,029	23,203	754	754	-	-
12590 N COPELAND LN	R0053432	463,883	46,389	250,697	25,069	106,591	10,659	106,591	10,659	759	759	-	-
5110 E PEACEFUL WAY	R0053433	591,051	59,106	542,906	54,290	499,382	49,939	499,382	49,938	1,623	1,623	-	-
5300 TANAGER DR	R0053437	477,857	47,786	256,005	25,605	337,682	33,768	196,076	24,347	1,097	791	306	(9,421)
5350 TANAGER DR	R0053438	838,201	83,820	364,108	36,410	715,194	71,520	309,329	35,672	2,324	1,159	1,165	(35,848)
5460 HORSESHOE WAY	R0053440	253,786	25,378	225,513	22,551	147,788	14,778	147,788	14,779	480	480	-	-
12420 N COPELAND LN	R0053444	620,671	62,068	297,734	29,734	491,413	49,142	241,256	28,818	1,597	937	660	(20,314)
12870 DOYLE RD	R0056278	343,303	34,330	323,326	32,333	216,681	21,668	216,681	21,668	704	704	-	-
11890 N COPELAND LN	R0056434	699,712	69,971	364,957	36,495	505,043	50,505	281,952	34,718	1,641	1,128	513	(15,787)
5640 E ATKINSON RD	R0057618	371,227	37,123	352,641	35,264	264,137	26,414	264,137	26,414	858	858	-	-
12720 N COPELAND LN	R0057619	202,750	20,275	174,365	17,436	85,145	8,515	85,145	8,515	415	415	-	-
12705 N COPELAND LN	R0057620	225,894	22,589	225,894	22,589	164,090	16,409	164,090	16,409	807	807	-	-
12520 JOHN WAYNE BLVD	R0060396	377,477	37,748	358,911	35,891	248,329	24,833	248,329	24,833	807	807	-	-
4915 LENOX RD	R0066718	290,486	29,049	265,234	26,524	212,140	21,214	212,140	21,214	689	689	-	-
4955 LENOX RD	R0066720	87,608	13,141	75,343	11,301	39,226	5,884	39,226	5,884	191	191	-	-
4715 LENOX RD	R0066722	148,303	22,245	127,541	19,131	94,065	14,110	94,065	14,110	459	459	-	-
4765 LENOX RD	R0066723	352,674	35,267	331,912	33,191	268,834	26,884	268,834	26,883	874	874	-	(1)
5095 BRANDIS WAY	R0148613	446,822	44,683	279,146	27,914	269,405	26,940	202,894	26,993	876	858	18	(5,47)
5200 THAMES RD	R0248132	530,035	53,003	502,142	50,214	348,407	34,841	348,407	34,840	1,132	1,132	-	(1)
5125 BRANDIS WAY RD	R0349315	880,093	88,009	851,877	85,187	658,044	65,804	658,044	65,805	2,139	2,139	-	-
12398 N EAGLE RD	R0349950	608,087	60,809	579,869	57,987	477,041	47,704	477,041	47,704	1,550	1,550	-	-
N	R0349951	201,157	30,174	172,995	25,499	82,261	12,339	82,261	12,339	401	401	-	-
12128 N COPELAND LN	R0351309	504,182	50,419	291,678	29,168	417,727	41,727	243,318	30,239	1,356	983	373	(11,488)
12150 N COPELAND LN	R0351310	707,368	70,737	323,743	32,373	553,850	55,385	259,987	30,690	997	803	194	(24,695)
5285 E PUMPKIN PATCH RD	R0351728	217,040	21,705	188,751	18,876	200,507	20,050	188,751	18,876	652	613	39	(1,174)
5157 PARST WAY	R0351780	780,804	78,081	752,811	75,281	627,059	62,706	627,059	62,706	2,038	2,038	-	-
5227 PARST WAY	R0351784	784,328	78,433	756,224	75,623	682,067	68,207	682,067	68,207	2,217	2,217	-	-
5015 LENOX RD	R1020851	927,085	92,708	863,415	86,341	702,925	70,293	282,636	31,852	2,285	1,250	1,035	(38,441)
5059 KINDRED WAY	R1039531	284,428	28,443	166,134	16,613	175,954	17,595	120,767	15,476	572	503	69	(2,119)
12050 N COPELAND LN	R1056560	577,701	57,771	284,843	28,484	244,631	24,463	215,103	27,602	1,314	852	462	(14,221)
5061 KINDRED WAY	R1060714	640,474	64,048	341,225	34,125	503,343	50,334	234,631	27,644	1,636	898	738	



Tax Difference			
Prior amount taxed	Current amount taxed	Difference in taxes	Difference in taxable value
2,245	2,245	-	(1)
1,785	906	879	(27,072)
490	490	-	1
1,194	1,194	-	-
1,214	1,214	-	-
144	144	-	-
1,494	1,494	-	-
1,610	1,610	-	-
277	277	-	-
1,987	966	1,021	(31,414)
864	864	-	-
697	697	-	1
904	904	-	(1)
933	933	-	-
1,188	1,188	-	-
222	222	-	-
1,366	1,366	-	-
1,727	1,727	-	-
476	447	29	(880)
935	707	228	(7,017)
576	576	-	-
620	620	-	(1)
323	323	-	-
1,201	1,201	-	(1)
1,369	1,369	-	-
1,281	857	424	(13,049)
992	992	-	-
1,863	1,026	837	(25,739)
795	696	99	(3,050)
573	573	-	-
823	552	271	(8,330)
916	916	-	1
676	509	167	(5,150)
863	863	-	-
795	490	305	(9,380)
938	597	341	(10,465)
687	687	-	-
1,004	1,004	-	-
845	872	(27)	840
1,098	1,098	-	-
1,916	1,916	-	-
1,873	1,176	697	(21,434)
911	578	333	(10,242)
1,070	782	288	(8,864)
427	427	-	-
826	826	-	-
853	539	314	(9,676)
985	985	-	(1)
754	754	-	-
1,005	759	246	(7,569)
1,623	1,623	-	(1)
1,097	791	306	(9,421)
2,324	1,159	1,165	(35,848)
480	480	-	1
1,597	937	660	(20,324)
704	704	-	-
1,641	1,128	513	(15,787)
858	858	-	-
415	415	-	-
686	686	-	-
807	807	-	-
689	689	-	-
191	191	-	-
459	459	-	-
874	874	-	(1)
876	858	18	(547)
1,132	1,132	-	(1)
2,139	2,139	-	1
1,550	1,550	-	-
401	401	-	-
1,356	983	373	(11,488)
1,800	997	803	(24,695)
652	613	39	(1,174)
2,038	2,038	-	-
2,217	2,217	-	-
2,285	1,035	1,250	(38,441)
572	503	69	(2,119)
1,314	852	462	(14,221)
1,636	898	738	(22,690)
360	360	-	-
880	880	-	-
1,426	1,426	-	-
87,689	74,841	12,848	(395,249)

**Summit Fire and Medical District  
Fire Board Meeting**

# Action 7C

**To:** SFMD Fire Board  
**From:** SFMD Administration  
**Date:** September 21, 2022  
**Title:** Review, discuss, and possible action Station 31 Roof

**Recommended Action:** Recommendation to replace roof with ice and sealant on entire roof with MCR as they are the lowest bid

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Action Summary: There are three different quotes attached from three vendors 1. Replace Roof ; 2. Replace with ice and sealant on entire roof; and 3. Replace with Metal Roof

Financial Impacts: Non-Budget Item, will need to disperse with Capital Funds

Relation to Goals: Improve the resources of the District both human and capital

Key Considerations: Which replacement method is affordable with funds available?

Additional Info:

Attachments: Quotes

Suggested Motion: I motion to accept the quote from MCR with Full ice and water sealant for \$51,500 as written

## Roofing Quotes for Station 31 Summary

### Roof Replacement

MCR	\$46,400.00
Polaris Roofing Systems	\$54,419.69
Tiger	\$64,190.78

### Roof Replacement with Entire Roof Ice and Water Shield

		Additional Amount
MCR	\$51,500.00	\$4,600.00
Polaris Roof Systems	\$59,898.11	\$5,481.42
Tiger	\$71,631.62	\$7,440.84

### Metal Roof

MCR	\$145,000.00
Polaris Roofing Systems	\$154,347.39
Tiger	No quote provided



## Station 31 Roof Replacement Quotes

**MCR ROOFING LLC ROC# 331369**

2500 W Route 66 SPC 97  
 Flagstaff, AZ 86001 US  
 +1 9282205048  
 mcrroofing2913@gmail.com

**Estimate**

ADDRESS  
 Fire Station  
 6425 N Cosnino Rd  
 Flagstaff, Az 86004

ESTIMATE 1323  
 DATE 08/08/2022  
 EXPIRATION DATE 08/08/2022

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Roofing Job	<p>1. Remove 1 layer of asphalt shingles from existing roof system.(11,000 sqft)</p> <p>2. Roof to be dry-in with two runs of ice and water shield on bottom eaves (note: local building codes required 2' behind warm wall)</p> <p>3. Valleys will be reinforced with ice and water shield underlayment.</p> <p>4. Install synthetic (Dupont) underlayment on all surface not cover by ice and water shield. (Synthetic underlayment is stronger than standard felt underlayment).</p> <p>5. New drip edge 2" will be installed on all perimeter edges.</p> <p>6. New L metal will be installed where needed.</p> <p>7. Replace bad plywood deck at an additional cost of \$80 per sheet.</p> <p>8. New Architectural shingles (Landmark Certainteed 30 year) will be install using 6 nail per shingled to increased resistance against shingle blow offs.</p> <p>9.Installed hip and ridge.</p> <p>10. Flash all pipes with steel pipe flashings.</p> <p>11. All vents and pipes will be properly sealed and painted.</p> <p>12. 2 year no leak guarantee and the manufactured warranty.</p> <p>13.Material, labor and trash removal included.</p> <p>14. 50% to be paid on start of a job, the balance to be paid on completion of job.</p>	1	46,400.00	46,400.00
Roofing Job	<p>Low Slope Roof</p> <p>1. Remove 1 layer of roll roofing from existing roofing system (5000 sqft)</p>	1	0.00	0.00

- 2. Roof to be dry in with peel and stick base.
- 3. New drip edge will be install on all perimeter edges.
- 4.Cap sheet peel and stick will be installed.

When this estimate is sign by both parties involved it, becomes a contract.

SUBTOTAL	46,400.00
TAX	
TOTAL	<b>\$46,400.00</b>

Accepted By

Accepted Date



## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

August 30, 2022  
Start date

### SUMMITFIRESTATION#31

#### SUMMITFIRESTATION#31

DESCRIPTION	QTY
1. Remove - tear off, haul, clean and dispose of existing underlayment system and 30 Year Laminate Shingle	113.64 SQ
2. 30 year Laminated Architectural Shingle - Includes % waste, nails, mastic, freight, delivery, roof load and install. 6 year leak free warranty	127.33 SQ
3. Ice & water shield - To meet and exceed code - To be installed on all eaves, valleys, penetrations and problematic areas	3,777.00 SF
4. Roofing felt - Premium synthetic underlayment	75.87 SQ
5. Drip edge - 2x2 metal drip edge around perimeter	852.00 LF
6. Starter shingles - Installed around perimeter to meet manufacturer warranty requirements	852.00 LF
7. Ridge shingle - Low Profile Shadow Ridge Shingle	383.00 LF
8. Modified bitumen roof	3.00 SQ
9. Bitumen roof - base sheet - self-adhering	3.00 SQ
10. Flashing - pipe jack	6.00 EA
11. Flashing - pipe jack - 6"	4.00 EA
12. Roof vent - turtle type - Metal	3.00 EA
13. Furnace vent - rain cap and storm collar, 5"	3.00 EA
14. Install/replace rotten sheathing as needed - To be billed as Time + Material at time of install at \$105 per sheet/board. Install wall flashing as needed - To be billed as Time + Material and time of install at \$10/LF.	1.00 EA
15. Warranty - Polaris offers a 6 year leak free workmanship warranty - transferable. Shingles to hold a prorated lifetime manufacturer warranty.	1.00 EA
<b>16. Communications Antenna will need to be removed while the roof work is happening. Polaris can reattach the mounts but it is heavily recommended that a licensed certified communications technician is scheduled to come out by Summit Fire to realign/ re-adjust the communications antennas.</b>	<b><u>1.00 EA</u></b>

#### Labor Minimums Applied

DESCRIPTION	QTY
17. Heat, vent, & air cond. labor minimum	1.00 EA

Grand Total

\$54,419.69

Caleb Markosian  
Project Manager

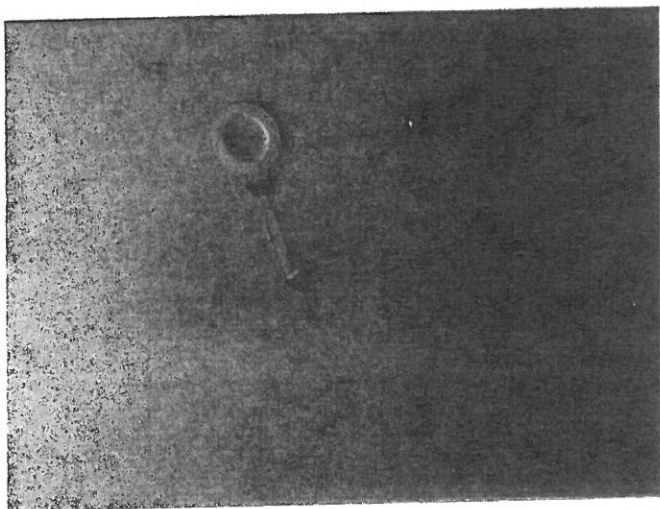




## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

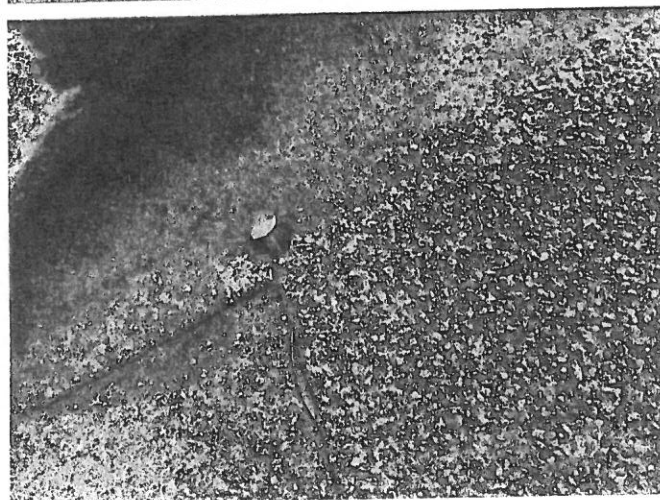
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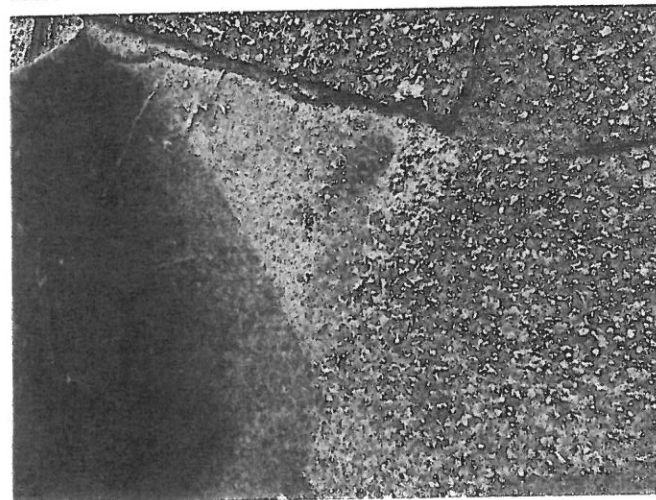
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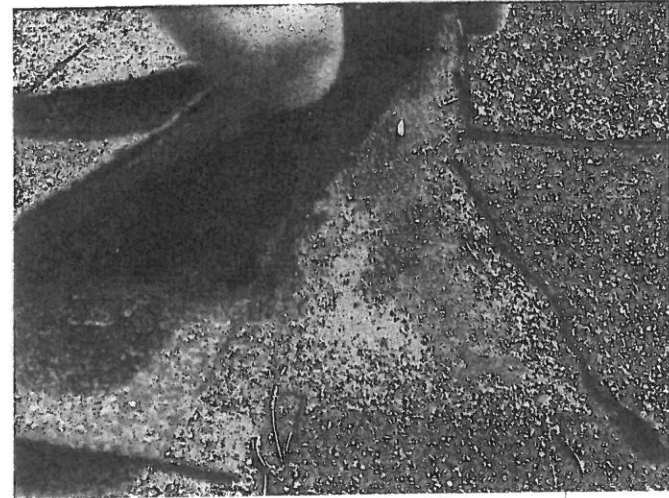
## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

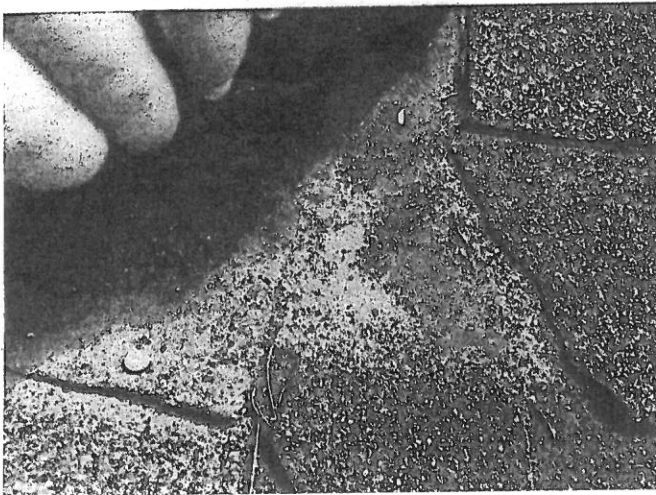
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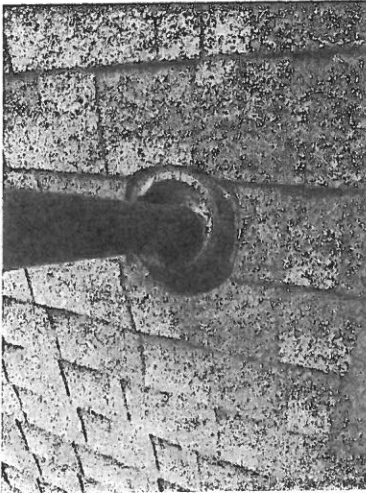




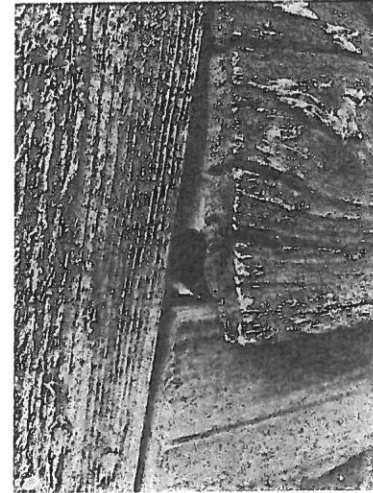
## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

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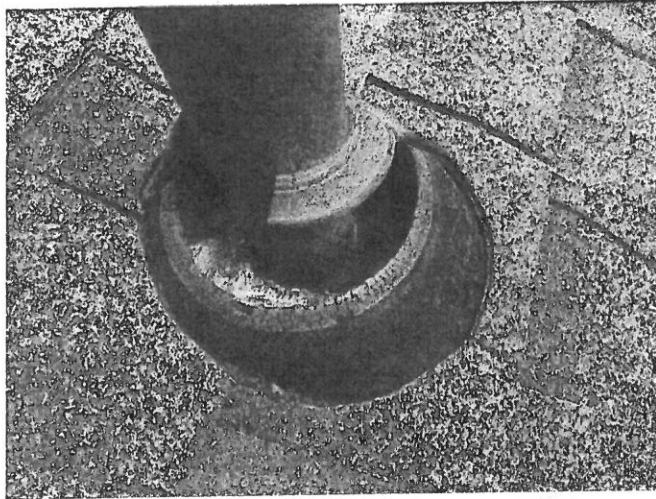




## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

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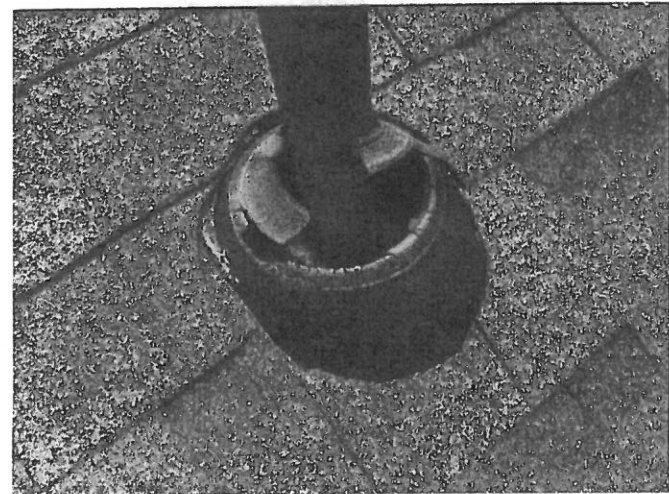
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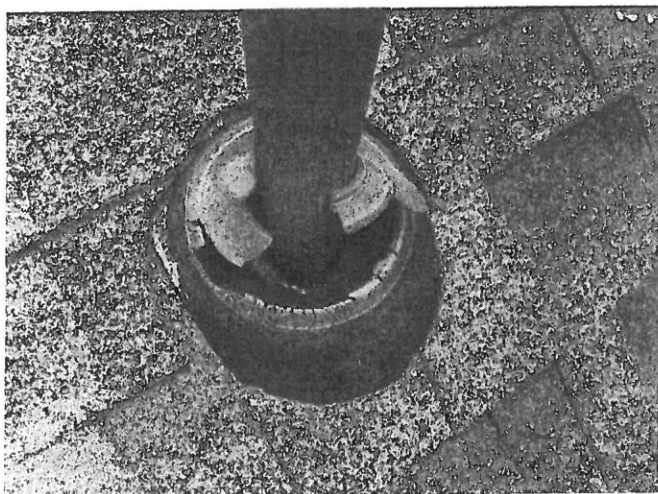




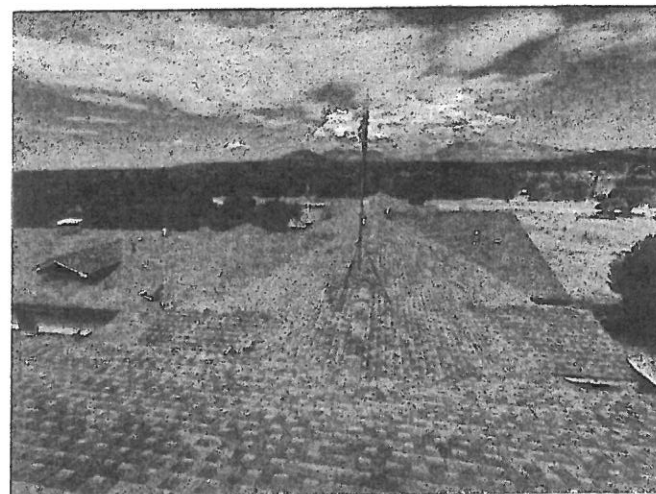
## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
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ROC-291406

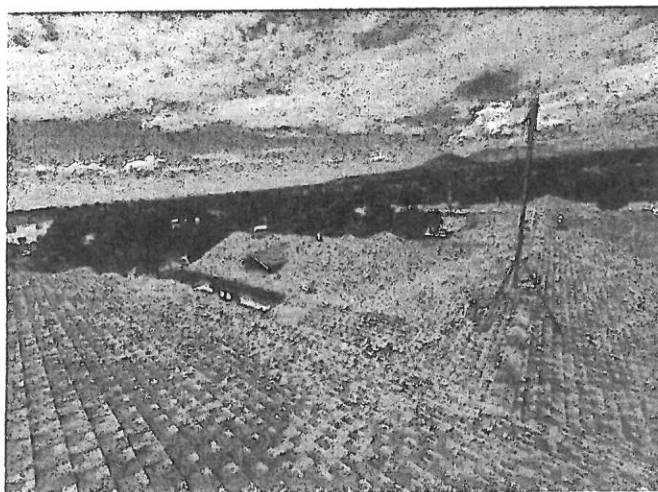
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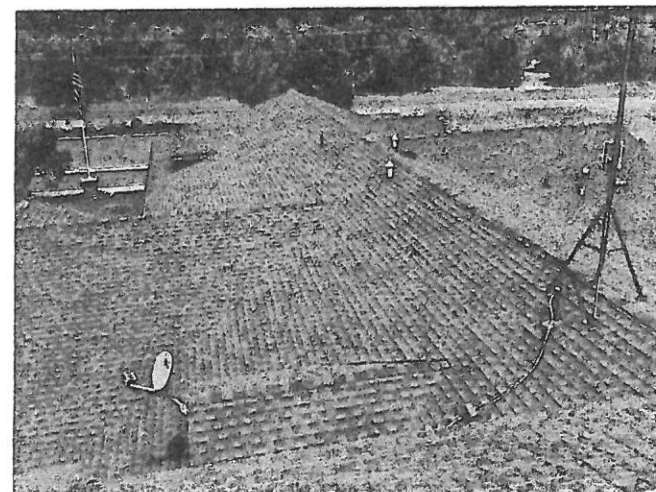
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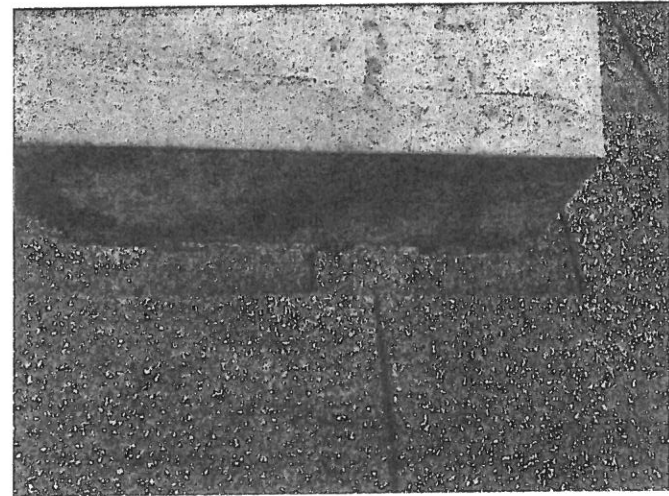
## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

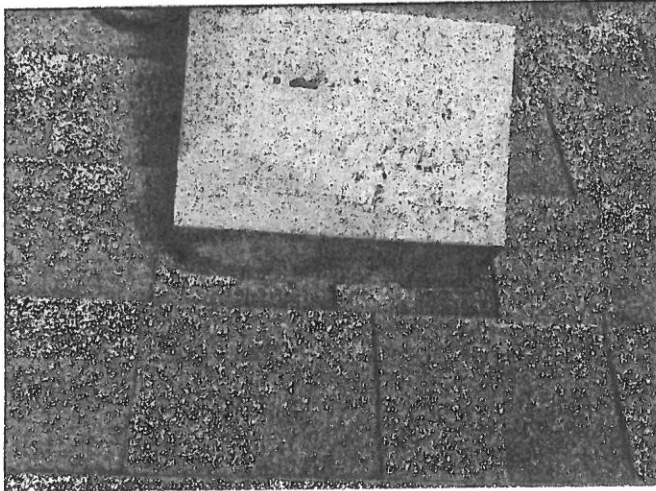
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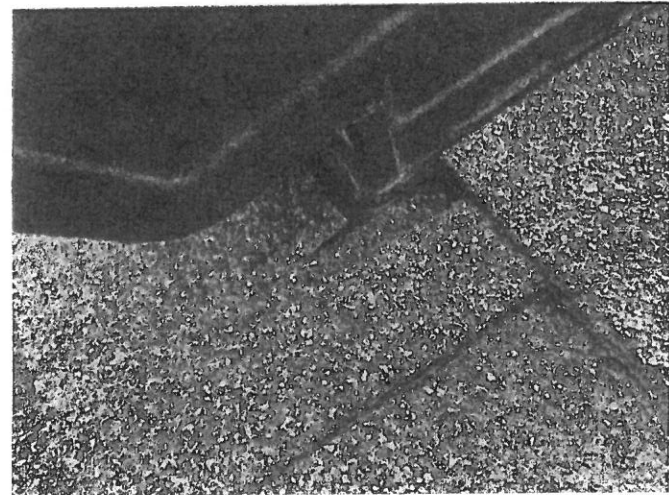
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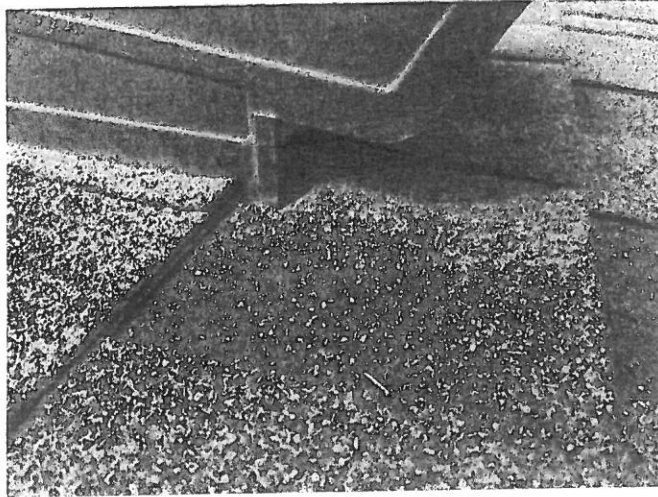


## Polaris Roofing Systems

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2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

25





## Tiger and services llc

4580 Centaurus Rd  
Bellemont  
86015  
☎ (928) 221-7105  
☐ 9288531677  
ghood@tigerandservices.com

ESTIMATE

EST495

DATE

Aug 12, 2022

TOTAL

USD \$64,190.78

TO

**Mrs.reed**

Deanna reed  
6425 n conino rd  
Flagstaff az 86004  
☐ 9288309322  
dreed@sfmd.org

DESCRIPTION	RATE	QTY	AMOUNT
Tear off dispose of comp shingles	\$79.99	113.49	\$9,078.07
Tear off torch down roof	\$49.99	4	\$199.96
Install ice and water shield through valleys and 24 inch to pass interior wall	\$1.99	4,900	\$9,751.00
Replace any plywood needed under peice contained in this quote	\$0.00	1	\$0.00
Install synthetic felt	\$49.99	164.49	\$8,222.86
<b>Install flashing along each side of dormers</b> See pics for detail	\$7.19	86	\$618.34
Install 2x2 dripedge	\$2.19	1,113	\$2,437.47
Install new pipejacks	\$49.99	7	\$349.93
Install malarkey Vista shingles (10% waste)	\$239.99	124.79	\$29,948.35
Install ridge cap	\$7.17	264	\$1,892.88
Install sav base for flat area	\$189.99	4	\$759.96
Install cap sheet/modified bitumen with waste	\$199.99	4	\$799.96
Dumpster and trash clean up	\$658.00	4	\$2,632.00

DESCRIPTION	RATE	QTY	AMOUNT
2 story charge waived	\$0.00	1	\$0.00
5 year workmanship warrenty	\$0.00	1	\$0.00
<b>40 year malarkey vista manufacturers warrenty</b> Vista shingles are one of the best quality shingle i have used.. i have been roofing here for 23 years and these shingles survive hail storm's, weather and they have a full warrenty which means they cover labor+ materials if there is any problems	\$0.00	1	\$0.00

<b>SUBTOTAL</b>	\$66,690.78
<b>DISCOUNT</b>	-\$2,500.00

Thank you for trusting Tiger and Services with your roofing needs. This estimate is good for 30 days.

50% is required as a start up cost and remainder upon completion.

If you have any questions, please call

Gabriel M Hood

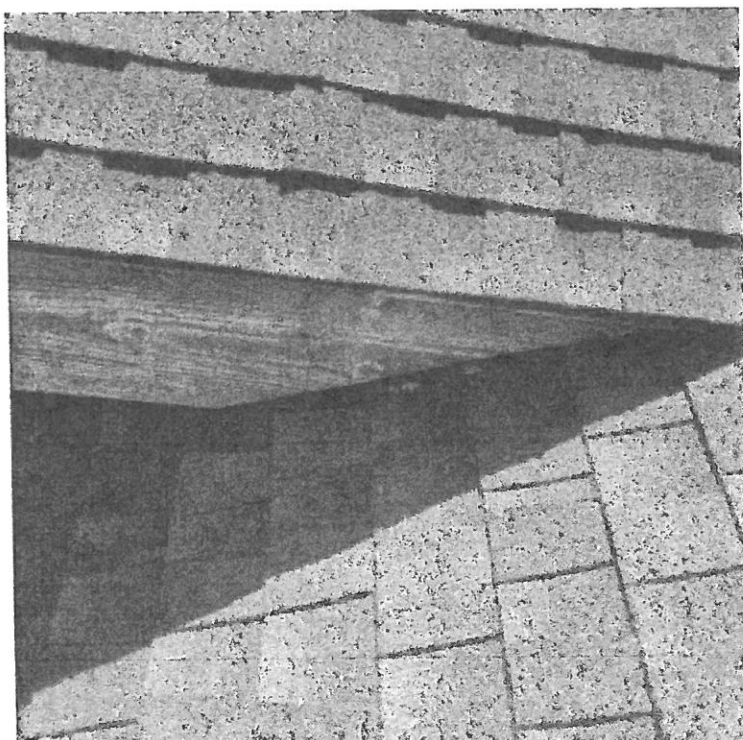
928-853-1677

Ghood@tigerandservices.com

**TOTAL** **USD \$64,190.78**

The property owner has the right to file a written complaint with the registrar for an alleged violation of section 32-1154, subsection A. Complaints must be made within the applicable time period as set forth in section 32-1155, subsection A online at [www.roc.az.gov](http://www.roc.az.gov) or by phone at (602) 542-1525.

Residential ROC# 330410  
Commercial ROC# 338205



This is the area where snow builds up. They need a 3x5 flashing on each side of each dormer



## Station 31 Roof Replacement Quotes with Entire Roof Ice and Water Shield

**MCR ROOFING LLC ROC# 331369**

2500 W Route 66 SPC 97  
Flagstaff, AZ 86001 US  
+1 9282205048  
mcrroofing2913@gmail.com

## Estimate

**ADDRESS****Fire Station**

6425 N Cosnino Rd  
Flagstaff, Az 86004

ESTIMATE 1323  
DATE 08/08/2022  
EXPIRATION DATE 10/08/2022

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Roofing Job	<p>1. Remove 1 layer of asphalt shingles from existing roof system.(11,000 sqft)</p> <p>2. Roof to be dry-in with Ice and water shield.</p> <p>3. New drip edge 2" will be installed on all perimeter edges.</p> <p>4. New L metal will be installed where needed.</p> <p>5. Replace bad plywood deck at an additional cost of \$80 per sheet.</p> <p>6. New Architectural shingles (Landmark Certainteed 30 year) will be install using 6 nail per shingled to increased resistance against shingle blow offs.</p> <p>7.Installed hip and ridge.</p> <p>8. Flash all pipes with steel pipe flashings.</p> <p>9. All vents and pipes will be properly sealed and painted.</p> <p>10. 2 year no leak guarantee and the manufactured warranty.</p> <p>11.Material, labor and trash removal included.</p> <p>12. 50% to be paid on start of a job, the balance to be paid on completion of job.</p>	1	51,500.00	51,500.00
Roofing Job	<p>Low Slope Roof</p> <p>1 . Remove 1 layer of roll roofing from existing roofing system (5000 sqft)</p> <p>2. Roof to be dry in with peel and stick base.</p> <p>3. New drip edge will be install on all perimeter edges.</p> <p>4.Cap sheet peel and stick will be installed.</p>	1	0.00	0.00

When this estimate is sign by both parties involved it, becomes a contract.

SUBTOTAL

51,500.00

TAX

TOTAL

**\$51,500.00**

Accepted By

Accepted Date



## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

### SFS#31IWSALL

#### SFS#31IWSALL

#### DESCRIPTION

#### QTY

1. Remove - tear off, haul, clean and dispose of existing underlayment system and 30 Year Laminate Shingle	113.64 SQ
2. 30 year Laminated Architectural Shingle - Includes % waste, nails, mastic, freight, delivery, roof load and install. 6 year leak free warranty	127.33 SQ
3. Ice & water shield - To meet and exceed code - To be installed on all eaves, valleys, penetrations and problematic areas	11,364.00 SF
<i>*Ice &amp; Water Shield on all Shingle sections of roof</i>	
5. Drip edge - 2x2 metal drip edge around perimeter	852.00 LF
6. Starter shingles - Installed around perimeter to meet manufacturer warranty requirements	852.00 LF
7. Ridge shingle - Low Profile Shadow Ridge Shingle	383.00 LF
8. Modified bitumen roof	3.00 SQ
9. Bitumen roof - base sheet - self-adhering	3.00 SQ
10. Flashing - pipe jack	6.00 EA
11. Flashing - pipe jack - 6"	4.00 EA
12. Roof vent - turtle type - Metal	3.00 EA
13. Furnace vent - rain cap and storm collar, 5"	3.00 EA
14. Install/replace rotten sheathing as needed - To be billed as Time + Material at time of install at \$105 per sheet/board. Install wall flashing as needed - To be billed as Time + Material and time of install at \$10/LF.	1.00 EA
15. Warranty - Polaris offers a 6 year leak free workmanship warranty - transferable. Shingles to hold a prorated lifetime manufacturer warranty.	1.00 EA
<b>16. Communications Antenna will need to be removed while the roof work is happening. Polaris can reattach the mounts but it is heavily recommended that a licensed certified communications technician is scheduled to come out by Summit Fire to realign/ re-adjust the communications antennas.</b>	<b>1.00 EA</b>

Grand Total

\$59,898.11

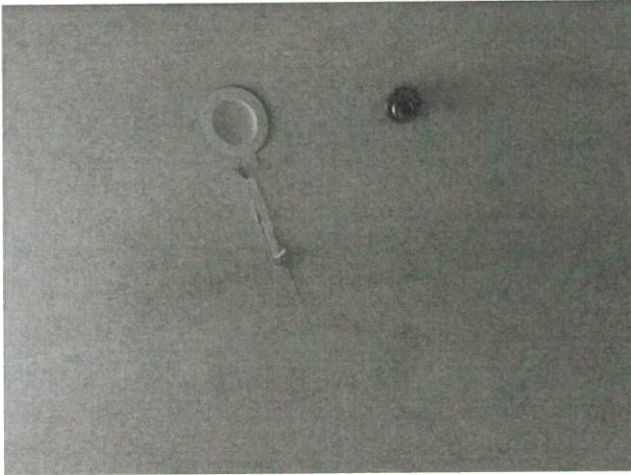
Caleb Markosian  
Project Manager



## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

1



2



3



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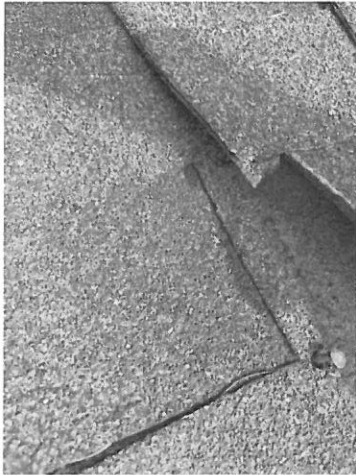




## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

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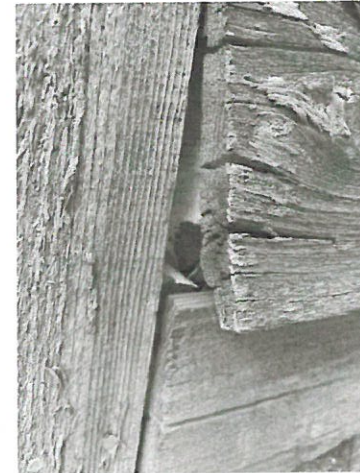
## Polaris Roofing Systems

2420 N 3rd St. STE B  
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## Polaris Roofing Systems

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ROC-291406

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## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
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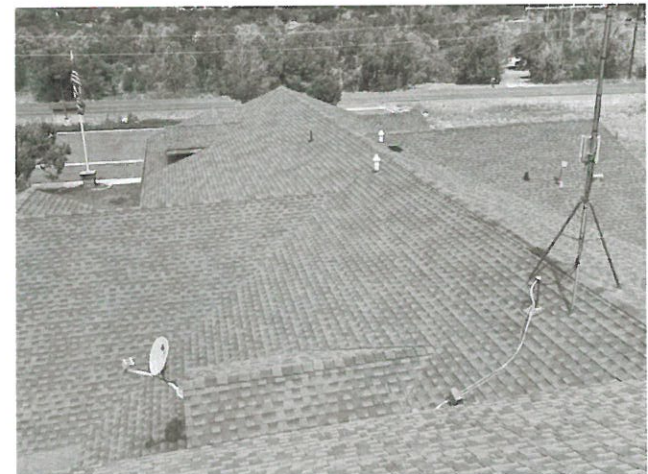
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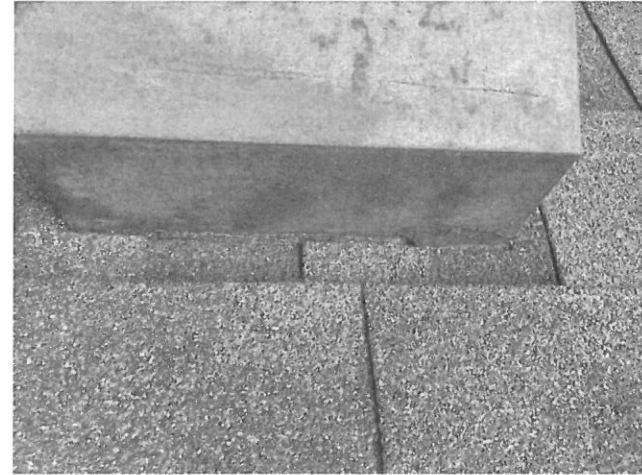
## Polaris Roofing Systems

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## Polaris Roofing Systems

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2420 N 3rd St. STE B  
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ROC-277439  
ROC-277845  
ROC-291406

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## Tiger and services llc

4580 Centaurus Rd  
Bellemont  
86015  
☎ (928) 221-7105  
☎ 9288531677  
ghood@tigerandservices.com

ESTIMATE

EST505

DATE

Aug 19, 2022

TOTAL

USD \$71,631.62

TO

### Mrs.reed

Deanna reed  
6425 n conino rd  
Flagstaff az 86004  
☎ 9288309322  
dreed@sfmd.org

DESCRIPTION	RATE	QTY	AMOUNT
Tear off dispose of comp shingles	\$79.99	113.49	\$9,078.07
Tear off torch down roof	\$49.99	4	\$199.96
<b>Install ice and water sheild through valleys and 24 inch to pass interior wall</b> If this type of underlayment is put on the entire roof, we must cut ventilation and install ridge vent along the top of roof so the boards will be able to breathe properly or 15 years, roof will have sagging areas because any moisture gets trapped and wont be able to escape	\$1.99	11,340	\$22,566.60
Replace any plywood needed under price contained in this quote	\$0.00	1	\$0.00
<b>Install flashing along each side of dormers</b> See pics for detail	\$7.19	86	\$618.34
Install 2x2 dripedge	\$2.19	1,113	\$2,437.47
Install new pipejacks	\$49.99	7	\$349.93
Install malarkey Vista shingles (10% waste)	\$239.99	124.79	\$29,948.35
Install ridge cap	\$7.17	264	\$1,892.88
Install sav base for flat area	\$189.99	4	\$759.96
Install cap sheet/modified bitumen with waste	\$199.99	4	\$799.96

DESCRIPTION	RATE	QTY	AMOUNT
Dumpster and trash clean up	\$658.00	4	\$2,632.00
2 story charge waived	\$0.00	1	\$0.00
5 year workmanship warrenty	\$0.00	1	\$0.00
<b>40 year malarkey vista manufacturers warrenty</b> Vista shingles are one of the best quality shingle i have used.. i have been roofing here for 23 years and these shingles survive hail storm's, weather and they have a full warrenty which means they cover labor+ materials if there is any problems	\$0.00	1	\$0.00
Cut ridge vent in and install ventilation system	\$14.99	190	\$2,848.10
<b>SUBTOTAL</b>			\$74,131.62
<b>DISCOUNT</b>			-\$2,500.00

Thank you for trusting Tiger and Services with your roofing needs. This estimate is good for 30 days.

50% is required as a start up cost and remainder upon completion.

If you have any questions, please call

Gabriel M Hood

928-853-1677

Ghood@tigerandservices.com

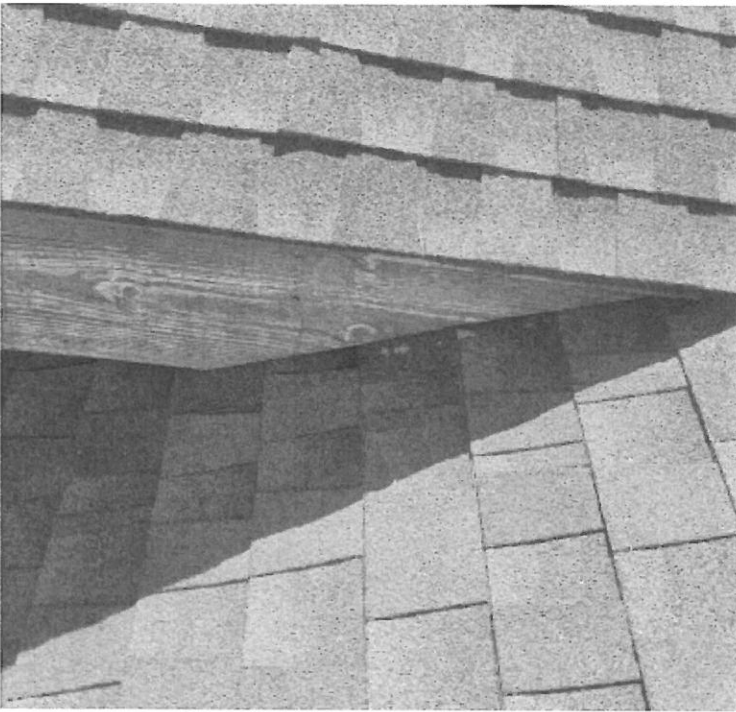
The property owner has the right to file a written complaint with the registrar for an alleged violation of section 32-1154, subsection A. Complaints must be made within the applicable time period as set forth in section 32-1155, subsection A online at [www.roc.az.gov](http://www.roc.az.gov) or by phone at (602) 542-1525.

