



PUBLIC NOTICE REGULAR BOARD MEETING AGENDA

Wednesday, December 21, 2022

Station 32, 8905 Koch Field Road, Flagstaff AZ 6:00 pm

www. zoom.us 838 8733 8780 / Passcode 502824

<https://us02web.zoom.us/j/83887338780?pwd=Ni91cUllMWl4TG9jdERQemk4Y2JZdz09>

Pursuant to A.R.S. 38-431.01, notice is hereby given to the Board of Directors and the public that the Summit Fire District will hold a Regular Meeting open to the public. The Governing Board of Summit Fire & Medical District will meet **in a Public Hearing and Regular Session on Wednesday December 21, 2022, at 6:00 p.m. The meeting will be held in person and remotely through technological means (see above).**

Members of the Governing Board will attend either in person or by technological means. The Board may vote to go into Executive Session on any agenda item, pursuant to ARS 38-431.03(A)(3) Discussion or consultation for legal advice with the county attorney or attorneys of the public body. The public zoom will be interrupted when the Governing Board convenes into Executive Session. Thereafter, the board will reconvene into the public session and members of public may call back to join the public session at that time.

1. CALL TO ORDER
2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM
3. PLEDGE OF ALLEGIANCE

4. **CALL TO THE PUBLIC**

The Chairman shall announce this portion of the District Board meeting as a Call to the Public which is for public input/comment, in accordance with A.R.S. §38-431.0(H). Those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so by completing a Request to Comment Form and submitting it to the Staff in person prior to the start of the meeting. If attending via remote, comments are to be sent to Staff via chat options prior to the start of the meeting. Individuals addressing the Board are limited to two minutes for their comments but may submit written comments for the Board records. The Chairman will recognize each individual. **The Governing Board cannot discuss or take legal action on any issues raised during the Public Forum unless they are agendaized due to restrictions of the Open Meeting Laws.**

5. **CONSENT AGENDA** – Items on the consent agenda are of a routine nature or have been previously studied by the Governing Board. Items on the Consent agenda are intended to be acted upon in one motion unless the Board wishes to hear any of the items separately.
 - a. Discussion and Approval of the Regular Board Meeting Minutes of November 16, 2022
 - b. Approval of Reconciliations and Financial Reports for November 2022

6. **Current Events Summaries, Reports, and/or Correspondence**– In accordance with A.R.S. 38- 431.02(K), **the Board shall not propose, discuss, deliberate, or take legal action** on any matter in the following summaries:
 - a. Monthly Run Report – On Duty Battalion Chief
 - b. Monthly Chief Updates - Chief Gaillard, Chief Wilson, Chief Fennell
 - c. Local 1505 Update – Union Representative
 - d. Coconino County Updates
7. **NEW BUSINESS / ACTION ITEMS - Public Comment:** Public comment/input is welcomed after each agenda item of New Business/Action Items and Unfinished Business. Individual comments are limited to two minutes per individual and must pertain to the specific agenda item
 - a. Review, discuss, and possible action **IGA for Assistance to Firefighter Grant Program between Summit Fire and City of Flagstaff, Highlands, and Pinewood.** *The IGA states that the City of Flagstaff will serve as the host agency and grant administer of the 2022-2023 AFG grant award which is for regional BLUE CARD training.*
 - b. Review, discuss, and possible action: Presentation by DC Fennell on the November benchmarks for the Eastside Pilot Project. Schedule a community meeting(s) to discuss the East Side Pilot Project.
 - c. Review, discuss, and possible action: Board Vacancy Application update.
 - d. Review, discuss, and possible action: **Changing the date for the January Board Meeting to January 25th** due to Administration attending AFDA conference.
 - e. Review, discuss, and possible action: **Approval of the 2023 SFMD Board and Public Meeting Calendar. Also confirming days of week and start times for meetings.**
8. **BOARD COMMENTS**- Board Member comments are meant to inform and clarify. No actions will be taken. Only Board Members can speak.
9. **ADJOURNMENT**

Posted on or before December 20, 2022, which is at least 24 hours prior to the Regular Board Meeting. The complete packet of information from the Board meetings or portions thereof is available from the Administrative Office upon completion of a Public Records Request. The District Administrative Office is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the Summit Fire and Medical District Administrative Offices (928-526-9537) at least twenty-four hours before the meeting.



MINUTES
REGULAR BOARD MEETING
Wednesday, November 16, 2022
Station 32, 8905 Koch Field Road, Flagstaff AZ

1. **CALL TO ORDER**

Board Chairman Jim Timney called the Regular Board Meeting to order at 6:01pm.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Board Chairman Jim Timney, Board Clerk Robb Faus, Board Member Rick Parker, and Board Member Mike Milich.

Members Zoom: Board Member Jim Daskocil

Members Absent: None

Administration: Fire Chief Mark Gaillard, Deputy Chief Mark Wilson, Deputy Chief Chris Fennell, Battalion Chief Chris Zambeck, Administrative Officer Vivian Fennema, and Administrative Assistant Tammy Schieffer

3. **Pledge of Allegiance**

4. Board Members Rick Parker and Robb Faus were sworn in for an additional term of office on the Summit Fire Board by Vivian Fennema. Their terms will expire 12/01/2026.

5. Board Chair Timney announced that with the board's approval we will move to item 8A on the agenda for the presentation of Tunnel Fire Awards. Chief Gaillard recognized Summit Fire District as a whole and presented to Robert Brooks, representative of the Local 1505, with a plaque dedicated to all in the region who were involved in the efforts on the 2022 Tunnel Fire. Citizens Ryan Church, Lindsey Church, Scott Sanders and Mike Hanneman were recognized with the **Citizen Heroism Award** for their involvement in saving a neighbor's life whose house was on fire. Tammy Schieffer was also awarded a **Letter of Commendation** for her significant efforts during the Tunnel Fire.

6. **CALL TO THE PUBLIC**

No comments.

7. **CONSENT AGENDA**

a. Discussion and Approval of the Regular Board Meeting Minutes of October 19, 2022.

b. Approval of Reconciliations and Financial Reports for October 2022.

Deputy Chief Wilson reviewed the financial reports; there were no questions from the board.

Board Member Parker motioned that the Reconciliations and Financial Report for October 2022, and the Regular Board Meeting Minutes of October 19, 2022 be approved. Board Member Milich seconded the motion.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Faus, Parker, Milich, Daskocil

NAYES: None

8. **Current Events Summaries, Reports, and/or Correspondence**

a. Monthly Run Report

Battalion Chris Zambeck reported:

- Run report for October 2022. Total of 74 calls, with 49 being emergent calls. District 31 ran 10 calls, District 32 ran 32, District 33 ran 6, and District 37 ran 1.
- Significant calls included:
 - U Pick It Fire: 300x300 ft pile, 2 stories tall of recycled metal, household appliances, car parts. There were numerous explosions going off from all sorts of unknown items in the huge pile of metal. No water sources other than engines. Mutual aid with FFD, Public works, CCSO, and GMT. Over 100k gallons of water used, with little progress made. Heavy equipment was used to move pieces of the pile away to help decrease the amount of burning. We were able to save a large excavator and large packer which totaled close to 2 million dollars. Cause of fire was a car battery exploded and ignited fumes. ADEQ will be testing ground water to check for contamination from all the unknown sources of flammables.

b. Monthly Chief Updates: Gaillard, Wilson, and Fennell

Chief Gaillard:

- Results from Prop 310 were not successful, Good news is our 5 year plan was not based on receiving additional funds, although it would have been nice to have.
- Still concerns about what post fire flooding will bring to property values in the district.

Chief Wilson:

- Sta #31 roof is complete.
- Sta #37 fencing is complete with a new cantilevered gate. There is also a feature that allows for part of the fence to disconnect and be moved out of the way to prevent damage during a flooding event. The paving to repair the damaged driveway should occur the 3rd week of November. We also had a contractor do some repair work, due to safety concerns, on the decking at #37.
- There was also leak at #33 (toilet in community room) which has been taken care of.
- GOOD NEWS, staff will see the approved pay increases on their checks this next pay period.

Deputy Chief Fennell:

- Academy graduation wrapped up with our newest probationary firefighter and paramedic Steve Drennan, going to the line.
- Pub Eds are starting to pick back up. We have the holiday light parade, and a candy cane event on December 3rd at the Subaru dealership.
- Recruitment process is kicking off for next academy.
- Apparatus- finally have all the trucks at the station they are supposed to be at. Reserve truck is outfitted with what it needs which has come in handy during our recent Full Recalls.

c. Local 1505 Update

Robert Brooks :

- Newest E-Board member for Local 1505. Glad to have Steve Drennan on the line, and also to have Mike Allen back. He was a part of the cadre teaching during the academy.
- Very thankful for the new pay plan that was approved.
- Bummed that 310 didn't pass, but happy that Coconino County did recognize what needs to be done in the future. We do expect to lose more line staff in the next 6 months.

d. Coconino County Updates

Coconino County Supervisor Jeronimo Vasquez:

- Thank you for allowing them to use Sta #32 for the BBQ. They had a good turnout. It was good to sit down and spend some time with folks outside of an emergency situation.
- Board of Supervisors has approved 11.5M for short-term flood mitigations. 10.5M of that is a loan from our General Fund so that some of the mitigation efforts that have been identified can be completed before the next monsoon season. This isn't the big 150M that we requested from the Feds.
- SBA program last day to apply is November 18th. Once approved you have 60 days to decide if you want to use the loan or not. It can be used for up to 120% of the value of the property.

9. **NEW BUSINESS / ACTION ITEMS - Public Comment:**

- a. Tunnel Fire awards (already presented earlier in the meeting.)
- b. Appointing new Fire Board Chair and Clerk. (every November)

Chief Wilson: As required by A.R.S and the Fire District Handbook every November we have to reappoint the Chair and Clerk positions, which serves a 1-year term in those positions. Positions may be limited to 2 consecutive terms, which our current Chair, Jim Timney, has served.

The other thing to address is the Board Vacancy that will happen with Mike Milich leaving. The recommendation per the Handbook and what we are recommending to the Board is that we advertise the vacancy for at least 2 weeks and provide an application listing the minimum requirements. All applications will be sent out to the board members via email. We then recommend that the board hold an Executive Session meeting where the board can review the applications and determine if they want to do interviews with the applicants they choose. The hope would be that we could potentially swear in a new board member at the December Board Meeting on the 21st.

Chair Timney stated that he would not object to, nor pursue continuing as the Board Chair. He stated he would entertain a motion for whatever the board is comfortable with. Board member Parker stated he thinks Timney has done a good job, sometimes he cannot understand what he is saying. (chuckle from audience) Parker nominated Jim Timney as the Board Chair for the upcoming year. Milich seconded the motion. Faus said he would give the motion a third if he could, he supports Timney 100%. Doscocil stated Chair Timney has done a wonderful job and he is all for him continuing as Chair. Robb would also be an excellent candidate.

Vote Conducted. MOTION PASSES

AYES: Faus, Parker, Milich, Doscocil

NAYES: None

Abstention: Timney

Timney wants to abstain from voting, he doesn't like voting for himself.

Faus: If the board sees I am fit, I am happy to remain on as clerk. Parker makes motion for Faus to Remain as clerk. Seconded by Milich. Robb would like to abstain.