Residential ROC# 330410

Commercial ROC# 338205

**TOTAL** USD \$71,631.62





This is the area where snow builds up. They need a 3x5 flashing on each side of each dormer

## Station 31 Metal Roof Replacement Quotes

**MCR ROOFING LLC ROC# 331369**

2500 W Route 66 SPC 97  
Flagstaff, AZ 86001 US  
+1 9282205048  
mcrroofing2913@gmail.com

**Estimate**

ADDRESS  
Fire Station  
6425 N Cosnino Rd  
Flagstaff, Az 86004

ESTIMATE 1344  
DATE 08/25/2022

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Roofing Job	Standing Seam Metal 16 in wide	1	145,000.00	145,000.00
	1. 1layer of asphalt shingles will be removed from existing roofing system. (11500 sq ft)			
	2. Roof to be dry-in with metal underlayment. (Mts Hi-Temp)			
	3. Bad plywood will be replace at an extra cost of \$80 per sheet.			
	4. New drip edge will be installed on all perimeter edges.			
	5. New L metal will be installed where needed..			
	6. New metal cap ridge will be installed.			
	7. Flash all pipes with steel pipe flashings.			
	8. All vents and pipes will be properly sealed and painted.			
	9.Standing seam metal will be installed. (11500 sqft 24 Gauge)			
	10. 2 Year no leak guarantee and the manufactured warranty.			
	11. Material, labor and trash included.			
	50% to be paid on start of job, the balance to be paid on completion of job.			

When This estimate is signed by both parties involved it becomes a contract.

SUBTOTAL	145,000.00
TAX	
TOTAL	<b>\$145,000.00</b>

Accepted By

Accepted Date



## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

### SUMMITSTATION#31MET

#### SUMMITSTATION#31MET

DESCRIPTION	QTY
1. Remove - tear off, haul, clean and dispose of existing underlayment and one layer of shingles	113.64 SQ
2. Standing Seam Metal Roof System- 24 ga- 16" panel - Hidden Fastener Roof System - Includes % waste, screws, butyl tape, foam closures, delivery, roof load and install. 6 year leak free warranty	12,733.00 SF
3. High temp ice & water shield - Ice dam moisture barrier - Rubber membrane - Cover entire deck	11,364.00 SF
4. Ridge cap for metal roofing - Same color as roof	383.00 LF
5. Pitch transition flashing for metal roofing - 24 gauge	20.00 LF
6. Sidewall flashing for metal roofing - 24 gauge - Same Color as Roof	165.00 LF
7. Endwall flashing for metal roofing - 24 gauge - Same Color as Roof	81.00 LF
8. Valley metal - Same Color as Roof	257.00 LF
9. Eave trim for metal roofing - Same color as roof	501.00 LF
10. Gable trim for metal roofing - Same color as roof	351.00 LF
11. Modified bitumen roof	3.00 SQ
12. Bitumen roof - base sheet - self-adhering	3.00 SQ
13. Flashing - pipe jack	6.00 EA
14. Flashing - pipe jack - 6"	4.00 EA
15. Roof vent - turtle type - Metal	3.00 EA
16. Furnace vent - rain cap and storm collar, 5"	3.00 EA
17. Install/replace rotten sheathing as needed - To be billed as Time + Material at time of install at \$105 per sheet/board. Install wall flashing as needed - To be billed as Time + Material and time of install at \$10/LF.	1.00 EA
18. Warranty - Polaris offers a 6 year leak free workmanship warranty - transferable. Shingles to hold a prorated lifetime manufacturer warranty.	1.00 EA
<b>19. Communications Antenna will need to be removed while the roof work is happening. Polaris can reattach the mounts but it is heavily recommended that a licensed certified communications technician is scheduled to come out by Summit Fire to realign/ re-adjust the communications antennas.</b>	<b>1.00 EA</b>

Grand Total

\$154,347.39

\_\_\_\_\_  
Caleb Markosian  
Project Manager

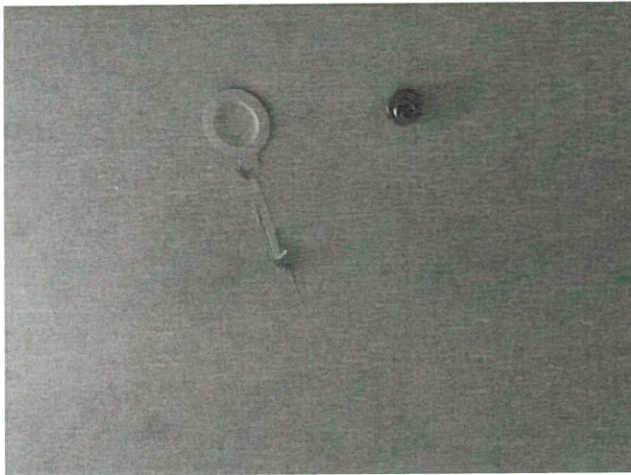




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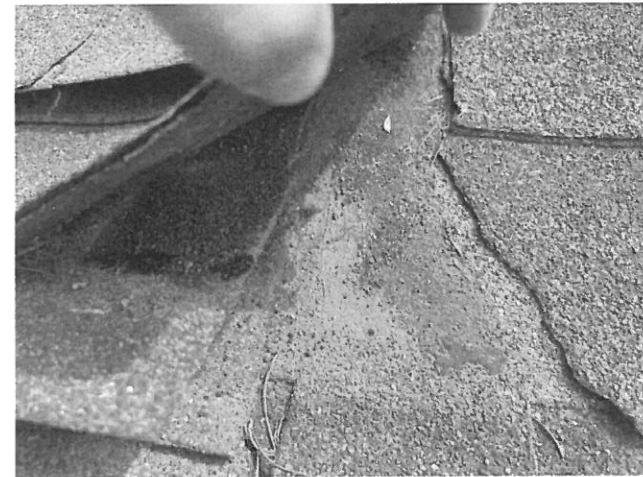
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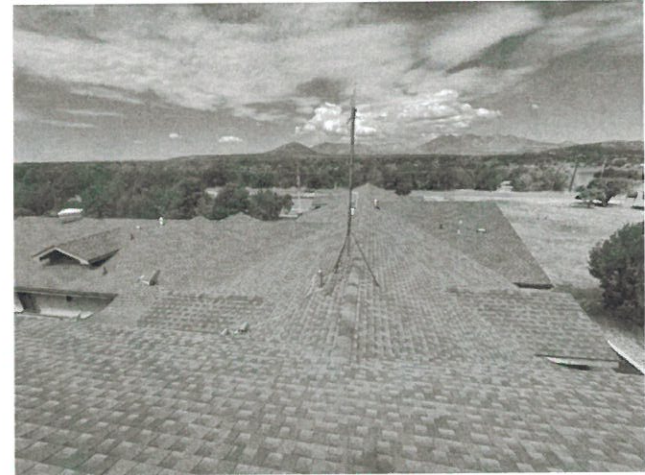
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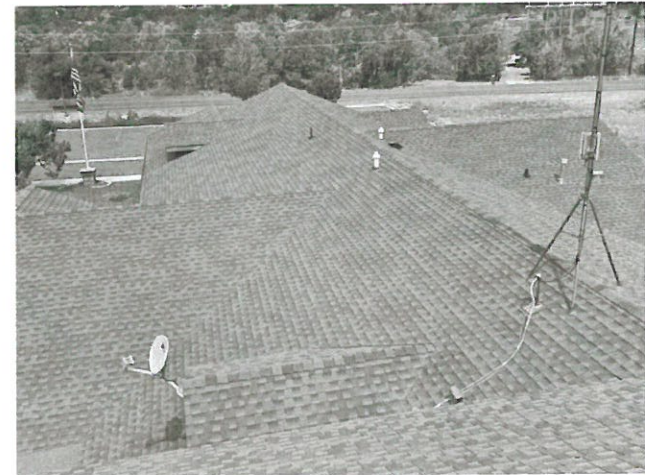
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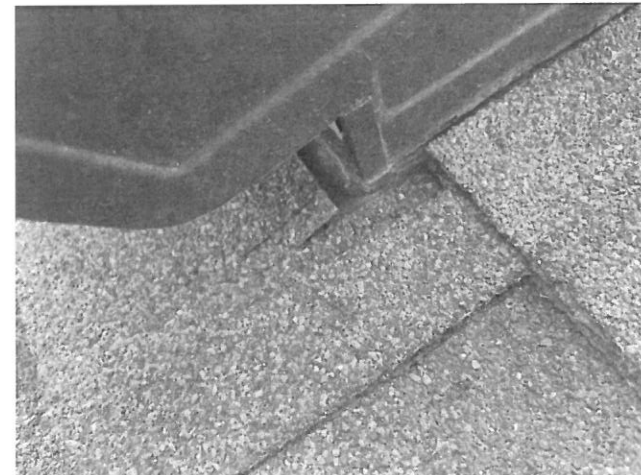
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## Polaris Roofing Systems

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2420 N 3rd St. STE B  
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ROC-277845  
ROC-291406

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## Polaris Roofing Systems

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Flagstaff, AZ 86004  
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### Image Detail

Image No.	Type	Date Taken	Taken By
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2	4-img_4172		
3	5-img_4173		
4	6-img_4174		
5	7-img_4175		
6	8-img_4176		
7	9-img_4177		
8	10-img_4179		
9	11-img_4180		
10	12-img_4181		
11	13-img_4182		



## Polaris Roofing Systems

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### Continued - Image Detail

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15	17-img_4186		
16	18-img_4187		
17	19-img_4188		
18	20-img_4189		
19	21-img_4190		
20	22-img_4192		
21	23-img_4193		
22	25-img_4195		
23	26-img_4196		





## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

### Continued - Image Detail

Image No.	Type	Date Taken	Taken By
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25	28-img_4198		

## Summit Fire and Medical District Fire Board Meeting

# Action 7d

**To:** SFMD Fire Board  
**From:** SFMD Administration  
**Date:** September 21, 2022  
**Title:** Review, discuss, and possible action Station 31 Fence

**Recommended Action:** Recommendation to have fence installed at Station 33 by Coconino Fence Company as they were the lowest bid

---

Action Summary: RFP was sent to Alamo, Buffalo, and Coconino fence companies for fence needed at station 31.

Financial Impacts: Non-Budget item to be paid with budgeted election funds

Relation to Goals: Improve the resources of the District both human and capital

Key Considerations:

Additional Info: No quote obtained by Alamo no other local contractors found. Alamo sent RFQ via email 08/24/2022-Called and left messages on 09/14/2022 8:30 and 9//2022 14:16 no response therefore only two quotes presented.

Attachments: Quotes

Suggested Motion: I motion to approve Coconino Fence Company Inc bid for 5 foot chain link fence at Station 32 for \$20,178.00

## Fence Quotes for Station 31 Summary

Coconino Fence Company, Inc	\$20,178.00
Buffalo Fence & Barn Company	\$30,000.00



FENCE COMPANY, INC.

Phone 779-1728 · 2805 N. Fourth Street · Mailing Address: P. O. Box 1922 · Flagstaff, Arizona 86002

TO: Cosnino fire department Station 31 DATE: 8/25/22  
ADDRESS: 6425 n cosnino road PHONE: 928-526-9537

We shall furnish and erect fence on property at Flagstaff az as follows:

824 Lineal feet of complete fence 5 feet high, overall, including No strands of barbed wire, using galvanized Chainlink wire, fabric of No. 11.5 ga., 2 " mesh, 1 7/8 " OD line posts spaced approx. 10 ' apart and set in concrete footings approx. 2 ' deep, with 1 5/8 " OD top rail and No. 9 ga. tension wire. All framework to be 1 5/8

All End Posts 2 3/8 " OD Set in 2 ' of concrete

Corner Posts 2 3/8 " OD Set in 2 ' of concrete

Gate Posts 2 3/8 " OD Set in 2 ' of concrete

Gate Posts 2 3/8 " OD Set in 2 ' of concrete

NO Walk Gates 2 3/8 " OD frame

NO Walk Gates 2 3/8 " OD frame

NO Drive Gates 2 3/8 " OD frame

NO Drive Gates 2 3/8 " OD frame

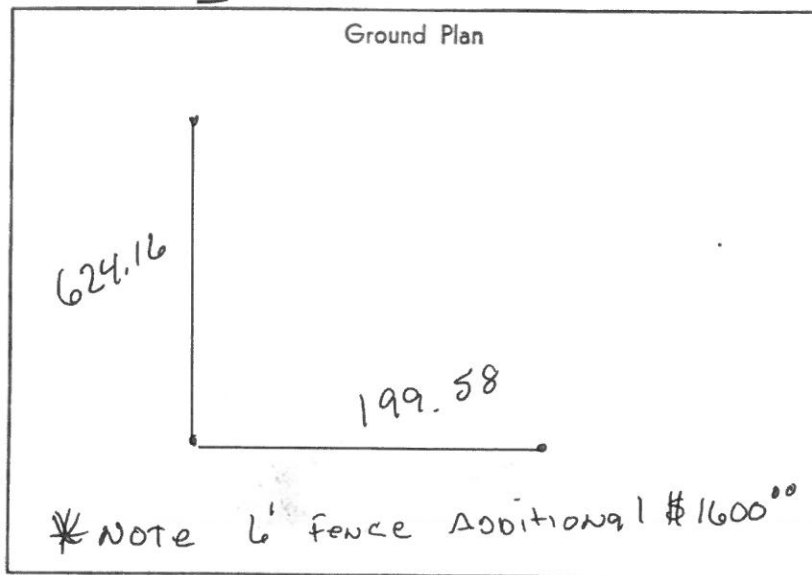
For the net sum of . . . . . \$

Additional Charge . . . . . \$

Sales Tax . . . . . \$

Total . . . . . \$ 20,178.00

TERMS: Net Cash 10,000.00 Down Payment and Balance Upon Completion, 10,178.00 monthly payments of 10,178.00 each on F.H.A. Title 1 Loan. The first payment due on 8/25/22 and on the 25 day of each month thereafter until paid in full. (Down payment or deposit not refundable).



ACCEPTANCE: This Agreement when signed by the Buyers and COCONINO FENCE CO., at its office, becomes a Contract between the two parties, subject to credit approval by Seller, and the Buyers' right to rescind under the "Truth in Lending Act," and is not otherwise subject to cancellation. The undersigned Buyers agree that if this Contract is cancelled or rescinded, except as heretofore provided, for any reason whatsoever, before Seller commences installation, to pay to COCONINO FENCE CO. a sum of money equal to one-third (1/3rd) of the contract price agreed to be paid, as fixed, liquidated and ascertained damages without proof of loss or damage. The Buyers further agree to furnish and be responsible for fence lines (location of fence) and grades. This contract does not include any grading, surveying, nor the removal of any fence or plants unless specified in writing. Upon default in payment or any installment, the entire balance to be immediately due and payable with interest at the highest lawful rate per annum from date of default until paid.

In the event it becomes necessary to employ an attorney or collection agency to collect this account, or any part thereof, an additional twenty-five (25%) percent as attorneys' fees or collection charges shall be due on this account, but in no event less than Twenty-Five (\$25.00) Dollars. Title to merchandise sold hereunder shall remain in the Seller until fully paid, and in the event Buyers fail to pay the full amount due hereunder, Seller shall have the right to repossess the same and/or sue for the balance due. This does not waive any remedy provided by law.

SELLERS: COCONINO FENCE CO.

BY: Mike gonzales

(TITLE)

SECRETARY

JOB NO. \_\_\_\_\_ DATE 8/25/22

BUYERS: \_\_\_\_\_

PER: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_

# Buffalo Fence & Barn Company

BUFFALO FENCE & BARN COMPANY  
FLAGSTAFF, ARIZONA 86004

5820 N. HIGHWAY 89  
(928) 526-0566 (928) 526-3602 FAX

## PROPOSAL/CONTRACT

Page 1  
09/15/2022

### Customer Information:

DEANNA REED - SUMMIT FIRE  
6425 N COSNINO RD - STATION 31  
FLAGSTAFF, ARIZONA

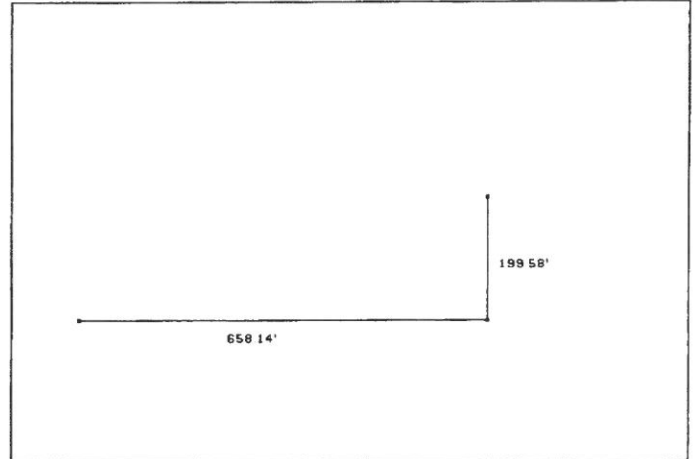
### Job Information:

928-526-9537  
DREED@SFMD.ORG

### Notes:

- MATERIALS AND INSTALLATION OF APPROX. 859' OF 5' HIGH CHAIN LINK FENCE. WE WILL BE INSTALLING: 11.5 GAUGE CHAIN LINK MESH, 2-3/8" 16 GA. TERMINAL POSTS SET IN CONCRETE, 1-7/8" 16 GA. LINE POSTS SET APPROX. 10' APART IN CONCRETE, AND 1-3/8" 16 GA. TOP RAIL. ALL MESH AND FRAMEWORK TO BE GALVANIZED.

OMISSIONS: NO STAKING, NO GRADING,  
NO BUSH/TREE/ROCK REMOVAL



BUFFALO FENCE & BARN COMPANY agrees to guarantee above fence to be free from defects in materials and workmanship for one year.

BUFFALO FENCE & BARN COMPANY shall advise the customer as to local zoning regulations but responsibility for complying with said regulations and obtaining any required permits shall rest with the customer. BUFFALO FENCE & BARN COMPANY assumes no responsibility for CC&R'S (Codes, Covenants and Restrictions) pertaining to specific subdivisions. BUFFALO FENCE & BARN COMPANY will assist the customer, upon request, in determining where the fence is to be erected, but under no circumstance does BUFFALO FENCE & BARN COMPANY assume any responsibility concerning property lines or in any way guarantee their accuracy. If property pins cannot be located it is recommended that the customer have the property surveyed. This contract does not include any grading, surveying, nor the removal of any fence or plants, unless specified in writing.

BUFFALO FENCE & BARN COMPANY will assume the responsibility for having underground public utilities located and marked. However, BUFFALO FENCE & BARN COMPANY assumes no responsibility for unmarked sprinkler lines, or any other unmarked buried lines or objects. The customer will assume

all liability for any damage caused by directing BUFFALO FENCE & BARN COMPANY to dig in the immediate vicinity of known utilities.

Additional charges for any extra work not covered in this contract that was requested by the customer will be added. The full amount of this contract along with any additional charges will become payable upon completion of all work whether or not it has been invoiced.

A finance charge of 1 1/2% per month (or a minimum of \$1.00), which is an annual percentage rate of 18%, shall be applied to accounts that are not paid within 10 days after completion of any work invoiced. All materials will remain the property of BUFFALO FENCE & BARN COMPANY until all invoices pertaining to this job are paid in full. Right of access and removal is granted to BUFFALO FENCE & BARN COMPANY in the event of non-payment under the terms of this contract. The customer agrees to pay all interest and any costs incurred in the collection of this debt.

ALL PAYMENTS ARE TO BE MADE BY "CASH" or "CHECK". ANY "CREDIT CARD" PAYMENT WILL HAVE A "3% SERVICE CHARGE" ADDED TO THEM.

NOTE: This proposal is valid for 20 days.

Approved & Accepted for Customer:

Contract Amount: \$ 30000.00  
Down Payment: \$ 15000.00  
Balance Due: \$ 15000.00

Salesperson BUFFALO FENCE & BARN COMPANY:

*[Signature]* *[Signature]* 09/15/22  
Date



**Summit Fire and Medical District  
Fire Board Meeting**

# Action 7e

**To:** SFMD Fire Board  
**From:** SFMD Administration  
**Date:** September 21, 2022  
**Title:** Review, discuss, and possible action on extension of tower lease

**Recommended Action:** Recommendation to accept contract as written

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Action Summary: Cello Verizon lease is due to 08/31/2041 request to extend until 08/31/2071.  
Financial Impacts: Rent will increase per original lease of 3% on each anniversary date.  
Relation to Goals:  
Key Considerations: Diversify and improve revenue streams  
Additional Info:  
Attachments: Quotes  
Suggested Motion

## THE FIRST AMENDMENT TO COMMUNICATIONS SITE LEASE AGREEMENT

This First Amendment to Communications Site Lease Agreement (this "**Amendment**") is made effective as of the latter signature date hereof (the "**Effective Date**") by and between **Summit Fire District**, a political subdivision of the State of Arizona ("**Landlord**") and **Cellco Partnership d/b/a Verizon Wireless** ("**Tenant**") (Landlord and Tenant being collectively referred to herein as the "**Parties**").

### RECITALS

**WHEREAS**, Landlord owns the real property described on **Exhibit A** attached hereto and by this reference made a part hereof (the "**Parent Parcel**"); and

**WHEREAS**, Landlord (or its predecessor-in-interest) and Tenant (or its predecessor-in-interest) entered into that certain Communications Site Lease Agreement dated August 17, 2010 (as the same may have been amended, collectively, the "**Lease**"), pursuant to which the Tenant leases a portion of the Parent Parcel and is the beneficiary of certain easements for access and public utilities, all as more particularly described in the Lease (such portion of the Parent Parcel so leased along with such portion of the Parent Parcel so affected, collectively, the "**Leased Premises**"), which Leased Premises are also described on **Exhibit A**; and

**WHEREAS**, Tenant, Verizon Communications Inc., a Delaware corporation, and other parties identified therein, entered into a Management Agreement and a Master Prepaid Lease, both with an effective date of March 27, 2015 and both with ATC Sequoia LLC, a Delaware limited liability company ("**American Tower**"), pursuant to which American Tower subleases, manages, operates and maintains, as applicable, the Leased Premises, all as more particularly described therein; and

**WHEREAS**, Tenant has granted American Tower a limited power of attorney (the "**POA**") to, among other things, prepare, negotiate, execute, deliver, record and/or file certain documents on behalf of Tenant, all as more particularly set forth in the POA; and

**WHEREAS**, Landlord and Tenant desire to amend the terms of the Lease to extend the term thereof and to otherwise modify the Lease as expressly provided herein.

**NOW THEREFORE**, in consideration of the foregoing recitals and the mutual covenants set forth herein and other good and valuable consideration, the receipt, adequacy, and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. **Lease Term Extended.** Notwithstanding anything to the contrary contained in the Lease or this Amendment, the Parties agree the Lease originally commenced on September 1, 2011, and, without giving effect to the terms of this Amendment but assuming the exercise by Tenant of all remaining renewal options contained in the Lease (each an "**Existing Renewal Term**" and, collectively, the "**Existing Renewal Terms**"), the Lease is otherwise scheduled to expire on August 31, 2041. In addition to any Existing Renewal Term(s), the Lease is hereby amended to provide Tenant with the option to extend the Lease for each of six (6) additional five (5) year renewal terms (each a "**New Renewal Term**" and, collectively, the "**New Renewal Terms**"). Notwithstanding anything to the contrary contained in the Lease, as modified by this Amendment, (a) all Existing Renewal Terms and New Renewal Terms shall automatically renew unless Tenant notifies Landlord that Tenant elects not to renew the Lease at least sixty (60) days prior to the commencement of the next Renewal Term (as defined below) and (b) Landlord shall be able to terminate the Lease only in the event of a material default by Tenant, which default is not cured within sixty (60) days of Tenant's receipt of written notice thereof, provided, however, in the event that Tenant has diligently commenced to cure a material default within sixty (60) days of Tenant's actual receipt of notice thereof and reasonably requires additional time beyond the sixty (60) day cure period described herein to effect such cure, Tenant shall have such additional time as is necessary (beyond the sixty [60] day cure period) to effect the cure. References in this Amendment to

**"Renewal Term"** shall refer, collectively, to the Existing Renewal Term(s) and the New Renewal Term(s). The Landlord hereby agrees to execute and return to Tenant an original Memorandum of Lease in the form and of the substance attached hereto as **Exhibit B** and by this reference made a part hereof (the **"Memorandum"**) executed by Landlord, together with any applicable forms needed to record the Memorandum, which forms shall be supplied by Tenant to Landlord.

2. **Rent and Escalation.** Parties hereby acknowledge and agree that all applicable increases and escalations to the rental payments under the Lease (the **"Rent"**) shall continue in full force and effect through the New Renewal Term(s). In the event of any overpayment of Rent prior to or after the Effective Date, Tenant shall have the right to deduct from any future Rent payments an amount equal to the overpayment amount. Notwithstanding anything to the contrary contained in the Lease, all Rent and any other payments expressly required to be paid to Landlord under the Lease shall be paid to **SUMMIT AZ FIRE DISTRICT** by Tenant.
3. **Landlord and Tenant Acknowledgments.** Except as modified herein, the Lease and all provisions contained therein remain in full force and effect and are hereby ratified and affirmed. In the event there is a conflict between the Lease and this Amendment, this Amendment shall control. The Parties hereby agree that no defaults exist under the Lease. To the extent Tenant needed consent and/or approval from Landlord for any of Tenant's activities at and uses of the site prior to the Effective Date, including subleasing to American Tower, Landlord's execution of this Amendment is and shall be considered consent to and approval of all such activities and uses and confirmation that no additional consideration is owed to Landlord for such activities and uses. Landlord hereby acknowledges and agrees that Tenant shall not need consent or approval from, or to provide notice to, Landlord for any future activities at or uses of the Leased Premises, including, without limitation, subleasing and licensing to additional customers, installing, modifying, repairing, or replacing improvements within the Leased Premises, and/or assigning all or any portion of Tenant's interest in the Lease, as modified by this Amendment. Tenant and Tenant's sublessees and customers shall have vehicular (specifically including truck) and pedestrian access to the Leased Premises from a public right of way on a 24 hours per day, 7 days per week basis, together with utilities services to the Leased Premises from a public right of way. Upon request by Tenant and at Tenant's sole cost and expense and for no additional consideration to Landlord, Landlord hereby agrees to promptly execute and return to Tenant building permits, zoning applications and other forms and documents, including a memorandum of lease, as required for the use of the Leased Premises by Tenant and/or Tenant's customers, licensees, and sublessees. Landlord hereby appoints Tenant as Landlord's attorney-in-fact coupled with an interest to prepare, execute and deliver land use and zoning and building permit applications that concern the Leased Premises, on behalf of Landlord with federal, state and local governmental authorities, provided that such applications shall be limited strictly to the use of the Leased Premises as a wireless telecommunications facility and that such attorney-in-fact shall not allow Tenant to re-zone or otherwise reclassify the Leased Premises or the Parent Parcel. The terms, provisions, and conditions of this Section shall survive the execution and delivery of this Amendment.
4. **Landlord Statements.** Landlord hereby represents and warrants to Tenant that: (i) to the extent applicable, Landlord is duly organized, validly existing, and in good standing in the jurisdiction in which Landlord was organized, formed, or incorporated, as applicable, and is otherwise in good standing and authorized to transact business in each other jurisdiction in which such qualifications are required; (ii) Landlord has the full power and authority to enter into and perform its obligations under this Amendment, and, to the extent applicable, the person(s) executing this Amendment on behalf of Landlord, have the authority to enter into and deliver this Amendment on behalf of Landlord; (iii) no consent, authorization, order, or approval of, or filing or registration with, any governmental authority or other person or entity is required for the execution and delivery by Landlord of this Amendment; (iv)

Landlord is the sole owner of the Leased Premises and all other portions of the Parent Parcel; (v) to the best of Landlord's knowledge, there are no agreements, liens, encumbrances, claims, claims of lien, proceedings, or other matters (whether filed or recorded in the applicable public records or not) related to, encumbering, asserted against, threatened against, and/or pending with respect to the Leased Premises or any other portion of the Parent Parcel which do or could (now or any time in the future) adversely impact, limit, and/or impair Tenant's rights under the Lease, as amended and modified by this Amendment; (vi) so long as Tenant performs its obligations under the Lease, Tenant shall peaceably and quietly have, hold and enjoy the Leased Premises, and Landlord shall not act or permit any third person to act in any manner which would interfere with or disrupt Tenant's business or frustrate Tenant or Tenant's customers' use of the Leased Premises and (vii) the square footage of the Leased Premises is the greater of Tenant's existing improvements on the Parent Parcel or the land area conveyed to Tenant under the Lease. The representations and warranties of Landlord made in this Section shall survive the execution and delivery of this Amendment. Landlord hereby does and agrees to indemnify Tenant for any damages, losses, costs, fees, expenses, or charges of any kind sustained or incurred by Tenant as a result of the breach of the representations and warranties made herein or if any of the representations and warranties made herein prove to be untrue. The aforementioned indemnification shall survive the execution and delivery of this Amendment.

5. **Confidentiality.** Notwithstanding anything to the contrary contained in the Lease or in this Amendment, Landlord agrees and acknowledges that all the terms of this Amendment and the Lease and any information furnished to Landlord by Tenant or American Tower in connection therewith shall be and remain confidential. Except with Landlord's family, attorney, accountant, broker, lender, a prospective fee simple purchaser of the Parent Parcel, or if otherwise required by law, Landlord shall not disclose any such terms or information without the prior written consent of Tenant. The terms and provisions of this Section shall survive the execution and delivery of this Amendment.
6. **Notices.** The Parties acknowledge and agree that Section 17 of the Lease is hereby deleted in its entirety and is of no further force and effect. From and after the Effective Date the notice address and requirements of the Lease, as modified by this Amendment, shall be controlled by this Section of this Amendment. All notices must be in writing and shall be valid upon receipt when delivered by hand, by nationally recognized courier service, or by First Class United States Mail, certified, return receipt requested to the addresses set forth herein: to Landlord at: 8905 North Koch Field Road, Flagstaff, AZ 86004-3261; to Tenant at: Verizon Wireless, Attn.: Network Real Estate, 180 Washington Valley Road, Bedminster, NJ 07921; with copy to: American Tower, Attn.: Land Management, 10 Presidential Way, Woburn, MA 01801; and also with copy to: Attn.: Legal Dept. 116 Huntington Avenue, Boston, MA 02116. Any of the Parties, by thirty (30) days prior written notice to the others in the manner provided herein, may designate one or more different notice addresses from those set forth above. Refusal to accept delivery of any notice or the inability to deliver any notice because of a changed address for which no notice was given as required herein, shall be deemed to be receipt of any such notice.
7. **Counterparts.** This Amendment may be executed in several counterparts, each of which when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument, even though all Parties are not signatories to the original or the same counterpart. Furthermore, the Parties may execute and deliver this Amendment by electronic means such as .pdf or similar format. Each of the Parties agrees that the delivery of the Amendment by electronic means will have the same force and effect as delivery of original signatures and that each of the Parties may use such electronic signatures as evidence of the execution and delivery of the Amendment by all Parties to the same extent as an original signature.

8. **Governing Law.** The Parties acknowledge and agree that Section 22(d) of the Lease is hereby deleted in its entirety and is of no further force and effect. From and after the Effective Date and notwithstanding anything to the contrary contained in the Lease and in this Amendment, the Lease and this Amendment shall be governed by and construed in all respects in accordance with the laws of the State or Commonwealth in which the Leased Premises is situated, without regard to the conflicts of laws provisions of such State or Commonwealth.
9. **Waiver.** The Parties acknowledge and agree that Section 20 of the Lease is hereby deleted in its entirety and is of no further force and effect. From and after the Effective Date and notwithstanding anything to the contrary contained herein, in no event shall Landlord or Tenant be liable to the other for, and Landlord and Tenant hereby waive, to the fullest extent permitted under applicable law, the right to recover incidental, consequential (including, without limitation, lost profits, loss of use or loss of business opportunity), punitive, exemplary and similar damages.
10. **Tenant's Securitization Rights; Estoppel.** Landlord hereby consents to the granting by Tenant and/or American Tower of one or more leasehold mortgages, collateral assignments, liens, and/or other security interests (collectively, a "***Security Interest***") in Tenant's (or American Tower's) interest in the Lease, as amended, and all of Tenant's (or American Tower's) property and fixtures attached to and lying within the Leased Premises and further consents to the exercise by Tenant's (or American Tower's) mortgagee ("***Tenant's Mortgagee***") of its rights to exercise its remedies, including without limitation foreclosure, with respect to any such Security Interest. Landlord shall recognize the holder of any such Security Interest of which Landlord is given prior written notice (any such holder, a "***Holder***") as "Tenant" hereunder in the event a Holder succeeds to the interest of Tenant and/or American Tower hereunder by the exercise of such remedies. Landlord further agrees to execute a written estoppel certificate within thirty (30) days of written request of the same by Tenant, American Tower or Holder.
11. **Conflict/Capitalized Terms.** The Parties hereby acknowledge and agree that in the event of a conflict between the terms and provisions of this Amendment and those contained in the Lease, the terms and provisions of this Amendment shall control. Except as otherwise defined or expressly provided in this Amendment, all capitalized terms used in this Amendment shall have the meanings or definitions ascribed to them in the Lease. To the extent of any inconsistency in or conflict between the meaning, definition, or usage of any capitalized terms in this Amendment and the meaning, definition, or usage of any such capitalized terms or similar or analogous terms in the Lease, the meaning, definition, or usage of any such capitalized terms in this Amendment shall control.

[SIGNATURES COMMENCE ON FOLLOWING PAGE]



**LANDLORD:**

**Summit Fire District,**  
a political subdivision of the State of Arizona

Signature: \_\_\_\_\_  
Print Name: **Mark Gaillard**  
Title: **Fire Chief**  
Date: \_\_\_\_\_

*[SIGNATURES CONTINUE ON FOLLOWING PAGE]*

**TENANT:**

**Cellco Partnership d/b/a Verizon Wireless**

By: ATC Sequoia LLC, a Delaware limited liability company

Title: Attorney-in-Fact

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATC Site No: 418859  
VZW Site No: 106415  
Site Name: AZ2 WINONA AZ

## **EXHIBIT A**

*This Exhibit A may be replaced at Tenant's option as described below.*

### **PARENT PARCEL**

*Tenant shall have the right to replace this description with a description obtained from Landlord's deed (or deeds) that include the land area encompassed by the Lease and Tenant's improvements thereon.*

The Parent Parcel consists of the entire legal taxable lot owned by Landlord as described in a deed (or deeds) to Landlord of which the Leased Premises is a part thereof with such Parent Parcel being described below:

A PORTION OF LOT 3, KOCH FIELD AMENDED, AS RECORDED IN BOOK 11, PAGE 85-85B, C.C.R.O., LOCATED IN THE NORTH 1/2, SECTION 26, TOWNSHIP 22 NORTH, RANGE 8 EAST, OF THE GILA AND SALT RIVER BASE AND MERIDIAN, COCONINO COUNTY, ARIZONA. DESCRIBED AS FOLLOWS:

FOR REFERENCE, BEGIN AT THE SOUTHWEST CORNER OF SAID LOT 3;  
THENCE NORTH 0 DEGREES 28 MINUTES 30 SECONDS EAST ALONG THE WEST LINE OF SAID LOT 3 A DISTANCE OF 932.47 FEET TO THE TRUE POINT OF BEGINNING;

THENCE CONTINUE NORTH 0 DEGREES 28 MINUTES 30 SECONDS EAST ALONG SAID WEST LINE 298.60 FEET;  
THENCE SOUTH 89 DEGREES 25 MINUTES 15 SECONDS EAST 374.22 FEET;  
THENCE SOUTH 0 DEGREES 00 MINUTES 00 SECONDS EAST 302.37 FEET;  
THENCE SOUTH 89 DEGREES 59 MINUTES 59 SECONDS WEST 376.68 FEET BACK TO THE TRUE POINT OF BEGINNING.

### **LEASED PREMISES**

*Tenant shall have the right to replace this description with a description obtained from the Lease or from a description obtained from an as-built survey conducted by Tenant.*

The Leased Premises consists of that portion of the Parent Parcel as defined in the Lease which shall include access and utilities easements. The square footage of the Leased Premises shall be the greater of: (i) the land area conveyed to Tenant in the Lease; (ii) Tenant's (and Tenant's customers) existing improvements on the Parent Parcel; or (iii) the legal description or depiction below (if any).

THE NORTH 30 FEET OF THE WEST 35 FEET OF THE EAST 52.56 FEET OF THE FOLLOWING DESCRIBED PARCEL;

A PORTION OF LOT 3, KOCH FIELD AMENDED, AS RECORDED IN BOOK 11, PAGE 85-85B, COCONINO COUNTY RECORDS, LOCATED IN THE NORTH 1/2, SECTION 26, TOWNSHIP 22 NORTH, RANGE 8 EAST, OF THE GILA AND SALT RIVER BASE AND MERIDIAN, COCONINO COUNTY, ARIZONA. DESCRIBED AS FOLLOWS:

FOR REFERENCE, BEGIN AT THE SOUTHWEST CORNER OF SAID LOT 3;  
THENCE NORTH 0 DEGREES 28 MINUTES 30 SECONDS EAST ALONG THE WEST LINE OF SAID LOT 3 A DISTANCE OF 932.47 FEET TO THE TRUE POINT OF BEGINNING;

THENCE CONTINUE NORTH 0 DEGREES 28 MINUTES 30 SECONDS EAST ALONG SAID WEST LINE 298.60 FEET;  
THENCE SOUTH 89 DEGREES 25 MINUTES 15 SECONDS EAST 374.22 FEET;  
THENCE SOUTH 0 DEGREES 00 MINUTES 00 SECONDS EAST 302.37 FEET;  
THENCE SOUTH 89 DEGREES 59 MINUTES 59 SECONDS WEST 376.68 FEET BACK TO THE TRUE POINT OF BEGINNING.

**EXHIBIT A CONTINUED**

**ACCESS AND UTILITIES**

The access and utility easements include all easements of record as well that portion of the Parent Parcel currently utilized by Tenant (and Tenant's customers) for ingress, egress and utility purposes from the Leased Premises to and from a public right of way including but not limited to:

A 12.00 FOOT WIDE ACCESS AND UTILITY EASEMENT OVER THE FOLLOWING DESCRIBED PARCEL:

A PORTION OF LOT 3, KOCH FIELD AMENDED, AS RECORDED IN BOOK 11, PAGE 85-85B, COCONINO COUNTY RECORDS, LOCATED IN THE NORTH 1/2, SECTION 26, TOWNSHIP 22 NORTH, RANGE 8 EAST, OF THE GILA AND SALT RIVER BASE AND MERIDIAN, COCONINO COUNTY, ARIZONA. DESCRIBED AS FOLLOWS:

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THENCE CONTINUE NORTH 0 DEGREES 28 MINUTES 30 SECONDS EAST ALONG SAID WEST LINE 298.60 FEET;  
THENCE SOUTH 89 DEGREES 25 MINUTES 15 SECONDS EAST 374.22 FEET;  
THENCE SOUTH 0 DEGREES 00 MINUTES 00 SECONDS EAST 302.37 FEET;  
THENCE SOUTH 89 DEGREES 59 MINUTES 59 SECONDS WEST 376.68 FEET BACK TO THE TRUE POINT OF BEGINNING.

SAID EASEMENT LYING 6.00 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE;

COMMENCING AT THE NORTHEAST CORNER OF THE ABOVE DESCRIBED PARCEL;

THENCE NORTH 89 DEGREES 43 MINUTES WEST, ALONG THE NORTH LINE THEREOF, 52.56 FEET;  
THENCE SOUTH 00 DEGREES 15 MINUTES 27 SECONDS EAST, DEPARTING SAID NORTH LINE, 6.00 FEET TO THE POINT OF BEGINNING;

THENCE NORTH 89 DEGREES 43 MINUTES WEST, PARALLEL WITH AND 6.00 FEET SOUTH OF SAID NORTH LINE, 262.82 FEET;  
THENCE SOUTH 45 DEGREES WEST, 63.92 FEET;  
THENCE WEST, 13.94 FEET TO THE POINT OF TERMINUS ON THE EAST LINE OF KOCH FIELD ROAD.

## **EXHIBIT B**

### **FORM OF MEMORANDUM OF LEASE**



**Prepared by and Return to:**

American Tower  
10 Presidential Way  
Woburn, MA 01801  
Attn: Land Management/Alijah Seay, Esq.  
ATC Site No: 418859  
ATC Site Name: AZ2 WINONA AZ  
Assessor's Parcel No(s): R0011623

**Prior Recorded Lease Reference:**

Book \_\_\_\_\_, Page \_\_\_\_\_  
Document No: 3592930  
State of Arizona  
County of Coconino

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**MEMORANDUM OF LEASE**

This Memorandum of Lease (the "**Memorandum**") is entered into as of the latter signature date hereof, by and between **Summit Fire District**, a political subdivision of the State of Arizona ("**Landlord**") and **Cellco Partnership d/b/a Verizon Wireless** ("**Tenant**").

**NOTICE** is hereby given of the Lease (as defined and described below) for the purpose of recording and giving notice of the existence of said Lease. To the extent that notice of such Lease has previously been recorded, then this Memorandum shall constitute an amendment of any such prior recorded notice(s).

1. **Parent Parcel and Lease.** Landlord is the owner of certain real property being described in **Exhibit A** attached hereto and by this reference made a part hereof (the "**Parent Parcel**"). Landlord (or its predecessor-in-interest) and Tenant (or its predecessor-in-interest) entered into that certain Communications Site Lease Agreement dated August 17, 2010 (as the same may have been amended from time to time, collectively, the "**Lease**"), pursuant to which the Tenant leases a portion of the Parent Parcel and is the beneficiary of certain easements for access and public utilities, all as more particularly described in the Lease (such portion of the Parent Parcel so leased along with such portion of the Parent Parcel so affected, collectively, the "**Leased Premises**"), which Leased Premises is also described on **Exhibit A.**
2. **American Tower.** Tenant, Verizon Communications Inc., a Delaware corporation, and other parties identified therein, entered into a Management Agreement and a Master Prepaid Lease, both with an effective date of March 27, 2015 and both with ATC Sequoia LLC, a Delaware limited liability company ("**American Tower**"), pursuant to which American Tower subleases, manages, operates and maintains, as applicable, the Leased Premises, all as more particularly described therein. In connection with these responsibilities, Tenant has also granted American Tower a limited power of attorney (the "**POA**") to, among other things, prepare, negotiate, execute, deliver, record and/or file certain documents on behalf of Tenant, all as more particularly set forth in the POA.
3. **Expiration Date.** Subject to the terms, provisions, and conditions of the Lease, and assuming the exercise by Tenant of all renewal options contained in the Lease, the final expiration date of the Lease would be August 31, 2071. Notwithstanding the foregoing, in no event shall Tenant be required to exercise any

ATC Site No: 418859  
VZW Site No: 106415  
Site Name: AZ2 WINONA AZ

option to renew the term of the Lease.

4. **Leased Premises Description.** Tenant shall have the right, exercisable by Tenant at any time during the original or renewal terms of the Lease, to cause an as-built survey of the Leased Premises to be prepared and, thereafter, to replace, in whole or in part, the description(s) of the Leased Premises set forth on **Exhibit A** with a legal description or legal descriptions based upon such as-built survey. Upon Tenant's request, Landlord shall execute and deliver any documents reasonably necessary to effectuate such replacement, including, without limitation, amendments to this Memorandum and to the Lease.
5. **Right of First Refusal.** There is a right of first refusal in the Lease.
6. **Effect/Miscellaneous.** This Memorandum is not a complete summary of the terms, provisions and conditions contained in the Lease. In the event of a conflict between this Memorandum and the Lease, the Lease shall control. Landlord hereby grants the right to Tenant to complete and execute on behalf of Landlord any government or transfer tax forms necessary for the recording of this Memorandum. This right shall terminate upon recording of this Memorandum.
7. **Notices.** All notices must be in writing and shall be valid upon receipt when delivered by hand, by nationally recognized courier service, or by First Class United States Mail, certified, return receipt requested to the addresses set forth herein: to Landlord at: 8905 North Koch Field Road, Flagstaff, AZ 86004-3261; to Tenant at: Verizon Wireless, Attn.: Network Real Estate, 180 Washington Valley Road, Bedminster, NJ 07921; with copy to: American Tower, Attn.: Land Management, 10 Presidential Way, Woburn, MA 01801, and also with copy to: Attn.: Legal Dept. 116 Huntington Avenue, Boston, MA 02116. Any of the parties hereto, by thirty (30) days prior written notice to the other in the manner provided herein, may designate one or more different notice addresses from those set forth above. Refusal to accept delivery of any notice or the inability to deliver any notice because of a changed address for which no notice was given as required herein, shall be deemed to be receipt of any such notice.
8. **Counterparts.** This Memorandum may be executed in multiple counterparts, each of which when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.
9. **Governing Law.** This Memorandum shall be governed by and construed in all respects in accordance with the laws of the State or Commonwealth in which the Leased Premises is situated, without regard to the conflicts of laws provisions of such State or Commonwealth.

[SIGNATURES COMMENCE ON FOLLOWING PAGE]

IN WITNESS WHEREOF, Landlord and Tenant have each executed this Memorandum as of the day and year set forth below.

**LANDLORD**

**2 WITNESSES**

**Summit Fire District,**  
a political subdivision of the State of Arizona

Signature: \_\_\_\_\_

Print Name: **Mark Gaillard**

Title: **Fire Chief**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

**WITNESS AND ACKNOWLEDGEMENT**

State/Commonwealth of \_\_\_\_\_

County of \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_, before me, the undersigned Notary Public, personally appeared **Mark Gaillard**, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

\_\_\_\_\_  
Notary Public

Print Name: \_\_\_\_\_

My commission expires: \_\_\_\_\_

[SEAL]

*[SIGNATURES CONTINUE ON FOLLOWING PAGE]*

ATC Site No: 418859  
VZW Site No: 106415  
Site Name: AZ2 WINONA AZ

**TENANT****WITNESS****Cellco Partnership d/b/a Verizon Wireless**

By: ATC Sequoia LLC,  
a Delaware limited liability company  
Title: Attorney-in-Fact

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

**WITNESS AND ACKNOWLEDGEMENT**

Commonwealth of Massachusetts

County of Middlesex

On this \_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_, before me, the undersigned Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

\_\_\_\_\_  
Notary Public  
Print Name: \_\_\_\_\_  
My commission expires: \_\_\_\_\_

[SEAL]

ATC Site No: 418859  
VZW Site No: 106415  
Site Name: AZ2 WINONA AZ

## **EXHIBIT A**

*This Exhibit A may be replaced at Tenant's option as described below.*

### **PARENT PARCEL**

*Tenant shall have the right to replace this description with a description obtained from Landlord's deed (or deeds) that include the land area encompassed by the Lease and Tenant's improvements thereon.*

The Parent Parcel consists of the entire legal taxable lot owned by Landlord as described in a deed (or deeds) to Landlord of which the Leased Premises is a part thereof with such Parent Parcel being described below:

A PORTION OF LOT 3, KOCH FIELD AMENDED, AS RECORDED IN BOOK 11, PAGE 85-85B, C.C.R.O., LOCATED IN THE NORTH 1/2, SECTION 26, TOWNSHIP 22 NORTH, RANGE 8 EAST, OF THE GILA AND SALT RIVER BASE AND MERIDIAN, COCONINO COUNTY, ARIZONA. DESCRIBED AS FOLLOWS:

FOR REFERENCE, BEGIN AT THE SOUTHWEST CORNER OF SAID LOT 3,  
THENCE NORTH 0 DEGREES 28 MINUTES 30 SECONDS EAST ALONG THE WEST LINE OF SAID LOT 3 A DISTANCE OF 932.47 FEET TO THE TRUE POINT OF BEGINNING;

THENCE CONTINUE NORTH 0 DEGREES 28 MINUTES 30 SECONDS EAST ALONG SAID WEST LINE 298.60 FEET;  
THENCE SOUTH 89 DEGREES 25 MINUTES 15 SECONDS EAST 374.22 FEET;  
THENCE SOUTH 0 DEGREES 00 MINUTES 00 SECONDS EAST 302.37 FEET;  
THENCE SOUTH 89 DEGREES 59 MINUTES 59 SECONDS WEST 376.68 FEET BACK TO THE TRUE POINT OF BEGINNING.

### **LEASED PREMISES**

*Tenant shall have the right to replace this description with a description obtained from the Lease or from a description obtained from an as-built survey conducted by Tenant.*

The Leased Premises consists of that portion of the Parent Parcel as defined in the Lease which shall include access and utilities easements. The square footage of the Leased Premises shall be the greater of: (i) the land area conveyed to Tenant in the Lease; (ii) Tenant's (and Tenant's customers) existing improvements on the Parent Parcel; or (iii) the legal description or depiction below (if any).

THE NORTH 30 FEET OF THE WEST 35 FEET OF THE EAST 52.56 FEET OF THE FOLLOWING DESCRIBED PARCEL;

A PORTION OF LOT 3, KOCH FIELD AMENDED, AS RECORDED IN BOOK 11, PAGE 85-85B, COCONINO COUNTY RECORDS, LOCATED IN THE NORTH 1/2, SECTION 26, TOWNSHIP 22 NORTH, RANGE 8 EAST, OF THE GILA AND SALT RIVER BASE AND MERIDIAN, COCONINO COUNTY, ARIZONA. DESCRIBED AS FOLLOWS:

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THENCE SOUTH 89 DEGREES 59 MINUTES 59 SECONDS WEST 376.68 FEET BACK TO THE TRUE POINT OF BEGINNING.



**EXHIBIT A CONTINUED**

**ACCESS AND UTILITIES**

The access and utility easements include all easements of record as well that portion of the Parent Parcel currently utilized by Tenant (and Tenant's customers) for ingress, egress and utility purposes from the Leased Premises to and from a public right of way including but not limited to:

A 12.00 FOOT WIDE ACCESS AND UTILITY EASEMENT OVER THE FOLLOWING DESCRIBED PARCEL:

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THENCE SOUTH 89 DEGREES 59 MINUTES 59 SECONDS WEST 376.68 FEET BACK TO THE TRUE POINT OF BEGINNING.

SAID EASEMENT LYING 6.00 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE;

COMMENCING AT THE NORTHEAST CORNER OF THE ABOVE DESCRIBED PARCEL;

THENCE NORTH 89 DEGREES 43 MINUTES WEST, ALONG THE NORTH LINE THEREOF, 52.56 FEET;  
THENCE SOUTH 00 DEGREES 15 MINUTES 27 SECONDS EAST, DEPARTING SAID NORTH LINE, 6.00 FEET TO THE POINT OF BEGINNING;

THENCE NORTH 89 DEGREES 43 MINUTES WEST, PARALLEL WITH AND 6.00 FEET SOUTH OF SAID NORTH LINE, 262.82 FEET;  
THENCE SOUTH 45 DEGREES WEST, 63.92 FEET;  
THENCE WEST, 13.94 FEET TO THE POINT OF TERMINUS ON THE EAST LINE OF KOCH FIELD ROAD.

## **Instructions for completing the Resolution and Consent Affidavit**

### ***\*IMPORTANT INFORMATION BELOW\****

In order to avoid delays in the completion of this transaction, the Resolution and Consent Affidavit must be signed by **ALL** Members, Partners, Directors, Shareholders, Officers or Trustees of the organization. Section 6 of this form allows for the organization to appoint one person to sign the remaining documents but **ONE HUNDRED PERCENT (100%)** of the ownership or voting interest of the organization must sign this first. Failure to comply with these instructions or properly indicate the percentage of ownership and/or voting interest will result in delays and could require the documents to be re-executed. If you have any questions, please contact your land lease representative.

**Prepared by and Return to:**

American Tower  
Attn: Land Management/Alijah Seay, Esq.  
10 Presidential Way  
Woburn, MA 01801  
Assessor's Parcel No(s): R0011623

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**RESOLUTION AND CONSENT AFFIDAVIT**

**Summit Fire District**, a political subdivision of the State of Arizona

Be it known that, under the pains and penalties of perjury, the undersigned Members, Partners, Directors, Shareholders, Officers or Trustees, as applicable (collectively, the "**Affiants**") of the above referenced entity (the "**Landlord**"), hereby declare and resolve the following:

1. Landlord (or its predecessor-in-interest) has leased or subleased a portion of land to **Cellco Partnership d/b/a Verizon Wireless** (the "**Tenant**") pursuant to that certain Communications Site Lease Agreement dated August 17, 2010 (as the same may have been amended from time to time, collectively, the "**Lease**").
2. Landlord and Tenant desire to enter into an amendment of the Lease (the "**Amendment**") in order to extend the term thereof and to further amend the Lease as more particularly set forth in the Amendment.
3. Landlord is duly organized, validly existing, and in good standing in the jurisdiction of its formation, organization, and/or incorporation, as applicable, and is otherwise authorized to transact business and in good standing in any other jurisdictions where such qualifications are required. Landlord has full power and authority to enter into and perform Landlord's obligations under the Amendment and the other Transaction Documents (as hereinafter defined), and the Amendment and the other Transaction Documents have been duly executed and delivered by Landlord. The Affiants listed below are the only legal and equitable owners of Landlord and are the only members, partners, directors, shareholders, officers and/or trustees, as applicable, of Landlord.
4. The Affiants hereby approve of the Transaction Documents and all of the terms and provisions contained therein and declare, resolve and/or affirm, as applicable, that Landlord is hereby authorized to enter into the Transaction Documents with Tenant and effect the transactions contemplated therein. The Affiants hereby declare and affirm that any other corporate and shareholder, member, partner, and/or trustee actions required to effectuate the transactions contemplated in the Amendment and other Transaction Documents have been completed.
5. The Affiants also declare that they have full legal authority to bind Landlord under the laws of the State or Commonwealth in which the Leased Premises (as defined in the Amendment) is located, and

ATC Site No: 418859  
VZW Site No: 106415  
Site Name: AZ2 WINONA AZ

Affiants have the full authority to execute any and all of the Transaction Documents on behalf of Landlord and to nominate individuals to act on Landlord's behalf.

6. The Affiants hereby nominate the below listed individual (the "**Nominee**") as attorney-in-fact to execute and deliver the Amendment, together with any other documents and agreements, including, without limitation, the Memorandum (as defined in the Amendment), required to be executed and delivered pursuant to the terms and provisions of the Amendment (the Amendment and all of such other aforementioned agreements and documents, collectively, the "Transaction Documents"), on behalf of Affiants and Landlord. The Nominee shall have full power and authority to act on behalf of Affiants and on behalf of Landlord for purposes of executing and delivering the Transaction Documents and ensuring that Landlord fulfills its obligations thereunder. Additionally, the Nominee shall have full authority to direct the manner in which all payments made by Tenant pursuant to the Amendment are to be made to Landlord, including, without limitation, identifying which bank account(s) to transfer funds to in the event a wire payment is made by Tenant.

NOMINEE:      (Print Name) \_\_\_\_\_  
                         (Address) \_\_\_\_\_  
                         \_\_\_\_\_  
                         \_\_\_\_\_

7. This Resolution and Consent Affidavit shall become effective as of the date of the last notarized signature of the Affiants listed below.
8. Affiants hereby acknowledge and agree that Tenant, its lenders, and its title insurance company are relying upon, and are entitled to rely upon, this Resolution and Consent Affidavit and the contents hereof as a material inducement to entering into the Amendment and other Transaction Documents. Tenant, its lenders, and its title insurance company may rely upon a faxed, scanned or otherwise electronically reproduced fully-executed copy of this document as if it were an original.
9. This document can only be amended or modified by addendum or an amendment that is fully executed and notarized by all Affiants listed hereunder.

[SIGNATURES COMMENCE ON FOLLOWING PAGE]

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

**AFFIANT NO. 1**

**2 WITNESSES**

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Title: (circle one) Member, Partner, Director,  
Shareholder, Officer, Trustee

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Percentage Ownership or Voting Interest:  
\_\_\_\_\_ %

**WITNESS AND ACKNOWLEDGEMENT**

State/Commonwealth of \_\_\_\_\_

County of \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_, before me, the undersigned Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

\_\_\_\_\_  
Notary Public  
Print Name: \_\_\_\_\_  
My commission expires: \_\_\_\_\_

[SEAL]

ATC Site No: 418859  
VZW Site No: 106415  
Site Name: AZ2 WINONA AZ



EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

**AFFIANT NO. 2**

**2 WITNESSES**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: (circle one) Member, Partner, Director,  
Shareholder, Officer, Trustee

Percentage Ownership or Voting Interest:  
\_\_\_\_\_ %

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

**WITNESS AND ACKNOWLEDGEMENT**

State/Commonwealth of \_\_\_\_\_

County of \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_, before me, the undersigned Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

\_\_\_\_\_  
Notary Public

Print Name: \_\_\_\_\_

My commission expires: \_\_\_\_\_

[SEAL]

ATC Site No: 418859  
VZW Site No: 106415  
Site Name: AZ2 WINONA AZ

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

**AFFIANT NO. 3**

**2 WITNESSES**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: *(circle one)* Member, Partner, Director,  
Shareholder, Officer, Trustee

Percentage Ownership or Voting Interest:  
\_\_\_\_\_ %

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

**WITNESS AND ACKNOWLEDGEMENT**

State/Commonwealth of \_\_\_\_\_

County of \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_, before me, the undersigned Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

\_\_\_\_\_  
Notary Public

Print Name: \_\_\_\_\_

My commission expires: \_\_\_\_\_

[SEAL]

ATC Site No: 418859  
VZW Site No: 106415  
Site Name: AZ2 WINONA AZ

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

**AFFIANT NO. 4**

**2 WITNESSES**

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Title: (*circle one*) Member, Partner, Director,  
Shareholder, Officer, Trustee

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Percentage Ownership or Voting Interest:  
\_\_\_\_\_ %

**WITNESS AND ACKNOWLEDGEMENT**

State/Commonwealth of \_\_\_\_\_

County of \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_, before me, the undersigned Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

\_\_\_\_\_  
Notary Public  
Print Name: \_\_\_\_\_  
My commission expires: \_\_\_\_\_

[SEAL]

ATC Site No: 418859  
VZW Site No: 106415  
Site Name: AZ2 WINONA AZ

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

**AFFIANT NO. 5**

**2 WITNESSES**

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Title: *(circle one)* Member, Partner, Director,  
Shareholder, Officer, Trustee

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Percentage Ownership or Voting Interest:  
\_\_\_\_\_ %

**WITNESS AND ACKNOWLEDGEMENT**

State/Commonwealth of \_\_\_\_\_

County of \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_, 202\_\_, before me, the undersigned Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

\_\_\_\_\_  
Notary Public  
Print Name: \_\_\_\_\_  
My commission expires: \_\_\_\_\_

[SEAL]

ATC Site No: 418859  
VZW Site No: 106415  
Site Name: AZ2 WINONA AZ

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW

**AFFIANT NO. 6**

**2 WITNESSES**

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: (circle one) Member, Partner, Director,  
Shareholder, Officer, Trustee

Percentage Ownership or Voting Interest:  
\_\_\_\_\_ %

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

**WITNESS AND ACKNOWLEDGEMENT**

State/Commonwealth of \_\_\_\_\_

County of \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_, before me, the undersigned Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

\_\_\_\_\_  
Notary Public

Print Name: \_\_\_\_\_

My commission expires: \_\_\_\_\_

[SEAL]

ATC Site No: 418859  
VZW Site No: 106415  
Site Name: AZ2 WINONA AZ





## COMMUNICATIONS SITE LEASE AGREEMENT

**THIS COMMUNICATIONS SITE LEASE AGREEMENT** ("Lease") is entered into this 17 day of August, 2010 ("Effective Date"), by and between *SUMMIT FIRE DISTRICT, a political subdivision of the State of Arizona* ("Owner"), and Verizon Wireless (VAW) LLC, a Delaware limited liability company, dba Verizon Wireless ("Tenant").

The parties hereto agree as follows:

1. Definitions. The following terms shall have the meanings indicated:

"Commencement Date" shall mean the date Tenant commences construction of the Communications Facility, or the date which is twelve (12) months following the Effective Date, whichever occurs first. In the event the date Tenant commences construction, or the date which is twelve (12) months following the Effective Date, whichever is applicable, falls between the 1<sup>st</sup> and 15<sup>th</sup> of the month, the Commencement Date shall be the 1<sup>st</sup> of that month and if such date falls between the 16<sup>th</sup> and 31<sup>st</sup> of the month, then the Commencement Date shall be the 1<sup>st</sup> day of the following month. Owner and Tenant agree that they shall acknowledge in writing the Commencement Date.

"Communications Facility" shall mean towers, antennas, buildings, and other incidental uses.

"Easement" shall mean that certain real property described on the attached Exhibit "B."

"Government Approvals" shall mean all licenses and permits required for Tenant's Use of the Premises.

"Hazardous Materials" shall mean hazardous or toxic materials, wastes or substances, any pollutants, and/or contaminants, or any other similar substances or materials which are defined or identified as such in any federal, state or local laws, rules or regulations (whether now existing or hereinafter enacted) pertaining to environmental regulations, contamination, cleanup or any judicial or administrative interpretation of such laws, rules or regulations.

"Inspections" shall mean tests, borings, surveys, studies, inspections, and investigations of the Premises or Easement, consultation with government agencies, and interviews of persons familiar with the Premises or the Easement, including without limitation, tests of structures, wells, septic tanks, underground storage tanks, soils, geologic hazards, utility lines and systems and environmental hazards.

"Premises" shall mean that certain parcel of property (the entirety of Owner's property is referred to hereinafter as the "Property"), located in Coconino County, Arizona, and being described as a thirty (30) foot by thirty-five (35) foot parcel containing approximately one thousand fifty (1,050) square feet (the "Land Space"), together with the non-exclusive right (the "Rights of Way") for ingress and egress, seven (7) days a week twenty-four (24) hours a day, on foot or motor vehicle, including trucks over or along a twelve (12) foot wide right-of-way extending from the nearest public right-of-way, Koch Field Road, to the Land Space, and for the installation and maintenance of utility wires, poles, cables, conduits, and pipes over, under, or along one or more rights of way from the Land Space, said Land Space and Rights of Way (hereinafter collectively referred to as the "Premises").

"Tenant's Use" shall mean any lawful use including, without limitation, constructing, installing, maintaining, improving, and operating a Communications Facility on the Premises.

"Term" shall mean the initial term and any applicable renewal terms.

2. The Premises. Subject to this Lease, Owner hereby leases to Tenant the Premises for Tenant's Use. Owner also grants to Tenant a non-exclusive easement during the Term of this Lease for ingress and egress and for the installation and transmission of utilities on and under the Easement. Tenant shall have unencumbered access to the Premises and the Easement 24 hours each day.

Upon completion of a survey in form and content satisfactory to Tenant, the description of the Premises and the description of the Easement shall be substituted for its respective description on Exhibit "A" and Exhibit "B" and, in the event of conflict, the description from the survey shall control.

3. Term.

(a) Initial Term. The initial term of this Lease shall commence on the Commencement Date and expire 5 years after the Commencement Date, unless extended or sooner terminated in accordance with this Lease.

(b) Renewal Term. Tenant shall have the right to extend this Lease for 5 additional terms of 5 years each on the same terms and conditions as set forth in this Lease. Unless Tenant notifies Owner of its election not to exercise any renewal term at least 60 days prior to the expiration of the initial term or the current renewal term, each renewal term shall automatically be exercised without notice or other action of any kind by Tenant.

4. Inspection Period. Tenant or Tenant's officers, employees, agents, or independent contractors may enter upon the Premises or the Easement for any lawful purpose, including, without limitation, to make Inspections. Tenant shall not unreasonably interfere with Owner's use of the Premises or the Easement while making the Inspections and shall repair damages, if any, to the Premises or the Easement caused by the Inspections. Owner agrees to reasonably cooperate with Tenant in obtaining, at Tenant's expense, all Government Approvals during the Term.

5. Rent.

(a) Beginning on the Commencement Date, Tenant shall pay Owner annual Rent of Nine Thousand Six Hundred Dollars (\$9,600.00), to be paid in monthly installments of Eight Hundred Dollars (\$800.00). Rent shall be payable on the first day of each month in advance at Owner's address or as otherwise specified by Owner. In consideration for permitting Tenant to delay the Commencement Date to the commencement of construction, Tenant shall pay Owner as additional rent, within thirty (30) days following full execution of this Lease, a one-time payment in the amount of Four Thousand Three Hundred Dollars (\$4,300.00).

(b) On the first anniversary of the Commencement Date, and on each anniversary thereafter, the annual Rent shall be increased by an amount equal to three percent (3%) of the annual Rent payable during the immediately preceding year.

(c) In the event of termination for any reason other than nonpayment of rent, all prepaid rent shall be refunded to Tenant

6. Owner's Representations and Warranties. Owner represents and warrants the following:

- (a) Tenant's Use is not prohibited by any covenant, restriction, subdivision rule or other contract;
- (b) Tenant's Use is not prohibited by any easement, license, right of use or other encumbrance of the Premises or the Easement;
- (c) To the best of Owner's actual knowledge, the Premises and the Easement are free of Hazardous Materials as of the Effective Date;
- (d) To the best of Owner's actual knowledge, any use, storage, treatment or transportation of Hazardous Materials which has occurred on the Premises or the Easement prior to the Effective Date has been in compliance with all applicable federal, state and local laws, regulations and ordinances;
- (e) Owner has the full right, power and authority to execute this Lease;
- (f) Owner has fee simple, marketable title to the Premises and the Easement free and clear of any liens, encumbrances, or mortgages which would interfere with Tenant's Use;
- (g) Tenant shall, during the Term, have the quiet enjoyment of the Premises and the Easement; and
- (h) There are no brokerage commissions or finders' fees owed in connection with this Lease.

7. Improvements.

- (a) Tenant shall, in Tenant's discretion, design and construct the Communications Facility in any manner Tenant deems appropriate. The Communications Facility shall remain the exclusive property of Tenant during the Term and Renewal Terms of this Agreement. Within sixty (60) days following the termination or expiration of this Agreement, Tenant shall remove its equipment and antennas from the Premises and shall execute any and all documents required or reasonably necessary to evidence the transfer of the ownership of the Tower to the District.
- (b) Tenant will use commercially reasonable efforts to install utilities on the Easement. If installation on the Easement is not possible, Owner agrees to cooperate with Tenant in executing additional easements or agreements, as required by applicable utility companies and which are necessary to protect tenant's rights under this Lease or Tenant's Use of the Premises.
- (c) Owner has the right to attach certain communications equipment for emergency response services only on the top five feet (5') of Tenant's tower at a future date. At such time, Owner shall submit an application to Tenant listing its proposed equipment to be placed on the tower and any other equipment placement requested. No application fee shall be charged for the submission of the application. Tenant shall review such application and approval of such shall not be unreasonably withheld or delayed as long as Owner's proposed installation does not interfere or conflict with Tenant's use or any other sublessee's use of the tower, and is for emergency response services only. If additional testing or analysis such as a structural analysis, intermodulation study, construction drawings, etc. is required, Owner shall be responsible for the costs of such testing or analysis. Upon approval of the application, Owner and Tenant shall enter into a separate agreement permitting Owner to attach to the tower, at no charge.

8. Default. A default shall occur if either party shall fail to keep and perform any express written provision of this Lease and such failure shall continue for a period of 30 days after receipt of written notice, unless such failure cannot be cured within a period of 30 days and, prior to the expiration of 30

days after receipt of notice, the party failing to keep or perform the provision commences to eliminate such failure and proceeds diligently to take steps to cure the same. On the occurrence of default, the non-defaulting party may, without limitation, remedy the default and deduct the cost thereof from subsequent payments to the defaulting party or pursue any available remedies at law or in equity. In no event shall Owner be entitled to accelerate rent due from Tenant or to take possession of the Premises, the Communications Facility or other personal property owned by Tenant on the Premises. Both parties shall have the duty to use commercially reasonable efforts to mitigate damages in the event of default.

9. Interference. Owner shall not use, nor shall Owner permit the use of any portion of the Premises or the Easement or adjoining or proximate property of Owner in any way which interferes with Tenant's Use. If Owner violates this Section and the violation continues for 24 hours after Tenant has given Owner written notice of such violation, directed to the Fire Chief or his designee, Tenant may, beginning on the date of the violation, withhold rent payments until such violation is remedied. Tenant acknowledges that the primary use of the Premises is that of a fire department and district office, and warrants that Tenant's use of the Premises shall not measurably interfere in any way with the operation thereof.

10. Termination. Tenant may, without limiting rights otherwise set forth in this Lease or available at law or in equity, terminate this Lease without penalty or further liability, as follows:

- (a) Immediately during the Inspection Period for any reason or no reason;
- (b) After the Commencement Date, upon 6 months written notice to Owner for any reason or no reason;
- (c) Immediately if Tenant is unable to obtain or maintain any Government Approvals necessary to the construction and operation of the Communications Facility or Tenant's Use;
- (d) Immediately if the Premises or Communications Facility is damaged so as to, in Tenant's discretion, hinder Tenant's Use;
- (e) Immediately in the event that, in Tenant's discretion, interference, whether or not from Owner's activities or any other source, hinders Tenant's Use and which interference may not, in Tenant's discretion, be adequately corrected or eliminated by Tenant; and
- (f) Immediately if Hazardous Materials are discovered to exist on or under the Premises or the Easement.

11. Sublease and Assignment. Tenant may, in its sole discretion, sublease Tower space to others. Sublessee(s) or Licensee(s) will be required to negotiate with Owner for any additional ground space needed. Tenant's sublessees, licensees, or assignees shall be permitted the same rights granted to Tenant in accordance with this Lease including, without limitation, ingress and egress to the Premises. Tenant may, in its sole discretion, assign this Lease. Upon assignment, Tenant shall owe no further duties or obligations under this Lease.

Tenant may, upon notice to Owner, mortgage or grant a security interest in this Lease and the Communications Facility, and may assign this Lease and the Communications Facility to any such mortgagees or holders of security interest including their successors and assigns. In such event, Owner shall execute such consent to leasehold financing as may reasonably be required by such mortgagees. Owner agrees to notify Tenant's mortgagees simultaneously with any notice to Tenant of any default by



Tenant and to give mortgagees the same right to cure any default of Tenant as is afforded Tenant in accordance with this Lease.

12. Taxes. Owner shall pay all real property taxes and all other fees and assessments attributable to the Premises when due. Tenant shall pay any personal property taxes assessed on, or any portion of such taxes attributable to, the Communications Facility.

13. Insurance. Tenant may, at Tenant's expense, purchase and maintain in full force and effect throughout the Term, such insurance policies as Tenant may deem necessary. Owner shall have no interest in the proceeds of such insurance.

14. Condemnation. If a condemning authority takes, or acquires by deed in lieu of condemnation, all or a portion of the Premises or the Easement, this Lease shall, at the option of Tenant, terminate as of the date the title vests in the condemning authority. Owner and Tenant shall share in the condemnation proceeds in proportion to the values of their respective interest in the Premises (which for Tenant shall include, where applicable, the value of its Communications Facility, moving expenses, prepaid rent and business dislocation expenses). Should Tenant elect not to terminate this Lease, the rent due during the remainder of the Lease Term shall be reduced in proportion to the area taken, effective on the date physical possession is taken by the condemning authority.

15. Tenant's Environmental Matters. Tenant shall comply with all applicable federal, state and local laws, regulations and ordinances applicable to Hazardous Materials. Tenant shall not use the Premises or the Easement for treatment, storage, transportation to or from, use or disposal of Hazardous Materials (other than petroleum products and stand by batteries containing sulfuric acid in electrolyte necessary for the operation of an emergency electrical generator to serve the Communications facility). Tenant shall be responsible for any expense for compliance with the requirements of any federal, state or local law, regulations or ordinances caused, directly or indirectly, by the activities of the Tenant or Tenant's agents, employees or contractors.

16. Hold Harmless. Owner agrees to defend, indemnify, protect and hold harmless Tenant and Tenant's officers, directors, employees, shareholders, successors, assigns, agents, affiliates, representatives, partners, and contractors from and against any and all claims, actions, administrative proceedings (including, without limitation, informal proceedings), judgments, damages, penalties, fines, costs, liabilities, interest, or losses, including, without limitation, reasonable attorneys' fees and expenses, consultant fees, and expert fees, together with all other costs and expenses of any kind or nature suffered by or asserted against Tenant as a result of Owner's use or occupancy of the Premises or the Easement, or from Owner's performance or failure to perform under this Lease, or from the breach of any of Owner's representations or warranties herein. This indemnification shall include, without limitation, all claims, damages and expenses arising during or after the Term from or in connection with the presence or suspected presence of Hazardous Materials on or under the Premises or Easement (including, without limitation, any Hazardous Materials which flow, diffuse, migrate or percolate into, onto or under the Premises or the Easement after the Effective Date), unless such Hazardous Materials are present solely as the result of the negligence or willful misconduct of Tenant.

Tenant agrees to defend, indemnify, protect and hold harmless Owner and Owner's officers, directors, employees, successors, assigns, agents, affiliates, representatives, partners and contractors from and against any and all claims, actions, administrative proceedings (including, without limitation, informal proceedings), judgments, damages, penalties, fines, costs, liabilities, interest, or losses, including, without limitation, reasonable attorneys' fees and expenses, consultant fees, and expert fees, together with all other costs and expenses of any kind or nature suffered by or asserted against Owner as a result of Tenant's use or occupancy of the Premises or the Easement, or from Tenant's performance or

failure to perform under this Lease, or from the breach of any of Tenant's representations or warranties herein. This indemnification shall include, without limitation, all claims, damages and expenses arising during or after the Term from or in connection with the presence or suspected presence of Hazardous Materials on or under the Premises or Easement (including, without limitation, any Hazardous Materials which flow, diffuse, migrate or percolate into, onto or under the Premises or the Easement after the Effective Date), unless such Hazardous Materials are present solely as a result of the negligence or willful misconduct of Owner.

17. Notices. All notices, requests, demands and other communications hereunder shall be in writing and shall be deemed given if mailed by registered or certified mail, or by nationally recognized overnight courier having a record of receipt to the addresses indicated below:

If to Owner:

Summit Fire District  
8905 N. Koch Field Rd., Flagstaff, AZ 86004  
928-526-9537  
Attn: Sam Whitted, Deputy Chief

If to Tenant:

Verizon Wireless (VAW) LLC,  
dba Verizon Wireless  
180 Washington Valley Road  
Bedminster, New Jersey 07920  
Attn: Network Real Estate

18. Waiver of Owner's Lien. Owner hereby waives any and all lien rights it may have, statutory or otherwise, in and to the Communications Facility or any portion thereof, regardless of whether or not same is deemed real or personal property under applicable laws.

19. Holding Over. In the event Tenant remains in possession of the Premises after the expiration of the Term without executing a new Lease, Tenant shall, subject to this Lease, occupy the Premises month-to-month. For such hold over period, Tenant shall pay the monthly rent which was applicable during the last month of the Term plus an additional fifteen percent (15%).

20. Waiver of Liability. EXCEPT FOR ANY LOSS OF DAMAGE CAUSED BY OR RESULTING FROM THE NEGLIGENT ACTS OR WILLFUL MISCONDUCT OF TENANT, ITS EMPLOYEES, CONTRACTORS OR AGENTS, TENANT SHALL NOT BE RESPONSIBLE OR LIABLE TO THE OWNER FOR ANY LOSS OR DAMAGE ARISING FROM ANY CLAIM TO THE EXTENT ATTRIBUTABLE TO (1) ANY ACTS OR OMISSIONS OF ASSIGNEES, SUBLESSEES OR LICENSEES OR ANY OTHER PERSON, ENTITY OR ENTERPRISE OCCUPYING THE COMMUNICATIONS FACILITY; (2) VANDALISM; (3) ANY STRUCTURAL OR POWER FAILURES; OR (4) DESTRUCTION OR DAMAGE OF THE COMMUNICATIONS FACILITY. UNDER NO CIRCUMSTANCES SHALL TENANT OR OWNER BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL, PUNITIVE OR SPECIAL DAMAGES OF ANY NATURE

WHATSOEVER ARISING OUT OF OR IN CONNECTION WITH THIS LEASE INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR LOSS OF BUSINESS.

21. Right of First Refusal. Tenant shall have and Owner hereby grants to Tenant, the right, at Tenant's option, to purchase the Premises or a portion of the Premises, or Owner's interest in this Lease, prior to Owner selling the Premises or a portion thereof, or transferring Owner's interest in the Lease, to any person, entity or enterprise ("First Refusal Option"). Prior to any sale of the Premises or any portion thereof, or any transfer of Owner's interest in the Lease, during the Term, Owner shall give Tenant written notice, including a copy of the fully executed offer received ("First Refusal Notice"). Tenant may choose to exercise its First Refusal Option by giving Owner notice of its intention to purchase the premises (or the portion under offer), or Owner's interest in the Lease, in the event of a proposed assignment of the Lease, within 30 days of receipt of the First Refusal Notice. Tenant's purchase of the Premises or Owner's interest in the Lease, whichever is applicable, under its First Refusal Option shall be on the same terms and conditions as the offer included with the First Refusal Notice, with the exception that, if the offer proposes a property exchange, Tenant may substitute a cash equivalent for the consideration to be given, and Tenant shall not be required to purchase property other than the Premises and may prorate the purchase price of any offer for the Premises and additional property based upon the square footage or acreage of the Premises compared to the total area to be purchased under the offer. If Tenant does not exercise its First Refusal Option by giving notice as set forth above, then the First Refusal Option shall expire and Owner may proceed to sell the Premises or transfer its interest in the Lease upon the terms set forth in the offer included with the First Refusal Notice, provided the sale closes within six months of the date of that offer and provided the sale shall be subject to the terms of this Lease. Tenant's failure to exercise its First Refusal Option or its express waiver of the First Refusal Option shall not be deemed a waiver of Tenant's First Refusal Option for subsequent instances when Owner receives an offer to purchase the Premises or a portion of the Premises or an offer to purchase Owner's interest in the Lease.

22. Miscellaneous.

(a) The prevailing party in any litigation arising under this Lease shall be entitled to its reasonable attorney's fees and court costs, including those incurred in any appeals.

(b) This Lease constitutes the entire agreement and understanding of Owner and Tenant, and supersedes all offers, negotiations and other agreements pertaining to the Premises and Easement. Any amendment to this Lease must be in writing and executed by Owner and Tenant.

(c) Owner and its successors or assigns shall cooperate with Tenant in executing any documents or tax forms Tenant deems necessary to protect Tenant's rights under this Lease or Tenant's use of the Premises. Tenant may record this Lease or a Memorandum of Lease executed by all parties and the cost of any recording fees shall be paid by Tenant.

(d) This Lease shall be construed in accordance with the laws of the state in which the Premises are located.

(e) All judicial proceedings to be brought with respect to this Lease shall be brought in the County and State where the Premises is located, in a State or Federal court of competent jurisdiction and each party accepts generally and unconditionally the exclusive jurisdiction of such a court and irrevocably waives any objection, including any objection to venue based upon forum non-conveniens, which either of them may now have or hereafter have to the bringing of any such proceeding with respect to this Lease.

(f) If any portion of this Lease is found to be void or invalid, such invalidity shall not affect the remaining terms of this Lease, which shall continue in full force and effect unless the invalidity, in Tenant's discretion, hinders Tenant's Use or defeats the overall intent of the Lease.

(g) Each of the undersigned warrants that he or she has the full right, power, and authority to execute this Lease on behalf of the party indicated.

(h) This Lease shall run with the Premises and shall be binding upon and inure to the benefit of the parties, their respective heirs, successors, personal representatives and assigns.

(i) Each party agrees to furnish to the other, within 10 days after receipt of written request, such estoppel information as the other may reasonably request.

(Signature Pages Follow)

IN WITNESS WHEREOF, Owner has executed this Agreement as of the day and year first above written.

OWNER: SUMMIT FIRE DISTRICT,  
An Arizona political subdivision

Signed, sealed, and delivered  
in the presence of:

Donald J. Mores  
Unofficial Witness

By: [Signature]

Title: Clerk

Date: 8/17/2010

[Signature]  
Notary Public

My Commission Expires: 5/24/2012

(Affix Notary Seal)

Signed, sealed, and delivered  
in the presence of:

[Signature]  
Unofficial Witness

TENANT: Verizon Wireless (VAW) LLC,  
a Delaware limited liability company  
dba Verizon Wireless

By: [Signature]  
Walter L. Jones, Jr.

Title: Area Vice President Network

Date: 2/17/11

#### CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

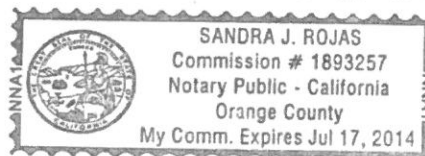
State of California )  
County of Orange )

On 2/17/11 before me, Sandra J. Rojas, Notary Public, personally appeared Walter L. Jones, Jr., who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

[Signature]  
Signature of Notary Public



Place Notary Seal Above



EXHIBIT "A"

LEGAL DESCRIPTION  
OF PREMISES

The property referred to herein as Premises is located within the parent parcel described as follows:

*Coconino County APN# 301-08-003A*

[See Attached]



**OWNER'S**

**LESSOR'S LEGAL DESCRIPTION**

A PORTION OF LOT 3, KOCH FIELD AMENDED, AS RECORDED IN BOOK 11, PAGE 85-85B, C.C.R.O., LOCATED IN THE NORTH 1/2, SECTION 26, TOWNSHIP 22 NORTH, RANGE 8 EAST, OF THE GILA AND SALT RIVER BASE AND MERIDIAN, COCONINO COUNTY, ARIZONA. DESCRIBED AS FOLLOWS:

FOR REFERENCE, BEGIN AT THE SOUTHWEST CORNER OF SAID LOT 3;  
THENCE NORTH 0 DEGREES 28 MINUTES 30 SECONDS EAST ALONG THE WEST LINE OF SAID LOT 3 A DISTANCE OF 932.47 FEET TO THE TRUE POINT OF BEGINNING;

THENCE CONTINUE NORTH 0 DEGREES 28 MINUTES 30 SECONDS EAST ALONG SAID WEST LINE 298.60 FEET;  
THENCE SOUTH 89 DEGREES 25 MINUTES 15 SECONDS EAST 374.22 FEET;  
THENCE SOUTH 0 DEGREES 00 MINUTES 00 SECONDS EAST 302.37 FEET;  
THENCE SOUTH 89 DEGREES 59 MINUTES 59 SECONDS WEST 376.68 FEET BACK TO THE TRUE POINT OF BEGINNING.

**LEASE AREA LEGAL DESCRIPTION**

THE NORTH 30 FEET OF THE WEST 35 FEET OF THE EAST 52.56 FEET OF THE FOLLOWING DESCRIBED PARCEL;

A PORTION OF LOT 3, KOCH FIELD AMENDED, AS RECORDED IN BOOK 11, PAGE 85-85B, COCONINO COUNTY RECORDS, LOCATED IN THE NORTH 1/2, SECTION 26, TOWNSHIP 22 NORTH, RANGE 8 EAST, OF THE GILA AND SALT RIVER BASE AND MERIDIAN, COCONINO COUNTY, ARIZONA. DESCRIBED AS FOLLOWS:

FOR REFERENCE, BEGIN AT THE SOUTHWEST CORNER OF SAID LOT 3;  
THENCE NORTH 0 DEGREES 28 MINUTES 30 SECONDS EAST ALONG THE WEST LINE OF SAID LOT 3 A DISTANCE OF 932.47 FEET TO THE TRUE POINT OF BEGINNING;

THENCE CONTINUE NORTH 0 DEGREES 28 MINUTES 30 SECONDS EAST ALONG SAID WEST LINE 298.60 FEET;  
THENCE SOUTH 89 DEGREES 25 MINUTES 15 SECONDS EAST 374.22 FEET;  
THENCE SOUTH 0 DEGREES 00 MINUTES 00 SECONDS EAST 302.37 FEET;  
THENCE SOUTH 89 DEGREES 59 MINUTES 59 SECONDS WEST 376.68 FEET BACK TO THE TRUE POINT OF BEGINNING.

**EXHIBIT "B"**

**LEGAL DESCRIPTION OF  
EASEMENT**

The Easement for ingress, egress and utilities across the parent parcel described on Exhibit "A" will be \_\_\_\_ feet (\_\_\_\_) wide and located within the hatchmarked area on the sketch below. Owner and Tenant agree that upon the Commencement Date, Tenant may replace this Exhibit "B" with a revised Exhibit "B" which shall be a metes and bounds legal description of the ingress, egress and utility easement which will specifically identify the location and dimensions of the aforesaid easement.

Owner agrees that Tenant may use the existing access drive which is also shown.

[See Attached]

ACCESS AND UTILITY EASEMENT LEGAL DESCRIPTION

A 12.00 FOOT WIDE ACCESS AND UTILITY EASEMENT OVER THE FOLLOWING DESCRIBED PARCEL:

A PORTION OF LOT 3, KOCH FIELD AMENDED, AS RECORDED IN BOOK 11, PAGE 85-85B, COCONINO COUNTY RECORDS, LOCATED IN THE NORTH 1/2, SECTION 26, TOWNSHIP 22 NORTH, RANGE 8 EAST, OF THE GILA AND SALT RIVER BASE AND MERIDIAN, COCONINO COUNTY, ARIZONA. DESCRIBED AS FOLLOWS:

FOR REFERENCE, BEGIN AT THE SOUTHWEST CORNER OF SAID LOT 3;  
THENCE NORTH 0 DEGREES 28 MINUTES 30 SECONDS EAST ALONG THE WEST LINE OF SAID LOT 3 A DISTANCE OF 932.47 FEET TO THE TRUE POINT OF BEGINNING;

THENCE CONTINUE NORTH 0 DEGREES 28 MINUTES 30 SECONDS EAST ALONG SAID WEST LINE 298.60 FEET;  
THENCE SOUTH 89 DEGREES 25 MINUTES 15 SECONDS EAST 374.22 FEET;  
THENCE SOUTH 0 DEGREES 00 MINUTES 00 SECONDS EAST 302.37 FEET;  
THENCE SOUTH 89 DEGREES 59 MINUTES 59 SECONDS WEST 376.68 FEET BACK TO THE TRUE POINT OF BEGINNING.

SAID EASEMENT LYING 6.00 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE;

COMMENCING AT THE NORTHEAST CORNER OF THE ABOVE DESCRIBED PARCEL;

THENCE NORTH 89 DEGREES 43 MINUTES WEST, ALONG THE NORTH LINE THEREOF, 52.56 FEET;  
THENCE SOUTH 00 DEGREES 15 MINUTES 27 SECONDS EAST, DEPARTING SAID NORTH LINE, 6.00 FEET TO THE POINT OF BEGINNING;

THENCE NORTH 89 DEGREES 43 MINUTES WEST, PARALLEL WITH AND 6.00 FEET SOUTH OF SAID NORTH LINE, 262.82 FEET;  
THENCE SOUTH 45 DEGREES WEST, 63.92 FEET;  
THENCE WEST, 13.94 FEET TO THE POINT OF TERMINUS ON THE EAST LINE OF KOCH FIELD ROAD.



## Summit Fire and Medical District Fire Board Meeting

# Action 7f

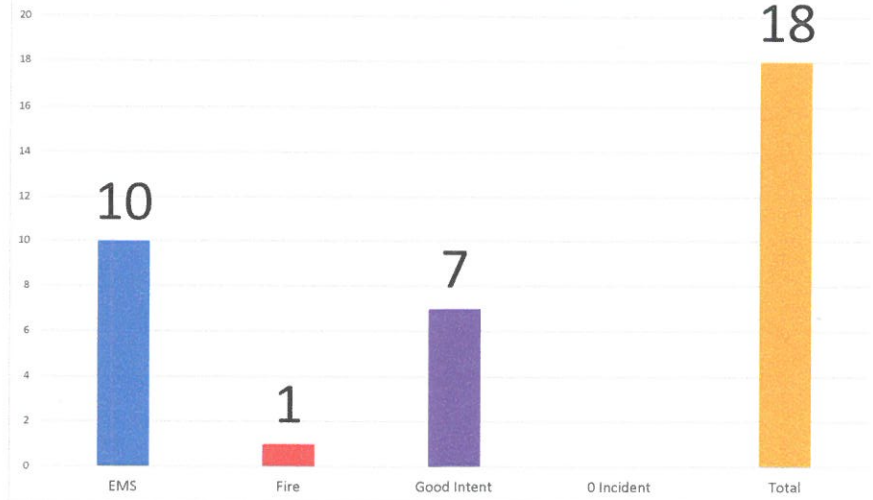
**To:** SFMD Fire Board  
**From:** SFMD Administration  
**Date:** September 21, 2022  
**Title:** Review, and discuss Eastside Restructure Pilot August Benchmarks  
**Recommended Action:** No Action Required

---

Action Summary: Response times have significantly reduced from last month  
Financial Impacts:  
Relation to Goals: Create efficiencies that improve and sustain the capabilities of the District  
Key Considerations: Improve the resources of the District both human and capital  
Additional Info:  
Attachments: Benchmarks  
Suggested Motion

### AT Station 32

July 2022 Restructure #32 into 33



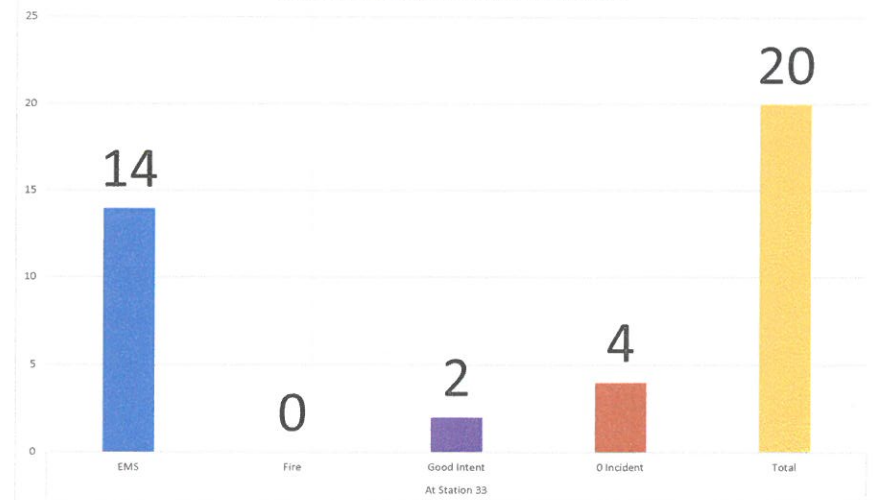
**Average Response Times E-32 8:07**

**Average Response Times E-31 6:45**

E-31 Responded to 2 calls: 1 EMS 1 Good Intent

### At Station 33

August 2022 Restructure #33 into 32



**Average Response Times E-33 8:30 6 Calls**

**Average Response Times E-31 9:53 8 Calls 7 EMS 1 Good Intent**

**Average Response Times E30 8:46 1 Good Intent**


**Average Response Times for FFD 8:08 1 Motor Vehicle Accident with Injuries**

## Response Time Performance-1st on Scene

Emergency (Code 3) Responses that Meet the Defined Standard/All Emergency Responses in the Defined Area

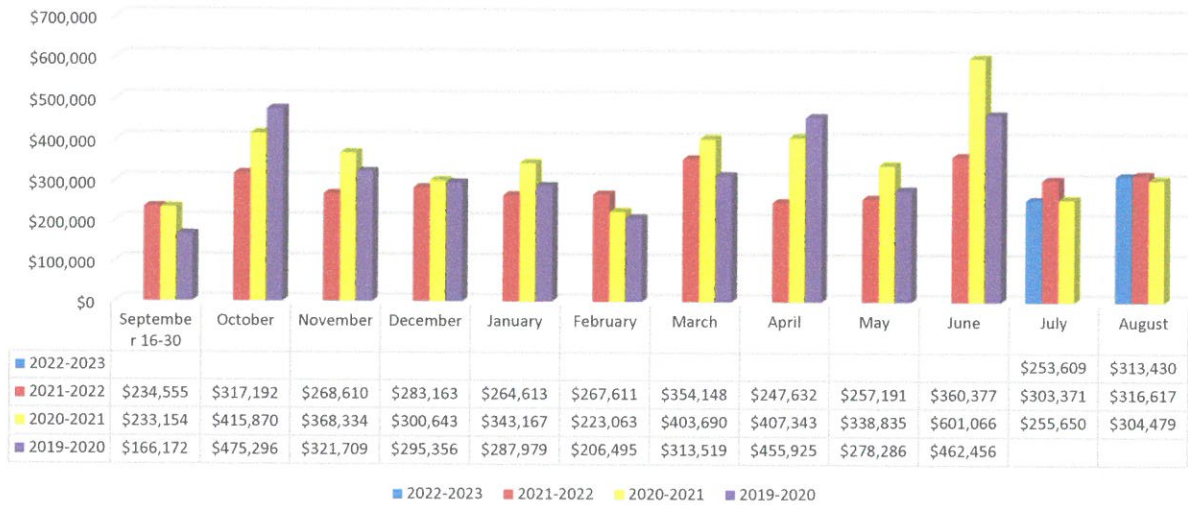
Reference Center for Public Service Excellence (CPSE)\*

The Goal is to be Above 90%

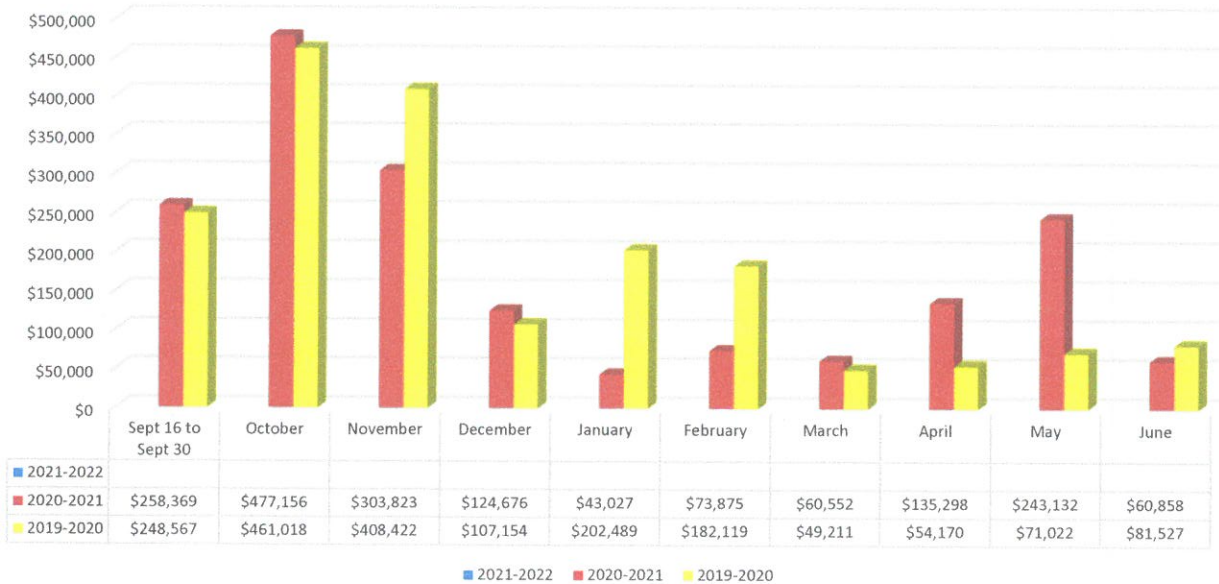
	Call Process Time	Turn Out Time	Response Time URBAN	Response Time RURAL	Average 911- to On Scene Time
	Dispatch Time NFPA 1710 - 1 Min	Dispatch Time NFPA 1710 - 1 Min	4 Minutes	10 Minutes*	Response Times
	Flag Dispatch AVG 1:20	Majority Code 3 EMS			
	1:20	1:00	%   Calls	%   Calls	
	Station 31		%   Calls	99%   7	7:10
	Station 33		%   Calls	80%   10	7:47
	Station 37		%   Calls	100%   2	7:12

\* SFMD/FFD average response time include Call Processing time, Turnout Time and Travel Time

### Payroll



### Three Years Expenditures- Payroll Not Included





**Summit Fire and Medical District  
Fire Board Meeting**

# Action 7g

**To:** SFMD Fire Board  
**From:** SFMD Administration  
**Date:** September 21, 2022  
**Title:** Review, discuss, and possible action to retain Deanna Reed as Independent Contractor at \$18 per hour  
**Recommended Action:** Recommendation to approve until vacancy filled and both parties deem services no longer require

---

**Action Summary:** Administrative Officer resignation as of 09/28/2022 and Deanna has agreed to help in anyway possible until the position is filled and services are no longer required.