Vote Conducted. MOTION PASSES

AYES: Timney, Parker, Milich, Doscocil

NAYES: None

Abstention: Faus

- c. Deputy Chief Fennel presenting on the Eastside Restructure Pilot October Benchmarks

Board packet contains 2 reports, please refer to the one at the bottom. During the month of October Sta #32 was staffed, running calls into District 33. 1 Controlled Burn, 5 EMS, average response time was 9 minutes, and Engine 32 ran into 33 district 6 times.

BM Faus asked if the controlled burn was a permitted burn, and it was. Neighbors saw smoke and called it in. Faus said he has used the permitting process online and it is pretty cool, much better than the old way of getting permits.

Chief Fennell reviewed: Response time trends for the past 2 month. If this information is helpful, we can go back and pull some of that information, just want to know if that is something that the board would like to see. Total Call Volume for each district chart was reviewed: for the month of October: #31 had 21, #32 had 40, #33 had 9, and #37 had 3.

There was a request from Daniella through the CHAT feature on ZOOM earlier about clarification on the board vacancy. Now is not the time for public participation. If she wanted to ask a question it needs to be presented during the appropriate time. Chief Wilson said if she had a question on the process we are using he would be more than happy to follow up with her outside of the

meeting.

Chief Wilson asked the Chair to go back to item 8B. How comfortable is the board with the plan for the vacancy announcement and application process outlined earlier?

Chair Timney stated that 2 weeks would allow us to fill the vacancy in December. He mentioned that there is a Doney Park Facebook account that would be a good way of getting it out there. His concern is that we have 2 members of the board from the east side, and he would really like to have someone from the west side be on the board to take Mike's place, to be fair. We don't want to overload with east side members, We want the west side to feel like they are very much a part of this operation. DC Wilson stated that can be part of the internal discussion that the board can have during the application review process. Timney stated if we can just encourage people from the west side to be a little more active, not saying we cannot pick someone from the east side. Doscocil mentioned posting it at Fort Valley lodge also.

Motion to move forward with the recruitment as presented by Chief Wilson. Motion by Milich, seconded by Parker. Motion passes unanimously.

10. BOARD COMMENTS

Board Member Parker: wants to make sure that when the vacancy is posted, we want everyone to apply then the board will make the decision. He doesn't want anyone from this side to be discouraged if they see some sort of mention that we are looking for a west side participant. We want to keep it open and honest, and we will evaluate the applicants and go from there.

Board Member Milich: Thank you all for making this experience very rewarding and I'll see you around.

Board Member Faus: it has been a pleasure working with you Mike. He also agrees that we want the best candidate for the board, no matter what side they are from.

Board Member Doscocil: thank you Mike for all your service. You and your insights will be greatly missed. Your background has helped us board members with a lot of things over the years and I really appreciate everything Mike has done. Asked to clarify the length of the term for the vacancy position. Wilson responded 4 years.

Board member Parker: really appreciate what Mike has done. When he first joined, I was like "Oh crap, an attorney!" You proved us wrong. You have done a great job-all the knowledge you brought forth! THANK YOU.

Board Chair: I have relied on you , and your encouragement to me has just made my job a lot easier.

ADJOURNMENT

Board Member Parker made a motion to adjourn the meeting. Board member Milich seconded.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Faus, Parker, Milich, Doscocil

NAYES: None

Regular Board Meeting Adjourned at 7:10pm

Respectfully submitted by:

Robb Faus, Board Clerk

9:51 AM

12/08/22

Summit Fire District
Reconciliation Summary
101 County Treasurer, Period Ending 11/30/2022

	Nov 30, 22
Beginning Balance	2,458,264.38
Cleared Transactions	
Checks and Payments - 72 items	-312,837.61
Deposits and Credits - 85 items	715,325.71
Total Cleared Transactions	402,488.10
Cleared Balance	<u>2,860,752.48</u>
Uncleared Transactions	
Checks and Payments - 15 items	-51,132.74
Deposits and Credits - 1 item	0.00
Total Uncleared Transactions	-51,132.74
Register Balance as of 11/30/2022	<u>2,809,619.74</u>
New Transactions	
Checks and Payments - 46 items	-249,601.74
Deposits and Credits - 1 item	1,058.00
Total New Transactions	-248,543.74
Ending Balance	<u>2,561,076.00</u>