**Financial Impacts:**

**Relation to Goals:** Create efficiencies that improve and sustain the capabilities of the District  
Improve the resources of the District both human and capital

**Key Considerations:**

**Additional Info:**

**Attachments:** Agreement Letter  
**Suggested Motion**

# Letter of Agreement

This agreement is between Summit Fire and Medical District, also known as Client, located at 8905 Koch Field Rd, Flagstaff, AZ 86004, and Deanna Reed, also known as Contractor, located at 8044 E Prescott Rd, Prescott Valley, AZ 86314 for services related to the vacancy of the Administrative Officer position with Client.

The Client hereby agrees to engage the Contractor to provide as needed to assist in training, or complete tasks needed until it is agreed by both parties that services are no longer required.

The Contractor will charge the Client for services at the rate of \$18.00 per hour. The Contractor will invoice the client for services rendered.

Confidential information refers to any data or information relating to the Client, whether business or personal, which would reasonably be considered to be private or proprietary to the Client and that is not generally known and where the release of that Confidential Information could be reasonably be expected to cause harm to the Client.

The Contractor agrees that I will not disclose, divulge, reveal, report or use, for any purpose, any Confidential Information which the I have obtained, expected as authorized by the Client or as required by law. The obligations of confidentiality will apply during the Term and will survive indefinitely upon termination of this Agreement.

All written and oral information and material disclosed or provided by the Client to the Contractor under this Agreement is Confidential information regardless of whether it was provided before or after the date of this Agreement or how it was provided to the Contractor.

Contractor will provide at its own expense , any and all equipment, materials, except for software rights to login into Client's server to access software i.e., QuickBooks needed to perform the services requested.

Except to the extend paid in settlement from any applicable insurance policies, and to the extent permitted by applicable law, each Party agrees to indemnify and hold harmless the other Party, and its respective affiliates, offers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of the indemnifying party, its respective affiliates, officers, agents, employees, and permitted successors and assigns that occurs in connection with this Agreement. This indemnification will survive the termination of this Agreement.

This agreement will become effective 29 September 2022 and terminates upon such a date as all parties agree that services are no longer required.

Client

Contractor

---

James Timney, SFMD Board Chairman

---

Deanna Reed





## Regular Board Meeting

### 1. CALL TO ORDER

Board Chairman Jim Timney called the Regular Board Meeting to order on Wednesday August 21, 2022, at 6:06 pm at Station 32, 8905 N Koch Field Road, Flagstaff Arizona.

### 2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Members Present: Board Chairman Jim Timney, Board Clerk Robb Faus, Board Member Rick Parker

Members Present: Board Member Jim Duskocil  
Via Zoom

Members Absent: Board Member Mike Milich

Administration: Fire Chief Mark Gaillard, Deputy Chief Mark Wilson, Administrative Officer Deanna Reed, Battalion Chief Chris Fennell, Temporary Battalion Chief Mike Pickett, and Administrative Assistant II Tammy Schieffer

Public: Rob Wilson, Daniela Harrison, Keith Klassen, Norm Erickson, Jeronimo Vasquez, Sr. Deputy City Manager Shannon Anderson

Public Via Zoom: John Ruggles, Carlos Luna

### 3. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA: Recited

### 4. CALL TO THE PUBLIC:

- Daniela Harrison: 12540 N Leisure Lane: She asked for information regarding the impacts to the fire and flooding to the Summit Fire District in regard to financials, personnel, and equipment.
  - Board referred her request to Administrative Staff for next board meeting.
- Captain Carlos Luna: SFMD Personnel gave a presentation regarding the Summit Fire Honor Guard's beginnings, past, current, and future events.
- Rob Wilson: 11920 Glodia: I believe as a citizen I need to be active in organizations that provide services to us. Negligent in my participation in regard to the past year regarding the number of stations and level of service. We recognized that we have to accept the level of service we receive due to where we live with law enforcement and fire. Part of risks of living here are the different response times we receive compared to living in city. We know and accept, what we don't accept is the changes in the station we already have. Closing a fire station will impact community and is something I and many of my neighbors oppose. There has to be better solutions. It appears to me that



we are trying to increase manning and equipment these will cost more money and ultimately reduce the response times by closing a station which is what we do not want to see. I would not like to see a fire station close and would like it to remain as what we have now. When Summit Fire Department responds to a fire its primary responsibility when responding to a fire is life prevention, they are there to save lives, if they have to go into a structure to search is alright, after that, most of us recognize it is controlling the fire of the structure that is burning. That is a reality, every firefighter, and every firefighter I know would like to put out every fire, but the reality is in a rural district, there will be less resources and less supplies and we accept that too. I hope you are making contingency plans as when it rains it makes the roads on Copeland difficult to drive on for everyone. As the co-chairman for the Doney Park Area Planning, one of our plans is to add alternate roads to neighborhoods who have only a single access road. The County has asked for \$150,000,000 in emergency relief funds to help address the flooding impact. I hope that you will employ every possible alternative for emergency funding to help off set the costs for this department as you have mentioned we are already financially strapped and cannot afford any more and hope that this is something you are pursuing. Apposed to closing stations and increase in response times especially when most of the calls are medical. Every time it rains Copeland ends up being impassable, your trucks in emergency medical are not able to get your trucks back there. I hope you have contingency plans for that and co-chair of the Doney Park Community Plan, one of our plans is to establish alternate routes into that neighborhood. The County released to day to release \$50M for flooding impacts, I hope that you are looking at all alternative types of funding to help off-set those costs for this department.

5. **CONSENT AGENDA**

- Approval of Reconciliations and Financial Reports for July 2022  
Discussion and Approval of the Regular Board Meeting Minutes of July 17, 2022  
Administrative Officer Reed presented to the board the financial reports of July 2022, and Public Hearing and Regular Board Meeting Minutes July 17, 2022.

Discussion: None

Board Member Parker motioned to approve the Reconciliations and Financial Reports for July and Regular Board Meeting Minutes of July. Board Clerk Faus seconded the motion.

Vote conducted. MOTION CARRIED unanimously by those in attendance

AYES: Timney, Parker, Faus, Dorskocil via Zoom

NAYES: None

6. **Current Events Summaries, Reports, and/or Correspondence**

- a. Monthly Run Report – Temporary Battalion Chief Mike Pickett
  - Presented total number of calls for July 2022. Current Events pictures of impact of flooded roads in our District. Pictures are attached. Discussion on our plan to respond to calls where roads are impassable or dangerous due to flooding. Chief Wilson last night several conversations regarding Wapiti Trails as it was impossible, and our plans should we receive an emergency call. We would communicate to the community on additional access roads or if they could walk if able to the truck. The County did a phenomenal job clearing the debris from this area. Every incident has created impacts in different areas as the rainwater hits. It is a challenge every day is to modify equipment and needs to meet the calls received.  
Board Member Parker: What is the communication with the County?



Chief Gaillard: We have a very experience county flood control department. They were already immobilizing response during the Tunnel and Pipeline Fires. They are now responding to where the rain is hitting on one side of the mountain or the other. They are looking at the long time and short time response for these areas.

b. Monthly Chief Updates

Fire Chief Gaillard:

- Discussion on Fire District Safety Assistance Tax which is on the November ballot. We will be placing information on our website so citizens can review the facts regarding this ballot item. We will continue to supply you with information.
- Contact with Coconino County Elections Office and verified we have three openings for board members; however, we will not be having an election as only two people interested in running and we have three openings. This will save us \$40,000 by not having an election. When the board session begins in November, the board has 60 days to appoint new board member.
- Meeting with Coconino County Assessor Armando Ruiz regarding the recent fires and flooding impacts to our District. He should have a report available next week and we will share at the next board meeting.
- Reaching out to the County and State since the pandemic for additional funds other than grants and have not received an answer yet but we continue to have conversations to seek other funding sources.

Deputy Chief Wilson:

- Refurbish engine should be online in two weeks, needs pump testing. Engine 31 repairs are almost complete and should be back online in 2-3 weeks. Station equipment needs which we will discuss as agenda items later in this meeting.

c. Local 1505 Update - None

7. **NEW BUSINESS / ACTION ITEMS - Public Comment:**

- a. Review, discuss and possible action on acquiring a consultant feasibility study for Joint Management Agreement (JMA) by Deputy City Manager Shannon Anderson. Chief Gaillard excused himself from the meeting due to a conflict. Deputy City Manager Shannon Anderson presented a Joint Powers Presentation (see attached presentation for details).

DISCUSSION: Board Chairman Timney asked how the joint powers will be funded, and how it would be managed and our JMA expiration date?

Deputy City Manager Anderson: There will be a combined board consisting of Council Members and Fire Board Members to manage the Joint powers. Our current JMA expires in September 2023.

Board Member Parker: Lead a discussion on what the feasibility study will cost and the how it will be set up.

Chief Wilson and Deputy City Manager Anderson explained the costs would be determined by the number of FTEs and there will be a meeting between the city and fire board to determine the parameters of the feasibility study and consultant to use.

Board Member Parker made a motion to table this agenda item until next month, Board Clerk Faus second.

Discussion: none

Vote conducted. MOTION CARRIED unanimously

AYES: Timney, Parker, Faus, Daskocil via Zoom



- b. Review, discuss, and possible action on new treadmills. Chief Fennell: We have two treadmills that are out of service at the moment. One is likely repairable and the other, so the contractor recommendation was to replace both treadmills. Sedona and Mesa Fire are using these treadmills as they are built to handle the stress of a Fire Department. New treadmills will also keep down the repair expenses.

Chief Wilson: As you see in front of you the three quotes and Captain Jameson's recommendation is the Tuff Tread which is slightly cheaper than the other quotes. These would replace the other two that are not repairable where they are currently. The old equipment would be disposed. Recommendation would be to purchase the two Tuff Treads for \$15,580.00.

Board Member Parker: What line would they be expense in our budget?

Administrative Officer Reed: They are under Fitness in our current budget. This is a budgeted expenditure.

Board Chairman Timney: What is the shipping time?

Chief Wilson: It is 12 weeks but as you know nationally to have items shipped is a challenge, however, Captain Jameson will be working with the vendor.

Board Clerk Faus: For someone who has bought a lot of treadmills, this price is good.

Board Member Parker made a motion to accept the Tuff Tread quote for two treadmills for \$15,580, Board Clerk Faus second.

Discussion: Board Member Daskocil do we need two at the station. Chief Wilson: We have two treadmills at three stations so members can run simultaneously if they want. Try to encourage team building. It is part of the adopted budget.

Vote conducted. MOTION CARRIED unanimously

AYES: Timney, Parker, Faus, Daskocil via Zoom

- c. Review, discuss and possible action on Station 31 roof repairs. Chief Wilson: We have been chasing leaks at Station 31 for the past several years. We have had multiple repairs that worked for awhile, but we continue to have leaks that occurred creating damage to the attic and interior. Recently with the monsoon activity the leaks appeared, we asked for a quote to repair, and they recommended that we replace the entire roof. I was not impressed so I asked Ms. Deanna to get two more quotes to repair the leaks and they also recommended to have the entire roof replaced. This is not a budgeted item, but we do have funding in the Capital Fund. We recommend going with MCR Roofing and this is also the contractor who repaired it as well as gave us the best quote of \$46,400. Polaris Roofing took a lot of photos with their quote so you can see the damage to the roof. We also have saved \$40,000 on our election process so this is a good thing as we have a \$46,000 roof to replace. MCR did repair, but it is just a matter of time before a new leak appears. We thought all the companies were professional with their quotes, we recommend MCR based on their pricing.

Board Member Daskocil: I would like to ask the cost the shield the whole roof.

Chief Wilson: We can definitely ask additional questions and put this on hold for follow up to include that into the quote to ice and shield it throughout.

Board Chairman Timney: I like Jim's response to adding to this bid.

Board member Parker made a motion to table this agenda item for obtaining additional information on ice and water shield on the whole roof, Board Clerk Faus second.

Discussion: None

Vote conducted. MOTION CARRIED unanimously

AYES: Timney, Parker, Faus, Daskocil via Zoom



d. Review, discuss, and possible action on SFMD Policy 203 Purchase Request/Purchase Order. Chief Wilson: Policy 203 we took into consideration all the changes are redline so you can track what we are recommending making modification on. We are creating clarification on our process for the program leads and administrative team. Procedure at the very bottom a requested change "Any purchase over \$15k must get approval from the Admin Officer/DC along with three bids/quotes and then must get Summit Fire Board approval prior to purchase" This is different from our \$5K. The reason we are asking is just the reality of today's costs for items. We talked with other Districts to see what they allow, and they range from \$5K to \$50K. There check and balances as before for anything below \$15K. Everything still has to maintained what is budget. Page 2 there is a clarification of formal exception to three (3) bids quotes that are state allowable and clarification on documentation if we can not receive three (3) bids. For example, we called 5 roofing companies and after two months only received two bids and the roof needs to be repaired, we will come to the board with documentation why there are less than three bids/quotes. Over 15K for an emergency circumstance changed from \$5K to \$15K. Once the emergency situation is over , they must bring these purchases to the next Fire Board meeting as an agenda item along with justification for the emergency process. Accountability along with transparency.

Board Member Parker: The emergency purchase of \$15k or over what qualifies?

Chief Wilson: Items in the past has been apparatus emergency repair that were over \$5K so we do not have to wait a month to get the apparatus back in service. It is an exception and to not use it often, and if it does became used frequently then it needs to be brought to the board.

Board Member Parker: We are authorized to have emergency board meetings.

Common sense is that it looks like it is out of control we will address it.

TBC Pickett: The mandate is that staff will bring it to the next board meeting.

Example that a transmission could go out in Riverside California, and this will allow to get it fix.

Chief Wilson: If the board is uncomfortable with this, we could table and scratch it off and bring back to the board next month.

Board Member Daskocil: The approval is through the Deputy Chief and the Administrative Officer a lot of accountabilities on these folks.

Chief Gaillard: It is the fiscal reality that Fire Departments are a high price to operate. Do you feel it is reasonable and acceptable to have the same trust with the staff at \$15K as you do with \$5K?

Board Clerk Faus made a motion to approve the changes as written for SFMD Policy 203, Board Member Parker second.

Discussion: None

Vote conducted. MOTION CARRIED unanimously

AYES: Timney, Parker, Faus, Daskocil via Zoom

Board Chairman Timney made a motion to pause the meeting to return to Call of the Public to allow Coconino County Board Supervisor to speak, Board Clerk Faus seconded.

Discussion: None

Vote conducted. MOTION CARRIED unanimously

AYES: Timney, Parker, Faus, Daskocil via Zoom

Regular Board Meeting Paused at 7:30 p.m.



CALL TO THE PUBLIC: Coconino County Supervisor Vasquez: Respond to long term plan, we have the plan as of today and asked the federal government for \$145M to \$150M for three different areas we need to deal with. The requested funds will be used for watershed damages and creations of new one, highway drainage and flood mitigation for neighborhoods. The largest is the extent of the damage to watersheds, last year we had one watershed damaged and this year we had 9 watersheds damaged. We are overwhelmed and the damage is so widespread. As we move forward, government tanks themselves we are looking at \$35-\$40M just to get tanks. It is going to take 3-5 years for some of these projects. We are ready to start quickly as soon as we receive funds and get easements through those neighborhoods. To date since April, we have spent \$6M on fire and flood mitigation, if this does get funded the cost yearly will be \$9m and we will continue to do it over and over again. It is crucial that we receive these federal funds. Thank you to first responders and all the agencies we have been working with to make this happen.

Board Clerk Faus made a motion to close the call to the public and return to regular meeting, Board Chairman Timney second.

Discussion: None

Vote conducted. MOTION CARRIED unanimously

AYES: Timney, Parker, Faus, Doskocil via Zoom

Regular Meeting continued at 7:35 p.m.

- e. Review and discuss Eastside Restructure Pilot. Chief Fennel reviewed the July charts.

Emphasis on reducing response times as they were higher than average last. Next month data will show responses from Station 33 as it was staffed during the month of August.

Board Chairman Timney: Was the 11 minutes at Station 31 due to accidents on the I-40.

Chief Fennell: They were all in district calls. Administrative Officer Reed reviewed the financial charts. Highlights are payroll and expenses are lower due to a drop in FTE. Expenses were higher this July due to increases due to worker compensation premium increase due to cancer policy, auto and building insurance increases which are both paid on a quarterly basis. There were backorders that were not received by the end of fiscal year 21-22.

8. Board Comments:

Board Member Parker: Appreciate all the work involved by administration and to all the public who is attending.

Board Clerk Faus: Grateful for the flood dates to the community.

Board Chairman Timney: Thank you to the county for all the work being done to keep access to the flood areas for first responders.

Board Clerk Faus made a motion to adjourn the meeting, Board Member Parker second.

Discussion: None

Vote conducted. MOTION CARRIED unanimously

AYES: Timney, Parker, Faus, Doskocil via Zoom

Meeting adjourned at 7:53 p.m.

Respectfully Submitted by: \_\_\_\_\_

Board Clerk Faus

\_\_\_\_\_ Date



Fire Board Meeting 8-17-22 Zoom

[illegible]

Fire Board Meeting 8/17/2022

[illegible]



## Call to the Public Request to Comment

Please complete form and give it to the Fire Board Chairman or Administration.

Please state your name and address for the record when you speak to the Fire Board. This is a matter of public record.

Individuals addressing the Board are limited to two minutes for their comments but may submit written comments for the Board records

### Please Print

Date: 8-17-22 *Zoom* *Public Comment*

Name: Carlos Luna

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address (Optional): \_\_\_\_\_

I am here to address the Fire Board about: (reminder you have two (2) minutes)

Call to the Public (please list subject): Honor Guard

**Please note** on Call to the Public, the Fire Board cannot discuss or take legal action on any issues that arise during Call to the Public. They may direct Administration to study the matter and bring it back to the board at a later time. However, they may be permitted to respond to criticism directed to them



## Call to the Public Request to Comment

Please complete form and give it to the Fire Board Chairman or Administration.

Please state your name and address for the record when you speak to the Fire Board. This is a matter of public record.

Individuals addressing the Board are limited to two minutes for their comments but may submit written comments for the Board records

### Please Print

*Public Comment*

Date: 17 AUG 22

Name: Daniela Harrison

Address: 12510 N Leisure Ln

Phone: 928-380-3919

Email Address (Optional): \_\_\_\_\_

I am here to address the Fire Board about: (reminder you have two (2) minutes)

Call to the Public (please list subject): What is the impact of port

Pipeline Fire Flooding on the department in

terms of staffing, funding, equipment damage & jobsite

*! damage to station 332*

**Please note** on Call to the Public, the Fire Board cannot discuss or take legal action on any issues that arise during Call to the Public. They may direct Administration to study the matter and bring it back to the board at a later time. However, they may be permitted to respond to criticism directed to them

*Refer to staff*





## Call to the Public Request to Comment

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Please state your name and address for the record when you speak to the Fire Board. This is a matter of public record.

Individuals addressing the Board are limited to two minutes for their comments but may submit written comments for the Board records

### Please Print

7 E

Date: 17 AUG 2022

Name: ROB WILSON

Address: 11920 GLORIA FLG AZ 86004

Phone: 928 600 2003

Email Address (Optional): ROB@TIMBERLINEFIREARMS.US

I am here to address the Fire Board about: (reminder you have two (2) minutes)

Call to the Public (please list subject): LEVEL OF FIRE PROTECTION

**Please note** on Call to the Public, the Fire Board cannot discuss or take legal action on any issues that arise during Call to the Public. They may direct Administration to study the matter and bring it back to the board at a later time. However, they may be permitted to respond to criticism directed to them



VIRTUAL



VIRTUAL

## Call to the Public Request to Comment

Please complete form and give it to the Fire Board Chairman or Administration.

Please state your name and address for the record when you speak to the Fire Board. This is a matter of public record.

Individuals addressing the Board are limited to two minutes for their comments but may submit written comments for the Board records

### Please Print

Date: 8/17/22

Name: JERONIMO VASQUEZ

Address: 2525 E. EIDER DR.

Phone: (928) 606-~~458~~ 6758

Email Address (Optional): JVASQUEZ@COCONINO.AZ.GOV

I am here to address the Fire Board about: (reminder you have two (2) minutes)

Call to the Public (please list subject): COCONINO COUNTY long  
TERM MITIGATION EFFORTS

**Please note** on Call to the Public, the Fire Board cannot discuss or take legal action on any issues that arise during Call to the Public. They may direct Administration to study the matter and bring it back to the board at a later time. However, they may be permitted to respond to criticism directed to them

## Summit Fire and Medical District Fire Board Meeting

# Action Consent Agenda 22/23

**To:** SFMD Fire Board  
**From:** SFMD Administration  
**Date:** August 17, 2022  
**Title:** August Consent Agenda Items  
  
**Recommended Action:** Approve Minutes and Financial reports  
Can be approved all together in one motion

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**Action Summary:** Approve Minutes – Public Hearing and Regular Board Meeting July 20, 2022, and Approve Financial Reports for July 2022

**Financial Impacts:** Monthly accountability for finances

**Relation to Goals:**  
\*Improve and account for the resources of the District both human and capital

**Key Considerations:** District is 8.33% of Fiscal Year 2022/2023

**Additional Info:**

**Attachments:** Last Board Meeting Minutes  
July Budget vs Actual  
Expenses vs Revenue Graph  
Overtime Charts  
Fire Engine Insurance Check Expenditure Spreadsheet

**Motion Example** I motion to accept the July 20, 22 minutes as written and the July financial reports as presented.





VIDEO RECORDING OF THIS MEETING IS LOCATED ON OUR WEBSITE.

**July 20, 2022, Regular Board Meeting Minutes**

1. **CALL TO ORDER**-Board Chairman Timney called the meeting to order on 07/20/2022, 7:00 p.m. at 8905 Koch Field Road

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Board Members: Board Chairman Timney, Board Clerk Faus, Board Member Milich, Board Member Parker  
Board Member Daskocil was absent

Administration: Chief Gaillard, Chief Bills, Chief Zambeck, Chief Fennell, Administrative Assistant II Schieffer, Administrative Officer Reed, Captain Slayton, Captain Pickett, Chief Torsten

Public: Marilyn and John Ruggles

Public via Zoom: Evelyn and Alene Kempton

3. **PLEDGE OF ALLEGIANCE**-Recited

4. **CALL TO THE PUBLIC**-none

5. **CONSENT AGENDA** – Items on the consent agenda are of a routine nature or have been previously studied by the Governing Board. Items on the Consent agenda are intended to be acted upon in one motion unless the Board wishes to hear any of the items separately.

a. Approval of Reconciliations and Financial Reports for June 2022

b. Discussion and Approval of the Regular Board Meeting Minutes of June 15, 2022

Administrative Reed gave the highlights of June 2022 Financials with the fiscal year ending prior to the audit. We are within our budget and budget stabilization was \$1,565,896 due to several invoices arriving late. Increase in overtime for this month of \$10,10,071 due to Pipeline Fire total recall overtime. There were no additional expenses for the month for the purchase and repair of an Engine. Update was that the 2009 Velocity Engine will be arriving tomorrow or Friday and will be in services within a week. There is three weeks remaining on Engine 31 repairs before we will receive.

Board Member Parker made a motion to approve the Financial Reports for June 2022 and Regular Board Meeting Minutes of June 15, 2022, Board Member Milich seconded.

Discussion: none

Vote conducted. MOTION CARRIED unanimously by those present

AYES: Timney, Parker, Faus, Milich

NAYES: None

6. **Current Events Summaries, Reports, and/or Correspondence**– In accordance with A.R.S. 38-431.02(K), **the Board shall not propose, discuss, deliberate, or take legal action** on any matter in the following summaries:

a. **Monthly Run Report** – On Duty Battalion Chief Zambeck reviewed the call numbers for the month of June. There were a total of 91 calls which is down from our 5 year average. We have been receiving severe flooding in the area from the fires which explains the 51 calls for Station 32.

b. **Monthly Chief Updates** - Chief Gaillard- Recognize Captain Mike Pickett for 15 years of service with Summit Fire and Medical District. He is a heavy lifter for SFMD and the region with the wildland program. Chief Gaillard is grateful for his service, his dedication, his quality of work and for being a part of this department.

He presented a couple of videos of drone flights taken by the Coconino County Public Works of the flooding impacts to the District. Many firefighters have been working with the community in sandbags.

Chief Bills: There was a recall from the Greater Flagstaff Region to assist the community with



garbage, silt removal, water removal and sandbags placements. They were out in the community for about 12 hours

Chief Gaillard: This is just a very small glance of the impacts of the District. We anticipate new impacts on the Westside of the District. Your firefighters are heavily engaged. Chief Bills is working out of the County EOC in coordinating crews with the production of sandbags. The National Guard is here. There are not enough resources to complete the flood control objectives.

We are assisting and coordinating firefighter resources. We have about two more weeks of projected rains.

Chief Bills: We have an engine out in a wildland assignment in California. Neil Chapman is working with westside homeowners who signed up for grant monies to thin their properties, they are getting the work done and receiving grants funds which they match with their personal monies.

Chief Gaillard: One of the other things Neil Chapman has been tasked is working with the Forest Service to identify what types of projects could be identified on the Eastside for instance is there work that could be done to prevent another Tunnel or Pipeline Fires. Are there projects that can be identified and then collaborate to find funding sources to complete these projects. Neil Chapman and Chief Bills are handy in finding funding sources in Grants; however, the initial work is identifying these projects with the Forest Service.

- c. Local 1505 Update – Union Representative-none

## **7. NEW BUSINESS / ACTION ITEMS -**

- a. Review, and discuss Eastside Restructure Pilot Project: Chief Fennel reviewed the June 2022 numbers with a total of 9 calls of Station 32 responding into Station 33 area of response. Average response times were 5:25 minutes in this area.

Administrative Officer Reed reviewed the 3 year payroll review with this June being almost \$300,000 less than the prior fiscal year of 2020-202. Expenses continue to fall as expected with this pilot program.

- b. Review, discuss, and possible action on contract Redemption Intergovernmental Agreement for Firefighter Mental Health Services between Highlands Fire District and Summit Fire and Medical District. Administrative Reed presented the Intergovernmental Agreement with Highlands, Pinewood and SFMD for counseling services provided by Redemption Counseling. Funds for this IGA were approved in the 2022-2023 Budget. IGA had been reviewed and approved by County Attorney Brynes. Chief Fennell: This contract will give us more opportunities to received service without waiting 4-6 weeks for an appointment. Currently Tuesday mornings are open for SFMD for emergency counseling This will increase our availability to a counselor for an emergency situation. As a region we could have better availability is which started this, sat with Redemption Counseling, and looked at costs, this plan should help offset this increased use.

Highlands will receive the invoices from Redemption and will bill us depended on use.

Chief Gaillard: It points Highlands as the fiscal agent for this contract. Kudos to Chief Fennell in his effort as this program is reviewed around the State as we want to take care of our firefighters in crisis management. An area where there are very few resources.

Board Clerk Faus: It is an extremely valuable service. How long have we been providing this service?

Chief Fennell: This is our third year and seeing increase usage of the services.

Board Member Parker made a motion to approve the Intergovernmental Agreement for Firefighter Mental Health Services between the Highlands Fire District and Summit Fire and Medical District, Board member Milich seconded.

Discussion: none

Vote conducted. MOTION CARRIED unanimously by those present

AYES: Timney, Parker, Faus, Milich

NAYES: None

- c. Review, discuss and possible action on repairs at Station 37. Administrative Officer Reed presented the spreadsheet to include the quotes for repairs for flood damage that occurred during last July's monsoons. All items will be covered by the insurance checks and both vendors will honor the quotes as written. Captain Pickett has been working on obtaining these quotes from vendors and scheduling the work to be completed.

Board member Parker made a motion to repair Station 37 flood damage with the funds received from the insurance claims per the quotes presented. Board member Milich seconded.



Discussion: none

Vote conducted. MOTION CARRIED unanimously by those present

AYES: Timney, Parker, Faus, Milich

NAYES: None

d. Review, discuss, and possible action on Resolution No 2022-01 Legal Counsel. Board chairman Timney stated the board needs to make a motion to read Resolution No 2022-01 or title only. Board Member Milich made a motion to read the title only for Resolution No 2022-01 Legal Counsel, Board Clerk Faus seconded.

Discussion: none

Vote conducted. MOTION CARRIED unanimously by those present

AYES: Timney, Parker, Faus, Milich

NAYES: None

Administrative Officer Reed: Resolution No 2022-01 Legal Counsel.

Administrative Officer Reed: Presented letter from Coconino County Attorney's office to represent Summit Fire and Medical District for the fiscal year of 2022-2023. Upon administrative review there were no changes from last year's letter of services.

Board member Parker: The letter says that it is in the best interest for Summit Fire District to have access to Coconino County Attorney's Office, is this working for us.

Chief Gaillard: We have had some issues, when I say we the fire districts have had some issues, Attorney's office has had a lot of turnovers through the pandemic. Last month had a meeting with the County Attorney's Office and they have established some new administrative processes so when we make a request, we have clear expectations as to when we will receive these requests completed. It has already been better. They hired another paralegal so when we make a request it is looked at by a paralegal and attorney. We looked into outside counsel, and it is real expensive. Our recommendation is to continue to receive legal advice from Coconino County Attorney's Office. Maintain open lines on communication efforts.

Board Chairman Timney commented that Mr. Brynes is new to position as well.

Board member Milich made a motion to approve Item 8d Resolution No 2022-0 Legal Counsel to accept the letter of agreement from the Coconino County Attorney Office as written.

Discussion: none

Vote conducted. MOTION CARRIED unanimously by those present

AYES: Timney, Parker, Faus, Milich

8. **BOARD COMMENTS-** Board Member comments are meant to inform and clarify. No actions will be taken. Only Board Members can speak.

Discussion on possible reviewing the Board Handbook and place on next month's agenda, however it was decided to wait until after the November elections.

Board member Parker: While driving around looking at the damage caused by flooding saw several people from different organizations and communities working with our community to help with the damage. We are up to our eyeballs in mud, and I appreciate all the organizations who are working with Summit Fire.

#### ADJOURNMENT

Board member Milich made a motion to adjourn the Board meeting, Board member Parker seconded.

Discussion: none

Vote conducted. MOTION CARRIED unanimously by those present

AYES: Timney, Parker, Faus, Milich

Meeting adjourned at 6:47 p.m.

Respectfully submitted by:

\_\_\_\_\_  
Board Clerk Faus

Date: \_\_\_\_\_



## Summit Fire District Profit & Loss Budget vs. Actual

July 2022

Ordinary Income/Expense

8.33% of the year completed

Income

1100 TAX REVENUE

1101 Property Tax	18,034.82	23,212.54	-5,177.72	77.69%
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1102 FDAT	1,537.90	3,027.63	-1,489.73	50.8%
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1103 Delinquent Property Tax	65.55	0.00	65.55	100.0%
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Total 1100 TAX REVENUE	19,638.27	26,240.17	-6,601.90	74.84%
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1200 GRANTS

1210 Other Grants	2,775.00	45,833.33	-43,058.33	6.06%	NAEMS for	Stat Packs
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1211 SAFER II	0.00	0.00	0.00	0.0%		
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Total 1200 GRANTS	2,775.00	45,833.33	-43,058.33	6.06%		
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1300 MISC INCOME

1301 OWA Income	64,068.19	83,333.33	-19,265.14	76.88%
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1302 Interest	343.20	0.00	343.20	100.0%
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1304 Contracts with Towers	2,133.13	2,883.82	-750.69	73.97%
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1312 Community Room Rental	200.00	0.00	200.00	100.0%
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Total 1300 MISC INCOME	66,744.52	86,217.15	-19,472.63	77.41%
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Total Income

	89,157.79	158,290.65	-69,132.86	56.33%
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Gross Profit

	89,157.79	158,290.65	-69,132.86	56.33%
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Expense

2000 PERSONNEL SALARIES	262,811.77	250,800.90	12,010.87	104.79%
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2200 PENSION	22,308.66	31,268.80	-8,960.14	71.35%
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2300 PAYROLL EXPENSES	22,482.50	51,119.46	-28,636.96	43.98%
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2400 PERSONNEL INSURANCE	20,952.74	28,621.17	-7,668.43	73.21%
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2500 CONTRACTUALS	62,144.69	60,990.21	1,154.48	101.89%
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3000 VEHICLES	6,115.65	5,252.08	863.57	116.44%
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3100 EQUIPMENT	1,192.27	2,685.00	-1,492.73	44.41%
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3200 SUPPLIES	25,256.04	19,019.66	6,236.38	132.79%
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3300 UNIFORMS	1,027.64	12,500.00	-11,472.36	8.22%
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3400 FITNESS-HEALTH & SAFETY	1,265.00	12,251.66	-10,986.66	10.33%
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3500 Wildland SFMD	0.00	0.00	0.00	0.0%
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4000 UTILITIES	11,927.47	11,789.83	137.64	101.17%
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4100 Training and Travel	1,813.74	11,450.00	-9,636.26	15.84%
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4200 OWA Expenses	30,246.09	19,166.66	11,079.43	157.81%
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Reconciliation Discrepancies	-23,540.44	0.00	-23,540.44	100.0%
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Total Expense

	446,003.82	516,915.43	-70,911.61	86.28%
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Net Ordinary Income

	-356,846.03	-358,624.78	1,778.75	99.5%
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	-356,846.03	-358,624.78	1,778.75	99.5%
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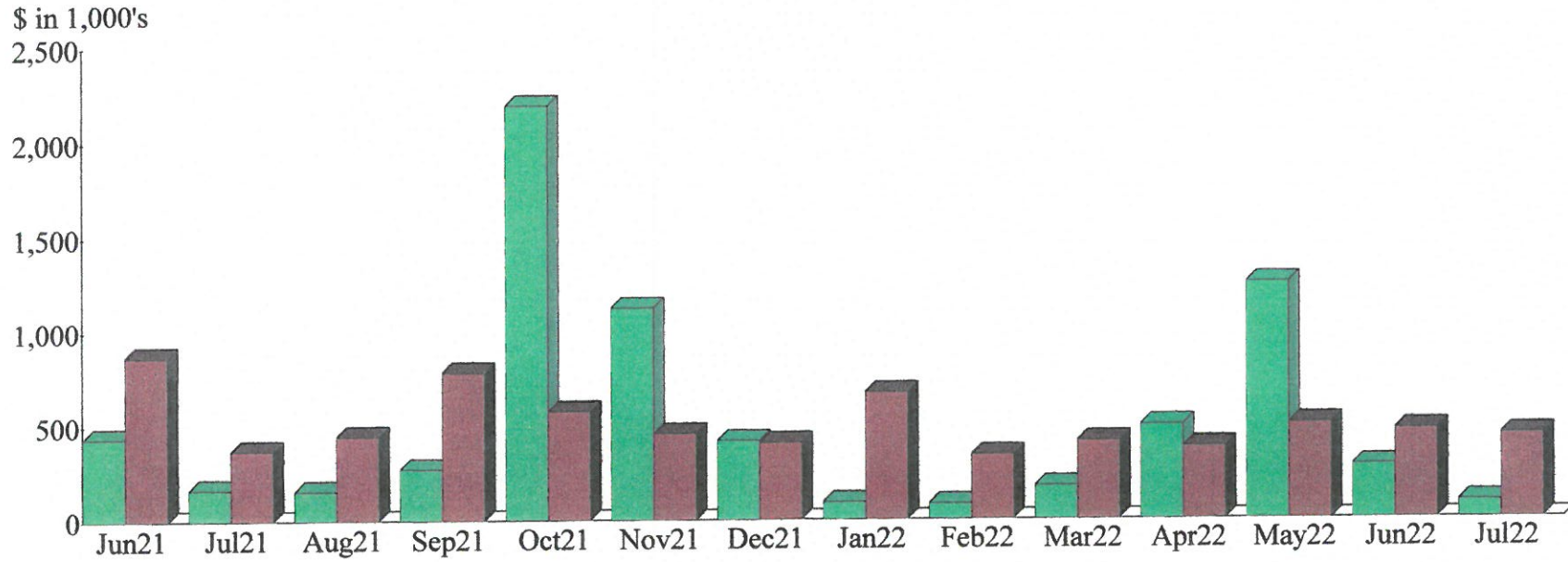
Budget Stabilization	\$1,395,569.50
OWA	\$267,571.77
Petty Cash	\$751.25
National Bank	\$26,625.73
Capital	\$180,477.51
Westside Capital	\$421,254.43
Emergency	\$161,683.07
Debt Services	\$39,791.84

Summit Fire District  
Profit & Loss Budget vs. Actual

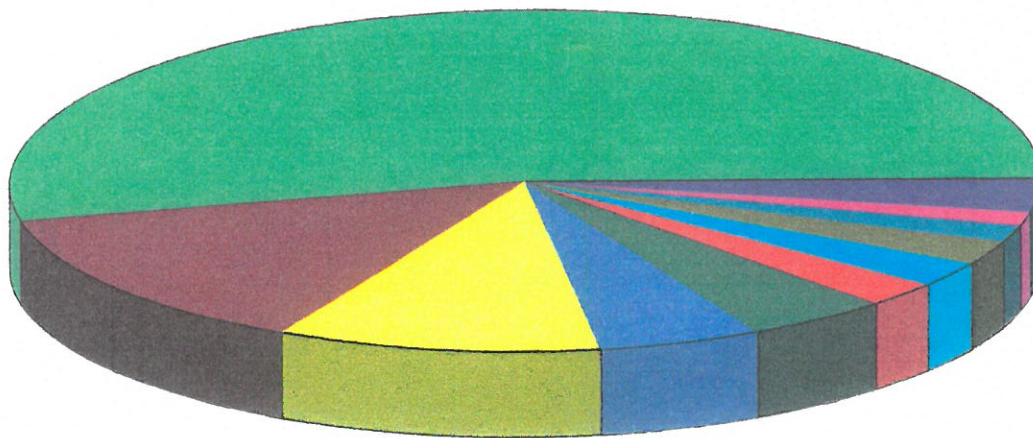
July 2022	
	Jul 22
	Budget
	\$ Over Budget
	% of Budget
Contingency /COP	\$1,875,931.19
Registered balance as of 7/31/22	

# Income and Expense by Month June 2021 through July 2022

Income  
Expense



## Expense Summary June 2021 through July 2022

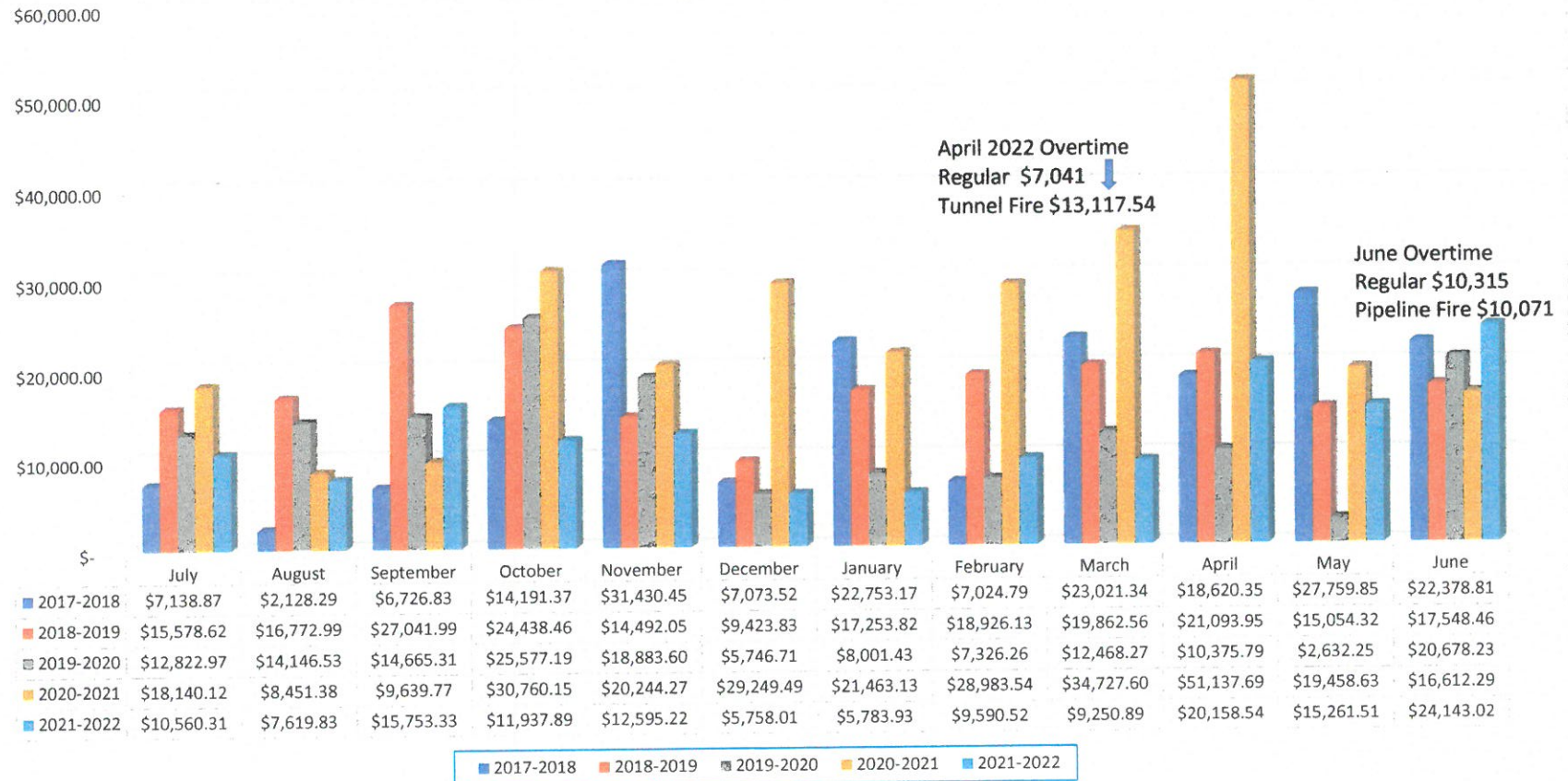


2000 PERSONNEL SALARIES	53.36%
2500 CONTRACTUALS	13.98
2200 PENSION	10.25
2300 PAYROLL EXPENSES	5.25
2400 PERSONNEL INSURANCE	4.56
5000 CAPITAL	2.50
4200 OWA Expenses	2.50
4000 UTILITIES	2.24
3200 SUPPLIES	1.68
3000 VEHICLES	1.32
Other	2.36
Total	\$7,149,002.43

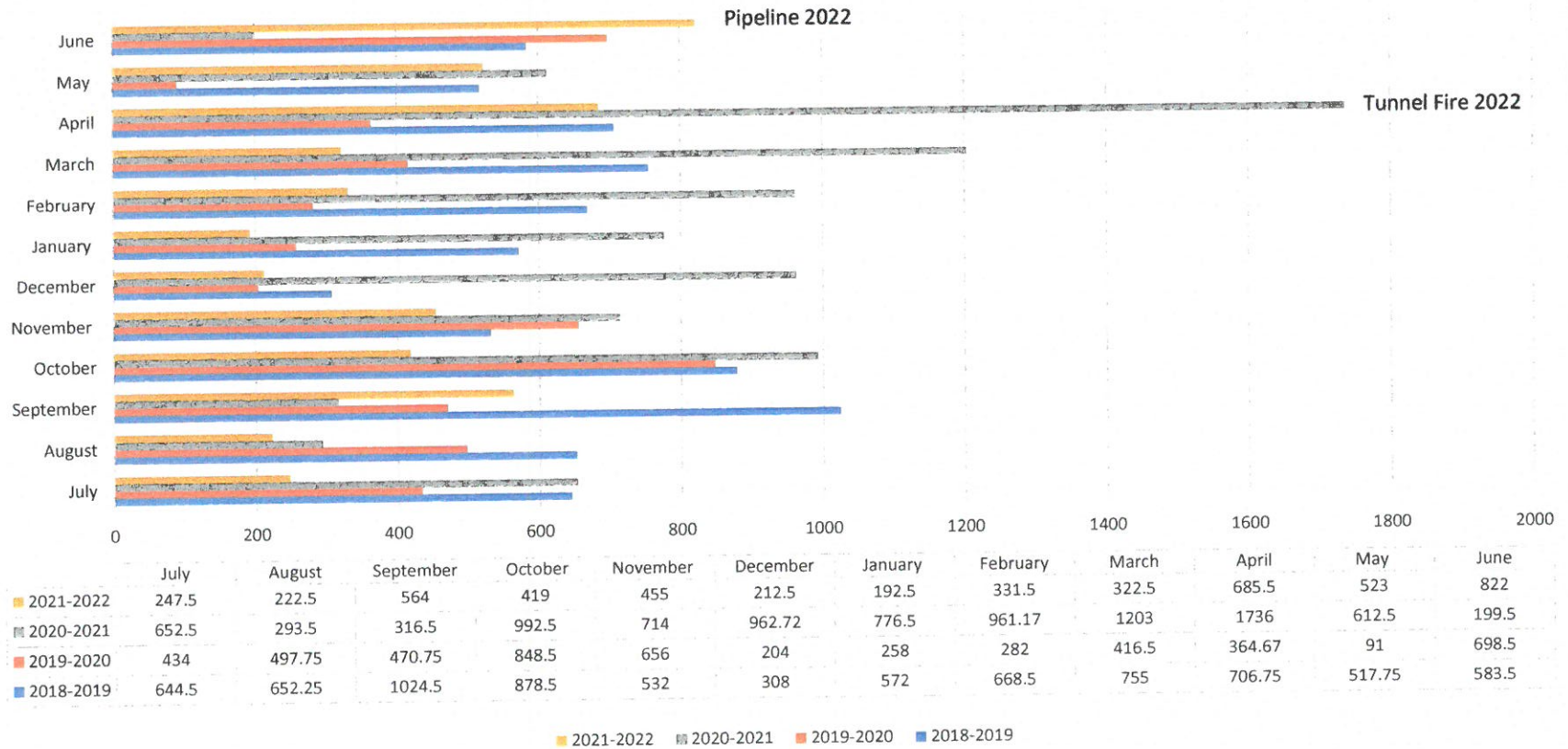
By Account



### Trending Overtime July 2018 through July 2022



# Trending Hourly Overtime July 2018 through July 2022





**Engine 31 Insurance Funds Distribution**

Date		Check Number	Deposit	Expense	Balance
5/10/2022	VFIS		\$242,500.00		
5/12/2022	Fire Trucks Unlimited	822000584		\$166,500.00	\$76,000.00

## Summit Fire and Medical District Fire Board Meeting

# Action 7b

**To:** SFMD Fire Board

**From:** SFMD Administration

**Date:** August 17, 2022

**Title:** Review discuss and possible action on 2 new treadmills at Station 33.

**Recommended Action:** Approval of treadmills

---

**Action Summary:** The two treadmills at Station 33 are inoperable. One will not turn on and the other can be repair, but repairs are not cost efficient. Captain Jameson who is the program manager requested these treadmills be replaced.

**Financial Impacts:** These funds were included in the 2022-2023 approved budget.

**Relation to Goals:** Improve the resources of the District both human and capital

**Key Considerations:** Captain Jameson recommends the purchase of these treadmills from Tuff Thread as they are used by Sedona and Mesa Fire Departments/

**Additional Info:**

**Attachments:**

**Suggested Motion** I motion to approve purchasing two treadmills from \_\_\_\_\_

# Tuff Tread

502 W. Montgomery STE 120 / Willis, TX 77378

Phone 800.827.2017 / Fax 888.898.8974

## QUOTE

Date	Quote #
08/11/22	7560

**Sold To:** Summit Fire & Med. District  
Rich Jamison  
8905 Koch Field Road  
Flagstaff, AZ 86004

**Phone:** (928)214-0077

**Email:** rjamison@sfmt.org

**Ship To:** Summit Fire & Med. District  
Rich Jamison  
8905 Koch Field Road  
Flagstaff, AZ 86004

**Phone:** (928)214-0077

**Email:** rjamison@sfmt.org

Terms	FOB	P.O. Number	Ship Via
Credit Card	Conroe, TX	PHN RICK	LTL PPA

Qty	Part Number	Description	Unit Price	Ext. Price
2	NFTKTT2520	Tuff Tread CardioFit FIRE Heavy Duty Commercial Treadmill - Club Programmable 12 mph, 15% incline with Tuff Tread Manual Sled Push Program, Center Heart Rate Handle Bar included (No Contacts). This unit will be able to communicate with a Polar Chest Strap, WFI-Gerkin Protocols included, Standard 110 VAC	\$6,800.00	\$13,600.00

**"Truly American Made " Best warranty in the Business! Motor 10 yrs., Electronics 5 yrs., Belts 3 yrs., Labor Warranty 1 yr., Lifetime Frame Warranty.**

**"Nothing comes close to the Tuff Tread durability" We save you substantial money on repairs and maintenance over many years.**

### Order Notes:

Normal lead time is 12 weeks for shipping after order received.  
Please check with Tuff Tread for a more accurate lead time prior to ordering.

Shipping on thei quote good for 30 Days.

SubTotal	\$13,600.00
Sales Tax	\$0.00

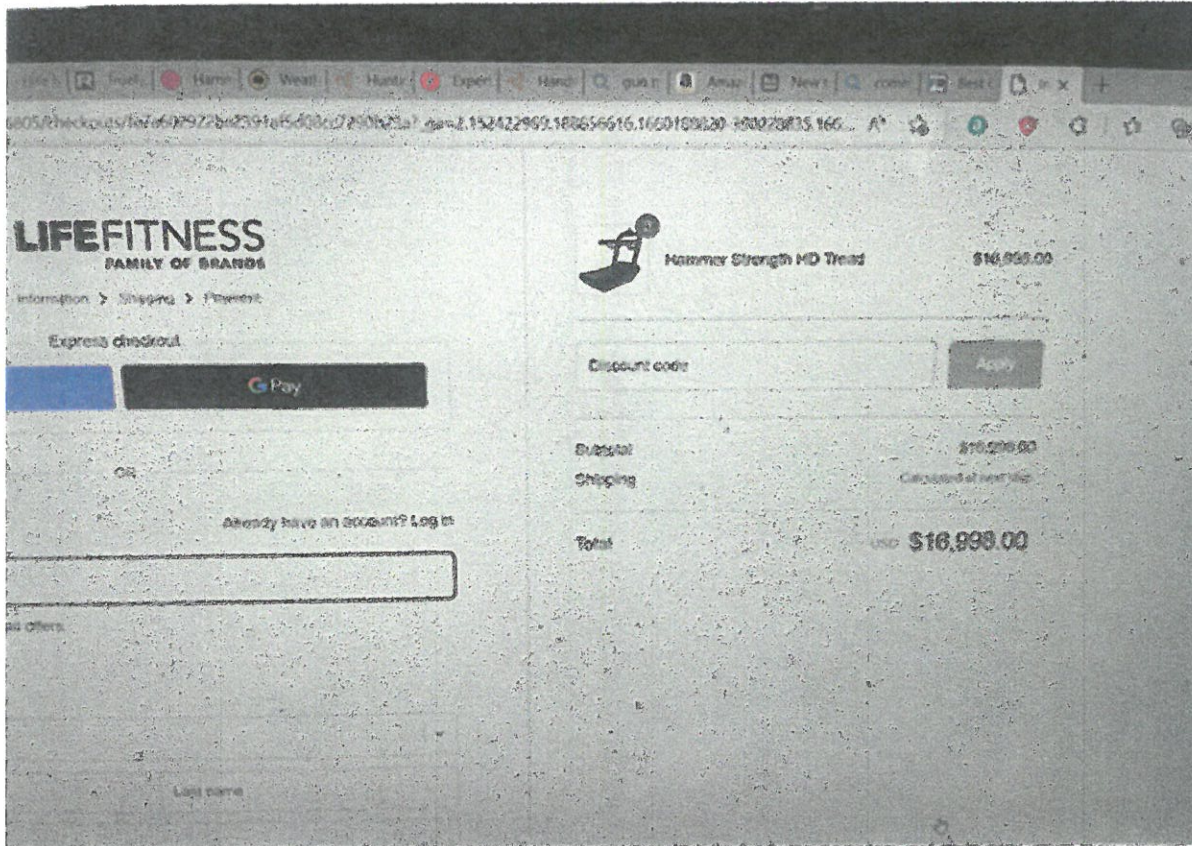
Approx Ship Date: 12 weeks

Quote Exp Date: 2/15/2022

Shipping	\$1,980.00
----------	------------

<b>Total</b>	<b>\$15,580.00</b>
--------------	--------------------







# ROGUE®

545 E. 5TH AVE.  
COLUMBUS, OH 43201

(614) 358-6190  
TEAM@ROGUEFITNESS.COM

## OFFICIAL QUOTE

**Bill To:**  
**RICH JAMISON**  
-  
**FLAGSTAFF AZ 86004**

**Ship To:**  
**RICH JAMISON**  
-  
**FLAGSTAFF AZ 86004**

Total Equipment Cost	<b>\$15,398.00</b>
Discount	<b>(\$192.48)</b>
Shipping (LTL)	<b>\$0.00</b>
Tax	<b>\$1,396.02</b>
Grand Total	<b>\$16,601.54</b>

**Quote #: 125820**

Weight	Brand	Item Description	SKU	QTY	Price	Total	Details
0 lbs	Samsara Fitness	TrueForm Runner - Performance - Red Track	SMS0001-P-Red	2	\$7,699.00	\$15,398.00	Ships in 4 Weeks

\* Shipping quotes are only valid for 24 hours

\* All previous versions of this form are obsolete

\* Please ensure the items and quantities on this quote are correct prior to placing your order

\* Custom products require review and approval by the Rogue creative team and may require modifications to be manufactured.

\* 100% Due Upon Order unless otherwise Agreed Upon

\* All POs are processed with Net 30 terms starting the date the order ships. POs over \$25,000 will require a 50 % deposit to initiate the order. The remaining 50 % of the balance will have Net 30 terms \* \* starting the date the order ships.\* \*If any invoiced amount is not received by the due date, then without limiting Rogue's rights or remedies, (a) out standing amounts will accrue late interest at the rate of 1.5% of the outstanding balance per month, or the maximum permitted by law, whichever is lower, and / or (b) future orders may be conditioned with a reduction or elimination of terms.

\* Upon confirmation of this Order, and/or acceptance of the ordered product(s), you hereby agree to these credit terms.

8/11/2022 9:08:09 AM

Page 1 of 1

**Summit Fire and Medical District  
Fire Board Meeting**

# Action 7c

**To:** SFMD Fire Board  
**From:** SFMD Administration  
**Date:** August 17, 2022  
**Title:** Review discuss and possible action on new roof for Station 31 using capital funds.

**Recommended Action:** Approval of new roof

---

**Action Summary:** During the heavy rain fall the roof started leaking at Station 31. Upon repair of the leak it was recommended by the roofing company to have the roof replace.

**Financial Impacts:** These funds were not included in the 2022-2023 approved budget and we are requesting using Capital Fund to pay for repairs.

**Relation to Goals:** Improve the resources of the District both human and capital

**Key Considerations:** Three quotes are attached.  
MCR repaired the leak at no charge.  
All companies can begin work no later than August 30, 2022.

**Additional Info:**

**Attachments:**

**Suggested Motion** I motion to approve using capital funds to have the roof repaired at Station 31 by

**MCR ROOFING LLC ROC# 331369**

2500 W Route 66 SPC 97  
 Flagstaff, AZ 86001 US  
 +1 9282205048  
 mcrroofing2913@gmail.com

**Estimate**

ADDRESS  
 Fire Station  
 6425 N Cosnino Rd  
 Flagstaff, Az 86004

ESTIMATE 1323  
 DATE 08/08/2022  
 EXPIRATION DATE 08/08/2022

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Roofing Job	<p>1. Remove 1 layer of asphalt shingles from existing roof system.(11,000 sqft)</p> <p>2. Roof to be dry-in with two runs of ice and water shield on bottom eaves (note: local building codes required 2' behind warm wall)</p> <p>3. Valleys will be reinforced with ice and water shield underlayment.</p> <p>4. Install synthetic (Dupont) underlayment on all surface not cover by ice and water shield. (Synthetic underlayment is stronger than standard felt underlayment).</p> <p>5. New drip edge 2" will be installed on all perimeter edges.</p> <p>6. New L metal will be installed where needed.</p> <p>7. Replace bad plywood deck at an additional cost of \$80 per sheet.</p> <p>8. New Architectural shingles (Landmark Certainteed 30 year) will be install using 6 nail per shingled to increased resistance against shingle blow offs.</p> <p>9.Installed hip and ridge.</p> <p>10. Flash all pipes with steel pipe flashings.</p> <p>11. All vents and pipes will be properly sealed and painted.</p> <p>12. 2 year no leak guarantee and the manufactured warranty.</p> <p>13.Material, labor and trash removal included.</p> <p>14. 50% to be paid on start of a job, the balance to be paid on completion of job.</p>	1	46,400.00	46,400.00
Roofing Job	<p>Low Slope Roof</p> <p>1 . Remove 1 layer of roll roofing from existing roofing system (5000 sqft)</p>	1	0.00	0.00

- 2. Roof to be dry in with peel and stick base.
- 3. New drip edge will be install on all perimeter edges.
- 4.Cap sheet peel and stick will be installed.

When this estimate is sign by both parties involved it, becomes a contract.

SUBTOTAL	46,400.00
TAX	
TOTAL	<b>\$46,400.00</b>

Accepted By

Accepted Date





## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

August 30, 2022  
Sheet date

### SUMMITFIRESTATION#31

#### SUMMITFIRESTATION#31

DESCRIPTION	QTY
1. Remove - tear off, haul, clean and dispose of existing underlayment system and 30 Year Laminate Shingle	113.64 SQ
2. 30 year Laminated Architectural Shingle - Includes % waste, nails, mastic, freight, delivery, roof load and install. 6 year leak free warranty	127.33 SQ
3. Ice & water shield - To meet and exceed code - To be installed on all eaves, valleys, penetrations and problematic areas	3,777.00 SF
4. Roofing felt - Premium synthetic underlayment	75.87 SQ
5. Drip edge - 2x2 metal drip edge around perimeter	852.00 LF
6. Starter shingles - Installed around perimeter to meet manufacturer warranty requirements	852.00 LF
7. Ridge shingle - Low Profile Shadow Ridge Shingle	383.00 LF
8. Modified bitumen roof	3.00 SQ
9. Bitumen roof - base sheet - self-adhering	3.00 SQ
10. Flashing - pipe jack	6.00 EA
11. Flashing - pipe jack - 6"	4.00 EA
12. Roof vent - turtle type - Metal	3.00 EA
13. Furnace vent - rain cap and storm collar, 5"	3.00 EA
14. Install/replace rotten sheathing as needed - To be billed as Time + Material at time of install at \$105 per sheet/board. Install wall flashing as needed - To be billed as Time + Material and time of install at \$10/LF.	1.00 EA
15. Warranty - Polaris offers a 6 year leak free workmanship warranty - transferable. Shingles to hold a prorated lifetime manufacturer warranty.	1.00 EA
<b>16. Communications Antenna will need to be removed while the roof work is happening. Polaris can reattach the mounts but it is heavily recommended that a licensed certified communications technician is scheduled to come out by Summit Fire to realign/ re-adjust the communications antennas.</b>	<b><u>1.00 EA</u></b>

#### Labor Minimums Applied

DESCRIPTION	QTY
17. Heat, vent, & air cond. labor minimum	1.00 EA

Grand Total

\$54,419.69

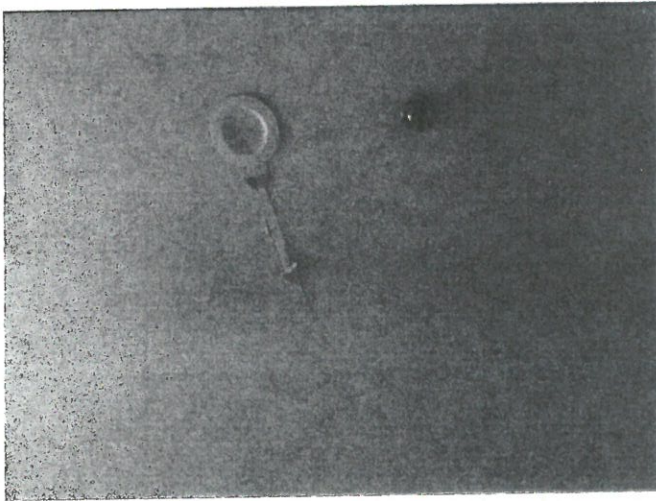
Caleb Markosian  
Project Manager



## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

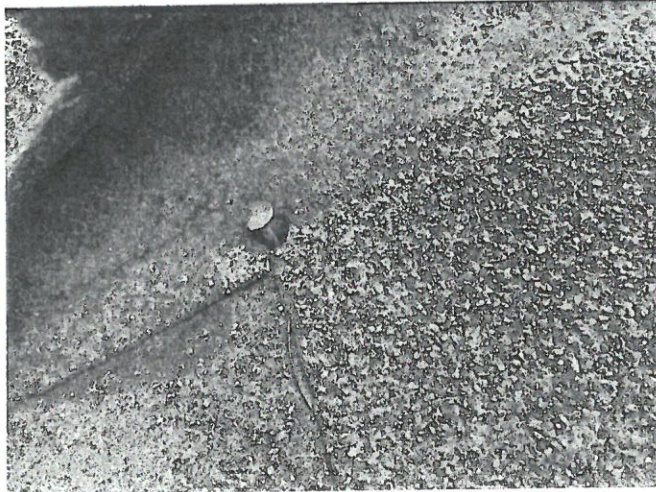
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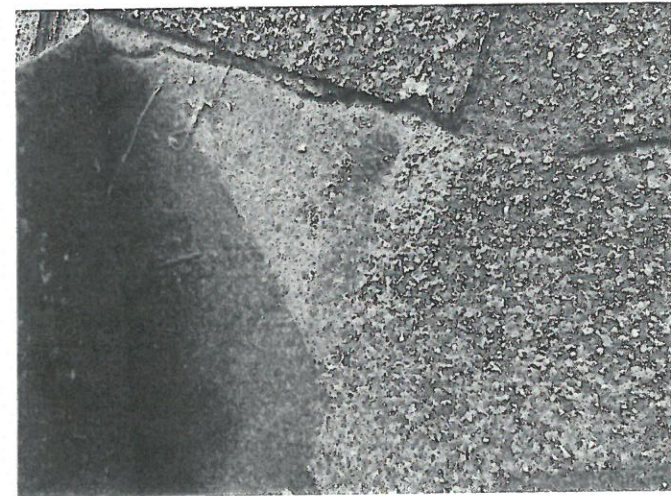
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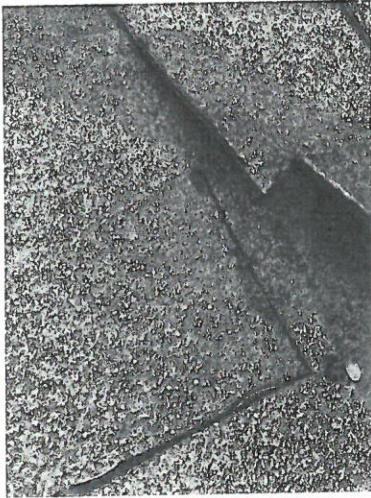




## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

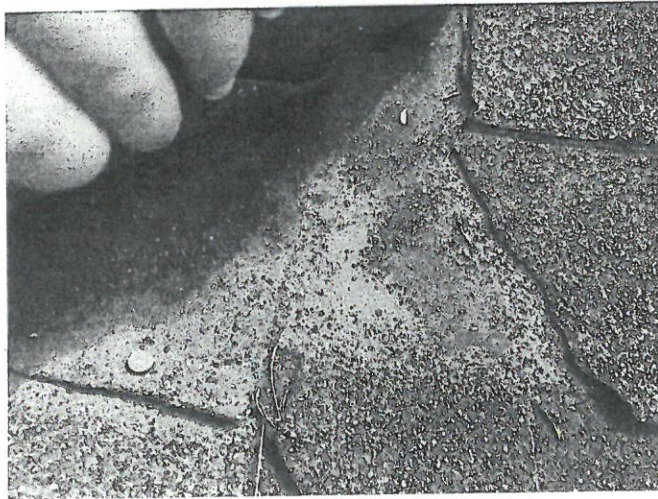
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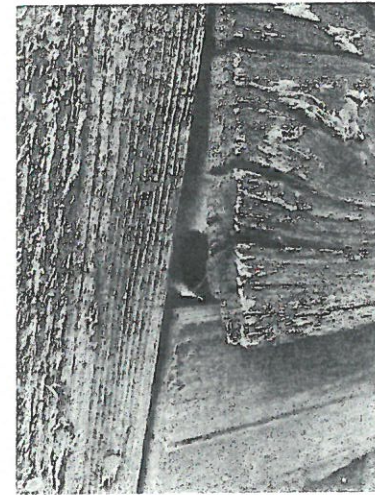
## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

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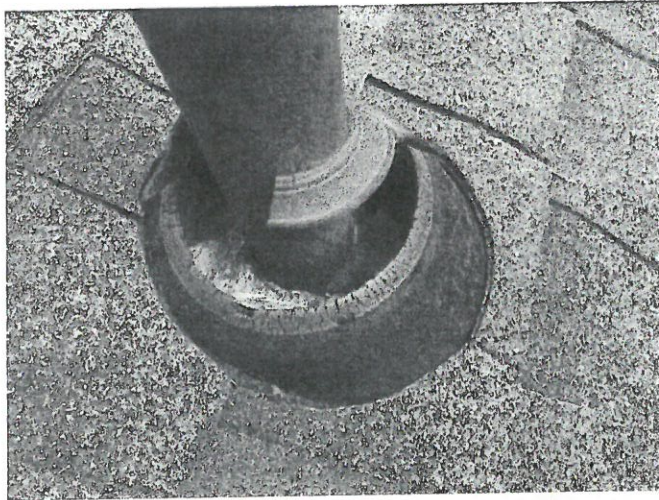




## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

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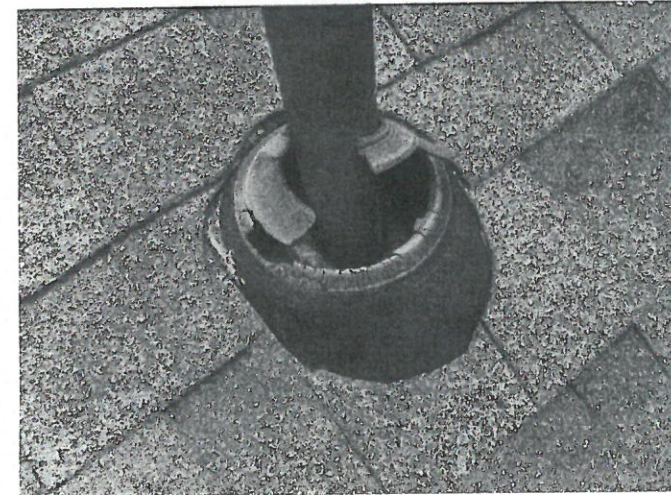
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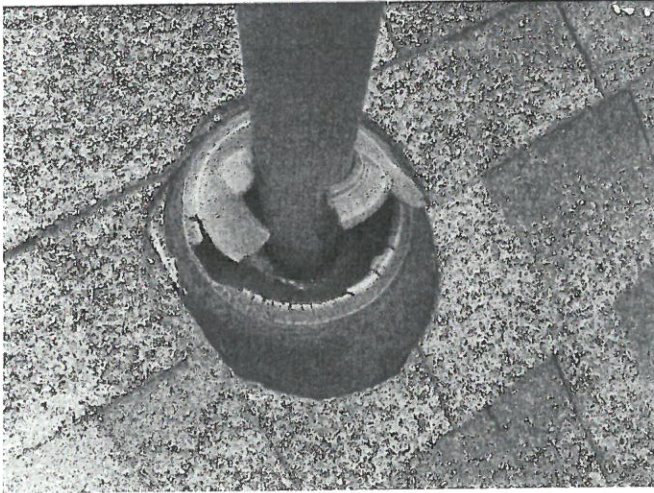




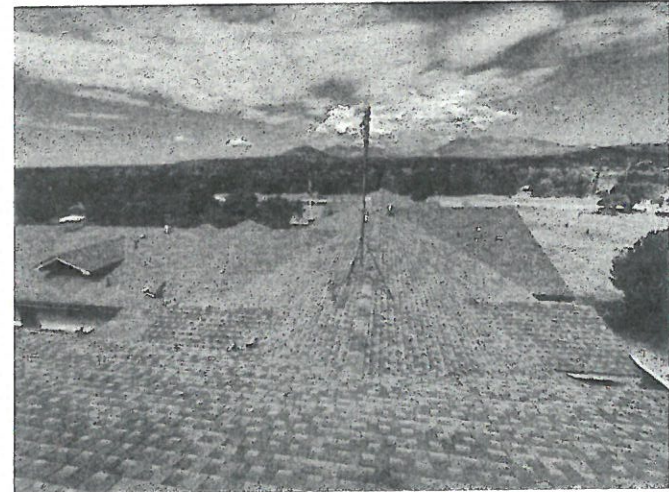
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2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
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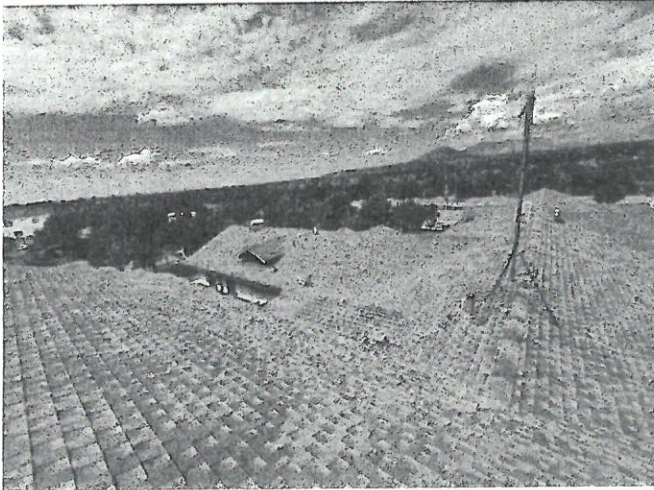
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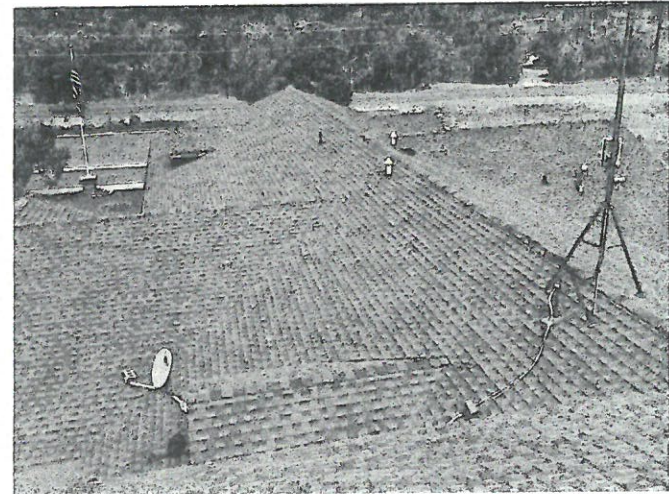
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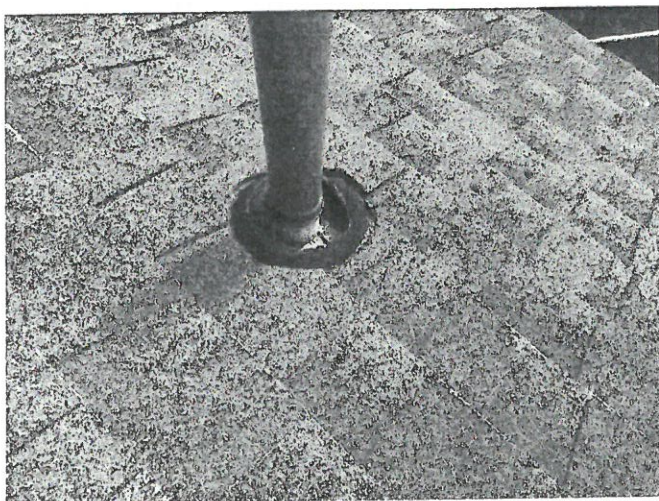




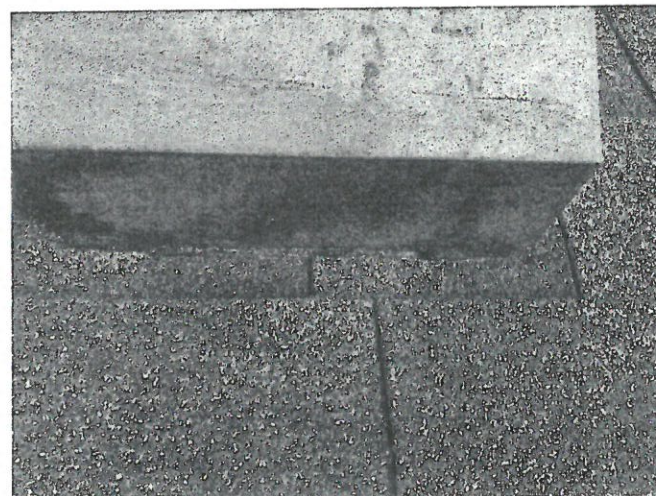
## Polaris Roofing Systems

2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

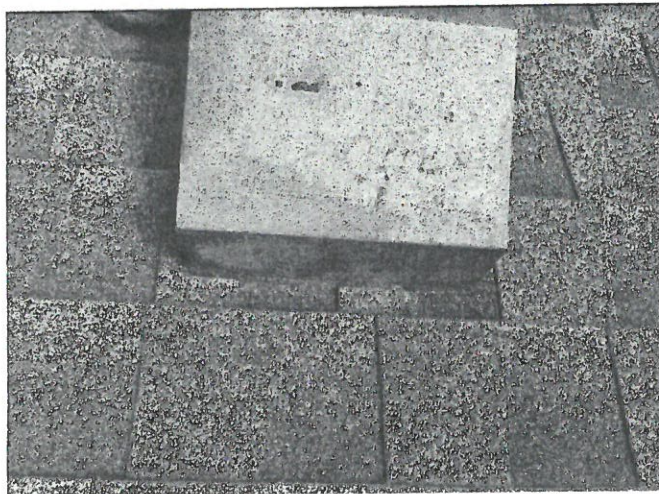
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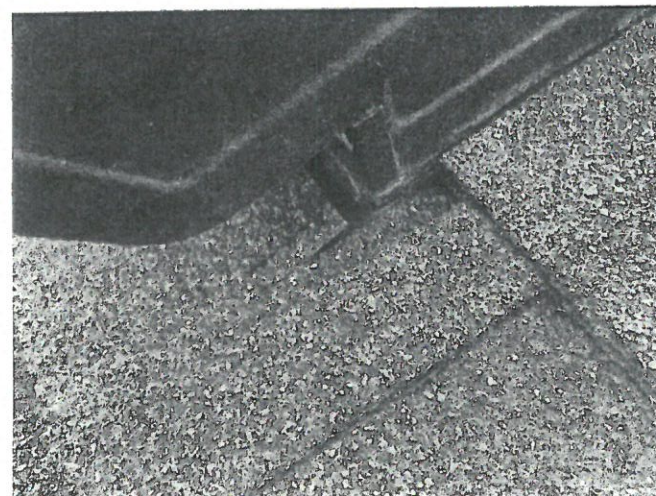
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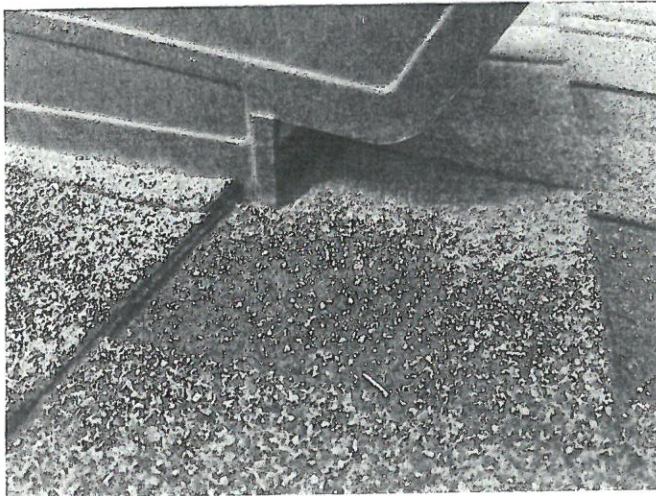


## Polaris Roofing Systems

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2420 N 3rd St. STE B  
Flagstaff, AZ 86004  
ROC-277439  
ROC-277845  
ROC-291406

25







## Tiger and services llc

4580 Centaurus Rd

Bellemont

86015

☎ (928) 221-7105

☎ 9288531677

ghood@tigerandservices.com

ESTIMATE

EST495

DATE

Aug 12, 2022

TOTAL

USD \$64,190.78

TO

### Mrs.reed

Deanna reed

6425 n conino rd

Flagstaff az 86004

☎ 9288309322

dreed@sfmd.org

DESCRIPTION	RATE	QTY	AMOUNT
Tear off dispose of comp shingles	\$79.99	113.49	\$9,078.07
Tear off torch down roof	\$49.99	4	\$199.96
Install ice and water sheild through valleys and 24 inch to pass interior wall	\$1.99	4,900	\$9,751.00
Replace any plywood needed under peice contained in this quote	\$0.00	1	\$0.00
Install synthetic felt	\$49.99	164.49	\$8,222.86
Install flashing along each side of dormers See pics for detail	\$7.19	86	\$618.34
Install 2x2 dripedge	\$2.19	1,113	\$2,437.47
Install new pipejacks	\$49.99	7	\$349.93
Install malarkey Vista shingles (10% waste)	\$239.99	124.79	\$29,948.35
Install ridge cap	\$7.17	264	\$1,892.88
Install sav base for flat area	\$189.99	4	\$759.96
Install cap sheet/modified bitumen with waste	\$199.99	4	\$799.96
Dumpster and trash clean up	\$658.00	4	\$2,632.00

DESCRIPTION	RATE	QTY	AMOUNT
2 story charge waived	\$0.00	1	\$0.00
5 year workmanship warrenty	\$0.00	1	\$0.00
<b>40 year malarkey vista manufacturers warrenty</b> Vista shingles are one of the best quality shingle i have used.. i have been roofing here for 23 years and these shingles survive hail storm's, weather and they have a full warrenty which means they cover labor+ materials if there is any problems	\$0.00	1	\$0.00
<b>SUBTOTAL</b>			\$66,690.78
<b>DISCOUNT</b>			-\$2,500.00

Thank you for trusting Tiger and Services with your roofing needs. This estimate is good for 30 days.

50% is required as a start up cost and remainder upon completion.

If you have any questions, please call

Gabriel M Hood

928-853-1677

Ghood@tigerandservices.com

**TOTAL USD \$64,190.78**

The property owner has the right to file a written complaint with the registrar for an alleged violation of section 32-1154, subsection A. Complaints must be made within the applicable time period as set forth in section 32-1155, subsection A online at [www.roc.az.gov](http://www.roc.az.gov) or by phone at (602) 542-1525.

Residential ROC# 330410

Commercial ROC# 338205



This is the area where snow builds up. They need a 3x5 flashing on each side of each dormer



**Summit Fire and Medical District  
Fire Board Meeting**

# Action- 7d

**To:** SFMD Fire Board  
**From:** SFMD Administration  
**Date:** August 17, 2022  
**Title:** Review, discuss and possible action on policy 203

**Recommended Action:** Approval of the recommended changes to Policy 203

---

Action Summary:	Establishing a clear process for purchasing and updating the amount needing Board approval due to increased costs nationally.
Financial Impacts:	The impacts from these new proposed changes will still need to be within the approved budget while allowing for smaller projects to be completed without waiting for a board meeting.
Relation to Goals:	Create efficiencies that improve and sustain the capabilities of the District and Improve the resources of the District both human and capital
Key Considerations:	Process is critical for our members to understand and for us to follow to ensure we are managing revenues appropriately
Additional Info:	This helps meet the intent of process and transparency when spending taxpayer revenues. It allows for more efficient purchasing in a timely manner on smaller equipment or repair invoices.
Attachments:	See attached proposed policy changes
Suggested Motion	Recommend we approve and adopt the proposed changes to Policy 203

<b>Summit Fire and Medical District Purchase Request</b>		<b>Page 1 of 2</b>
<b>Volume:</b> General	<b>Section:</b> Administration	<b>Number:</b> 203
<b>Subject:</b> Purchase Request / Purchase Orders		
<b>Date Issued:</b> <b>Rescinds:</b>		<b>Originator:</b> Admin Staff

### **PURPOSE**

This policy applies to every employee at Summit Fire and Medical District (SFMD) charged with making purchases on behalf of the District. The objectives of this policy is to exercise timely and effective budgetary control, to prevent unauthorized purchases and to properly plan and coordinate procurement of goods and services at the lowest cost; and to ensure that the purchase of all goods and services are properly authorized and documented for independent review and verification.

### **POLICY**

Considerable authority has been delegated to SFMD program leads and Administrative staff to make purchasing decisions. This requires that employees involved at every step of the process take full responsibility for understanding this policy. Purchasing decisions are business decisions made on behalf of SFMD and therefore should be made with the utmost consideration for what is in the best interest of SFMD. Purchases also need to be made in the most efficient and cost-effective manner. The following procedures ensure that appropriate business processes occur when dealing with outside vendors. All purchases made on behalf of SFMD and with SFMD funds become the property of SFMD. This property must be maintained by the Program leads, Captains and Battalion Chief responsible for the program and or use.

### **PROCEDURE**

All program purchase requests must be completed by the Program Lead, through the formal chain of command to include final approval by the Admin Officer or Admin Deputy Chief/Captain, Administration Assistant or EVT Mechanic intending to make the purchas. This me-and must also include all the -vendors' information, and itemized estimated cost of items, s-including shipping and tax.

- Any purchase between \$1k-\$4.9k must get prior approval from the Admin Officer or Admin DC and **should** have three bids/quotes.
- Any purchase over \$5k must get prior approval from the Admin Officer/DC and **must** have three bids/quotes
- Any purchase over \$15k must get approval from the Admin Officer/DC along with three bids/quotes and then must get Summit Fire Board approval prior to purchase.



### Formal Exceptions to Three (3) Bids/Quotes:

· **Cooperative Contract:** Using a cooperative type of contract removes the need for three bids (must attach most recent copy of the contract with the requisition) due to the competitive bid process already being completed by another municipality.

· **Sole Source:** A type of equipment that is only made by a single vendor, and not available through any other comparative type of equipment may use a Sole Source clause.

· **Proprietary:** A piece of equipment that is the exact type/brand or model we need for consistency and standardization

*\* Sole source and Proprietary forms must be completed with the original requisition.*

### Other Exceptions:

- If program leads are unable to get three quotes but have attempted, they must provide a written document along with the proposed bid/quote to justify why there are less than three bids/quotes for Admin and or the Fire Board (depending on cost) to make a formal decision prior to purchase.

- The Admin Officer/DC has the authority to make purchases over \$15k in an emergency circumstance without preauthorization from the Fire Board. Once emergency circumstances are over, they must bring these purchases to the next Fire Board meeting as an agenda item along with justification for the emergency process.

- This procedure does not apply to reimbursable wildfire callout charges/purchases while on assignment.

- Administration has numerous on-going and routine expenses that do not require PO's or formal board approval. Example: utilities, medical, insurance, on-going contractual payments, etc.

### Additional Purchasing Requirements:

- Any new vendor (who we have not ordered from before) must complete a W-9 to have on file with the District for tax purposes. The District is not considered a tax-exempt entity; therefore, we must be charged sales tax.

- Orders cannot legally be split up to keep each one under \$5k if you know you are purchasing multiple items from the same vendor within a 2-month timeline.

### Expected Timing for the Purchasing Process:

- All POs through the District over \$15k will be processed after the next board meeting with their approval. All board approved POs for the District will take 1-2 weeks to process after the board meeting.

~~Purchases over \$1,000 must have three bids attached to the purchase requests and justification for the preferred vendor, unless this is a sole source purchase or a Government procurement contract item. If it is an ongoing purchase, purchase request are not necessary. This policy covers all program purchases included items paid by invoice, petty cash and credit cards.~~

~~All purchase requests must be accompanied with an itemized quote of what is being purchased from the vendor, including shipping. If ordering online print a copy of the page you are ordering from that shows the cost and items ordering.~~

- ~~Prior to ordering the correct authorizations must be in place.~~

Approval process:

- 
- ~~Program Captains > Battalion Chief > Administration~~
- ~~EVT Mechanic / Administrative Assistant > Administration~~

~~Administration refers to Fire Chief, Deputy Chief or Administrative Officer.~~



~~A purchase request must be submitted and approved prior to purchasing any items. Make sure vendors put the purchase order number on your order. Items may be returned if proper approvals have not been put into place prior to purchasing items.~~

#### ~~Apparatus PO's~~

~~EVT Mechanic may make local (within the City of Flagstaff or SFMD Boundaries) purchases up to \$500 without a purchase order.~~

~~EVT Mechanic has the authority to make purchases in an emergency circumstance without pre-authorization. Once emergency circumstances are over EVT Mechanic will create and get authorizations for purchase orders and purchases.~~

~~Administration has a number of on-going and routine expenses that do not require PO's. Example: utilities, medical, insurance etc.~~

~~Splitting orders will not be allowed to by pass this policy.~~

~~Any purchases over \$5,000 must be approved by the Fire Board at a public meeting.~~

~~Before purchasing any items, it must be verified that SFMD does not have a supply or stock of the item.~~

~~Following purchase, the purchase request, itemized store receipt or itemized credit card receipt must be returned to Administration within one (1) week of purchase for proper processing.~~



# PURCHASE REQUEST

---

8905 Koch Field Road Flagstaff AZ 86000

Phone: 928-526-9537 Fax: 928-526-2750

Email: [tammy@sfmd.org](mailto:tammy@sfmd.org)



DATE

VENDOR

~~[Company Name] [Street Address] [City, ST ZIP Code] [Phone]  
[Email]~~

Ordered by		Program	Method of Payment	
QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-
			\$	-
		SUBTOTAL SHIPPING	\$	-
		Program Captain / EVT Mechanic / Admin Asst. Date	SALES TAX	
		TOTAL		

Battalion Chief

Date \_\_\_\_\_

\$

—

## Administration

Date \_\_\_\_\_

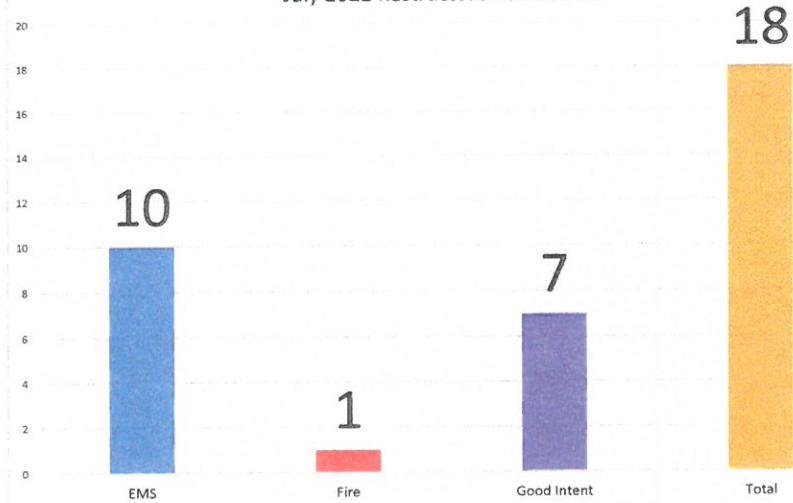
Fire Board \_\_\_\_\_ Date \_\_\_\_\_

~~Purchases over \$9,000 must be approved by the Fire Board at a public meeting~~

Approval process → Program Captain → Battalion Chief → Administration

### AT Station 32

July 2022 Restructure #32 into 33



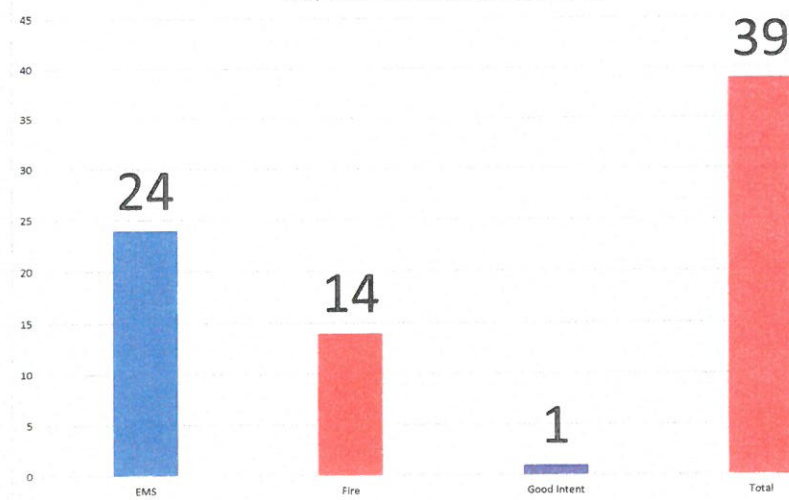
**Average Response Times E-32 8:07**

**Average Response Times E-31 6:45**

E-31 Responded to 2 calls: 1 EMS 1 Good Intent

### At Station 33

May 2022 Restructure #33 into 32



**Average Response Times E-33 6:06**


**Average Response Times E-31 9:25**

## Response Time Performance-1st on Scene

Emergency (Code 3) Responses that Meet the Defined Standard/All Emergency Responses in the Defined Area

Reference Center for Public Service Excellence (CPSE)\*

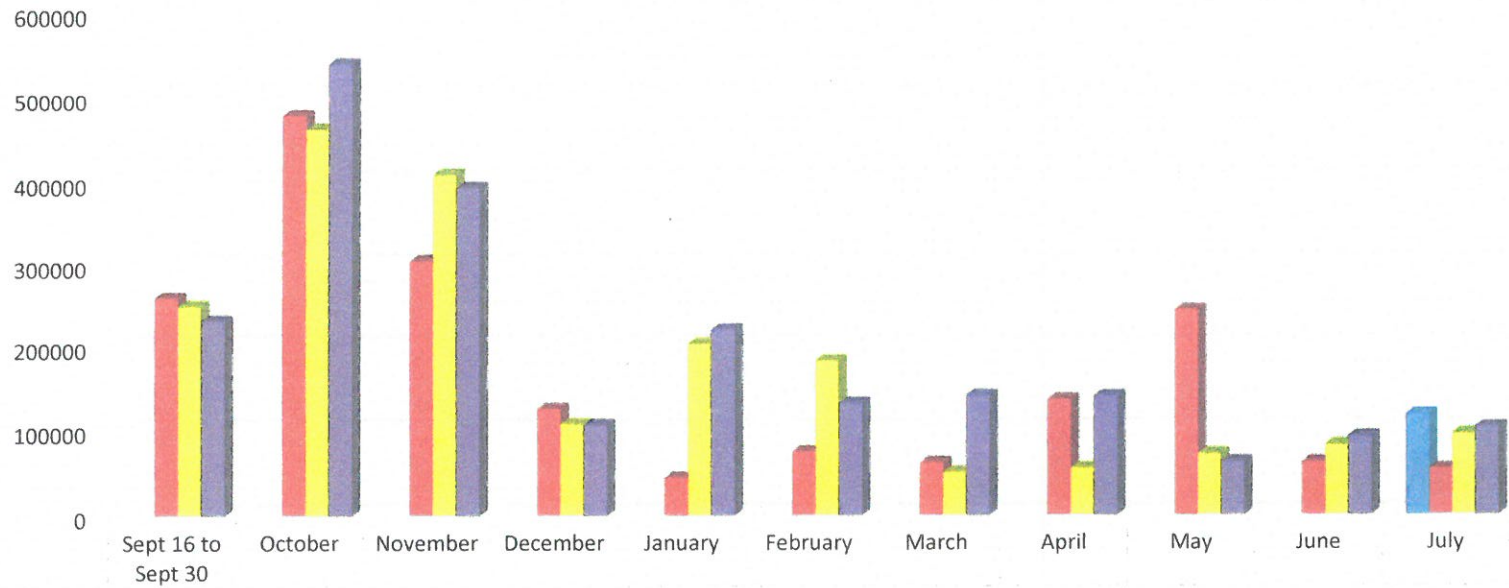
The Goal is to be Above 90%

	Call Process Time	Turn Out Time	Response Time URBAN	Response Time RURAL	Average 911- to On Scene Time
	Dispatch Time NFPA 1710 - 1 Min	Dispatch Time NFPA 1710 - 1 Min	4 Minutes	10 Minutes*	Response Times
CPSE Times	Flag Dispatch AVG 1:20	Majority Code 3 EMS 1:00			
Dispatch Times			%   Calls	%   Calls	
Jul-22	1:20	1:00	%   Calls	42%   38	11:58
Station 31			%   Calls	84%   50	8:02
Station 32			%   Calls	50%   2	9:15
Station 37					8:21
City of Flagstaff					
CAFMA				December 2021 8:37 Rural	
Buckeye Valley				2021-Average-Eng. 9:05	
Highlands				May 2022 8:16 All Response	