*reconciled
12/08
T.S.*

*County Acct
November
2022*

9:51 AM

12/08/22

Summit Fire District Reconciliation Detail 101 County Treasurer, Period Ending 11/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						
Cleared Transactions						2,458,264.38
Checks and Payments - 72 items						
Bill Pmt -Check	09/29/2022	82300...	MCR Roofing LLC R...	X	-25,750.00	-25,750.00
Bill Pmt -Check	10/13/2022	82300...	Abode Counselling	X	-120.00	-25,870.00
Bill Pmt -Check	10/20/2022	82300...	Executech	X	-2,806.39	-28,676.39
Bill Pmt -Check	10/20/2022	82300...	Burton's Fire Inc.	X	-1,050.84	-29,727.23
Bill Pmt -Check	10/20/2022	82300...	Optimum Business	X	-331.67	-30,058.90
Bill Pmt -Check	10/20/2022	82300...	Optimum Business	X	-319.11	-30,378.01
Liability Check	10/27/2022	82300...	DSB Distributing LLC	X	-31.96	-30,409.97
Liability Check	10/27/2022	82300...	Met-Life - Group Be...	X	-3,815.95	-34,225.92
Bill Pmt -Check	10/27/2022	82300...	Nationwide Trust Co...	X	-2,231.18	-36,457.10
Bill Pmt -Check	10/27/2022	82300...	APS	X	-343.30	-36,800.40
Bill Pmt -Check	10/27/2022	82300...	UniSource Energy S...	X	-129.81	-36,930.21
Liability Check	10/27/2022	82300...	Rush Truck	X	-112.74	-37,042.95
Bill Pmt -Check	11/03/2022	82300...	5 Star Life Insuranc...	X	-34.67	-37,077.62
Bill Pmt -Check	11/03/2022	82300...	Arizona PPE Recon...	X	-2,186.50	-39,264.12
Bill Pmt -Check	11/03/2022	82300...	APS	X	-1,045.66	-40,309.78
Bill Pmt -Check	11/03/2022	82300...	AT&T Mobility	X	-370.93	-40,680.71
Bill Pmt -Check	11/03/2022	82300...	Designed In Ink LLC	X	-347.52	-41,028.23
Bill Pmt -Check	11/03/2022	82300...	Optimum Business	X	-327.26	-41,355.49
Bill Pmt -Check	11/03/2022	82300...	Drennan, Steve	X	-300.24	-41,655.73
Bill Pmt -Check	11/03/2022	82300...	Right Water Hauling...	X	-114.65	-41,770.38
Bill Pmt -Check	11/03/2022	82300...	Rush Truck	X	-91.32	-41,861.70
Liability Check	11/08/2022	EFT	ESO / Firehouse	X	-27.26	-41,888.96
Liability Check	11/09/2022	EFT	Colonial Supplemen...	X	-424.45	-42,313.41
Liability Check	11/09/2022	EFT	QuickBooks Payroll ...	X	-69,978.10	-112,291.51
Liability Check	11/09/2022	EFT	United States Treas...	X	-3,140.28	-115,431.79
Liability Check	11/10/2022	EFT	Arizona Department ...	X	-131.30	-115,563.09
Check	11/10/2022	82300...	Public Safety Retire...	X	-16,505.57	-132,068.66
Bill Pmt -Check	11/10/2022	82300...	National Bank of Ari...	X	-10,284.29	-142,352.95
Liability Check	11/10/2022	EFT	Buffalo Fence	X	-10,120.00	-152,472.95
Liability Check	11/10/2022	EFT	United States Treas...	X	-9,391.14	-161,864.09
Liability Check	11/10/2022	EFT	Voya Financial	X	-4,029.08	-165,893.17
Bill Pmt -Check	11/10/2022	82300...	Health Equity	X	-2,607.18	-168,500.35
Liability Check	11/10/2022	EFT	Arizona PPE Recon...	X	-2,553.00	-171,053.35
Liability Check	11/10/2022	82300...	Arizona Department ...	X	-2,459.00	-173,512.35
Bill Pmt -Check	11/10/2022	82300...	Nationwide Trust Co...	X	-2,098.11	-175,610.46
Liability Check	11/10/2022	EFT	Fendley & Sons	X	-1,600.00	-177,210.46
Bill Pmt -Check	11/10/2022	82300...	Arizona State Retire...	X	-1,496.32	-178,706.78
Bill Pmt -Check	11/10/2022	82300...	Doney Park Water	X	-787.44	-179,494.22
Bill Pmt -Check	11/10/2022	82300...	AmeriGas	X	-723.84	-180,218.06
Bill Pmt -Check	11/10/2022	82300...	Linde Gas & Equip...	X	-387.81	-180,605.87
Bill Pmt -Check	11/10/2022	82300...	NAPA	X	-299.08	-180,904.95
Bill Pmt -Check	11/10/2022	82300...	Niles Radio	X	-225.00	-181,129.95
Liability Check	11/10/2022	82300...	Right Water Hauling...	X	-116.99	-181,246.94
Bill Pmt -Check	11/10/2022	82300...	CenturyLink	X	-94.99	-181,341.93
Liability Check	11/10/2022	82300...	Support Payment Cl...	X	-94.62	-181,436.55
Bill Pmt -Check	11/10/2022	EFT	Coconino Auto Supply	X	-91.27	-181,527.82
Bill Pmt -Check	11/10/2022	82300...	Public Safety Retire...	X	-64.02	-181,591.84
Bill Pmt -Check	11/10/2022	82300...	Aramark	X	-51.27	-181,643.11
Bill Pmt -Check	11/17/2022	82300...	LN Curtis & Sons	X	-39.61	-181,682.72
Bill Pmt -Check	11/17/2022	82300...	QC Office	X	-440.96	-182,123.68
Bill Pmt -Check	11/17/2022	82300...	Skyline Waste LLC	X	-420.00	-182,543.68
Bill Pmt -Check	11/17/2022	82300...	APS	X	-327.16	-182,870.84
Bill Pmt -Check	11/17/2022	82300...	Directv	X	-101.99	-182,972.83
Check	11/17/2022	EFT	Nuido Embroderoy	X	-72.00	-183,044.83
Bill Pmt -Check	11/17/2022	82300...	Arizona Department ...	X	-54.88	-183,099.71
Liability Check	11/22/2022	82300...	UniSource Energy S...	X	-44.61	-183,144.32
Bill Pmt -Check	11/23/2022	82300...	QuickBooks Payroll ...	X	-69,034.02	-252,178.34
Liability Check	11/23/2022	EFT	MCR Roofing LLC R...	X	-25,950.00	-278,128.34
Bill Pmt -Check	11/23/2022	82300...	United States Treas...	X	-9,348.72	-287,477.06
Liability Check	11/23/2022	EFT	Hinton Burdick	X	-4,900.00	-292,377.06
Liability Check	11/23/2022	EFT	Voya Financial	X	-4,194.75	-296,571.81
Liability Check	11/23/2022	EFT	Met-Life - Group Be...	X	-3,631.30	-300,203.11
Liability Check	11/23/2022	EFT	Health Equity	X	-2,707.80	-302,910.91
Liability Check	11/23/2022	EFT	Arizona Department ...	X	-2,411.53	-305,322.44
Liability Check	11/23/2022	82300...	Nationwide Trust Co...	X	-2,137.16	-307,459.60