\* SFMD/FFD average response time include Call Processing time, Turnout Time and Travel Time



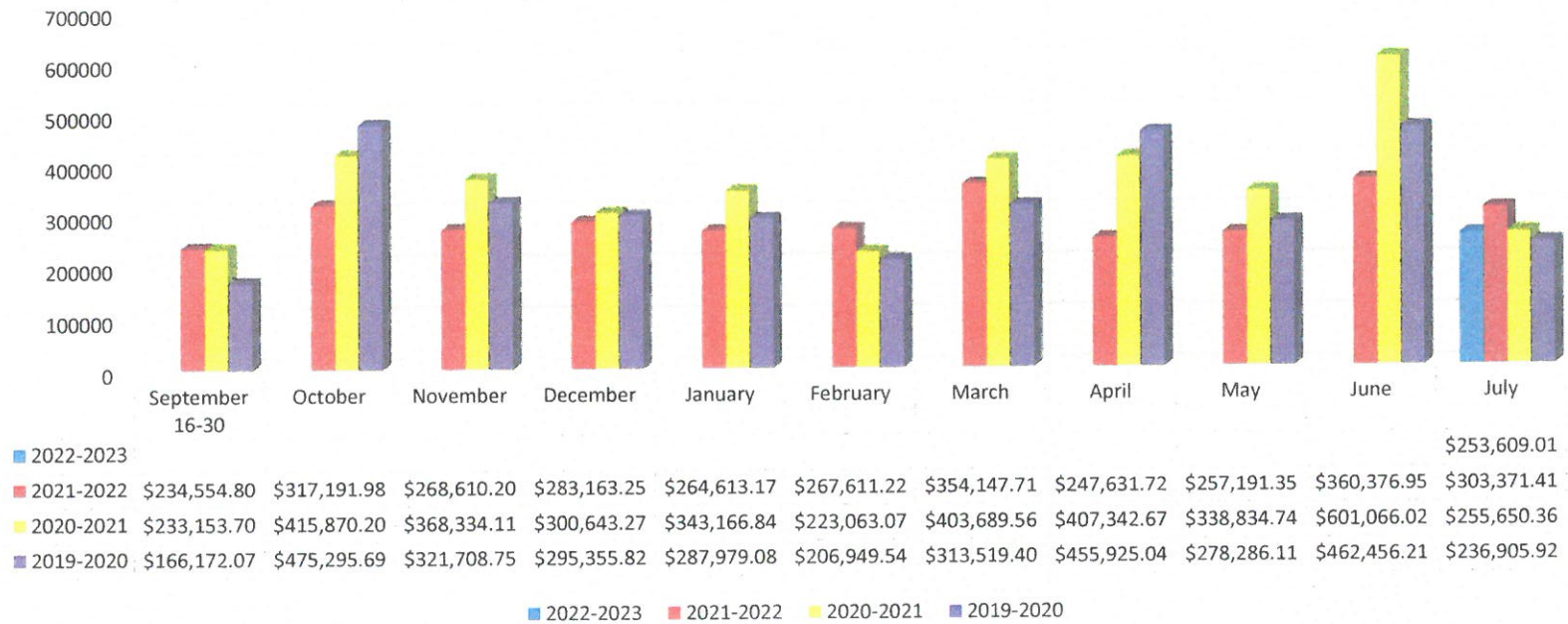
## Expenditures- Payroll Not Included



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■ 2022-2023   ■ 2021-2022   ■ 2020-2021   ■ 2019-2020

## Payroll



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09/07/22

**Summit Fire District**  
**Reconciliation Summary**  
101 County Treasurer, Period Ending 08/31/2022

	Aug 31, 22
Beginning Balance	1,490,912.60
Cleared Transactions	
Checks and Payments - 99 items	-545,723.91
Deposits and Credits - 90 items	19,395.02
Total Cleared Transactions	-526,328.89
Cleared Balance	964,583.71 ✓
Uncleared Transactions	
Checks and Payments - 10 items	-15,742.07
Total Uncleared Transactions	-15,742.07
Register Balance as of 08/31/2022	948,841.64
New Transactions	
Checks and Payments - 17 items	-63,617.69
Total New Transactions	-63,617.69
Ending Balance	885,223.95

✓ Deanna Reed 9/7/2022

Board Approved

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

County Fund

County Home



# Summit Fire District Reconciliation Detail

101 County Treasurer, Period Ending 08/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,490,912.60
<b>Cleared Transactions</b>						
<b>Checks and Payments - 99 items</b>						
Bill Pmt -Check	06/30/2022	82200...	Lexipol	X	-2,904.00	-2,904.00
Bill Pmt -Check	07/07/2022	82300...	Peak Heart & Vascu...	X	-550.00	-3,454.00
Bill Pmt -Check	07/20/2022	82300...	Flagstaff Medical Ce...	X	-5,061.49	-8,515.49
Bill Pmt -Check	07/20/2022	82300...	Fendley & Sons	X	-820.00	-9,335.49
Bill Pmt -Check	07/20/2022	82300...	Right Water Hauling...	X	-128.50	-9,463.99
Check	07/21/2022	82300...	Carlos Luna	X	-115.00	-9,578.99
Check	07/21/2022	82300...	Brian Walsh	X	-58.00	-9,636.99
Bill Pmt -Check	07/28/2022	82300...	Securis	X	-43,852.50	-53,489.49
Liability Check	07/28/2022	82300...	KAIROS Health Ariz...	X	-22,342.00	-75,831.49
Bill Pmt -Check	07/28/2022	82300...	Buffalo Fence	X	-10,120.00	-85,951.49
Liability Check	07/28/2022	82300...	Met-Life - Group Be...	X	-3,414.40	-89,365.89
Bill Pmt -Check	07/28/2022	82300...	Rush Truck	X	-824.98	-90,190.87
Bill Pmt -Check	07/28/2022	82300...	Fendley & Sons	X	-820.00	-91,010.87
Bill Pmt -Check	07/28/2022	82300...	Burton's Fire Inc.	X	-766.59	-91,777.46
Bill Pmt -Check	07/28/2022	82300...	APS	X	-564.26	-92,341.72
Bill Pmt -Check	07/28/2022	82300...	RWC International	X	-553.68	-92,895.40
Bill Pmt -Check	07/28/2022	82300...	E & S Plumbing Ser...	X	-510.00	-93,405.40
Check	07/28/2022	82300...	Reuben Gibbs	X	-441.97	-93,847.37
Bill Pmt -Check	07/28/2022	82300...	Right Water Hauling...	X	-330.00	-94,177.37
Bill Pmt -Check	07/28/2022	82300...	Velocity Truck Center	X	-288.01	-94,465.38
Check	07/28/2022	82300...	Chuck Bain	X	-196.53	-94,661.91
Bill Pmt -Check	07/28/2022	82300...	Aramark	X	-102.54	-94,764.45
Bill Pmt -Check	07/28/2022	82300...	Life Assist, Inc	X	-94.56	-94,859.01
Liability Check	07/28/2022	82300...	5 Star Life Insuranc...	X	-34.67	-94,893.68
Bill Pmt -Check	07/28/2022	82300...	P.K. Distributing	X	-7.99	-94,901.67
Liability Check	08/03/2022		QuickBooks Payroll ...	X	-70,220.94	-165,122.61
Check	08/03/2022	82300...	National Bank of Ari...	X	-19,862.77	-184,985.38
Liability Check	08/04/2022	EFT	Public Safety Retire...	X	-17,340.85	-202,326.23
Liability Check	08/04/2022	EFT	United States Treas...	X	-9,880.28	-212,206.51
Liability Check	08/04/2022	EFT	Voya Financial	X	-4,745.43	-216,951.94
Liability Check	08/04/2022	EFT	Health Equity	X	-2,659.80	-219,611.74
Liability Check	08/04/2022	EFT	Arizona Department ...	X	-2,559.75	-222,171.49
Liability Check	08/04/2022	82300...	Nationwide Trust Co...	X	-2,206.42	-224,377.91
Liability Check	08/04/2022	EFT	Arizona State Retire...	X	-2,016.98	-226,394.89
Bill Pmt -Check	08/04/2022	82300...	APS	X	-1,397.43	-227,792.32
Bill Pmt -Check	08/04/2022	82300...	Coconino Auto Supply	X	-739.29	-228,531.61
Bill Pmt -Check	08/04/2022	82300...	AT&T Mobility	X	-370.99	-228,902.60
Bill Pmt -Check	08/04/2022	82300...	Optimum Business	X	-327.26	-229,229.86
Bill Pmt -Check	08/04/2022	82300...	Phoenix Mental Heal...	X	-270.00	-229,499.86
Bill Pmt -Check	08/04/2022	82300...	Right Water Hauling...	X	-110.00	-229,609.86
Bill Pmt -Check	08/04/2022	82300...	CenturyLink	X	-94.99	-229,704.85
Liability Check	08/04/2022	82300...	Support Payment Cl...	X	-94.62	-229,799.47
Liability Check	08/04/2022	EFT	Public Safety Retire...	X	-62.82	-229,862.29
Bill Pmt -Check	08/04/2022	82300...	NAPA	X	-57.86	-229,920.15
Check	08/10/2022	82300...	William Dunlap	X	-81.87	-230,002.02
Liability Check	08/11/2022	82300...	KAIROS Health Ariz...	X	-20,172.00	-250,174.02
Bill Pmt -Check	08/11/2022	82300...	Aladtec, Inc Fire Ma...	X	-3,707.29	-253,881.31
Bill Pmt -Check	08/11/2022	82300...	Rhinehart Oil Co., LLC	X	-867.34	-254,748.65
Bill Pmt -Check	08/11/2022	82300...	QC Office	X	-833.49	-255,582.14
Bill Pmt -Check	08/11/2022	82300...	Doney Park Water	X	-754.81	-256,336.95
Bill Pmt -Check	08/11/2022	82300...	Trace Analytics	X	-434.04	-256,770.99
Bill Pmt -Check	08/11/2022	82300...	APS	X	-388.38	-257,159.37
Bill Pmt -Check	08/11/2022	82300...	Niles Radio	X	-225.00	-257,384.37
Check	08/12/2022		Arizona Department ...	X	-9,327.29	-266,711.66
Liability Check	08/17/2022		QuickBooks Payroll ...	X	-66,060.52	-332,772.18
Bill Pmt -Check	08/17/2022	82300...	Fendley & Sons	X	-820.00	-333,592.18
Bill Pmt -Check	08/17/2022	82300...	Benjamin Fisk	X	-634.00	-334,226.18
Bill Pmt -Check	08/17/2022	82300...	HANDTEVY	X	-612.68	-334,838.86
Bill Pmt -Check	08/17/2022	82300...	Verizon Wireless	X	-588.62	-335,427.48
Bill Pmt -Check	08/17/2022	82300...	E & S Plumbing Ser...	X	-405.00	-335,832.48
Bill Pmt -Check	08/17/2022	82300...	Optimum Business	X	-331.67	-336,164.15
Bill Pmt -Check	08/17/2022	82300...	QC Office	X	-152.06	-336,316.21
Bill Pmt -Check	08/17/2022	82300...	Frederick Flood	X	-139.50	-336,455.71
Bill Pmt -Check	08/17/2022	82300...	UniSource Energy S...	X	-132.80	-336,588.51
Bill Pmt -Check	08/17/2022	82300...	Right Water Hauling...	X	-110.00	-336,698.51



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09/07/22

# Summit Fire District

## Reconciliation Detail

### 101 County Treasurer, Period Ending 08/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	08/17/2022	82300...	Directv	X	-101.99	-336,800.50
Bill Pmt -Check	08/17/2022	82300...	Burton's Fire Inc.	X	-83.19	-336,883.69
Bill Pmt -Check	08/17/2022	82300...	Rush Truck	X	-26.09	-336,909.78
Liability Check	08/18/2022	EFT	Public Safety Retire...	X	-18,803.33	-355,713.11
Liability Check	08/18/2022	EFT	United States Treas...	X	-8,988.86	-364,701.97
Liability Check	08/18/2022	EFT	Voya Financial	X	-4,807.74	-369,509.71
Liability Check	08/18/2022	82300...	Met-Life - Group Be...	X	-3,175.04	-372,684.75
Liability Check	08/18/2022	EFT	Health Equity	X	-2,659.80	-375,344.55
Liability Check	08/18/2022	82300...	Nationwide Trust Co...	X	-2,639.06	-377,983.61
Liability Check	08/18/2022	EFT	Arizona Department ...	X	-2,359.62	-380,343.23
Liability Check	08/18/2022	EFT	Arizona State Retire...	X	-2,026.36	-382,369.59
Bill Pmt -Check	08/18/2022	EFT	AZ Public Safety Pe...	X	-1,850.00	-384,219.59
Liability Check	08/18/2022	82300...	AFLAC	X	-1,086.32	-385,305.91
Check	08/18/2022	82300...	Mark Gaillard	X	-522.12	-385,828.03
Liability Check	08/18/2022	82300...	Support Payment Cl...	X	-94.62	-385,922.65
Liability Check	08/18/2022	EFT	Public Safety Retire...	X	-67.92	-385,990.57
Bill Pmt -Check	08/23/2022	82300...	Tuff Tread	X	-15,580.00	-401,570.57
Bill Pmt -Check	08/23/2022	82300...	APS	X	-549.34	-402,119.91
Bill Pmt -Check	08/23/2022	82300...	Colter Electric, LLC	X	-407.98	-402,527.89
Bill Pmt -Check	08/23/2022	82300...	Optimum Business	X	-320.12	-402,848.01
Bill Pmt -Check	08/23/2022	82300...	Designed In Ink LLC	X	-308.42	-403,156.43
Bill Pmt -Check	08/23/2022	82300...	Right Water Hauling...	X	-220.00	-403,376.43
Bill Pmt -Check	08/23/2022	82300...	Niles Radio	X	-93.66	-403,470.09
Bill Pmt -Check	08/23/2022	82300...	Nik Christian	X	-60.23	-403,530.32
Liability Check	08/23/2022	82300...	5 Star Life Insuranc...	X	-34.67	-403,564.99
Liability Check	08/31/2022		QuickBooks Payroll ...	X	-70,274.68	-473,839.67
Liability Check	09/01/2022	EFT	Public Safety Retire...	X	-23,268.29	-497,107.96
Liability Check	09/01/2022		QuickBooks Payroll ...	X	-19,361.56	-516,469.52
Liability Check	09/01/2022	EFT	Public Safety Retire...	X	-63.82	-516,533.34
Liability Check	09/02/2022	EFT	United States Treas...	X	-16,681.60	-533,214.94
Liability Check	09/02/2022	EFT	Voya Financial	X	-4,542.78	-537,757.72
Liability Check	09/02/2022	EFT	Arizona Department ...	X	-3,280.03	-541,037.75
Liability Check	09/02/2022	EFT	Health Equity	X	-2,659.80	-543,697.55
Liability Check	09/02/2022	eft	Arizona State Retire...	X	-2,026.36	-545,723.91
Total Checks and Payments					-545,723.91	-545,723.91

**Deposits and Credits - 90 items**

Deposit	08/15/2022		Coconino County Tr...	X	60.06	60.06
Deposit	08/15/2022		Coconino County Tr...	X	593.94	654.00
Deposit	08/15/2022		Coconino County Tr...	X	11,262.30	11,916.30
Paycheck	08/18/2022	706492	Black, William A	X	0.00	11,916.30
Paycheck	08/18/2022	706493	Brooks, Robert W	X	0.00	11,916.30
Paycheck	08/18/2022	706512	Kester, Alan	X	0.00	11,916.30
Paycheck	08/18/2022	706494	Brown, Rhyann	X	0.00	11,916.30
Paycheck	08/18/2022	706497	Davis, Warren K	X	0.00	11,916.30
Paycheck	08/18/2022	706495	Burns, Patrick D.	X	0.00	11,916.30
Paycheck	08/18/2022	706521	Riggs, Elliott A	X	0.00	11,916.30
Paycheck	08/18/2022	706496	Christian III, Nikolas J	X	0.00	11,916.30
Paycheck	08/18/2022	706520	Reed, Deanna	X	0.00	11,916.30
Paycheck	08/18/2022	706498	DeGolier, James	X	0.00	11,916.30
Paycheck	08/18/2022	706529	Zambeck, Christoph...	X	0.00	11,916.30
Paycheck	08/18/2022	706499	Dougan, Ryland	X	0.00	11,916.30
Paycheck	08/18/2022	706528	Walsh, Brian M	X	0.00	11,916.30
Paycheck	08/18/2022	706500	Dunlap Jr., William W	X	0.00	11,916.30
Paycheck	08/18/2022	706501	Fennell, Christopher...	X	0.00	11,916.30
Paycheck	08/18/2022	706527	Unmacht III, James	X	0.00	11,916.30
Paycheck	08/18/2022	706502	Fisk, Benjamin J.	X	0.00	11,916.30
Paycheck	08/18/2022	706526	Swatzell, Brandon	X	0.00	11,916.30
Paycheck	08/18/2022	706503	Flood, Frederick T	X	0.00	11,916.30
Paycheck	08/18/2022	706525	Slayton, Preston P	X	0.00	11,916.30
Paycheck	08/18/2022	706504	Gia, Brandon	X	0.00	11,916.30
Paycheck	08/18/2022	706524	Schieffer, Tammy S	X	0.00	11,916.30
Paycheck	08/18/2022	706505	Gibbs, Matthew L	X	0.00	11,916.30
Paycheck	08/18/2022	706523	Russo, David B.	X	0.00	11,916.30
Paycheck	08/18/2022	706506	Gibbs, Reuben L.	X	0.00	11,916.30
Paycheck	08/18/2022	706522	Robinson, Casey L.	X	0.00	11,916.30
Paycheck	08/18/2022	706507	Greenwalt, David E	X	0.00	11,916.30
Paycheck	08/18/2022	706510	Hunt, Gannon	X	0.00	11,916.30

# Summit Fire District

## Reconciliation Detail

### 101 County Treasurer, Period Ending 08/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 10 items</b>						
Paycheck	07/01/2022	82200...	Glazener, Cody R. 9/7 4:12 pm.		-321.43	-321.43
Bill Pmt -Check	07/28/2022	82300...	Abode Counselling		-120.00	-441.43
Liability Check	08/04/2022	82300...	United Summit Fire ...		-1,141.12	-1,582.55
Transfer	08/05/2022	9/7 email Sue @ County			-1,300.00	-2,882.55
Bill Pmt -Check	08/11/2022	82300...	Coconino Communit...		-6,255.00	-9,137.55
Check	08/11/2022	82300...	Christopher Fennell 9/7 4:22 pm		-2,318.50	-11,456.05
Bill Pmt -Check	08/17/2022	82300...	Flagstaff IT		-2,806.39	-14,262.44
Bill Pmt -Check	08/17/2022	82300...	All Awards		-27.30	-14,289.74
Liability Check	08/18/2022	82300...	United Summit Fire ...		-1,141.12	-15,430.86
Bill Pmt -Check	08/23/2022	82300...	RSI Enterprises, Inc.		-311.21	-15,742.07
Total Checks and Payments					-15,742.07	-15,742.07
Total Uncleared Transactions					-15,742.07	-15,742.07
Register Balance as of 08/31/2022					-542,070.96	948,841.64
<b>New Transactions</b>						
<b>Checks and Payments - 17 items</b>						
Check	09/01/2022	82300...	Firetrucks Unlimited		-47,697.44	-47,697.44
Bill Pmt -Check	09/01/2022	82300...	Firetrucks Unlimited		-6,371.91	-54,069.35
Bill Pmt -Check	09/01/2022	82300...	APS		-1,317.11	-55,386.46
Bill Pmt -Check	09/01/2022	82300...	AmeriGas		-746.45	-56,132.91
Bill Pmt -Check	09/01/2022	82300...	Turbo & Electric, Inc.		-724.26	-56,857.17
Bill Pmt -Check	09/01/2022	82300...	Rogue Fitness		-691.75	-57,548.92
Bill Pmt -Check	09/01/2022	82300...	Skyline Waste LLC		-420.00	-57,968.92
Bill Pmt -Check	09/01/2022	82300...	Firehouse / ESO		-395.00	-58,363.92
Bill Pmt -Check	09/01/2022	82300...	AT&T Mobility		-370.99	-58,734.91
Bill Pmt -Check	09/01/2022	82300...	Optimum Business		-327.26	-59,062.17
Bill Pmt -Check	09/01/2022	82300...	Elliott Riggs-		-201.00	-59,263.17
Bill Pmt -Check	09/01/2022	82300...	James DeGolier-		-201.00	-59,464.17
Bill Pmt -Check	09/01/2022	82300...	Frederick Flood		-201.00	-59,665.17
Bill Pmt -Check	09/01/2022	82300...	Drennan, Steve		-112.70	-59,777.87
Liability Check	09/02/2022	82300...	Nationwide Trust Co...		-2,604.08	-62,381.95
Liability Check	09/02/2022	82300...	United Summit Fire ...		-1,141.12	-63,523.07
Liability Check	09/02/2022	82300...	Support Payment Cl...		-94.62	-63,617.69
Total Checks and Payments					-63,617.69	-63,617.69
Total New Transactions					-63,617.69	-63,617.69
<b>Ending Balance</b>					<b>-605,688.65</b>	<b>885,223.95</b>



4:07 PM

09/07/22

# Summit Fire District Reconciliation Detail

## 101 County Treasurer, Period Ending 08/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	08/18/2022	706508	Harper, Tyler	X	0.00	11,916.30
Paycheck	08/18/2022	706519	Pickett, Michael E.	X	0.00	11,916.30
Paycheck	08/18/2022	706509	Hernandez, Fernand...	X	0.00	11,916.30
Paycheck	08/18/2022	706518	Palm, Torsten H.	X	0.00	11,916.30
Paycheck	08/18/2022	706517	Modrell, Ian P.	X	0.00	11,916.30
Paycheck	08/18/2022	706511	Jamison Jr., Richard...	X	0.00	11,916.30
Paycheck	08/18/2022	706516	Miner, Jeffrey J	X	0.00	11,916.30
Paycheck	08/18/2022	706513	Luna, Carlos L.	X	0.00	11,916.30
Paycheck	08/18/2022	706515	McQuaid, Jacob	X	0.00	11,916.30
Paycheck	08/18/2022	706491	Bain, Chuck A.	X	0.00	11,916.30
Paycheck	08/18/2022	706490	Allen, Michael W.	X	0.00	11,916.30
Paycheck	08/18/2022	706514	Maynard, Jason R	X	0.00	11,916.30
Deposit	08/22/2022		American Towers	X	1,107.38	13,023.68
Deposit	08/23/2022			X	1,910.00	14,933.68
Deposit	08/24/2022			X	4,304.00	19,237.68
Deposit	08/31/2022			X	157.34	19,395.02
Paycheck	09/01/2022	706552	Hunt, Gannon	X	0.00	19,395.02
Paycheck	09/01/2022	706557	McQuaid, Jacob	X	0.00	19,395.02
Paycheck	09/01/2022	706541	Drennan, Steven	X	0.00	19,395.02
Paycheck	09/01/2022	706558	Miner, Jeffrey J	X	0.00	19,395.02
Paycheck	09/01/2022	706550	Harper, Tyler	X	0.00	19,395.02
Paycheck	09/01/2022	706549	Greenwalt, David E	X	0.00	19,395.02
Paycheck	09/01/2022	706559	Modrell, Ian P.	X	0.00	19,395.02
Paycheck	09/01/2022	706548	Gibbs, Reuben L.	X	0.00	19,395.02
Paycheck	09/01/2022	706551	Hernandez, Fernand...	X	0.00	19,395.02
Paycheck	09/01/2022	706547	Gibbs, Matthew L	X	0.00	19,395.02
Paycheck	09/01/2022	706546	Gia, Brandon	X	0.00	19,395.02
Paycheck	09/01/2022	706545	Flood, Frederick T	X	0.00	19,395.02
Paycheck	09/01/2022	706562	Reed, Deanna	X	0.00	19,395.02
Paycheck	09/01/2022	706544	Fisk, Benjamin J.	X	0.00	19,395.02
Paycheck	09/01/2022	706563	Riggs, Elliott A	X	0.00	19,395.02
Paycheck	09/01/2022	706543	Fennell, Christopher...	X	0.00	19,395.02
Paycheck	09/01/2022	706542	Dunlap Jr., William W	X	0.00	19,395.02
Paycheck	09/01/2022	706564	Robinson, Casey L.	X	0.00	19,395.02
Paycheck	09/01/2022	706540	Dougan, Ryland	X	0.00	19,395.02
Paycheck	09/01/2022	706539	DeGoliier, James	X	0.00	19,395.02
Paycheck	09/01/2022	706565	Russo, David B.	X	0.00	19,395.02
Paycheck	09/01/2022	706537	Christian III, Nikolas J	X	0.00	19,395.02
Paycheck	09/01/2022	706566	Schieffer, Tammy S	X	0.00	19,395.02
Paycheck	09/01/2022	706536	Burns, Patrick D.	X	0.00	19,395.02
Paycheck	09/01/2022	706535	Brown, Rhyan	X	0.00	19,395.02
Paycheck	09/01/2022	706534	Brooks, Robert W	X	0.00	19,395.02
Paycheck	09/01/2022	706567	Slayton, Preston P	X	0.00	19,395.02
Paycheck	09/01/2022	706568	Swatzell, Brandon	X	0.00	19,395.02
Paycheck	09/01/2022	706560	Palm, Torsten H.	X	0.00	19,395.02
Paycheck	09/01/2022	706561	Pickett, Michael E.	X	0.00	19,395.02
Paycheck	09/01/2022	706571	Zambeck, Christoph...	X	0.00	19,395.02
Paycheck	09/01/2022	706538	Davis, Warren K	X	0.00	19,395.02
Paycheck	09/01/2022	706569	Unmacht III, James	X	0.00	19,395.02
Paycheck	09/01/2022	706570	Walsh, Brian M	X	0.00	19,395.02
Paycheck	09/01/2022	706554	Kester, Alan	X	0.00	19,395.02
Paycheck	09/01/2022	706531	Allen, Michael W.	X	0.00	19,395.02
Paycheck	09/01/2022	706532	Bain, Chuck A.	X	0.00	19,395.02
Paycheck	09/01/2022	706533	Black, William A	X	0.00	19,395.02
Paycheck	09/01/2022	706556	Maynard, Jason R	X	0.00	19,395.02
Paycheck	09/01/2022	706553	Jamison Jr., Richard...	X	0.00	19,395.02
Paycheck	09/01/2022	706555	Luna, Carlos L.	X	0.00	19,395.02
Paycheck	09/02/2022	706572	Fennell, Christopher...	X	0.00	19,395.02
Paycheck	09/02/2022	706573	McQuaid, Jacob	X	0.00	19,395.02
Total Deposits and Credits					19,395.02	19,395.02
Total Cleared Transactions					-526,328.89	-526,328.89
Cleared Balance					-526,328.89	964,583.71



## Fund Balance Detail Report

08/31/2022	distribution			(\$3,977.78)
Property Tax-Current Totals			\$533.91	(\$11,796.21)
300300-33304 - Property Tax-Delinquent		(\$65.55)		\$1,174.39
08/05/2022	JE 23292 / SFD FROM DELQ TAX TO CAPITAL ACCOUNT, PER DEANNA R, 6/7/2022 / dhodge		\$1,300.00	
08/17/2022	distribution			(\$60.06)
Property Tax-Delinquent Totals			\$1,300.00	(\$60.06)
300300-33305 - TRC INT PMNT TO TRANSWESTERN		-		-
300300-33307 - Transwestern Judgement		-		-
300300-33333 - Disbursements-FDAT		(\$1,537.90)		(\$2,131.84)
08/31/2022	fund collection			(\$3.23)
08/31/2022	fund collection			(\$590.61)
08/31/2022	fund collection			(\$0.10)
Disbursements-FDAT Totals			\$0.00	(\$593.94)
300300-34250 - PSPRS Loan		-		-
300300-34350 - TR GO Bond Loan		-		-
300300-70000 - Expense Transfer		-		-
300300-70001 - Wire Out		\$184,509.95		\$551,807.16
08/02/2022	JE 23261 / SUMMIT FD PAYROLL / dhodge		\$70,220.94	
08/02/2022	JE 23262 / SUMMIT FD PAYROLL LIABILITY / dhodge		\$39,265.91	
08/05/2022	JE 22812 / SUMMIT FD - PROPERTY TAX DELINQUENT / jcota (voided)			(\$1,300.00)
08/15/2022	JE 23337 / SUMMIT FD PAYROLL / dhodge		\$66,060.52	
08/15/2022	JE 23338 / SUMMIT FD PAYROLL LIABILITIES / dhodge		\$39,713.63	
08/15/2022	JE 23340 / SUMMIT FD ARIZONA STATE REVENUE TRANSACTION TAX / dhodge		\$9,327.29	
08/16/2022	JE 23351 / SUMMIT FD PSPRS / dhodge		\$1,850.00	
08/29/2022	JE 23442 / SUMMIT FD PAYROLL / dhodge		\$89,636.24	
08/30/2022	JE 23450 / SUMMIT FD PAYROLL LIABILITIES / dhodge		\$52,522.68	
Wire Out Totals			\$368,597.21	(\$1,300.00)
300300-78001 - Warrants-Redeemed		\$132,397.67		\$309,524.37
08/01/2022	Warrant 00823000037		\$128.50	
08/01/2022	Warrant 00823000054		\$22,342.00	
08/01/2022	Warrant 00823000069		\$288.01	
08/01/2022	Warrant 00823000060		\$766.59	
08/02/2022	Warrant 00823000057		\$564.26	

## Fund Balance Detail Report

**Summit Fire District Fund Range: 300300-300399 Date Range: 8/1/2022 - 8/31/2022**

Account	Beginning Balance	Debits	Credits	Ending Balance
300300-11000 - Cash with Treasurer	\$1,490,912.60			\$964,583.71 ✓
Cash with Treasurer Totals		\$20,695.02	(\$547,023.91)	
300300-29000 - Fund Balance	(\$1,721,123.46)			(\$1,721,123.46)
300300-29050 - Warrants-Outstanding	(\$96,067.71)			(\$15,166.68)
Warrants-Outstanding Totals		\$177,126.70	(\$96,225.67)	
300300-29101 - LOC Principle	-			-
300300-29102 - LOC Interest	-			-
300300-31006 - In Lieu Tax-ADOT	-			-
300300-31014 - In Lieu Tax-Arizona Game & Fish	-			-
300300-33001 - Deposits-Misc	(\$28,690.57)			(\$36,011.95)
08/22/2022 TR# SFD-57 SUMMIT FIRE AND MEDICAL DISTRICT			(\$1,107.38)	
08/24/2022 23001 SFD 8/23/22			(\$100.00)	
08/24/2022 23001 SFD 8/23/22			(\$1,810.00)	
08/29/2022 230002 SFD 8/24/22			(\$4,304.00) ✓	
<i>TOWER Payment 1916.00</i>				
Deposits-Misc Totals		\$0.00	(\$7,321.38)	
300300-33002 - Investment Interest	-			(\$157.34)
08/09/2022 journal fund interest allocation - 07/01/2022 to 07/31/2022			(\$157.34) ✓	
Investment Interest Totals		\$0.00	(\$157.34)	
300300-33101 - Line of Credit-Advance	-			-
300300-33303 - Property Tax-Current	(\$18,034.82)			(\$29,297.12)
08/01/2022 distribution			(\$784.02)	
08/02/2022 distribution			(\$489.36)	
08/03/2022 distribution			(\$1,217.59)	
08/04/2022 distribution			(\$33.93)	
08/08/2022 distribution			(\$568.93)	
08/10/2022 distribution			(\$41.80)	
08/12/2022 distribution			(\$321.30)	
08/16/2022 distribution			(\$806.55)	
08/17/2022 distribution			(\$751.08)	
08/23/2022 distribution			(\$182.13)	
08/25/2022 distribution		\$533.91		
08/25/2022 distribution			(\$2,396.94)	
08/30/2022 distribution			(\$224.80)	



## Fund Balance Detail Report

08/02/2022	Warrant 00823000058	\$102.54
08/02/2022	Warrant 00823000052	\$196.53
08/02/2022	Warrant 00823000068	\$43,852.50
08/02/2022	Warrant 00823000067	\$553.68
08/02/2022	Warrant 00823000064	\$7.99
08/02/2022	Warrant 00823000063	\$94.56
08/02/2022	Warrant 00823000019	\$550.00
08/03/2022	Warrant 00823000059	\$10,120.00
08/03/2022	Warrant 00823000051	\$34.67
08/04/2022	Warrant 00823000043	\$115.00
08/04/2022	Warrant 00823000053	\$3,414.40
08/04/2022	Warrant 00823000066	\$824.98
08/04/2022	Warrant 00823000065	\$330.00
08/08/2022	Warrant 00823000061	\$510.00
08/08/2022	Warrant 00823000071	\$94.62
08/08/2022	Warrant 00823000074	\$19,862.77
08/09/2022	Warrant 00823000045	\$58.00
08/09/2022	Warrant 00823000077	\$94.99
08/10/2022	Warrant 00823000055	\$441.97
08/10/2022	Warrant 00823000079	\$57.86
08/10/2022	Warrant 00823000078	\$739.29
08/10/2022	Warrant 00823000076	\$370.99
08/10/2022	Warrant 00823000075	\$1,397.43
08/11/2022	Warrant 00823000070	\$2,206.42
08/11/2022	Warrant 00823000081	\$110.00
08/12/2022	Warrant 00823000080	\$270.00
08/15/2022	Warrant 00823000088	\$225.00
08/15/2022	Warrant 00823000082	\$327.26
08/15/2022	Warrant 00823000083	\$20,172.00
08/15/2022	Warrant 00823000090	\$867.34
08/16/2022	Warrant 00823000085	\$388.38
08/16/2022	Warrant 00823000084	\$3,707.29
08/16/2022	Warrant 00823000092	\$81.87
08/16/2022	Warrant 00822000679	\$2,904.00
08/17/2022	Warrant 00823000087	\$754.81
08/18/2022	Warrant 00823000049	\$820.00
08/18/2022	Warrant 00823000091	\$434.04
08/18/2022	Warrant 00823000062	\$820.00
08/19/2022	Warrant 00823000035	\$5,061.49

## Fund Balance Detail Report

08/19/2022	Warrant 00823000113	\$522.12
08/19/2022	Warrant 00823000089	\$833.49
08/22/2022	Warrant 00823000105	\$612.68
08/22/2022	Warrant 00823000104	\$139.50
08/22/2022	Warrant 00823000110	\$132.80
08/22/2022	Warrant 00823000114	\$3,175.04
08/22/2022	Warrant 00823000099	\$83.19
08/22/2022	Warrant 00823000095	\$94.62
08/23/2022	Warrant 00823000094	\$2,639.06
08/24/2022	Warrant 00823000107	\$110.00
08/24/2022	Warrant 00823000098	\$634.00
08/24/2022	Warrant 00823000100	\$101.99
08/24/2022	Warrant 00823000102	\$820.00
08/25/2022	Warrant 00823000111	\$588.62
08/25/2022	Warrant 00823000109	\$331.67
08/26/2022	Warrant 00823000112	\$1,086.32
08/26/2022	Warrant 00823000108	\$26.09
08/26/2022	Warrant 00823000106	\$152.06
08/26/2022	Warrant 00823000122	\$34.67
08/26/2022	Warrant 00823000121	\$15,580.00
08/29/2022	Warrant 00823000123	\$549.34
08/29/2022	Warrant 00823000120	\$320.12
08/30/2022	Warrant 00823000116	\$60.23
08/30/2022	Warrant 00823000118	\$220.00
08/30/2022	Warrant 00823000117	\$93.66
08/31/2022	Warrant 00823000115	\$407.98
08/31/2022	Warrant 00823000124	\$308.42
08/31/2022	Warrant 00823000101	\$405.00

Warrants-Redeemed Totals	\$177,126.70	\$0.00
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300300-78002 - Disbursements-Miscellaneous	-	-
300300-78007 - Tax Abatements	-	-
300300-78100 - Line of Credit-Interest Payment	-	-
300300-78101 - Line of Credit-Principal Payment	-	-
300300-78250 - PSPRS Sinking Fund Transfer	-	-
300300-78300 - GO Bond Expense	-	-
300300-78475 - Trustee Fee	-	-
300300-79999 - Warrant Clearing	\$57,699.79	(\$23,201.24)



**Submission Confirmation Receipt**  
**Report Date & Time:**08/23/2022 03:34 PM CST  
**Capture Type:**Check(s) Only

This Submission Confirmation receipt represents items submitted for transfer and is not a deposit confirmation. Please  
verify individual transaction status from Capture History

Receivables ID	Group	Batch Number	Captured By	Captured Date & Time	Payer Routing Number	Payer DDA	Payment / Serial Number	Amount	Reference Text
1086805 - RDC - SPECIAL DISTRICTS	300300 - SUMMIT FD	230001	Deanna D Reed	08/23/2022 03:34 PM CST	322172496	XXXXXXXX7703	00209	USD 100.00	CAPMA Honor Guard
1086805 - RDC - SPECIAL DISTRICTS	300300 - SUMMIT FD	230001	Deanna D Reed	08/23/2022 03:34 PM CST	125108272	XXXX2278	042555	USD 1,810.00	Fire Recovery Outside Services

<b>Total Number of Checks</b>	2
<b>Total Amount</b>	USD 1,910.00

Deanna Reed

**From:** Morales, Terri <tmorales@coconino.az.gov>  
**Sent:** Monday, August 29, 2022 9:35 AM  
**To:** Shared Mailbox - WarrantPositivePay; Deanna Reed  
**Cc:** David, Sharon; Walka, Sue  
**Subject:** RE: Please Release \$4304.00 RE: Please deposit \$4304.00

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Released  
JPMC ARIZONA (US)  
Special District Remote Deposit  
Account Transfer  
USD 4,304.00  
08/29/2022  
Main Account 3133

*Terri Morales*

Administrative Operations Manager  
Coconino County Treasurer's Office  
110 E. Cherry Ave., Flagstaff, AZ 86001  
Ph: 928.679.8188/Fax: 928.213.9243

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**From:** Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Sent:** Monday, August 29, 2022 9:22 AM  
**To:** Deanna Reed <dreed@sfmd.org>; Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Cc:** David, Sharon <sdavid@coconino.az.gov>; Walka, Sue <swalka@coconino.az.gov>; Morales, Terri <tmorales@coconino.az.gov>  
**Subject:** Please Release \$4304.00 RE: Please deposit \$4304.00

Pending Release  
JPMC ARIZONA (US)  
Special District Remote Deposit  
Account Transfer  
USD 4,304.00  
08/29/2022  
Main Account

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**From:** Deanna Reed <dreed@sfmd.org>  
**Sent:** Monday, August 29, 2022 7:38 AM  
**To:** Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Subject:** RE: Please deposit \$4304.00

**[EXTERNAL EMAIL]**

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

I'm sorry, I forgot to attach the TR to my initial email.

Have a great day!

Deanna Reed  
Administrative Officer  
928-526-9537



This email and its attachments may contain privileged and confidential information and/or protected health information (PHI) intended solely for the use of Summit Fire and Medical District and the recipient(s) named above. If you are not the recipient, you are hereby notified that any review, dissemination, distribution, or duplication of this email message and/or any attachments is strictly prohibited. If you have received this transmission in error and are not the intended recipient, please notify the sender immediately at 928-527-9537 and permanently delete this email and any attachments.

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**From:** Shared Mailbox - WarrantPositivePay <[warrantpp@coconino.az.gov](mailto:warrantpp@coconino.az.gov)>  
**Sent:** Thursday, August 25, 2022 10:02 AM  
**To:** Deanna Reed <[dreed@sfmd.org](mailto:dreed@sfmd.org)>; Shared Mailbox - WarrantPositivePay <[warrantpp@coconino.az.gov](mailto:warrantpp@coconino.az.gov)>  
**Subject:** RE: Please deposit \$4304.00

Hi Deanna,

We did receive this money in today's Remote Deposit. I will need a TR to complete the transfer. Please send the TR at your earliest convenience.

Thank you,

*Juanita Hernandez*

Business Manager  
Coconino County Treasurer's Office  
Office # (928) 679-8182  
[jhernandez@coconino.az.gov](mailto:jhernandez@coconino.az.gov)

---

**From:** Deanna Reed <[dreed@sfmd.org](mailto:dreed@sfmd.org)>  
**Sent:** Wednesday, August 24, 2022 7:35 AM  
**To:** Shared Mailbox - WarrantPositivePay <[warrantpp@coconino.az.gov](mailto:warrantpp@coconino.az.gov)>  
**Subject:** Please deposit \$4304.00

**[EXTERNAL EMAIL]**

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

Good morning,

Will you please deposit \$4304.00 from J.P. Morgan to 300300-33001 Deposits Mics?

Thank you,

Deanna Reed  
Administrative Officer  
928-526-9537

**Submission Confirmation Receipt**  
**Report Date & Time:**08/24/2022 09:31 AM CST  
**Capture Type:**Check(s) Only

This Submission Confirmation receipt represents items submitted for transfer and is not a deposit confirmation. Please  
verify individual transaction status from Capture History

Receivables ID	Group	Batch Number	Captured By	Captured Date & Time	Payer Routing Number	Payer DDA	Payment / Serial Number	Amount	Reference Text
1086805 - RDC - SPECIAL DISTRICTS	300300 - SUMMIT FD	230002	Deanna D Reed	08/24/2022 09:31 AM CST	071923284	XXXXXX3106	3449241	USD 4,304.00	

<b>Total Number of Checks</b>	1
<b>Total Amount</b>	USD 4,304.00



116850

COCONINO COUNTY TREASURER  
TREASURER'S RECEIPT

No. 230002

8/24/2022

Deposit to Fund Summit Fire and Medical District Number 30030033001  
Depositing Department Summit Fire and Medical District Number 30030033001  
For the Period From \_\_\_\_\_ to \_\_\_\_\_

Revenue Description	Account Code	Amount
Dish Wireless		\$4,304.00

4,304.00

Authorized Signature Deanna Reed

SUMMARY OF DEPOSIT

Currency	_____
Coins	_____
Checks	_____ 5
Direct Deposits	<u>\$4,304.00</u>
Total Deposit	<u>\$4,304.00</u>

Coconino County Treasurer

By

Bretters

Date

8.29.22

Deanna Reed

---

**From:** David, Sharon <sdavid@coconino.az.gov>  
**Sent:** Tuesday, August 2, 2022 12:27 PM  
**To:** Shared Mailbox - WarrantPositivePay; Tammy Schieffer  
**Cc:** Deanna Reed; Walka, Sue; Morales, Terri  
**Subject:** RE: Please Release \$70220.94 RE: Summit Fire payroll fund for 8/4/22

This sender is trusted.

Released  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 70,220.94  
08/02/2022  
DDA Payroll

---

**From:** Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Sent:** Tuesday, August 2, 2022 11:56 AM  
**To:** Tammy Schieffer <tammy@sfmd.org>; Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Cc:** Deanna Reed <dreed@sfmd.org>; David, Sharon <sdavid@coconino.az.gov>; Walka, Sue <swalka@coconino.az.gov>; Morales, Terri <tmorales@coconino.az.gov>  
**Subject:** Please Release \$70220.94 RE: Summit Fire payroll fund for 8/4/22

Pending Release  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 70,220.94  
08/02/2022  
DDA Payroll

---

**From:** Tammy Schieffer <[tammy@sfmd.org](mailto:tammy@sfmd.org)>  
**Sent:** Tuesday, August 2, 2022 8:52 AM  
**To:** Shared Mailbox - WarrantPositivePay <[warrantpp@coconino.az.gov](mailto:warrantpp@coconino.az.gov)>  
**Cc:** Deanna Reed <[dreed@sfmd.org](mailto:dreed@sfmd.org)>  
**Subject:** Summit Fire payroll fund for 8/4/22

**[EXTERNAL EMAIL]**

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

Good Morning,  
Please transfer \$70220.94 into Summit Fire payroll fund for 8/4/22.  
Thank you.  
Tammy

Tammy Schieffer  
Administrative Assistant II  
Summit Fire & Medical District  
8905 N Koch Field Road



Deanna Reed

---

**From:** David, Sharon <sdavid@coconino.az.gov>  
**Sent:** Tuesday, August 2, 2022 12:27 PM  
**To:** Shared Mailbox - WarrantPositivePay; Tammy Schieffer  
**Cc:** Deanna Reed; Walka, Sue; Morales, Terri  
**Subject:** RE: Please Release \$39265.91 RE: Summit Fire payroll liability fund for 8/4/22

This sender is trusted.

Released  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 39,265.91  
08/02/2022  
Special Districts Payroll Tax

---

**From:** Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Sent:** Tuesday, August 2, 2022 11:57 AM  
**To:** Tammy Schieffer <tammy@sfmd.org>; Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Cc:** Deanna Reed <dreed@sfmd.org>; David, Sharon <sdavid@coconino.az.gov>; Walka, Sue <swalka@coconino.az.gov>; Morales, Terri <tmorales@coconino.az.gov>  
**Subject:** Please Release \$39265.91 RE: Summit Fire payroll liability fund for 8/4/22

Pending Release  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 39,265.91  
08/02/2022  
Special Districts Payroll Tax

---

**From:** Tammy Schieffer <[tammy@sfmd.org](mailto:tammy@sfmd.org)>  
**Sent:** Tuesday, August 2, 2022 10:42 AM  
**To:** Shared Mailbox - WarrantPositivePay <[warrantpp@coconino.az.gov](mailto:warrantpp@coconino.az.gov)>  
**Cc:** Deanna Reed <[dreed@sfmd.org](mailto:dreed@sfmd.org)>  
**Subject:** Summit Fire payroll liability fund for 8/4/22

**[EXTERNAL EMAIL]**

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

Good Morning,  
Please transfer \$39265.91 into Summit Fire payroll liability fund for 8/4/22.