9:51 AM

12/08/22

Summit Fire District

Reconciliation Detail

101 County Treasurer, Period Ending 11/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
Liability Check	11/23/2022	EFT	Arizona State Retire...	X	-2,073.04	-309,532.64
Bill Pmt -Check	11/23/2022	82300...	FILMTEQ, LLC	X	-2,008.24	-311,540.88
Check	11/23/2022	82300...	Swatzell, Brandon-	X	-442.79	-311,983.67
Bill Pmt -Check	11/23/2022	82300...	UniSource Energy S...	X	-421.18	-312,404.85
Bill Pmt -Check	11/23/2022	82300...	Assurance Plumbin...	X	-198.14	-312,602.99
Bill Pmt -Check	11/23/2022	82300...	Excell Fitness Repair	X	-140.00	-312,742.99
Liability Check	11/23/2022	82300...	Support Payment Cl...	X	-94.62	-312,837.61
Total Checks and Payments					-312,837.61	-312,837.61
Deposits and Credits - 85 items						
Deposit	11/02/2022			X	1,058.00	1,058.00
Deposit	11/22/2022			X	9,577.57	10,635.57
Paycheck	11/23/2022	706791	Burns, Patrick D.	X	0.00	10,635.57
Paycheck	11/23/2022	706819	Schieffer, Tammy S	X	0.00	10,635.57
Paycheck	11/23/2022	706802	Gibbs, Matthew L	X	0.00	10,635.57
Paycheck	11/23/2022	706823	Walsh, Brian M	X	0.00	10,635.57
Paycheck	11/23/2022	706822	Unmacht III, James	X	0.00	10,635.57
Paycheck	11/23/2022	706807	Hunt, Gannon	X	0.00	10,635.57
Paycheck	11/23/2022	706821	Swatzell, Brandon	X	0.00	10,635.57
Paycheck	11/23/2022	706801	Gia, Brandon	X	0.00	10,635.57
Paycheck	11/23/2022	706786	Allen, Michael W.	X	0.00	10,635.57
Paycheck	11/23/2022	706800	Flood, Frederick T	X	0.00	10,635.57
Paycheck	11/23/2022	706787	Bain, Chuck A.	X	0.00	10,635.57
Paycheck	11/23/2022	706824	Zambeck, Christoph...	X	0.00	10,635.57
Paycheck	11/23/2022	706799	Fisk, Benjamin J.	X	0.00	10,635.57
Paycheck	11/23/2022	706810	Luna, Carlos L.	X	0.00	10,635.57
Paycheck	11/23/2022	706806	Hernandez, Fernand...	X	0.00	10,635.57
Paycheck	11/23/2022	706820	Slayton, Preston P	X	0.00	10,635.57
Paycheck	11/23/2022	706798	Fennema, Vivian L	X	0.00	10,635.57
Paycheck	11/23/2022	706797	Dunlap Jr., William W	X	0.00	10,635.57
Paycheck	11/23/2022	706818	Russo, David B.	X	0.00	10,635.57
Paycheck	11/23/2022	706790	Brown, Rhyen	X	0.00	10,635.57
Paycheck	11/23/2022	706817	Robinson, Casey L.	X	0.00	10,635.57
Paycheck	11/23/2022	706816	Riggs, Elliott A	X	0.00	10,635.57
Paycheck	11/23/2022	706795	Dougan, Ryland	X	0.00	10,635.57
Paycheck	11/23/2022	706815	Pickett, Michael E.	X	0.00	10,635.57
Paycheck	11/23/2022	706814	Palm, Torsten H.	X	0.00	10,635.57
Paycheck	11/23/2022	706794	DeGolie, James	X	0.00	10,635.57
Paycheck	11/23/2022	706813	Modrell, Ian P.	X	0.00	10,635.57
Paycheck	11/23/2022	706812	Miner, Jeffrey J	X	0.00	10,635.57
Paycheck	11/23/2022	706793	Davis, Warren K	X	0.00	10,635.57
Paycheck	11/23/2022	706811	Maynard, Jason R	X	0.00	10,635.57
Paycheck	11/23/2022	706805	Harper, Tyler	X	0.00	10,635.57
Paycheck	11/23/2022	706809	Kester, Alan	X	0.00	10,635.57
Paycheck	11/23/2022	706789	Brooks, Robert W	X	0.00	10,635.57
Paycheck	11/23/2022	706808	Jamison Jr., Richard...	X	0.00	10,635.57
Paycheck	11/23/2022	706792	Christian III, Nikolas J	X	0.00	10,635.57
Paycheck	11/23/2022	706804	Greenwalt, David E	X	0.00	10,635.57
Paycheck	11/23/2022	706788	Black, William A	X	0.00	10,635.57
Paycheck	11/23/2022	706803	Gibbs, Reuben L.	X	0.00	10,635.57
Paycheck	11/23/2022	706796	Drennan, Steven	X	0.00	10,635.57
Deposit	11/23/2022			X	1,107.38	11,742.95
Deposit	11/23/2022			X	3,645.72	15,388.67
Deposit	11/30/2022			X	476.59	15,865.26
Deposit	11/30/2022			X	6,539.43	22,404.69
Deposit	11/30/2022			X	692,921.02	715,325.71
Paycheck	12/08/2022	706863	Walsh, Brian M	X	0.00	715,325.71
Paycheck	12/08/2022	706862	Unmacht III, James	X	0.00	715,325.71
Paycheck	12/08/2022	706861	Swatzell, Brandon	X	0.00	715,325.71
Paycheck	12/08/2022	706860	Slayton, Preston P	X	0.00	715,325.71
Paycheck	12/08/2022	706858	Russo, David B.	X	0.00	715,325.71
Paycheck	12/08/2022	706857	Robinson, Casey L.	X	0.00	715,325.71
Paycheck	12/08/2022	706854	Palm, Torsten H.	X	0.00	715,325.71
Paycheck	12/08/2022	706853	Modrell, Ian P.	X	0.00	715,325.71
Paycheck	12/08/2022	706856	Riggs, Elliott A	X	0.00	715,325.71
Paycheck	12/08/2022	706855	Pickett, Michael E.	X	0.00	715,325.71
Paycheck	12/08/2022	706842	Gibbs, Matthew L	X	0.00	715,325.71
Paycheck	12/08/2022	706851	Maynard, Jason R	X	0.00	715,325.71

9:51 AM

12/08/22

Summit Fire District Reconciliation Detail 101 County Treasurer, Period Ending 11/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	12/08/2022	706850	Luna, Carlos L.	X	0.00	715,325.71
Paycheck	12/08/2022	706849	Kester, Alan	X	0.00	715,325.71
Paycheck	12/08/2022	706848	Jamison Jr., Richard...	X	0.00	715,325.71
Paycheck	12/08/2022	706847	Hunt, Gannon	X	0.00	715,325.71
Paycheck	12/08/2022	706846	Hernandez, Fernand...	X	0.00	715,325.71
Paycheck	12/08/2022	706845	Harper, Tyler	X	0.00	715,325.71
Paycheck	12/08/2022	706844	Greenwalt, David E	X	0.00	715,325.71
Paycheck	12/08/2022	706843	Gibbs, Reuben L.	X	0.00	715,325.71
Paycheck	12/08/2022	706841	Gia, Brandon	X	0.00	715,325.71
Paycheck	12/08/2022	706840	Flood, Frederick T	X	0.00	715,325.71
Paycheck	12/08/2022	706839	Fisk, Benjamin J.	X	0.00	715,325.71
Paycheck	12/08/2022	706838	Fennema, Vivian L	X	0.00	715,325.71
Paycheck	12/08/2022	706837	Dunlap Jr., William W	X	0.00	715,325.71
Paycheck	12/08/2022	706836	Drennan, Steven	X	0.00	715,325.71
Paycheck	12/08/2022	706835	Dougan, Ryland	X	0.00	715,325.71
Paycheck	12/08/2022	706834	DeGolier, James	X	0.00	715,325.71
Paycheck	12/08/2022	706833	Davis, Warren K	X	0.00	715,325.71
Paycheck	12/08/2022	706832	Christian III, Nikolas J	X	0.00	715,325.71
Paycheck	12/08/2022	706831	Burns, Patrick D.	X	0.00	715,325.71
Paycheck	12/08/2022	706830	Brown, Rhyan	X	0.00	715,325.71
Paycheck	12/08/2022	706852	Miner, Jeffrey J	X	0.00	715,325.71
Paycheck	12/08/2022	706829	Brooks, Robert W	X	0.00	715,325.71
Paycheck	12/08/2022	706859	Schieffer, Tammy S	X	0.00	715,325.71
Paycheck	12/08/2022	706828	Black, William A	X	0.00	715,325.71
Paycheck	12/08/2022	706827	Bain, Chuck A.	X	0.00	715,325.71
Paycheck	12/08/2022	706826	Allen, Michael W.	X	0.00	715,325.71
Paycheck	12/08/2022	706864	Zambeck, Christoph...	X	0.00	715,325.71
Total Deposits and Credits					715,325.71	715,325.71
Total Cleared Transactions					402,488.10	402,488.10
Cleared Balance					402,488.10	2,860,752.48
Uncleared Transactions						
Checks and Payments - 15 items						
Transfer	08/05/2022				-1,300.00	-1,300.00
Liability Check	10/13/2022	82300...	United Summit Fire ...		-1,074.12	-2,374.12
Liability Check	10/27/2022	82300...	United Summit Fire ...		-1,074.12	-3,448.24
Bill Pmt -Check	11/03/2022	82300...	Flagstaff Medical Ce...		-950.00	-4,398.24
Bill Pmt -Check	11/03/2022	82300...	Department of Publi...		-22.00	-4,420.24
Liability Check	11/10/2022	82300...	United Summit Fire ...		-1,074.12	-5,494.36
Bill Pmt -Check	11/17/2022	82300...	Optimum Business		-331.67	-5,826.03
Bill Pmt -Check	11/17/2022	82300...	Rush Truck		-142.50	-5,968.53
Liability Check	11/23/2022	82300...	KAIROS Health Ariz...		-19,142.00	-25,110.53
Bill Pmt -Check	11/23/2022	82300...	Big D Drywall		-4,950.00	-30,060.53
Bill Pmt -Check	11/23/2022	82300...	Verizon Wireless		-1,176.76	-31,237.29
Liability Check	11/23/2022	82300...	United Summit Fire ...		-1,074.12	-32,311.41
Bill Pmt -Check	11/23/2022	82300...	Optimum Business		-319.11	-32,630.52
Bill Pmt -Check	11/23/2022	82300...	Goodman Contracti...		-183.27	-32,813.79
Check	11/30/2022	82300...	National Bank of Ari...		-18,318.95	-51,132.74
Total Checks and Payments					-51,132.74	-51,132.74
Deposits and Credits - 1 item						
Deposit	11/22/2022					0.00
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					-51,132.74	-51,132.74
Register Balance as of 11/30/2022					351,355.36	2,809,619.74