AZ Dept Rev 2559.75  
ASRS 2016.98  
Int Rev Svc 9880.28  
Voya 4745.43  
Health Equity 2659.80

PSPRS 17340.85  
PSPRS 62.82

Thank you bunches. 😊  
Tammy

Tammy Schieffer  
Administrative Assistant II  
Summit Fire & Medical District  
8905 N Koch Field Road  
Flagstaff, AZ 86004  
Ph: 928-526-9537 x3203  
Fx: 928-526-2750  
[tammy@sfmd.org](mailto:tammy@sfmd.org)



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Deanna Reed

---

**From:** Walka, Sue <swalka@coconino.az.gov>  
**Sent:** Monday, August 15, 2022 3:29 PM  
**To:** Shared Mailbox - WarrantPositivePay; Tammy Schieffer  
**Cc:** Deanna Reed; David, Sharon  
**Subject:** RE: Please Release \$66060.52 RE: Summit Fire Payroll fund for 8/18/22

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Released  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 66,060.52  
08/15/2022  
DDA Payroll

Thank you,

Sue Walka  
Chief Deputy Treasurer  
Coconino County Treasurer's Office  
110 E. Cherry Ave.  
Flagstaff, AZ 86001  
928-679-8188 phone  
928-213-9243 fax

---

**From:** Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Sent:** Monday, August 15, 2022 3:26 PM  
**To:** Tammy Schieffer <tammy@sfmd.org>; Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Cc:** Deanna Reed <dreed@sfmd.org>; David, Sharon <sdavid@coconino.az.gov>; Walka, Sue <swalka@coconino.az.gov>  
**Subject:** Please Release \$66060.52 RE: Summit Fire Payroll fund for 8/18/22

Pending Release  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 66,060.52  
08/15/2022  
DDA Payroll

---

**From:** Tammy Schieffer <[tammy@sfmd.org](mailto:tammy@sfmd.org)>  
**Sent:** Monday, August 15, 2022 1:58 PM  
**To:** Shared Mailbox - WarrantPositivePay <[warrantpp@coconino.az.gov](mailto:warrantpp@coconino.az.gov)>  
**Cc:** Deanna Reed <[dreed@sfmd.org](mailto:dreed@sfmd.org)>  
**Subject:** Summit Fire Payroll fund for 8/18/22

**[EXTERNAL EMAIL]**

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

Good Afternoon,

Please transfer \$66060.52 into Summit Fire payroll fund for 8/18/22

Thank you bunches.

Tammy

Tammy Schieffer  
Administrative Assistant II  
Summit Fire & Medical District  
8905 N Koch Field Road  
Flagstaff, AZ 86004  
Ph: 928-526-9537 x3203  
Fx: 928-526-2750  
[tammy@sfmd.org](mailto:tammy@sfmd.org)



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Deanna Reed

---

**From:** Walka, Sue <swalka@coconino.az.gov>  
**Sent:** Monday, August 15, 2022 3:30 PM  
**To:** Shared Mailbox - WarrantPositivePay; Tammy Schieffer  
**Cc:** Deanna Reed; David, Sharon  
**Subject:** RE: Please Release \$39713.63 RE: Summit Fire payroll liabilities for 8/18/22

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Released  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 39,713.63  
08/15/2022  
Special Districts Payroll Tax

Thank you,

Sue Walka  
Chief Deputy Treasurer  
Coconino County Treasurer's Office  
110 E. Cherry Ave.  
Flagstaff, AZ 86001  
928-679-8188 phone  
928-213-9243 fax

---

**From:** Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Sent:** Monday, August 15, 2022 3:23 PM  
**To:** Tammy Schieffer <tammy@sfmd.org>; Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Cc:** Deanna Reed <dreed@sfmd.org>; David, Sharon <sdavid@coconino.az.gov>; Walka, Sue <swalka@coconino.az.gov>  
**Subject:** Please Release \$39713.63 RE: Summit Fire payroll liabilities for 8/18/22

Pending Release  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 39,713.63  
08/15/2022  
Special Districts Payroll Tax

---

**From:** Tammy Schieffer <[tammy@sfmd.org](mailto:tammy@sfmd.org)>  
**Sent:** Monday, August 15, 2022 2:50 PM  
**To:** Shared Mailbox - WarrantPositivePay <[warrantpp@coconino.az.gov](mailto:warrantpp@coconino.az.gov)>

Cc: Deanna Reed <[dreed@sfmd.org](mailto:dreed@sfmd.org)>

Subject: Summit Fire payroll liabilities for 8/18/22

**[EXTERNAL EMAIL]**

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

Good Afternoon,

Please transfer \$39713.63 into Summit Fire payroll liability fund for 8/18/22.

AZ Dept Rev	2359.62
ASRS	2026.36
Int Rev Svc	8988.86
Voya	4807.74
Health Equity	2659.80
PSPRS	18803.33
PSPRS	67.92

Thank you bunches.

Tammy

Tammy Schieffer  
Administrative Assistant II  
Summit Fire & Medical District  
8905 N Koch Field Road  
Flagstaff, AZ 86004  
Ph: 928-526-9537 x3203  
Fx: 928-526-2750  
[tammy@sfmd.org](mailto:tammy@sfmd.org)



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Deanna Reed

---

**From:** David, Sharon <sdavid@coconino.az.gov>  
**Sent:** Tuesday, August 16, 2022 11:25 AM  
**To:** Shared Mailbox - WarrantPositivePay; Tammy Schieffer  
**Cc:** Deanna Reed; Walka, Sue  
**Subject:** RE: Please Release \$1850.00 RE: Summit Fire GENERAL fund for 8/18/22

This sender is trusted.

Released  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 1,850.00  
08/16/2022  
Special Districts Payroll Tax

---

**From:** Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Sent:** Tuesday, August 16, 2022 11:16 AM  
**To:** Tammy Schieffer <tammy@sfmd.org>; Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Cc:** Deanna Reed <dreed@sfmd.org>; David, Sharon <sdavid@coconino.az.gov>; Walka, Sue <swalka@coconino.az.gov>  
**Subject:** Please Release \$1850.00 RE: Summit Fire GENERAL fund for 8/18/22

Pending Release  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 1,850.00  
08/16/2022  
Special Districts Payroll Tax

---

**From:** Tammy Schieffer <[tammy@sfmd.org](mailto:tammy@sfmd.org)>  
**Sent:** Tuesday, August 16, 2022 11:13 AM  
**To:** Shared Mailbox - WarrantPositivePay <[warrantpp@coconino.az.gov](mailto:warrantpp@coconino.az.gov)>  
**Cc:** Deanna Reed <[dreed@sfmd.org](mailto:dreed@sfmd.org)>  
**Subject:** Summit Fire GENERAL fund for 8/18/22

**[EXTERNAL EMAIL]**

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

Good Morning,  
Please transfer \$1850.00 into Summit Fire General Fund for 8/18/22 payment. This is to pay for our Cancer Insurance Coverage through PSPRS.

PSPRS 1850.00

Tammy Schieffer  
Administrative Assistant II  
Summit Fire & Medical District  
8905 N Koch Field Road

Deanna Reed

---

**From:** David, Sharon <sdavid@coconino.az.gov>  
**Sent:** Monday, August 29, 2022 1:43 PM  
**To:** Shared Mailbox - WarrantPositivePay; Deanna Reed  
**Cc:** Walka, Sue; Morales, Terri  
**Subject:** RE: Please Release \$89636.24 RE: Payroll 9-1-2022

This sender is trusted.

Released  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 89,636.24  
08/29/2022  
DDA Payroll

---

**From:** Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Sent:** Monday, August 29, 2022 1:40 PM  
**To:** Deanna Reed <dreed@sfmd.org>; Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Cc:** David, Sharon <sdavid@coconino.az.gov>; Walka, Sue <swalka@coconino.az.gov>; Morales, Terri <tmorales@coconino.az.gov>  
**Subject:** Please Release \$89636.24 RE: Payroll 9-1-2022

Pending Release  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 89,636.24  
08/29/2022  
DDA Payroll

Includes  
\$70274.68  
\$19361.56  
\$89636.24

---

**From:** Deanna Reed <dreed@sfmd.org>  
**Sent:** Monday, August 29, 2022 12:04 PM  
**To:** Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Subject:** Payroll 9-1-2022

**[EXTERNAL EMAIL]**

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

Good Morning,

Please transfer \$70,274.68 for 9-1-2022 Payroll  
And

Please transfer \$19,361.56 for 9-2-2022 Payroll payout for terminated employees

Please let me know if you have any questions.

Thank you,

Deanna Reed  
Administrative Officer  
928-526-9537



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Deanna Reed

**From:** David, Sharon <sdavid@coconino.az.gov>  
**Sent:** Tuesday, August 30, 2022 10:38 AM  
**To:** Shared Mailbox - WarrantPositivePay; Deanna Reed  
**Cc:** Walka, Sue; Morales, Terri  
**Subject:** RE: Please Release \$52522.68 RE: Please transfer \$52,522.68

This sender is trusted.

Released  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 52,522.68  
08/30/2022  
Special Districts Payroll Tax

**From:** Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Sent:** Tuesday, August 30, 2022 9:36 AM  
**To:** Deanna Reed <dreed@sfmd.org>; Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Cc:** David, Sharon <sdavid@coconino.az.gov>; Walka, Sue <swalka@coconino.az.gov>; Morales, Terri <tmorales@coconino.az.gov>  
**Subject:** Please Release \$52522.68 RE: Please transfer \$52,522.68

Pending Release  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 52,522.68  
08/30/2022  
Special Districts Payroll Tax

**From:** Deanna Reed <dreed@sfmd.org>  
**Sent:** Monday, August 29, 2022 2:55 PM  
**To:** Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Subject:** Please transfer \$52,522.68

**[EXTERNAL EMAIL]**

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

Please transfer \$52,522.68 to SFMD Payroll for 09/01/2022

AZ TAX	\$3,280.03
ASRS	\$2,026.36
FEDS	\$16,681.60
Voya	\$4,542.78
Health Equity	\$2,659.80
PSPRS	\$23,268.29
PSPRS	\$63.82

If you have any questions, please let me know.



Thank you,

Deanna Reed  
Administrative Officer  
928-526-9537



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## Outstanding Warrants by Warrant Range

Outstanding Warrants - Summit FD; Range: 0082\_0; Date Range: 7/1/2008 - 8/31/2022

Number	Issued Date	Amount	Payee
00822000672	07/01/2022	\$321.43	Cody R. Glazener
00823000056	07/28/2022	\$120.00	Abode Counselling
00823000072	08/04/2022	\$1,141.12	United Summit Fire Fighters Local 1505
00823000093	08/11/2022	\$2,318.50	Christopher Fennell
00823000096	08/18/2022	\$1,141.12	United Summit Fire Fighters Local 1505
00823000097	08/17/2022	\$27.30	All Awards
00823000103	08/17/2022	\$2,806.39	Flagstaff IT
00823000119	08/23/2022	\$311.21	"RSI Engerprises, Inc"
Total Outstanding Warrants		\$8,187.07	

## Tax Distribution Report

---

**FD SUMMIT -- Date Range: 8/1/2022 - 8/31/2022**

11206 - FD SUMMIT

	<b>Tax Year</b>	<b>Taxes</b>	<b>Interest</b>	<b>Misc</b>	<b>Net Distribution</b>
	2020	\$60.06	\$0.00	\$3.23	\$63.29
	2021	\$7,818.43	\$0.00	\$590.71	\$7,875.23
	2022	\$3,977.78	\$0.00	\$0.00	\$3,977.78
11206 -- Totals		\$11,856.27	\$0.00	\$593.94	\$11,916.30

## Voided Warrants by Warrant Range

---

FD Summit - Voided Warrants; Range: 0080\_0; Date Range: 8/1/2022 - 8/31/2022

Number	Issued Date	Amount	Payee
--------	-------------	--------	-------

---



## Fund Balance Summary Report

Summit Fire District Fund Range: 300300-300399 Date Range: 8/1/2022 - 8/31/2022				
Account	Beginning Balance	Debits	Credits	Ending Balance
300300-11000 - Cash with Treasurer	\$1,490,912.60			\$964,583.71
Cash with Treasurer Totals		\$20,695.02	(\$547,023.91)	
300300-29000 - Fund Balance	(\$1,721,123.46)			(\$1,721,123.46)
300300-29050 - Warrants-Outstanding	(\$96,067.71)			(\$15,166.68)
Warrants-Outstanding Totals		\$177,126.70	(\$96,225.67)	
300300-29101 - LOC Principle	-			-
300300-29102 - LOC Interest	-			-
300300-31006 - In Lieu Tax-ADOT	-			-
300300-31014 - In Lieu Tax-Arizona Game & Fish	-			-
300300-33001 - Deposits-Misc	(\$28,690.57)			(\$36,011.95)
Deposits-Misc Totals		\$0.00	(\$7,321.38)	
300300-33002 - Investment Interest	-			(\$157.34)
Investment Interest Totals		\$0.00	(\$157.34)	
300300-33101 - Line of Credit-Advance	-			-
300300-33303 - Property Tax-Current	(\$18,034.82)			(\$29,297.12)
Property Tax-Current Totals		\$533.91	(\$11,796.21)	
300300-33304 - Property Tax-Delinquent	(\$65.55)			\$1,174.39
Property Tax-Delinquent Totals		\$1,300.00	(\$60.06)	
300300-33305 - TRC INT PMNT TO TRANSWESTERN	-			-
300300-33307 - Transwestern Judgement	-			-
300300-33333 - Disbursements-FDAT	(\$1,537.90)			(\$2,131.84)
Disbursements-FDAT Totals		\$0.00	(\$593.94)	
300300-34250 - PSPRS Loan	-			-
300300-34350 - TR GO Bond Loan	-			-
300300-70000 - Expense Transfer	-			-
300300-70001 - Wire Out	\$184,509.95			\$551,807.16
Wire Out Totals		\$368,597.21	(\$1,300.00)	
300300-78001 - Warrants-Redeemed	\$132,397.67			\$309,524.37
Warrants-Redeemed Totals		\$177,126.70	\$0.00	
300300-78002 - Disbursements-Miscellaneous	-			-
300300-78007 - Tax Abatements	-			-
300300-78100 - Line of Credit-Interest Payment	-			-
300300-78101 - Line of Credit-Principal Payment	-			-
300300-78250 - PSPRS Sinking Fund Transfer	-			-

## Fund Balance Summary Report

**Summit Fire District Fund Range: 300300-300399 Date Range: 8/1/2022 - 8/31/2022**

Account	Beginning Balance	Debits	Credits	Ending Balance
300300-78300 - GO Bond Expense	-			-
300300-78475 - Trustee Fee	-			-
300300-79999 - Warrant Clearing	\$57,699.79			(\$23,201.24)
Warrant Clearing Totals		\$96,225.67	(\$177,126.70)	
300305-11000 - Cash with Treasurer	\$179,177.51			\$180,495.22
Cash with Treasurer Totals		\$1,317.71	\$0.00	
300305-29000 - Fund Balance	(\$204,017.95)			(\$204,017.95)
300305-33001 - Deposits/Misc	-			(\$1,300.00)
Deposits/Misc Totals		\$0.00	(\$1,300.00)	
300305-33002 - Investment Interest	-			(\$17.71)
Investment Interest Totals		\$0.00	(\$17.71)	
300305-33307 - Transwestern Judgement	-			-
300305-70000 - Expense Transfer	\$24,840.44			\$24,840.44
300310-11000 - Cash with Treasurer	\$421,254.43			\$421,295.33
Cash with Treasurer Totals		\$40.90	\$0.00	
300310-29000 - Fund Balance	(\$421,254.43)			(\$421,254.43)
300310-33001 - Deposits/Misc	-			-
300310-33002 - Investment Interest	-			(\$40.90)
Investment Interest Totals		\$0.00	(\$40.90)	
300310-33307 - Transwestern Judgement	-			-
300310-70000 - Expense Transfer	-			-
300315-11000 - Cash with Treasurer	\$39,791.84			\$40,500.94
Cash with Treasurer Totals		\$709.10	\$0.00	
300315-29000 - Fund Balance	(\$38,633.14)			(\$38,633.14)
300315-29050 - Warrants-Outstanding	-			-
300315-31006 - In Lieu Tax-ADOT	-			-
300315-31007 - In Lieu Tax-Salt River Project	-			-
300315-31014 - In Lieu Tax-Arizona Game & Fish	-			-
300315-33001 - Deposits-Misc	-			-
300315-33002 - Investment Interest	-			-
300315-33303 - Property Tax-Current	(\$1,154.24)			(\$1,859.26)
Property Tax-Current Totals		\$34.17	(\$739.19)	
300315-33304 - Property Tax-Delinquent	(\$4.46)			(\$8.54)
Property Tax-Delinquent Totals		\$0.00	(\$4.08)	

## Fund Balance Summary Report

**Summit Fire District Fund Range: 300300-300399 Date Range: 8/1/2022 - 8/31/2022**

Account	Beginning Balance	Debits	Credits	Ending Balance
300315-33307 - Transwestern Judgement	-			-
300315-34450 - TR Bond Loan	-			-
300315-70000 - Expense Transfer	-			-
300315-70001 - Wire Out	-			-
300315-78001 - Warrants-Redeemed	-			-
300315-78002 - Disbursements-Miscellaneous	-			-
300315-78007 - Tax Abatements	-			-
300315-78400 - BOND PRINCIPLE PAYMENT	-			-
300315-78401 - BOND INTEREST PAYMENT	-			-
300315-78404 - TR 1st Yr Bnd Loan Principle	-			-
300315-78405 - TR 1st Yr Bnd Loan Interest	-			-
300315-78475 - Trustee Fee	-			-
300320-11000 - Cash with Treasurer	\$161,683.07			\$161,698.77
Cash with Treasurer Totals		\$15.70	\$0.00	
300320-29000 - Fund Balance	(\$161,683.07)			(\$161,683.07)
300320-33001 - Deposits/Misc	-			-
300320-33002 - Investment Interest	-			(\$15.70)
Investment Interest Totals		\$0.00	(\$15.70)	
300320-33307 - Transwestern Judgement	-			-
300320-33334 - Delinquent Prop Taxes Transfer	-			-
300320-70000 - Expense Transfer	-			-
300330-11000 - Cash with Treasurer	-			-
300330-29000 - Fund Balance	-			-
300330-29050 - Warrants Outstanding	-			-
300330-33001 - Deposits-Misc	-			-
300330-33002 - Investment Interest	-			-
300330-33307 - Transwestern Judgement	-			-
300330-70000 - Expense Transfer	-			-
300330-70001 - Wire Out	-			-
300330-78001 - Warrants Redeemed	-			-
300330-78205 - PSPRS Loan Repayment	-			-
300330-78206 - PSPRS Loan Interest Repayment	-			-
300330-79999 - Warrant Clearing	-			-

## Fund Balance Summary Report

**Summit Fire District Fund Range: 300300-300399 Date Range: 8/1/2022 - 8/31/2022**

Account	Beginning Balance	Debits	Credits	Ending Balance
300335-11000 - Cash with Treasurer	-			-
300335-29000 - Fund Balance	-			-
300335-29050 - Warrants-Outstanding	-			-
300335-33001 - Deposits-Misc	-			-
300335-33307 - Transwestern Judgement	-			-
300335-70000 - Expense Transfer	-			-
300335-70001 - Wire Out	-			-
300340-11000 - Cash with Treasurer	\$283,379.75			\$269,188.25
Cash with Treasurer Totals		\$44,115.12	(\$58,306.62)	
300340-29000 - Fund Balance	(\$263,143.75)			(\$263,143.75)
300340-29050 - Warrants Outstanding	(\$5,705.00)			(\$5,705.00)
Warrants Outstanding Totals		\$51,619.66	(\$51,619.66)	
300340-33001 - Deposits-Misc	(\$65,747.18)			(\$97,141.02)
Deposits-Misc Totals		\$0.00	(\$31,393.84)	
300340-33002 - Investment Interest	-			(\$27.11)
Investment Interest Totals		\$0.00	(\$27.11)	
300340-33307 - Transwestern Judgement	-			-
300340-70000 - Expense Transfer	-			-
300340-70001 - Wire Out	\$51,216.18			\$83,294.78
Wire Out Totals		\$32,078.60	\$0.00	
300340-78001 - Warrants Redeemed	\$190.30			\$13,724.15
Warrants Redeemed Totals		\$26,228.02	(\$12,694.17)	
300340-79999 - Warrant Clearing	(\$190.30)			(\$190.30)
Warrant Clearing Totals		\$51,619.66	(\$51,619.66)	
300350-11000 - Cash with Treasurer	-			-
300350-29000 - Fund Balance	-			-
300350-29050 - Warrants Outstanding	-			-
300350-33001 - Deposits-Misc	-			-
300350-33002 - Investment Interest	-			-
300350-33307 - Transwestern Judgement	-			-
300350-70000 - Expense Transfer	-			-
300350-70001 - Wire Out	-			-
300350-78001 - Warrants Redeemed	-			-
300350-79999 - Warrant Clearing	-			-



## Fund Balance Summary Report

---

**Summit Fire District Fund Range: 300300-300399 Date Range: 8/1/2022 - 8/31/2022**

<b>Account</b>	<b>Beginning Balance</b>	<b>Debits</b>	<b>Credits</b>	<b>Ending Balance</b>
300360-11000 - Cash with Treasurer	\$1,875,931.19			\$1,875,931.19
300360-29000 - Fund Balance	(\$1,875,931.19)			(\$1,875,931.19)
300360-33001 - Deposits-Misc	-			-
300360-33002 - Investment Interest	-			-
300360-70000 - Expense Transfer	-			-
300360-70001 - Wire Out	-			-
300360-78400 - Debt Service Principal	-			-
300360-78401 - Debt Service Interest	-			-

7:21 AM

09/08/22

**Summit Fire District**  
**Reconciliation Summary**  
102 OWA Account, Period Ending 08/31/2022

---

	<u>Aug 31, 22</u>
Beginning Balance	283,379.75
Cleared Transactions	
Checks and Payments - 9 items	-45,612.45
Deposits and Credits - 4 items	31,420.95
Total Cleared Transactions	<u>-14,191.50</u>
Cleared Balance	<u><b>269,188.25</b></u>
Register Balance as of 08/31/2022	269,188.25
Ending Balance	269,188.25 ✓

*Deanna Reed 9/8/22*

Board Approved

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*OWA Fund*

7:21 AM

09/08/22

**Summit Fire District**  
**Reconciliation Detail**  
**102 OWA Account, Period Ending 08/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						283,379.75
<b>Cleared Transactions</b>						
<b>Checks and Payments - 9 items</b>						
Check	08/03/2022	84310...	National Bank of Ari...	X	-12,694.47	-12,694.47
Liability Check	08/04/2022		QuickBooks Payroll ...	X	-10,488.67	-23,183.14
Check	08/04/2022	84310...	Robert Brooks	X	-393.04	-23,576.18
Liability Check	08/05/2022	EFT	United States Treas...	X	-1,582.88	-25,159.06
Liability Check	08/05/2022	EFT	Arizona Department ...	X	-315.24	-25,474.30
Liability Check	08/17/2022		QuickBooks Payroll ...	X	-14,462.85	-39,937.15
Liability Check	08/18/2022	EFT	United States Treas...	X	-5,111.40	-45,048.55
Check	08/18/2022	84310...	Matt Gibbs	X	-446.34	-45,494.89
Liability Check	08/18/2022	EFT	Arizona Department ...	X	-117.56	-45,612.45
Total Checks and Payments					-45,612.45	-45,612.45
<b>Deposits and Credits - 4 items</b>						
Deposit	08/09/2022			X	29,439.99	29,439.99
Paycheck	08/18/2022	706530	Leake, Kenneth C	X	0.00	29,439.99
Deposit	08/23/2022			X	1,953.85	31,393.84
Deposit	09/30/2022			X	27.11	31,420.95
Total Deposits and Credits					31,420.95	31,420.95
Total Cleared Transactions					-14,191.50	-14,191.50
Cleared Balance					-14,191.50	269,188.25
Register Balance as of 08/31/2022					-14,191.50	269,188.25
<b>Ending Balance</b>					<b>-14,191.50</b>	<b>269,188.25</b>

## Fund Balance Detail Report

Investment Interest Totals		\$0.00	(\$27.11)	
300340-33307 - Transwestern Judgement	-			-
300340-70000 - Expense Transfer	-			-
300340-70001 - Wire Out	\$51,216.18			\$83,294.78
08/03/2022 JE 23272 / SUMMIT FD WILDLAND PAYROLL LIABILITY / dhodge	<i>AZREV 315.24</i>	\$1,898.12	<i>IRS 1582.88</i>	
08/03/2022 JE 23273 / SUMMIT FD WILDLAND PAYROLL / dhodge		\$10,488.67	<i>Quickbook Payroll</i>	
08/16/2022 JE 23348 / SUMMIT FD WILDLAND PAYROLL LIABILITY / dhodge	<i>AZREV 117.56</i>	\$5,228.96	<i>IRS 5111.40</i>	
08/16/2022 JE 23349 / SUMMIT FD WILDLAND PAYROLL / dhodge		\$14,462.85	<i>Quickbooks Payroll</i>	
Wire Out Totals		\$32,078.60	\$0.00	
300340-78001 - Warrants Redeemed	\$190.30			\$13,724.15
08/08/2022 Warrant 00843100001		\$12,694.17		
08/08/2022 Warrant 00843100001 - unredeemed			(\$12,694.17)	
08/08/2022 Warrant 00843100001		\$12,694.47		
08/22/2022 Warrant 00843100003		\$446.34		
08/29/2022 Warrant 00843100002		\$393.04		
Warrants Redeemed Totals		\$26,228.02	(\$12,694.17)	
300340-79999 - Warrant Clearing	(\$190.30)			(\$190.30)
Warrant Clearing Totals		\$51,619.66	(\$51,619.66)	
300350-11000 - Cash with Treasurer	-			-
300350-29000 - Fund Balance	-			-
300350-29050 - Warrants Outstanding	-			-
300350-33001 - Deposits-Misc	-			-
300350-33002 - Investment Interest	-			-
300350-33307 - Transwestern Judgement	-			-
300350-70000 - Expense Transfer	-			-
300350-70001 - Wire Out	-			-
300350-78001 - Warrants Redeemed	-			-
300350-79999 - Warrant Clearing	-			-
300360-11000 - Cash with Treasurer	<i>Contingency Fund</i>	\$1,875,931.19		\$1,875,931.19
300360-29000 - Fund Balance		(\$1,875,931.19)		(\$1,875,931.19)
300360-33001 - Deposits-Misc	-			-
300360-33002 - Investment Interest	-			-
300360-70000 - Expense Transfer	-			-
300360-70001 - Wire Out	-			-
300360-78400 - Debt Service Principal	-			-



Account	Beginning Balance	Debits	Credits	Ending Balance
300320-3334 - Delinquent Prop Taxes Transfer	-			-
300320-7000 - Expense Transfer	-			-
300330-1100 - Cash with Treasurer	-			-
300330-2900 - Fund Balance	-			-
300330-2905 - Warrants Outstanding	-			-
300330-3301 - Deposits-Misc	-			-
300330-3302 - Investment Interest	-			-
300330-3337 - Transwestern Judgement	-			-
300330-7000 - Expense Transfer	-			-
300330-7001 - Wire Out	-			-
300330-7801 - Warrants Redeemed	-			-
300330-78205 - PSPRS Loan Repayment	-			-
300330-78206 - PSPRS Loan Interest Repayment	-			-
300330-79999 - Warrant Clearing	-			-
300335-1100 - Cash with Treasurer	-			-
300335-2900 - Fund Balance	-			-
300335-2905 - Warrants-Outstanding	-			-
300335-3301 - Deposits-Misc	-			-
300335-3337 - Transwestern Judgement	-			-
300335-7000 - Expense Transfer	-			-
300335-7001 - Wire Out	-			-
300340-1100 - Cash with Treasurer	\$283,379.75			\$269,188.25
Cash with Treasurer Totals		\$44,115.12	(\$58,306.62)	
300340-29000 - Fund Balance	(\$263,143.75)			(\$263,143.75)
300340-29050 - Warrants Outstanding	(\$5,705.00)			(\$5,705.00)
Warrants Outstanding Totals		\$51,619.66	(\$51,619.66)	
300340-33001 - Deposits-Misc	(\$65,747.18)			(\$97,141.02)
OWA23003 SUMMIT FIRE & MED DISTRICT 8/9/22			(\$29,439.99)	
OWA23003 SFD 8/24/22			(\$1,953.85)	
08/24/2022				
Deposits-Misc Totals		\$0.00	(\$31,393.84)	
300340-33002 - Investment Interest	-			(\$27.11)
Journal fund interest allocation - 07/01/2022 to 07/31/2022				
08/09/2022				

# Payment Search Results

Last Updated: 08/09/2022

Taxpayer ID	AZ Agency ID	AZ Agency Name	Mail Code	City	State	Zip	Invoice #	Invoice Description	Invoice Date	Transaction Amount	Payment Amount	Payment Type	Payment #	Issue Date	Payment Status	Status Date	1099 MIS Box
361028584	FOA	OFFICE OF THE STATE FORESTER	I0003	FLAGSTAFF	AZ	86004	2022-SUM-0028	Pipeline Fire-P3PP67	07/29/2022	3,254.99	29,439.99	A	052425495	08/05/2022	1	08/05/2022	00
361028584	FOA	OFFICE OF THE STATE FORESTER	I0003	FLAGSTAFF	AZ	86004	2022-SUM-0029	Tunnel Fire-P3PK0P	07/28/2022	6,033.19	29,439.99	A	052425495	08/05/2022	1	08/05/2022	00
361028584	FOA	OFFICE OF THE STATE FORESTER	I0003	FLAGSTAFF	AZ	86004	2022-SUM-0027	Calf Canyon Fire-P3PJ6J	07/25/2022	20,151.81	29,439.99	A	052425495	08/05/2022	1	08/05/2022	00



**Submission Confirmation Receipt**  
**Report Date & Time:**08/23/2022 02:51 PM CST  
**Capture Type:**Check(s) Only

This Submission Confirmation receipt represents items submitted for transfer and is not a deposit confirmation. Please  
verify individual transaction status from Capture History

Receivables ID	Group	Batch Number	Captured By	Captured Date & Time	Payer Routing Number	Payer DDA	Payment / Serial Number	Amount	Reference Text
1086805 - RDC - SPECIAL DISTRICTS	300300 - SUMMIT FD	23004	Deanna D Reed	08/23/2022 02:50 PM CST	121000248	XXXXXX7300	454331	USD 1,953.85	

<b>Total Number of Checks</b>	1
<b>Total Amount</b>	USD 1,953.85

*OWA - Megan's Time*



Deanna Reed

**From:** Morales, Terri <tmorales@coconino.az.gov>  
**Sent:** Wednesday, August 3, 2022 2:46 PM  
**To:** Shared Mailbox - WarrantPositivePay; Tammy Schieffer  
**Cc:** Deanna Reed; David, Sharon; Walka, Sue  
**Subject:** RE: Please Release \$1898.12 RE: Summit Fire OWA (wildland) payroll liability fund for 8/5/22

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Released  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 1,898.12  
08/03/2022  
Special Districts Payroll Tax 6953

***Terri Morales***

Administrative Operations Manager  
Coconino County Treasurer's Office  
110 E. Cherry Ave., Flagstaff, AZ 86001  
Ph: 928.679.8188/Fax: 928.213.9243

---

**From:** Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Sent:** Wednesday, August 3, 2022 2:39 PM  
**To:** Tammy Schieffer <tammy@sfmd.org>; Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Cc:** Deanna Reed <dreed@sfmd.org>; David, Sharon <sdavid@coconino.az.gov>; Walka, Sue <swalka@coconino.az.gov>; Morales, Terri <tmorales@coconino.az.gov>  
**Subject:** Please Release \$1898.12 RE: Summit Fire OWA (wildland) payroll liability fund for 8/5/22

Pending Release  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 1,898.12  
08/03/2022  
Special Districts Payroll Tax

---

**From:** Tammy Schieffer <[tammy@sfmd.org](mailto:tammy@sfmd.org)>  
**Sent:** Wednesday, August 3, 2022 1:07 PM  
**To:** Shared Mailbox - WarrantPositivePay <[warrantpp@coconino.az.gov](mailto:warrantpp@coconino.az.gov)>  
**Cc:** Deanna Reed <[dreed@sfmd.org](mailto:dreed@sfmd.org)>  
**Subject:** Summit Fire OWA (wildland) payroll liability fund for 8/5/22

**[EXTERNAL EMAIL]**

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

Good Afternoon,

Please transfer \$1898.12 from 30034033001 (wildland) into Summit Fire payroll liability fund for 8/5/22 wire payment.

AZ Dept Rev 315.24  
Int Rev Svc 1582.88

Thank you bunches,  
Tammy

Tammy Schieffer  
Administrative Assistant II  
Summit Fire & Medical District  
8905 N Koch Field Road  
Flagstaff, AZ 86004  
Ph: 928-526-9537 x3203  
Fx: 928-526-2750  
[tammy@sfmd.org](mailto:tammy@sfmd.org)



To insure compliance with the open meeting law, recipients of this message should not forward it to other Board members. Board members may reply to a staff member regarding this message but they should not send a copy of the reply to other District Board members. Thank you.

The information is intended only for the use of the individual(s) or entity names above. IF you are not the intended recipient, you are notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this information is not permissible. If you have received this message in error, please immediately notify us at the number shown above and permanently destroy this message.

Deanna Reed

**From:** Morales, Terri <tmorales@coconino.az.gov>  
**Sent:** Wednesday, August 3, 2022 2:46 PM  
**To:** Shared Mailbox - WarrantPositivePay; Tammy Schieffer  
**Cc:** Deanna Reed; David, Sharon; Walka, Sue  
**Subject:** RE: Please Release \$10488.67 RE: Summit Fire OWA (wildland) payroll fund for 8/5/22

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Released  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 10,488.67  
08/03/2022  
DDA Payroll 3976

*Terri Morales*

Administrative Operations Manager  
Coconino County Treasurer's Office  
110 E. Cherry Ave., Flagstaff, AZ 86001  
Ph: 928.679.8188/Fax: 928.213.9243

**From:** Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Sent:** Wednesday, August 3, 2022 2:39 PM  
**To:** Tammy Schieffer <tammy@sfmd.org>; Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Cc:** Deanna Reed <dreed@sfmd.org>; David, Sharon <sdavid@coconino.az.gov>; Walka, Sue <swalka@coconino.az.gov>; Morales, Terri <tmorales@coconino.az.gov>  
**Subject:** Please Release \$10488.67 RE: Summit Fire OWA (wildland) payroll fund for 8/5/22

Pending Release  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 10,488.67  
08/03/2022  
DDA Payroll

**From:** Tammy Schieffer <[tammy@sfmd.org](mailto:tammy@sfmd.org)>  
**Sent:** Wednesday, August 3, 2022 12:45 PM  
**To:** Shared Mailbox - WarrantPositivePay <[warrantpp@coconino.az.gov](mailto:warrantpp@coconino.az.gov)>  
**Cc:** Deanna Reed <[dreed@sfmd.org](mailto:dreed@sfmd.org)>  
**Subject:** Summit Fire OWA (wildland) payroll fund for 8/5/22

[EXTERNAL EMAIL]

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

Good Afternoon,

Please transfer \$10488.67 from 30034033001 (wildland) into Summit Fire payroll fund for 8/5/22 wire payment.

Thank you.

Tammy

Tammy Schieffer  
Administrative Assistant II  
Summit Fire & Medical District  
8905 N Koch Field Road  
Flagstaff, AZ 86004  
Ph: 928-526-9537 x3203  
Fx: 928-526-2750  
[tammy@sfmd.org](mailto:tammy@sfmd.org)



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Deanna Reed

---

**From:** David, Sharon <sdavid@coconino.az.gov>  
**Sent:** Tuesday, August 16, 2022 11:12 AM  
**To:** Shared Mailbox - WarrantPositivePay; Tammy Schieffer  
**Cc:** Deanna Reed; Walka, Sue  
**Subject:** RE: Please Release \$5228.96 RE: Summit Fire OWA wildland payroll liability fund for 8/18/22

This sender is trusted.

Released  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 5,228.96  
08/16/2022  
Special Districts Payroll Tax

---

**From:** Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Sent:** Tuesday, August 16, 2022 11:10 AM  
**To:** Tammy Schieffer <tammy@sfmd.org>; Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Cc:** Deanna Reed <dreed@sfmd.org>; David, Sharon <sdavid@coconino.az.gov>; Walka, Sue <swalka@coconino.az.gov>  
**Subject:** Please Release \$5228.96 RE: Summit Fire OWA wildland payroll liability fund for 8/18/22

Pending Release  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 5,228.96  
08/16/2022  
Special Districts Payroll Tax

---

**From:** Tammy Schieffer <[tammy@sfmd.org](mailto:tammy@sfmd.org)>  
**Sent:** Tuesday, August 16, 2022 10:57 AM  
**To:** Shared Mailbox - WarrantPositivePay <[warrantpp@coconino.az.gov](mailto:warrantpp@coconino.az.gov)>  
**Cc:** Deanna Reed <[dreed@sfmd.org](mailto:dreed@sfmd.org)>  
**Subject:** Summit Fire OWA wildland payroll liability fund for 8/18/22

**[EXTERNAL EMAIL]**

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

Good Morning,

Please transfer \$5228.96 from 30034033001 (wildland) into Summit Fire payroll liability fund for 8/18/22 wire payment.

AZ Dept Rev 117.56  
Int Rev Svc 5111.40

Thank you bunches,

Tammy

Tammy Schieffer  
Administrative Assistant II  
Summit Fire & Medical District  
8905 N Koch Field Road  
Flagstaff, AZ 86004  
Ph: 928-526-9537 x3203  
Fx: 928-526-2750  
[tammy@sfmd.org](mailto:tammy@sfmd.org)



To insure compliance with the open meeting law, recipients of this message should not forward it to other Board members. Board members may reply to a staff member regarding this message but they should not send a copy of the reply to other District Board members. Thank you.

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Deanna Reed

---

**From:** David, Sharon <sdavid@coconino.az.gov>  
**Sent:** Tuesday, August 16, 2022 11:12 AM  
**To:** Shared Mailbox - WarrantPositivePay; Tammy Schieffer  
**Cc:** Deanna Reed; Walka, Sue  
**Subject:** RE: Please Release \$14462.85 RE: Summit Fire Wildland OWA payroll fund for 8/18/22

This sender is trusted.

Released  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 14,462.85  
08/16/2022  
DDA Payroll

---

**From:** Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Sent:** Tuesday, August 16, 2022 11:10 AM  
**To:** Tammy Schieffer <tammy@sfmd.org>; Shared Mailbox - WarrantPositivePay <warrantpp@coconino.az.gov>  
**Cc:** Deanna Reed <dreed@sfmd.org>; David, Sharon <sdavid@coconino.az.gov>; Walka, Sue <swalka@coconino.az.gov>  
**Subject:** Please Release \$14462.85 RE: Summit Fire Wildland OWA payroll fund for 8/18/22

Pending Release  
JPMC ARIZONA (US)  
Main Account  
Account Transfer  
USD 14,462.85  
08/16/2022  
DDA Payroll

---

**From:** Tammy Schieffer <[tammy@sfmd.org](mailto:tammy@sfmd.org)>  
**Sent:** Tuesday, August 16, 2022 10:42 AM  
**To:** Shared Mailbox - WarrantPositivePay <[warrantpp@coconino.az.gov](mailto:warrantpp@coconino.az.gov)>  
**Cc:** Deanna Reed <[dreed@sfmd.org](mailto:dreed@sfmd.org)>  
**Subject:** Summit Fire Wildland OWA payroll fund for 8/18/22

**[EXTERNAL EMAIL]**

Use caution before clicking on links, opening attachments, or responding. DO NOT CLICK unless you recognize the sender and know the content is safe.

Good Morning,  
Please transfer \$14462.85 from 30034033001 (wildland) into Summit Fire payroll fund for 8/18/22 wire payment.  
Thank you,  
Tammy

Tammy Schieffer  
Administrative Assistant II  
Summit Fire & Medical District  
8905 N Koch Field Road

Flagstaff, AZ 86004  
Ph: 928-526-9537 x3203  
Fx: 928-526-2750  
[tammy@sfmd.org](mailto:tammy@sfmd.org)



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8:29 AM

09/07/22

**Summit Fire District**  
**Reconciliation Summary**  
105 Petty Cash, Period Ending 09/07/2022

	Sep 7, 22
Beginning Balance	851.25
Cleared Transactions	
Deposits and Credits - 1 item	50.00
Total Cleared Transactions	50.00
Cleared Balance	901.25
Register Balance as of 09/07/2022	901.25
Ending Balance	901.25

9/6/22

.55

.70

13-

5-

400

250

100

100-

20-

2-

10-

901.25

Petty  
Cash  
Balanced  
9/7/22  
Tammy

Petty Cash

8:29 AM

09/07/22

**Summit Fire District**  
**Reconciliation Detail**  
**105 Petty Cash, Period Ending 09/07/2022**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						851.25
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	09/06/2022			X	50.00	50.00
Total Deposits and Credits					50.00	50.00
Total Cleared Transactions					50.00	50.00
Cleared Balance					50.00	901.25
Register Balance as of 09/07/2022					50.00	901.25
Ending Balance					50.00	901.25

# Deposit Summary

9/7/2022 8:28 AM

Summit Fire District

Summary of Deposits to 105 Petty Cash on 09/06/2022

Chk No.	PmtMethod	Red From	Memo	Amount
	Cash		St31 Anna Begay 12/25/22	50.00

Less Cash Back:

Deposit Total: 50.00



## Community Room Use Agreement

All fees must be paid at the time the Community Room is reserved. Reservations are on a first come first service bases.

### PLEASE PRINT

Name of person responsible for facilities ("RENTER"): Anna M. Begay  
(Requesting person must be attending the event)

Group Name (if applicable): Begays

Address: 10302 E. Palomino Road, Flagstaff

Phone: 928-853-6945 Email: sinagua13.ab@gmail.com

Type of event: Christmas Party

Date of event: Dec. 25 2022 Estimated number of attendees: 10

Hours of use: 8:00 — 6:00pm Rooms are available from 10:00 a.m. to 7:00 p.m.

Facility being requested:

Tables and chairs count is approximate:

☒ Station 31  
6425 Cosnino Road  
(Cosnino & Townsend Winona)  
Tables = 10  
Chairs = 30

☐ Station 33  
6050 Firehouse Lane  
(Highway 89)  
Tables = 10  
Chairs = 40  
Key Code: \_\_\_\_\_

Fees:

☒ \$50 for renters who live in the Summit Fire and Medical District  
☐ \$100 for those who live outside the Summit Fire and Medical District  
☐ Station 31 requires a \$10 key deposit, refundable when key is returned.

Check ☒ Cash: \_\_\_\_\_ QB: \_\_\_\_\_ FH: \_\_\_\_\_

pd. 40.00 cash 8/11/22  
to bring in \$10 8/12/22  
pd \$10.00 8/12/22  
Terms of use on back, please read and sign



4:25 PM

09/08/22

**Summit Fire District**  
**Reconciliation Detail**  
**106 National Bank Checking, Period Ending 08/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						26,625.73
Cleared Balance						26,625.73
Register Balance as of 08/31/2022						26,625.73
Ending Balance						<u>26,625.73</u> ✓

*Deanna D. Reed 9/9/2022*

Board Approved

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*National Bank*

Summit Fire District  
**Reconciliation Summary**  
106 National Bank Checking, Period Ending 08/31/2022

---

	<b>Aug 31, 22</b>
Beginning Balance	26,625.73
Cleared Balance	26,625.73
Register Balance as of 08/31/2022	26,625.73
Ending Balance	26,625.73

**NATIONAL BANK OF ARIZONA®**

PO Box 30709 Salt Lake City, UT 84130-0709

**Statement of Accounts**

This Statement: August 31, 2022

Last Statement: July 29, 2022

Primary Account 2201009020

0040491

1979-06-0000-NBA-PG0030-00000

SUMMIT FIRE DISTRICT  
8905 KOCH FIELD RD  
FLAGSTAFF AZ 86004-3261

**DIRECT INQUIRIES TO:**

1 (800) 497-8168  
WWW.NBARIZONA.COM  
Flagstaff ( Leroux & Birch St )  
(800) 497-8168  
211 N. Leroux  
Flagstaff, AZ 86001-0000

Tired of all the paper? Start receiving your statements electronically and view your account notices online.  
Sign up for Online Banking or login today at [WWW.NBARIZONA.COM](http://WWW.NBARIZONA.COM)

**SUMMARY OF ACCOUNT BALANCE**

<i>Account Type</i>	<i>Account Number</i>	<i>Checking/Savings Ending Balance</i>	<i>Outstanding Balances Owed</i>
Business Growth Checking	2201009020	\$26,625.73	

**BUSINESS GROWTH CHECKING 2201009020**

152 0

<i>Previous Balance</i>	<i>Deposits/Credits</i>	<i>Charges/Debits</i>	<i>Checks Processed</i>	<i>Ending Balance</i>
26,625.73	0.00	0.00	0.00	26,625.73

**0 DEPOSITS/CREDITS**

There were no transactions this period.

**0 CHARGES/DEBITS**

There were no transactions this period.

**0 CHECKS PROCESSED**

There were no transactions this period.

**AGGREGATE OVERDRAFT AND RETURNED ITEM FEES**

	<i>Total for This Period</i>	<i>Total Year-to-Date</i>
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

To learn more about our other products and services that may lower the cost of managing account overdrafts or to discuss removing overdraft coverage from your account, please contact Customer Service or visit your local branch.