9:51 AM

12/08/22

Summit Fire District

Reconciliation Detail

101 County Treasurer, Period Ending 11/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 46 items						
Bill Pmt -Check	12/01/2022	82300...	Securis		-15,412.00	-15,412.00
Check	12/01/2022		Summit Fire District		-10,000.00	-25,412.00
Liability Check	12/01/2022		QuickBooks Payroll ...		-8,630.13	-34,042.13
Bill Pmt -Check	12/01/2022	82300...	ESO / Firehouse		-6,684.05	-40,726.18
Paycheck	12/01/2022	82300...	Palm, Torsten H.		-1,777.09	-42,503.27
Bill Pmt -Check	12/01/2022	82300...	APS		-1,435.39	-43,938.66
Paycheck	12/01/2022	82300...	Allen, Michael W.		-1,052.54	-44,991.20
Paycheck	12/01/2022	82300...	Bain, Chuck A.		-1,032.67	-46,023.87
Paycheck	12/01/2022	82300...	Black, William A		-416.61	-46,440.48
Paycheck	12/01/2022	82300...	Walsh, Brian M		-333.33	-46,773.81
Bill Pmt -Check	12/01/2022	82300...	Optimum Business		-327.26	-47,101.07
Bill Pmt -Check	12/01/2022	82300...	AmeriGas		-221.86	-47,322.93
Bill Pmt -Check	12/01/2022	82300...	Lawson Products		-198.27	-47,521.20
Liability Check	12/01/2022	EFT	Arizona Department ...		-183.26	-47,704.46
Check	12/01/2022	82300...	Elliott Riggs		-168.37	-47,872.83
Paycheck	12/01/2022	82300...	Fisk, Benjamin J.		-148.25	-48,021.08
Paycheck	12/01/2022	82300...	Russo, David B.		-140.19	-48,161.27
Bill Pmt -Check	12/01/2022	82300...	Rush Truck		-128.76	-48,290.03
Bill Pmt -Check	12/01/2022	82300...	Right Water Hauling...		-110.00	-48,400.03
Paycheck	12/01/2022	82300...	Slayton, Preston P		-73.51	-48,473.54
Paycheck	12/01/2022	82300...	Dunlap Jr., William W		-70.30	-48,543.84
Paycheck	12/01/2022	82300...	Pickett, Michael E.		-52.90	-48,596.74
Bill Pmt -Check	12/01/2022	82300...	Aramark		-51.27	-48,648.01
Liability Check	12/01/2022	82300...	5 Star Life Insuranc...		-34.67	-48,682.68
Bill Pmt -Check	12/01/2022	82300...	DSB Distributing LLC		-7.99	-48,690.67
Liability Check	12/02/2022	EFT	United States Treas...		-218.02	-48,908.69
Liability Check	12/07/2022		QuickBooks Payroll ...		-73,318.35	-122,227.04
Bill Pmt -Check	12/08/2022	82300...	City of Flagstaff		-71,000.00	-193,227.04
Liability Check	12/08/2022	82300...	KAIROS Health Ariz...		-21,718.00	-214,945.04
Liability Check	12/08/2022	EFT	United States Treas...		-10,401.72	-225,346.76
Bill Pmt -Check	12/08/2022	82300...	Executech		-5,648.54	-230,995.30
Liability Check	12/08/2022	EFT	Voya Financial		-4,150.04	-235,145.34
Liability Check	12/08/2022	EFT	Health Equity		-2,610.13	-237,755.47
Liability Check	12/08/2022	EFT	Arizona Department ...		-2,604.99	-240,360.46
Liability Check	12/08/2022	82300...	Nationwide Trust Co...		-2,352.47	-242,712.93
Liability Check	12/08/2022	EFT	Arizona State Retire...		-2,053.56	-244,766.49
Liability Check	12/08/2022	82300...	United Summit Fire ...		-1,074.12	-245,840.61
Liability Check	12/08/2022	82300...	AFLAC		-1,037.60	-246,878.21
Bill Pmt -Check	12/08/2022	82300...	Doney Park Water		-930.79	-247,809.00
Bill Pmt -Check	12/08/2022	82300...	Benjamin Fisk		-661.50	-248,470.50
Bill Pmt -Check	12/08/2022	82300...	AT&T Mobility		-370.93	-248,841.43
Bill Pmt -Check	12/08/2022	82300...	Right Water Hauling...		-245.70	-249,087.13
Bill Pmt -Check	12/08/2022	82300...	Niles Radio		-225.00	-249,312.13
Bill Pmt -Check	12/08/2022	82300...	Crazy Country Boys ...		-100.00	-249,412.13
Bill Pmt -Check	12/08/2022	82300...	CenturyLink		-94.99	-249,507.12
Liability Check	12/08/2022	82300...	Support Payment Cl...		-94.62	-249,601.74
Total Checks and Payments					-249,601.74	-249,601.74
Deposits and Credits - 1 item						
Deposit	12/07/2022				1,058.00	1,058.00
Total Deposits and Credits					1,058.00	1,058.00
Total New Transactions					-248,543.74	-248,543.74
Ending Balance					102,811.62	2,561,076.00

Deposit Summary

12/7/2022 11:41 AM

Summit Fire District

Summary of Deposits to 101 County Treasurer on 11/30/2022

Chk No.	PmtMethod	Red From	Memo	Amount
EFT	E-Check		Nov 2022 Prop Tax	692,921.02
Less Cash Back:				
Deposit Total:				692,921.02

Deposit Summary

12/7/2022 11:44 AM

Summit Fire District

Summary of Deposits to 101 County Treasurer on 11/30/2022

Chk No.	PmtMethod	Red From	Memo	Amount
EFT	E-Check		Nov 2022 Del Prop Tax	6,539.43
Less Cash Back:				
Deposit Total:				6,539.43

1:11 PM
12/07/22

Summit Fire District
Reconciliation Summary
120 Capital Fund, Period Ending 11/30/2022

	Nov 30, 22
Beginning Balance	
Cleared Transactions	207,334.22
Deposits and Credits - 1 item	
	92.37
Total Cleared Transactions	92.37
Cleared Balance	
	207,426.59
Register Balance as of 11/30/2022	
	207,426.59
Ending Balance	
	207,426.59