**DAILY BALANCES**

<i>Date.....</i>	<i>Balance</i>
08/31	26,625.73









7:10 AM

09/08/22

**Summit Fire District**  
**Reconciliation Summary**  
120 Capital Fund, Period Ending 08/31/2022

---

	Aug 31, 22
Beginning Balance	179,177.51
Cleared Transactions	
Deposits and Credits - 2 items	1,317.71
Total Cleared Transactions	1,317.71
Cleared Balance	<u>180,495.22</u>
Register Balance as of 08/31/2022	180,495.22
Ending Balance	180,495.22

*Dianne Reed* 9/8/2022

Board Approved

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*Capital Fund*

7:10 AM

09/08/22

**Summit Fire District**  
**Reconciliation Detail**  
**120 Capital Fund, Period Ending 08/31/2022**

---

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						179,177.51
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 2 items</b>						
Transfer	08/05/2022			X	1,300.00	1,300.00
Deposit	08/31/2022			X	17.71	1,317.71
Total Deposits and Credits					1,317.71	1,317.71
Total Cleared Transactions					1,317.71	1,317.71
Cleared Balance					1,317.71	180,495.22
Register Balance as of 08/31/2022					1,317.71	180,495.22
<b>Ending Balance</b>					<b>1,317.71</b>	<b>180,495.22</b>

## Fund Balance Detail Report

Warrant Clearing Totals		\$96,225.67	(\$177,126.70)	
300305-11000 - Cash with Treasurer <i>Capital Fund</i>	\$179,177.51			\$180,495.22
Cash with Treasurer Totals		\$1,317.71	\$0.00	
300305-29000 - Fund Balance	(\$204,017.95)			(\$204,017.95)
300305-33001 - Deposits/Misc	-			(\$1,300.00)
08/05/2022 JE 23292 / SFD FROM DELQ TAX TO CAPITAL ACCOUNT, PER DEANNA R, 6/7/2022 / dhodge			(\$1,300.00)	
Deposits/Misc Totals		\$0.00	(\$1,300.00)	
300305-33002 - Investment Interest	-			(\$17.71)
08/09/2022 journal fund interest allocation - 07/01/2022 to 07/31/2022			(\$17.71)	
Investment Interest Totals		\$0.00	(\$17.71)	
300305-33307 - Transwestern Judgement	-			-
300305-70000 - Expense Transfer	\$24,840.44			\$24,840.44
300310-11000 - Cash with Treasurer <i>Westside Capital</i>	\$421,254.43			\$421,295.33
Cash with Treasurer Totals		\$40.90	\$0.00	
300310-29000 - Fund Balance	(\$421,254.43)			(\$421,254.43)
300310-33001 - Deposits/Misc	-			-
300310-33002 - Investment Interest	-			(\$40.90)
08/09/2022 journal fund interest allocation - 07/01/2022 to 07/31/2022			(\$40.90)	
Investment Interest Totals		\$0.00	(\$40.90)	
300310-33307 - Transwestern Judgement	-			-
300310-70000 - Expense Transfer	-			-
300315-11000 - Cash with Treasurer <i>Debt Services</i>	\$39,791.84			\$40,500.94
Cash with Treasurer Totals		\$709.10	\$0.00	
300315-29000 - Fund Balance	(\$38,633.14)			(\$38,633.14)
300315-29050 - Warrants-Outstanding	-			-
300315-31006 - In Lieu Tax-ADOT	-			-
300315-31007 - In Lieu Tax-Salt River Project	-			-
300315-31014 - In Lieu Tax-Arizona Game & Fish	-			-
300315-33001 - Deposits-Misc	-			-
300315-33002 - Investment Interest	-			-
300315-33303 - Property Tax-Current	(\$1,154.24)			(\$1,859.26)
08/01/2022 distribution			(\$50.18)	
08/02/2022 distribution			(\$31.32)	
08/03/2022 distribution			(\$77.93)	

## Fund Balance Detail Report

08/04/2022	distribution			(\$2.17)	
08/08/2022	distribution			(\$36.41)	
08/10/2022	distribution			(\$2.68)	
08/12/2022	distribution			(\$20.57)	
08/16/2022	distribution			(\$51.62)	
08/17/2022	distribution			(\$48.07)	
08/23/2022	distribution			(\$11.66)	
08/25/2022	distribution		\$34.17		
08/25/2022	distribution			(\$153.40)	
08/30/2022	distribution			(\$14.39)	
08/31/2022	distribution			(\$238.79)	
Property Tax-Current Totals			\$34.17	(\$739.19)	
300315-33304 - Property Tax-Delinquent		(\$4.46)			(\$8.54)
08/17/2022	distribution			(\$4.08)	
Property Tax-Delinquent Totals			\$0.00	(\$4.08)	
300315-33307 - Transwestern Judgement		-			-
300315-34450 - TR Bond Loan		-			-
300315-70000 - Expense Transfer		-			-
300315-70001 - Wire Out		-			-
300315-78001 - Warrants-Redeemed		-			-
300315-78002 - Disbursements-Miscellaneous		-			-
300315-78007 - Tax Abatements		-			-
300315-78400 - BOND PRINCIPLE PAYMENT		-			-
300315-78401 - BOND INTEREST PAYMENT		-			-
300315-78404 - TR 1st Yr Bnd Loan Principle		-			-
300315-78405 - TR 1st Yr Bnd Loan Interest		-			-
300315-78475 - Trustee Fee		-			-
300320-11000 - Cash with Treasurer	<i>Emergency</i>	\$161,683.07			\$161,698.77
Cash with Treasurer Totals			\$15.70	\$0.00	
300320-29000 - Fund Balance		(\$161,683.07)			(\$161,683.07)
300320-33001 - Deposits/Misc		-			-
300320-33002 - Investment Interest		-			(\$15.70)
08/09/2022	journal fund interest allocation - 07/01/2022 to 07/31/2022			(\$15.70)	
Investment Interest Totals			\$0.00	(\$15.70)	
300320-33307 - Transwestern Judgement		-			-



7:12 AM  
09/08/22

**Summit Fire District**  
**Reconciliation Detail**  
**136 Westside Capital Fund, Period Ending 08/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						421,254.43
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	08/31/2022			X	40.90	40.90
Total Deposits and Credits					40.90	40.90
Total Cleared Transactions					40.90	40.90
Cleared Balance					40.90	421,295.33
Register Balance as of 08/31/2022					40.90	421,295.33
Ending Balance					40.90	421,295.33 ✓

✓ *Deanna Reed* 9/8/22

Board Approved

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*Westside Capital Fund*

## Fund Balance Detail Report

Warrant Clearing Totals		\$96,225.67	(\$177,126.70)	
300305-11000 - Cash with Treasurer	<i>Capital Fund</i>	\$179,177.51		\$180,495.22
Cash with Treasurer Totals		\$1,317.71	\$0.00	
300305-29000 - Fund Balance		(\$204,017.95)		(\$204,017.95)
300305-33001 - Deposits/Misc		-		(\$1,300.00)
08/05/2022	JE 23292 / SFD FROM DELQ TAX TO CAPITAL ACCOUNT, PER DEANNA R, 6/7/2022 / dhodge			
Deposits/Misc Totals		\$0.00	(\$1,300.00)	
300305-33002 - Investment Interest		-		(\$17.71)
08/09/2022	journal fund interest allocation - 07/01/2022 to 07/31/2022			
Investment Interest Totals		\$0.00	(\$17.71)	
300305-33307 - Transwestern Judgement		-		\$24,840.44
300305-70000 - Expense Transfer		\$24,840.44		\$421,295.33
300310-11000 - Cash with Treasurer	<i>Westside Capital</i>	\$421,254.43		
Cash with Treasurer Totals		\$40.90	\$0.00	
300310-29000 - Fund Balance		(\$421,254.43)		(\$421,254.43)
300310-33001 - Deposits/Misc		-		(\$40.90)
300310-33002 - Investment Interest		-		(\$40.90)
08/09/2022	journal fund interest allocation - 07/01/2022 to 07/31/2022			
Investment Interest Totals		\$0.00	(\$40.90)	
300310-33307 - Transwestern Judgement		-		-
300310-70000 - Expense Transfer		-		\$40,500.94
300315-11000 - Cash with Treasurer	<i>Debt Services</i>	\$39,791.84		
Cash with Treasurer Totals		\$709.10	\$0.00	
300315-29000 - Fund Balance		(\$38,633.14)		(\$38,633.14)
300315-29050 - Warrants-Outstanding		-		-
300315-31006 - In Lieu Tax-ADOT		-		-
300315-31007 - In Lieu Tax-Salt River Project		-		-
300315-31014 - In Lieu Tax-Arizona Game & Fish		-		-
300315-33001 - Deposits-Misc		-		-
300315-33002 - Investment Interest		-		(\$1,859.26)
300315-33303 - Property Tax-Current		(\$1,154.24)		
08/01/2022	distribution		(\$50.18)	
08/02/2022	distribution		(\$31.32)	
08/03/2022	distribution		(\$77.93)	

7:16 AM

09/08/22

**Summit Fire District**  
**Reconciliation Summary**  
150 Emergency Fund, Period Ending 08/31/2022

---

	<u>Aug 31, 22</u>
Beginning Balance	161,683.07
Cleared Transactions	
Deposits and Credits - 1 item	<u>15.70</u>
Total Cleared Transactions	<u>15.70</u>
Cleared Balance	<u><b>161,698.77</b></u>
Register Balance as of 08/31/2022	161,698.77
Ending Balance	161,698.77

✓ *Doranna Reed* 9/8/22

Board Approved

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*Emergency Fund*

Summit Fire District  
Reconciliation Detail  
150 Emergency Fund, Period Ending 08/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						161,683.07
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	08/31/2022			X	15.70	15.70
Total Deposits and Credits					15.70	15.70
Total Cleared Transactions					15.70	15.70
Cleared Balance					15.70	161,698.77
Register Balance as of 08/31/2022					15.70	161,698.77
Ending Balance					15.70	161,698.77



## Fund Balance Detail Report

08/04/2022	distribution			(\$2.17)	
08/08/2022	distribution			(\$36.41)	
08/10/2022	distribution			(\$2.68)	
08/12/2022	distribution			(\$20.57)	
08/16/2022	distribution			(\$51.62)	
08/17/2022	distribution			(\$48.07)	
08/23/2022	distribution			(\$11.66)	
08/25/2022	distribution		\$34.17		
08/25/2022	distribution			(\$153.40)	
08/30/2022	distribution			(\$14.39)	
08/31/2022	distribution			(\$238.79)	
Property Tax-Current Totals			\$34.17	(\$739.19)	
300315-33304 - Property Tax-Delinquent		(\$4.46)			(\$8.54)
08/17/2022	distribution			(\$4.08)	
Property Tax-Delinquent Totals			\$0.00	(\$4.08)	
300315-33307 - Transwestern Judgement		-			-
300315-34450 - TR Bond Loan		-			-
300315-70000 - Expense Transfer		-			-
300315-70001 - Wire Out		-			-
300315-78001 - Warrants-Redeemed		-			-
300315-78002 - Disbursements-Miscellaneous		-			-
300315-78007 - Tax Abatements		-			-
300315-78400 - BOND PRINCIPLE PAYMENT		-			-
300315-78401 - BOND INTEREST PAYMENT		-			-
300315-78404 - TR 1st Yr Bnd Loan Principle		-			-
300315-78405 - TR 1st Yr Bnd Loan Interest		-			-
300315-78475 - Trustee Fee		-			-
300320-11000 - Cash with Treasurer	<i>Emergency</i>	\$161,683.07			\$161,698.77 ✓
Cash with Treasurer Totals			\$15.70	\$0.00	
300320-29000 - Fund Balance		(\$161,683.07)			(\$161,683.07)
300320-33001 - Deposits/Misc		-			-
300320-33002 - Investment Interest		-			(\$15.70)
08/09/2022	journal fund interest allocation - 07/01/2022 to 07/31/2022			(\$15.70)	
Investment Interest Totals			\$0.00	(\$15.70) ✓	
300320-33307 - Transwestern Judgement		-			-

7:35 AM

09/08/22

**Summit GO Bond Account  
Reconciliation Summary**  
300315 Debt Services Account, Period Ending 08/31/2022

---

	<u>Aug 31, 22</u>
Beginning Balance	39,791.84
Cleared Transactions	
Deposits and Credits - 2 items	<u>709.10</u>
Total Cleared Transactions	<u>709.10</u>
Cleared Balance	<u><b>40,500.94</b></u>
Register Balance as of 08/31/2022	40,500.94
Ending Balance	40,500.94

*Deanna Reed 9/8/22*

Board Approved

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*Debt Services*

7:35 AM

09/08/22

# Summit GO Bond Account Reconciliation Detail

300315 Debt Services Account, Period Ending 08/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						39,791.84
Cleared Transactions						
Deposits and Credits - 2 items						
Deposit	08/15/2022			X	4.08	4.08
Deposit	08/15/2022			X	705.02	709.10
Total Deposits and Credits					709.10	709.10
Total Cleared Transactions					709.10	709.10
Cleared Balance					709.10	40,500.94
Register Balance as of 08/31/2022					709.10	40,500.94
Ending Balance					709.10	40,500.94

## Fund Balance Detail Report

Warrant Clearing Totals		\$96,225.67	(\$177,126.70)	
300305-11000 - Cash with Treasurer	<i>Capital Fund</i>	\$179,177.51		\$180,495.22
Cash with Treasurer Totals		\$1,317.71	\$0.00	
300305-29000 - Fund Balance		(\$204,017.95)		(\$204,017.95)
300305-33001 - Deposits/Misc		-		(\$1,300.00)
08/05/2022	JE 23292 / SFD FROM DELQ TAX TO CAPITAL ACCOUNT, PER DEANNA R, 6/7/2022 / dhodge		(\$1,300.00)	
Deposits/Misc Totals		\$0.00	(\$1,300.00)	
300305-33002 - Investment Interest		-		(\$17.71)
08/09/2022	journal fund interest allocation - 07/01/2022 to 07/31/2022		(\$17.71)	
Investment Interest Totals		\$0.00	(\$17.71)	
300305-33307 - Transwestern Judgement		-		-
300305-70000 - Expense Transfer		\$24,840.44		\$24,840.44
300310-11000 - Cash with Treasurer	<i>Westside Capital</i>	\$421,254.43		\$421,295.33
Cash with Treasurer Totals		\$40.90	\$0.00	
300310-29000 - Fund Balance		(\$421,254.43)		(\$421,254.43)
300310-33001 - Deposits/Misc		-		-
300310-33002 - Investment Interest		-		(\$40.90)
08/09/2022	journal fund interest allocation - 07/01/2022 to 07/31/2022		(\$40.90)	
Investment Interest Totals		\$0.00	(\$40.90)	
300310-33307 - Transwestern Judgement		-		-
300310-70000 - Expense Transfer		-		-
300315-11000 - Cash with Treasurer	<i>Debt Services</i>	\$39,791.84		\$40,500.94 ✓
Cash with Treasurer Totals		\$709.10	\$0.00	
300315-29000 - Fund Balance		(\$38,633.14)		(\$38,633.14)
300315-29050 - Warrants-Outstanding		-		-
300315-31006 - In Lieu Tax-ADOT		-		-
300315-31007 - In Lieu Tax-Salt River Project		-		-
300315-31014 - In Lieu Tax-Arizona Game & Fish		-		-
300315-33001 - Deposits-Misc		-		-
300315-33002 - Investment Interest		-		-
300315-33303 - Property Tax-Current		(\$1,154.24)		(\$1,859.26)
08/01/2022	distribution		(\$50.18)	
08/02/2022	distribution		(\$31.32)	
08/03/2022	distribution		(\$77.93)	



## Fund Balance Detail Report

08/04/2022	distribution			(\$2.17)	
08/08/2022	distribution			(\$36.41)	
08/10/2022	distribution			(\$2.68)	
08/12/2022	distribution			(\$20.57)	
08/16/2022	distribution			(\$51.62)	
08/17/2022	distribution			(\$48.07)	
08/23/2022	distribution			(\$11.66)	
08/25/2022	distribution		\$34.17		
08/25/2022	distribution			(\$153.40)	
08/30/2022	distribution			(\$14.39)	
08/31/2022	distribution			(\$238.79)	
Property Tax-Current Totals			\$34.17	(\$739.19)	<i>= 705.02</i>
300315-33304 - Property Tax-Delinquent		(\$4.46)			(\$8.54)
08/17/2022	distribution			(\$4.08)	
Property Tax-Delinquent Totals			\$0.00	(\$4.08)	
300315-33307 - Transwestern Judgement	-				-
300315-34450 - TR Bond Loan	-				-
300315-70000 - Expense Transfer	-				-
300315-70001 - Wire Out	-				-
300315-78001 - Warrants-Redeemed	-				-
300315-78002 - Disbursements-Miscellaneous	-				-
300315-78007 - Tax Abatements	-				-
300315-78400 - BOND PRINCIPLE PAYMENT	-				-
300315-78401 - BOND INTEREST PAYMENT	-				-
300315-78404 - TR 1st Yr Bnd Loan Principle	-				-
300315-78405 - TR 1st Yr Bnd Loan Interest	-				-
300315-78475 - Trustee Fee	-				-
300320-11000 - Cash with Treasurer	<i>Emergency</i>	\$161,683.07			\$161,698.77 ✓
Cash with Treasurer Totals			\$15.70	\$0.00	
300320-29000 - Fund Balance		(\$161,683.07)			(\$161,683.07)
300320-33001 - Deposits/Misc	-				-
300320-33002 - Investment Interest	-				(\$15.70)
08/09/2022	journal fund interest allocation - 07/01/2022 to 07/31/2022			(\$15.70)	
Investment Interest Totals			\$0.00	(\$15.70) ✓	
300320-33307 - Transwestern Judgement	-				-

7:29 AM

09/08/22

**SFMD Contingency Fund  
Reconciliation Summary**  
Coconino County Treasurer, Period Ending 08/31/2022

---

	<u>Aug 31, 22</u>
Beginning Balance	1,875,931.19
Cleared Balance	1,875,931.19
Register Balance as of 08/31/2022	1,875,931.19
Ending Balance	1,875,931.19 ✓

*Deanna Reed 9/8/22*

Board Approved

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*Contingency Fund*

7:30 AM

09/08/22

**SFMD Contingency Fund**  
**Reconciliation Detail**  
Coconino County Treasurer, Period Ending 08/31/2022

---

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,875,931.19
Cleared Balance						1,875,931.19
Register Balance as of 08/31/2022						1,875,931.19
Ending Balance						<b>1,875,931.19</b>

## Fund Balance Detail Report

Investment Interest Totals			\$0.00	(\$27.11)	
300340-33307 - Transwestern Judgement		-			-
300340-70000 - Expense Transfer		-			-
300340-70001 - Wire Out		\$51,216.18			\$83,294.78
08/03/2022	JE 23272 / SUMMIT FD WILDLAND PAYROLL LIABILITY / dhodge	AZ Rev 315.04	\$1,898.12	IRS 1582.88	
08/03/2022	JE 23273 / SUMMIT FD WILDLAND PAYROLL / dhodge		\$10,488.67	QuickBooks Payroll	
08/16/2022	JE 23348 / SUMMIT FD WILDLAND PAYROLL LIABILITY / dhodge	AZ Rev 112.50	\$5,228.96	IRS 5111.40	
08/16/2022	JE 23349 / SUMMIT FD WILDLAND PAYROLL / dhodge		\$14,462.85	QuickBooks Payroll	
Wire Out Totals			\$32,078.60	\$0.00	
300340-78001 - Warrants Redeemed		\$190.30			\$13,724.15
08/08/2022	Warrant 00843100001		\$12,694.17		
08/08/2022	Warrant 00843100001 - unredeemed			(\$12,694.17)	
08/08/2022	Warrant 00843100001		\$12,694.47		
08/22/2022	Warrant 00843100003		\$446.34		
08/29/2022	Warrant 00843100002		\$393.04		
Warrants Redeemed Totals			\$26,228.02	(\$12,694.17)	
300340-79999 - Warrant Clearing		(\$190.30)			(\$190.30)
Warrant Clearing Totals			\$51,619.66	(\$51,619.66)	
300350-11000 - Cash with Treasurer		-			-
300350-29000 - Fund Balance		-			-
300350-29050 - Warrants Outstanding		-			-
300350-33001 - Deposits-Misc		-			-
300350-33002 - Investment Interest		-			-
300350-33307 - Transwestern Judgement		-			-
300350-70000 - Expense Transfer		-			-
300350-70001 - Wire Out		-			-
300350-78001 - Warrants Redeemed		-			-
300350-79999 - Warrant Clearing		-			-
300360-11000 - Cash with Treasurer	Contingency Fund	\$1,875,931.19			\$1,875,931.19
300360-29000 - Fund Balance		(\$1,875,931.19)			(\$1,875,931.19)
300360-33001 - Deposits-Misc		-			-
300360-33002 - Investment Interest		-			-
300360-70000 - Expense Transfer		-			-
300360-70001 - Wire Out		-			-
300360-78400 - Debt Service Principal		-			-



## Fund Balance Detail Report

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Summit Fire District Fund Range: 300300-300399 Date Range: 8/1/2022 - 8/31/2022

Account	Beginning Balance	Debits	Credits	Ending Balance
300360-78401 - Debt Service Interest	-			-

8:54 AM

09/08/22

**Summit Fire District**  
**Reconciliation Summary**  
121 VISA New, Period Ending 08/31/2022

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	Aug 31, 22
Beginning Balance	12,694.47
Cleared Transactions	
Charges and Cash Advances - 104 items	-10,950.01
Payments and Credits - 4 items	17,172.05
Total Cleared Transactions	6,222.04
Cleared Balance	6,472.43
Uncleared Transactions	
Charges and Cash Advances - 7 items	-339.76
Total Uncleared Transactions	-339.76
Register Balance as of 08/31/2022	6,812.19
New Transactions	
Charges and Cash Advances - 19 items	-8,089.52
Payments and Credits - 1 item	116.71
Total New Transactions	-7,972.81
Ending Balance	14,785.00

VISA  
County Acct  
Balanced 9/8/22  
\$6472.43

Board Approved

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

8:54 AM

09/08/22

# Summit Fire District

## Reconciliation Detail

### 121 VISA New, Period Ending 08/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						12,694.47
Cleared Transactions						
Charges and Cash Advances - 104 items						
Credit Card Charge	07/18/2022	7355	Matador Coffee Roa...	X	-96.00	-96.00
Credit Card Charge	07/31/2022	7348	Amazon.com	X	-75.66	-171.66
Credit Card Charge	08/01/2022	7355	Matador Coffee Roa...	X	-240.00	-411.66
Credit Card Charge	08/01/2022	7637	Fuel	X	-80.88	-492.54
Credit Card Charge	08/01/2022	7702	Fuel	X	-47.50	-540.04
Credit Card Charge	08/01/2022	7348	Harbor Freight Tools	X	-13.09	-553.13
Credit Card Charge	08/02/2022	1326	Silver Saddle	X	-240.00	-793.13
Credit Card Charge	08/02/2022	7587	Fuel	X	-83.53	-876.66
Credit Card Charge	08/02/2022	7348	City of Flagstaff Lan...	X	-43.33	-919.99
Credit Card Charge	08/03/2022	7389	Fuel	X	-1,000.00	-1,919.99
Credit Card Charge	08/03/2022	7389	Fuel	X	-1,000.00	-2,919.99
Credit Card Charge	08/03/2022	7389	Fuel	X	-564.64	-3,484.63
Credit Card Charge	08/03/2022	7405	Home Depot	X	-81.82	-3,566.45
Credit Card Charge	08/03/2022	7405	Home Depot	X	-71.97	-3,638.42
Credit Card Charge	08/03/2022	7702	Fuel	X	-29.10	-3,667.52
Credit Card Charge	08/05/2022	7405	Flag Tee Factory	X	-401.24	-4,068.76
Credit Card Charge	08/05/2022	7371	Home Depot	X	-61.28	-4,130.04
Credit Card Charge	08/06/2022	7371	Amazon.com	X	-190.57	-4,320.61
Credit Card Charge	08/06/2022	7702	Fuel	X	-48.57	-4,369.18
Credit Card Charge	08/06/2022	7363	Home Depot	X	-17.45	-4,386.63
Credit Card Charge	08/07/2022	7348	Amazon.com	X	-138.96	-4,525.59
Credit Card Charge	08/07/2022	7660	Fuel	X	-56.86	-4,582.45
Credit Card Charge	08/08/2022	7405	Best Buy	X	-43.65	-4,626.10
Credit Card Charge	08/09/2022	7355	Sam's Club	X	-276.66	-4,902.76
Credit Card Charge	08/09/2022	7637	Fuel	X	-102.32	-5,005.08
Credit Card Charge	08/09/2022		National Bank Fee	X	-100.00	-5,105.08
Credit Card Charge	08/09/2022	7405	Best Buy	X	-4.36	-5,109.44
Credit Card Charge	08/09/2022	1326	Apple Store	X	-1.06	-5,110.50
Credit Card Charge	08/10/2022	1326	Rogue Fitness	X	-261.32	-5,371.82
Credit Card Charge	08/10/2022	7348	Tractor Supply	X	-88.43	-5,460.25
Credit Card Charge	08/10/2022	7405	Home Depot	X	-63.41	-5,523.66
Credit Card Charge	08/10/2022	7702	Fuel	X	-36.89	-5,560.55
Credit Card Charge	08/10/2022	7371	Home Depot	X	-32.15	-5,592.70
Credit Card Charge	08/11/2022	7561	Fuel	X	-89.33	-5,682.03
Credit Card Charge	08/11/2022	7348	Amazon.com	X	-43.28	-5,725.31
Credit Card Charge	08/11/2022	1326	US Postal Service	X	-7.85	-5,733.16
Credit Card Charge	08/11/2022	7348	Amazon.com	X	-7.37	-5,740.53
Credit Card Charge	08/12/2022	7587	Fuel	X	-142.36	-5,882.89
Credit Card Charge	08/12/2022	7348	Hannay Reels	X	-88.00	-5,970.89
Credit Card Charge	08/14/2022	7678	Fuel	X	-93.17	-6,064.06
Credit Card Charge	08/14/2022	7587	Fuel	X	-87.72	-6,151.78
Credit Card Charge	08/14/2022	7637	Fuel	X	-37.26	-6,189.04
Credit Card Charge	08/15/2022	7637	Fuel	X	-50.34	-6,239.38
Credit Card Charge	08/15/2022	7405	Best Buy	X	-43.66	-6,283.04
Credit Card Charge	08/16/2022	7348	McMaster	X	-186.65	-6,469.69
Credit Card Charge	08/16/2022	7587	Fuel	X	-118.15	-6,587.84
Credit Card Charge	08/16/2022	7348	Home Depot	X	-7.64	-6,595.48
Credit Card Charge	08/17/2022	7769	Arizona State Fire T...	X	-179.50	-6,774.98
Credit Card Charge	08/17/2022	7702	Fuel	X	-34.01	-6,808.99
Credit Card Charge	08/18/2022	1326	Vimeo Pro	X	-262.03	-7,071.02
Credit Card Charge	08/18/2022	7405	Abode Counselling	X	-120.00	-7,191.02
Credit Card Charge	08/18/2022	7744	Lodging	X	-104.64	-7,295.66
Credit Card Charge	08/18/2022	7702	Fuel	X	-65.08	-7,360.74
Credit Card Charge	08/18/2022	7744	Fuel	X	-49.29	-7,410.03
Credit Card Charge	08/18/2022	7454	All Awards	X	-27.30	-7,437.33
Credit Card Charge	08/18/2022	7744	Fuel	X	-27.07	-7,464.40
Credit Card Charge	08/19/2022	7587	Fuel	X	-78.02	-7,542.42
Credit Card Charge	08/19/2022	7744	Fuel	X	-76.17	-7,618.59
Credit Card Charge	08/19/2022	7744	Fuel	X	-52.22	-7,670.81
Credit Card Charge	08/19/2022	7744	Fuel	X	-41.33	-7,712.14
Credit Card Charge	08/19/2022	7744	Food	X	-12.78	-7,724.92
Credit Card Charge	08/19/2022	7744	Food	X	-11.85	-7,736.77
Credit Card Charge	08/20/2022	7777	Lodging	X	-350.13	-8,086.90
Credit Card Charge	08/20/2022	1326	Adobe	X	-261.90	-8,348.80
Credit Card Charge	08/20/2022	7777	Fuel	X	-67.81	-8,416.61



8:54 AM

09/08/22

# Summit Fire District Reconciliation Detail

121 VISA New, Period Ending 08/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Credit Card Charge	08/20/2022	7777	Food	X	-16.57	-8,433.18
Credit Card Charge	08/21/2022	7587	Fuel	X	-107.63	-8,540.81
Credit Card Charge	08/21/2022	7405	Tractor Supply	X	-56.74	-8,597.55
Credit Card Charge	08/21/2022	7777	Food	X	-23.02	-8,620.57
Credit Card Charge	08/21/2022	7777	Food	X	-13.50	-8,634.07
Credit Card Charge	08/22/2022	7751	Home Depot	X	-54.55	-8,688.62
Credit Card Charge	08/22/2022	7777	Food	X	-24.99	-8,713.61
Credit Card Charge	08/23/2022	7777	Lodging	X	-350.13	-9,063.74
Credit Card Charge	08/23/2022	7348	Phoenix Welding Su...	X	-130.20	-9,193.94
Credit Card Charge	08/23/2022	7637	Fuel	X	-125.32	-9,319.26
Credit Card Charge	08/23/2022	1326	AZ Center for Fire S...	X	-75.00	-9,394.26
Credit Card Charge	08/23/2022	7777	Food	X	-24.11	-9,418.37
Credit Card Charge	08/23/2022	7348	Phoenix Welding Su...	X	-22.34	-9,440.71
Credit Card Charge	08/23/2022	7777	Food	X	-6.04	-9,446.75
Credit Card Charge	08/23/2022	1326	US Postal Service	X	-5.25	-9,452.00
Credit Card Charge	08/24/2022	1326	AZ Center for Fire S...	X	-75.00	-9,527.00
Credit Card Charge	08/24/2022	7702	Fuel	X	-51.39	-9,578.39
Credit Card Charge	08/24/2022	7777	Food	X	-23.40	-9,601.79
Credit Card Charge	08/24/2022	7777	Food	X	-10.24	-9,612.03
Credit Card Charge	08/25/2022	7363	Home Depot	X	-151.11	-9,763.14
Credit Card Charge	08/25/2022	7348	Home Depot	X	-57.65	-9,820.79
Credit Card Charge	08/25/2022	7777	Food	X	-42.84	-9,863.63
Credit Card Charge	08/25/2022	7348	Home Depot	X	-21.27	-9,884.90
Credit Card Charge	08/25/2022	7777	Food	X	-10.77	-9,895.67
Credit Card Charge	08/26/2022	7777	Lodging	X	-350.13	-10,245.80
Credit Card Charge	08/26/2022	7348	Harbor Freight Tools	X	-60.01	-10,305.81
Credit Card Charge	08/26/2022	7777	Food	X	-25.37	-10,331.18
Credit Card Charge	08/26/2022	7777	Food	X	-10.85	-10,342.03
Credit Card Charge	08/27/2022	7777	Food	X	-12.63	-10,354.66
Credit Card Charge	08/28/2022	7751	Home Depot	X	-33.80	-10,388.46
Credit Card Charge	08/29/2022	7777	Lodging	X	-350.13	-10,738.59
Credit Card Charge	08/29/2022	7702	Fuel	X	-44.61	-10,783.20
Credit Card Charge	08/29/2022	7777	Food	X	-33.35	-10,816.55
Credit Card Charge	08/29/2022	7777	Food	X	-24.49	-10,841.04
Credit Card Charge	08/29/2022	7777	Food	X	-20.17	-10,861.21
Credit Card Charge	08/29/2022	7348	Phoenix Welding Su...	X	-17.90	-10,879.11
Credit Card Charge	08/30/2022	7561	Fuel	X	-45.01	-10,924.12
Credit Card Charge	08/30/2022	7777	Food	X	-15.39	-10,939.51
Credit Card Charge	08/30/2022	7777	Food	X	-10.50	-10,950.01
Total Charges and Cash Advances					-10,950.01	-10,950.01
<b>Payments and Credits - 4 items</b>						
Credit Card Credit	08/03/2022	7405	Home Depot	X	38.18	38.18
Check	08/03/2022	84310...	National Bank of Ari...	X	12,694.47	12,732.65
Check	08/09/2022	84310...	National Bank of Ari...	X	2,191.91	14,924.56
Credit Card Credit	08/23/2022	1326	Intuit	X	2,247.49	17,172.05
Total Cleared Transactions					6,222.04	6,222.04
Cleared Balance					-6,222.04	6,472.43
<b>Uncleared Transactions</b>						
<b>Charges and Cash Advances - 7 items</b>						
Credit Card Charge	04/28/2022	7348	Access Truck Parts		-35.23	-35.23
Credit Card Charge	05/06/2022	7645	Food		-13.32	-48.55
Credit Card Charge	05/20/2022	7678	Fuel		-2.59	-51.14
Credit Card Charge	07/28/2022	7348	Boyer Metal		-32.75	-83.89
Credit Card Charge	08/14/2022	7744	Food		-9.82	-93.71
Credit Card Charge	08/29/2022	7777	Food		-12.63	-106.34
Credit Card Charge	08/31/2022	7777	Lodging		-233.42	-339.76
Total Charges and Cash Advances					-339.76	-339.76
Total Uncleared Transactions					-339.76	-339.76
Register Balance as of 08/31/2022					-5,882.28	6,812.19



8:54 AM

09/08/22

**Summit Fire District**  
**Reconciliation Detail**  
**121 VISA New, Period Ending 08/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>New Transactions</b>						
<b>Charges and Cash Advances - 19 items</b>						
Credit Card Charge	09/01/2022	7777	Fuel		-85.04	-85.04
Credit Card Charge	09/01/2022	7777	Food		-19.32	-104.36
Credit Card Charge	09/02/2022	7744	Fuel		-42.39	-146.75
Credit Card Charge	09/02/2022	7777	Food		-27.48	-174.23
Credit Card Charge	09/02/2022	7777	Food		-8.93	-183.16
Credit Card Charge	09/03/2022	7777	Lodging		-233.42	-416.58
Credit Card Charge	09/03/2022	7744	Lodging		-134.40	-550.98
Credit Card Charge	09/03/2022	7744	Fuel		-51.13	-602.11
Credit Card Charge	09/03/2022	7744	Fuel		-48.05	-650.16
Credit Card Charge	09/03/2022	7777	Food		-23.60	-673.76
Credit Card Charge	09/03/2022	7777	Food		-12.14	-685.90
Credit Card Charge	09/03/2022	7744	Food		-9.81	-695.71
Credit Card Charge	09/04/2022	7744	Fuel		-47.87	-743.58
Credit Card Charge	09/05/2022	7744	Rental Car		-3,491.91	-4,235.49
Credit Card Charge	09/05/2022	7777	Fuel		-33.37	-4,268.86
Credit Card Charge	09/05/2022	7777	Food		-12.37	-4,281.23
Credit Card Charge	09/06/2022	7777	Rental Car		-3,689.35	-7,970.58
Credit Card Charge	09/06/2022	7777	Fuel		-70.97	-8,041.55
Credit Card Charge	09/06/2022	7363	Home Depot		-47.97	-8,089.52
Total Charges and Cash Advances					-8,089.52	-8,089.52
<b>Payments and Credits - 1 item</b>						
Credit Card Credit	09/04/2022	7777	Lodging		116.71	116.71
Total New Transactions					-7,972.81	-7,972.81
Ending Balance					<b>2,090.53</b>	<b>14,785.00</b>

8:36 AM

09/08/22

**Summit Fire District**  
**Reconciliation Summary**  
121 VISA New, Period Ending 08/31/2022

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	Aug 31, 22
Beginning Balance	12,694.47
Cleared Transactions	
Charges and Cash Advances - 31 items	-2,191.91
Payments and Credits - 1 item	12,694.47
Total Cleared Transactions	10,502.56
Cleared Balance	<u>2,191.91</u>
Uncleared Transactions	
Charges and Cash Advances - 79 items	-9,037.42
Payments and Credits - 2 items	2,285.67
Total Uncleared Transactions	-6,751.75
Register Balance as of 08/31/2022	<u>8,943.66</u>
New Transactions	
Charges and Cash Advances - 19 items	-8,089.52
Payments and Credits - 1 item	116.71
Total New Transactions	-7,972.81
Ending Balance	<u><u>16,916.47</u></u>

Visa  
Wildland balanced  
9/8/22 \$2191.91  
Ⓟ

**Board Approved**

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

8:36 AM

09/08/22

**Summit Fire District**  
**Reconciliation Detail**  
**121 VISA New, Period Ending 08/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						12,694.47
<b>Cleared Transactions</b>						
<b>Charges and Cash Advances - 31 items</b>						
Credit Card Charge	08/18/2022	7744	Lodging	X	-104.64	-104.64
Credit Card Charge	08/18/2022	7744	Fuel	X	-49.29	-153.93
Credit Card Charge	08/18/2022	7744	Fuel	X	-27.07	-181.00
Credit Card Charge	08/19/2022	7744	Fuel	X	-76.17	-257.17
Credit Card Charge	08/19/2022	7744	Fuel	X	-52.22	-309.39
Credit Card Charge	08/19/2022	7744	Fuel	X	-41.33	-350.72
Credit Card Charge	08/19/2022	7744	Food	X	-12.78	-363.50
Credit Card Charge	08/19/2022	7744	Food	X	-11.85	-375.35
Credit Card Charge	08/20/2022	7777	Lodging	X	-350.13	-725.48
Credit Card Charge	08/20/2022	7777	Fuel	X	-67.81	-793.29
Credit Card Charge	08/20/2022	7777	Food	X	-16.57	-809.86
Credit Card Charge	08/21/2022	7777	Food	X	-23.02	-832.88
Credit Card Charge	08/21/2022	7777	Food	X	-13.50	-846.38
Credit Card Charge	08/22/2022	7777	Food	X	-24.99	-871.37
Credit Card Charge	08/23/2022	7777	Lodging	X	-350.13	-1,221.50
Credit Card Charge	08/23/2022	7777	Food	X	-24.11	-1,245.61
Credit Card Charge	08/23/2022	7777	Food	X	-6.04	-1,251.65
Credit Card Charge	08/24/2022	7777	Food	X	-23.40	-1,275.05
Credit Card Charge	08/24/2022	7777	Food	X	-10.24	-1,285.29
Credit Card Charge	08/25/2022	7777	Food	X	-42.84	-1,328.13
Credit Card Charge	08/25/2022	7777	Food	X	-10.77	-1,338.90
Credit Card Charge	08/26/2022	7777	Lodging	X	-350.13	-1,689.03
Credit Card Charge	08/26/2022	7777	Food	X	-25.37	-1,714.40
Credit Card Charge	08/26/2022	7777	Food	X	-10.85	-1,725.25
Credit Card Charge	08/27/2022	7777	Food	X	-12.63	-1,737.88
Credit Card Charge	08/29/2022	7777	Lodging	X	-350.13	-2,088.01
Credit Card Charge	08/29/2022	7777	Food	X	-33.35	-2,121.36
Credit Card Charge	08/29/2022	7777	Food	X	-24.49	-2,145.85
Credit Card Charge	08/29/2022	7777	Food	X	-20.17	-2,166.02
Credit Card Charge	08/30/2022	7777	Food	X	-15.39	-2,181.41
Credit Card Charge	08/30/2022	7777	Food	X	-10.50	-2,191.91
<b>Total Charges and Cash Advances</b>					-2,191.91	-2,191.91
<b>Payments and Credits - 1 item</b>						
Check	08/03/2022	84310...	National Bank of Ari...	X	12,694.47	12,694.47
<b>Total Cleared Transactions</b>					10,502.56	10,502.56
<b>Cleared Balance</b>					-10,502.56	2,191.91
<b>Uncleared Transactions</b>						
<b>Charges and Cash Advances - 79 items</b>						
Credit Card Charge	04/28/2022	7348	Access Truck Parts		-35.23	-35.23
Credit Card Charge	05/06/2022	7645	Food		-13.32	-48.55
Credit Card Charge	05/20/2022	7678	Fuel		-2.59	-51.14
Credit Card Charge	07/18/2022	7355	Matador Coffee Roa...		-96.00	-147.14
Credit Card Charge	07/28/2022	7348	Boyer Metal		-32.75	-179.89
Credit Card Charge	07/31/2022	7348	Amazon.com		-75.66	-255.55
Credit Card Charge	08/01/2022	7355	Matador Coffee Roa...		-240.00	-495.55
Credit Card Charge	08/01/2022	7637	Fuel		-80.88	-576.43
Credit Card Charge	08/01/2022	7702	Fuel		-47.50	-623.93
Credit Card Charge	08/01/2022	7348	Harbor Freight Tools		-13.09	-637.02
Credit Card Charge	08/02/2022	1326	Silver Saddle		-240.00	-877.02
Credit Card Charge	08/02/2022	7587	Fuel		-83.53	-960.55
Credit Card Charge	08/02/2022	7348	City of Flagstaff Lan...		-43.33	-1,003.88
Credit Card Charge	08/03/2022	7389	Fuel		-1,000.00	-2,003.88
Credit Card Charge	08/03/2022	7389	Fuel		-1,000.00	-3,003.88
Credit Card Charge	08/03/2022	7389	Fuel		-564.64	-3,568.52
Credit Card Charge	08/03/2022	7405	Home Depot		-81.82	-3,650.34
Credit Card Charge	08/03/2022	7405	Home Depot		-71.97	-3,722.31
Credit Card Charge	08/03/2022	7702	Fuel		-29.10	-3,751.41
Credit Card Charge	08/05/2022	7405	Flag Tee Factory		-401.24	-4,152.65
Credit Card Charge	08/05/2022	7371	Home Depot		-61.28	-4,213.93
Credit Card Charge	08/06/2022	7371	Amazon.com		-190.57	-4,404.50
Credit Card Charge	08/06/2022	7702	Fuel		-48.57	-4,453.07



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09/08/22

**Summit Fire District**  
**Reconciliation Detail**  
**121 VISA New, Period Ending 08/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
Credit Card Charge	08/06/2022	7363	Home Depot		-17.45	-4,470.52
Credit Card Charge	08/07/2022	7348	Amazon.com		-138.96	-4,609.48
Credit Card Charge	08/07/2022	7660	Fuel		-56.86	-4,666.34
Credit Card Charge	08/08/2022	7405	Best Buy		-43.65	-4,709.99
Credit Card Charge	08/09/2022	7355	Sam's Club		-279.63	-4,989.62
Credit Card Charge	08/09/2022	7637	Fuel		-102.32	-5,091.94
Credit Card Charge	08/09/2022		National Bank Fee		-100.00	-5,191.94
Credit Card Charge	08/09/2022	7405	Best Buy		-4.36	-5,196.30
Credit Card Charge	08/09/2022	1326	Apple Store		-1.06	-5,197.36
Credit Card Charge	08/10/2022	1326	Rogue Fitness		-261.32	-5,458.68
Credit Card Charge	08/10/2022	7348	Tractor Supply		-88.43	-5,547.11
Credit Card Charge	08/10/2022	7702	Fuel		-36.89	-5,584.00
Credit Card Charge	08/10/2022	7371	Home Depot		-32.15	-5,616.15
Credit Card Charge	08/11/2022	7561	Fuel		-89.33	-5,705.48
Credit Card Charge	08/11/2022	7348	Amazon.com		-43.28	-5,748.76
Credit Card Charge	08/11/2022	1326	US Postal Service		-7.85	-5,756.61
Credit Card Charge	08/11/2022	7348	Amazon.com		-7.37	-5,763.98
Credit Card Charge	08/12/2022	7587	Fuel		-142.36	-5,906.34
Credit Card Charge	08/12/2022	7348	Hannay Reels		-88.00	-5,994.34
Credit Card Charge	08/14/2022	7678	Fuel		-93.17	-6,087.51
Credit Card Charge	08/14/2022	7587	Fuel		-87.72	-6,175.23
Credit Card Charge	08/14/2022	7637	Fuel		-37.26	-6,212.49
Credit Card Charge	08/14/2022	7744	Food		-9.82	-6,222.31
Credit Card Charge	08/15/2022	7637	Fuel		-50.34	-6,272.65
Credit Card Charge	08/15/2022	7405	Best Buy		-43.66	-6,316.31
Credit Card Charge	08/16/2022	7348	McMaster		-186.65	-6,502.96
Credit Card Charge	08/16/2022	7587	Fuel		-118.15	-6,621.11
Credit Card Charge	08/16/2022	7348	Home Depot		-7.64	-6,628.75
Credit Card Charge	08/17/2022	7769	Arizona State Fire T...		-179.50	-6,808.25
Credit Card Charge	08/17/2022	7702	Fuel		-34.01	-6,842.26
Credit Card Charge	08/18/2022	1326	Vimeo Pro		-262.03	-7,104.29
Credit Card Charge	08/18/2022	7405	Abode Counselling		-120.00	-7,224.29
Credit Card Charge	08/18/2022	7702	Fuel		-65.08	-7,289.37
Credit Card Charge	08/18/2022	7454	All Awards		-27.30	-7,316.67
Credit Card Charge	08/19/2022	7587	Fuel		-78.02	-7,394.69
Credit Card Charge	08/20/2022	1326	Adobe		-261.90	-7,656.59
Credit Card Charge	08/21/2022	7587	Fuel		-107.63	-7,764.22
Credit Card Charge	08/21/2022	7405	Tractor Supply		-56.74	-7,820.96
Credit Card Charge	08/22/2022	7751	Home Depot		-54.55	-7,875.51
Credit Card Charge	08/23/2022	7348	Phoenix Welding Su...		-130.20	-8,005.71
Credit Card Charge	08/23/2022	7637	Fuel		-125.32	-8,131.03
Credit Card Charge	08/23/2022	1326	AZ Center for Fire S...		-75.00	-8,206.03
Credit Card Charge	08/23/2022	7348	Phoenix Welding Su...		-22.34	-8,228.37
Credit Card Charge	08/23/2022	1326	US Postal Service		-5.25	-8,233.62
Credit Card Charge	08/24/2022	1326	AZ Center for Fire S...		-75.00	-8,308.62
Credit Card Charge	08/24/2022	7702	Fuel		-51.39	-8,360.01
Credit Card Charge	08/25/2022	7363	Home Depot		-151.11	-8,511.12
Credit Card Charge	08/25/2022	7348	Home Depot		-57.65	-8,568.77
Credit Card Charge	08/25/2022	7348	Home Depot		-21.27	-8,590.04
Credit Card Charge	08/26/2022	7348	Harbor Freight Tools		-60.01	-8,650.05
Credit Card Charge	08/28/2022	7751	Home Depot		-33.80	-8,683.85
Credit Card Charge	08/29/2022	7702	Fuel		-44.61	-8,728.46
Credit Card Charge	08/29/2022	7348	Phoenix Welding Su...		-17.90	-8,746.36
Credit Card Charge	08/29/2022	7777	Food		-12.63	-8,758.99
Credit Card Charge	08/30/2022	7561	Fuel		-45.01	-8,804.00
Credit Card Charge	08/31/2022	7777	Lodging		-233.42	-9,037.42
Total Charges and Cash Advances					-9,037.42	-9,037.42
<b>Payments and Credits - 2 items</b>						
Credit Card Credit	08/03/2022	7405	Home Depot		38.18	38.18
Credit Card Credit	08/23/2022	1326	Intuit		2,247.49	2,285.67
Total Uncleared Transactions					-6,751.75	-6,751.75
Register Balance as of 08/31/2022					-3,750.81	8,943.66



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09/08/22

**Summit Fire District**  
**Reconciliation Detail**  
**121 VISA New, Period Ending 08/31/2022**

Type	Date	Num	Name	Clr	Amount	Balance
<b>New Transactions</b>						
<b>Charges and Cash Advances - 19 items</b>						
Credit Card Charge	09/01/2022	7777	Fuel		-85.04	-85.04
Credit Card Charge	09/01/2022	7777	Food		-19.32	-104.36
Credit Card Charge	09/02/2022	7744	Fuel		-42.39	-146.75
Credit Card Charge	09/02/2022	7777	Food		-27.48	-174.23
Credit Card Charge	09/02/2022	7777	Food		-8.93	-183.16
Credit Card Charge	09/03/2022	7777	Lodging		-233.42	-416.58
Credit Card Charge	09/03/2022	7744	Lodging		-134.40	-550.98
Credit Card Charge	09/03/2022	7744	Fuel		-51.13	-602.11
Credit Card Charge	09/03/2022	7744	Fuel		-48.05	-650.16
Credit Card Charge	09/03/2022	7777	Food		-23.60	-673.76
Credit Card Charge	09/03/2022	7777	Food		-12.14	-685.90
Credit Card Charge	09/03/2022	7744	Food		-9.81	-695.71
Credit Card Charge	09/04/2022	7744	Fuel		-47.87	-743.58
Credit Card Charge	09/05/2022	7744	Rental Car		-3,491.91	-4,235.49
Credit Card Charge	09/05/2022	7777	Fuel		-33.37	-4,268.86
Credit Card Charge	09/05/2022	7777	Food		-12.37	-4,281.23
Credit Card Charge	09/06/2022	7777	Rental Car		-3,689.35	-7,970.58
Credit Card Charge	09/06/2022	7777	Fuel		-70.97	-8,041.55
Credit Card Charge	09/06/2022	7363	Home Depot		-47.97	-8,089.52
Total Charges and Cash Advances					-8,089.52	-8,089.52
<b>Payments and Credits - 1 item</b>						
Credit Card Credit	09/04/2022	7777	Lodging		116.71	116.71
Total New Transactions					-7,972.81	-7,972.81
<b>Ending Balance</b>					<b>4,222.00</b>	<b>16,916.47</b>