*Reconciled
12/7/22
yf.*

*Capital Fund
November
2022*

3:45 PM

12/07/22

**Summit GO Bond Account
Reconciliation Summary**
300315 Debt Services Account, Period Ending 11/30/2022

	Nov 30, 22	
Beginning Balance		159,070.71
Cleared Transactions		
Deposits and Credits - 2 items	42,014.09	
Total Cleared Transactions	42,014.09	
Cleared Balance		<u>201,084.80</u>
Register Balance as of 11/30/2022		201,084.80
Ending Balance		201,084.80

reconciled 12/7/22
yja

Debt Service (GO BOND)
November
2022

Summit Fire District
Reconciliation Summary
136 Westside Capital Fund, Period Ending 11/30/2022

	Nov 30, 22
Beginning Balance	421,793.42
Cleared Transactions	
Deposits and Credits - 1 item	191.07
Total Cleared Transactions	191.07
Cleared Balance	<u>421,984.49</u>
Register Balance as of 11/30/2022	421,984.49
Ending Balance	421,984.49

reconciled
12/7/22
y

Westside Capital
November
2022

Deposit Summary

12/7/2022 1:13 PM

Summit Fire District

Summary of Deposits to 136 Westside Capital Fund on 11/30/2022

Chk No.	PmtMethod	Rcd From	Memo	Amount
EFT	E-Check		November 2022 Investment Interest	191.07

Less Cash Back:

Deposit Total: 191.07

2:43 PM

12/07/22

Summit Fire District
Reconciliation Summary
150 Emergency Fund, Period Ending 11/30/2022

	Nov 30, 22
Beginning Balance	
Cleared Transactions	161,889.94
Deposits and Credits - 1 item	
	73.34
Total Cleared Transactions	
	73.34
Cleared Balance	
	161,963.28
Register Balance as of 11/30/2022	
	161,963.28
Ending Balance	
	161,963.28

Reconciled 12/7/22
JF

Emergency Fund
November
2022

Deposit Summary

12/7/2022 2:42 PM

Summit Fire District

Summary of Deposits to 150 Emergency Fund on 11/30/2022

Chk No.	PmtMethod	Rcd From	Memo	Amount
EFT	E-Check		Investment Income	73.34
Less Cash Back:				
Deposit Total:				73.34

Summit Fire District
Reconciliation Summary
102 OWA Account, Period Ending 11/30/2022

	Nov 30, 22
Beginning Balance	183,258.59
Cleared Transactions	
Checks and Payments - 2 items	-26,148.07
Deposits and Credits - 3 items	12,041.36
Total Cleared Transactions	-14,106.71
Cleared Balance	169,151.88
Uncleared Transactions	
Deposits and Credits - 1 item	18,030.72
Total Uncleared Transactions	18,030.72
Register Balance as of 11/30/2022	187,182.60
New Transactions	
Checks and Payments - 3 items	-3,845.71
Total New Transactions	-3,845.71
Ending Balance	183,336.89

Reconciled
12/7/22
yf

OWA
November
2022

Summit Fire District
Reconciliation Detail
102 OWA Account, Period Ending 11/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						183,258.59
Cleared Transactions						
Checks and Payments - 2 items						
Liability Check	10/21/2022		QuickBooks Payroll ...	X	-17,725.29	-17,725.29
Liability Check	11/08/2022		QuickBooks Payroll ...	X	-8,422.78	-26,148.07
Total Checks and Payments					-26,148.07	-26,148.07
Deposits and Credits - 3 items						
Deposit	11/02/2022			X	11,966.95	11,966.95
Deposit	11/30/2022			X	74.41	12,041.36
Paycheck	12/02/2022	706825	Brown, Eric	X	0.00	12,041.36
Total Deposits and Credits					12,041.36	12,041.36
Total Cleared Transactions					-14,106.71	-14,106.71
Cleared Balance					-14,106.71	169,151.88
Uncleared Transactions						
Deposits and Credits - 1 item						
Deposit	11/23/2022				18,030.72	18,030.72
Total Deposits and Credits					18,030.72	18,030.72
Total Uncleared Transactions					18,030.72	18,030.72
Register Balance as of 11/30/2022					3,924.01	187,182.60
New Transactions						
Checks and Payments - 3 items						
Check	12/01/2022	84310...	Elliott Riggs		-379.91	-379.91
Liability Check	12/02/2022	EFT	United States Treas...		-3,328.30	-3,708.21
Liability Check	12/02/2022	EFT	Arizona Department ...		-137.50	-3,845.71
Total Checks and Payments					-3,845.71	-3,845.71
Total New Transactions					-3,845.71	-3,845.71
Ending Balance					78.30	183,336.89

Deposit Summary

12/7/2022 2:58 PM

Summit Fire District

Summary of Deposits to 102 OWA Account on 11/30/2022

Chk No.	PmtMethod	Red From	Memo	Amount
EFT	E-Check		November 2022 interest	74.41
Less Cash Back:				
Deposit Total:				74.41

**SFMD Contingency Fund
Reconciliation Detail**
Coconino County Treasurer, Period Ending 11/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,875,931.19
Cleared Balance						1,875,931.19
Register Balance as of 11/30/2022						1,875,931.19
New Transactions						
Deposits and Credits - 1 item						
Deposit	12/01/2022				10,000.00	10,000.00
Total Deposits and Credits					10,000.00	10,000.00
Total New Transactions					10,000.00	10,000.00
Ending Balance					10,000.00	1,885,931.19

*Reconciled
12/7/22
y*

*Contingency Fund
November
2022*

Deposit Summary

12/16/2022 11:02 AM

SFMD Contingency Fund

Summary of Deposits to Coconino County Treasurer on 12/01/2022

Chk No.	PmtMethod	Rcd From	Memo	Amount
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			Funds for Dec 2022 COP Bond payment	10,000.00
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Less Cash Back:

Deposit Total:

Transfer from City acct
12/1

10,000.00

10:15 AM

12/08/22

Summit Fire District
Reconciliation Detail
 105 Petty Cash, Period Ending 12/10/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,481.62
Cleared Transactions						
Deposits and Credits - 4 items						
Deposit	11/22/2022			X	50.00	50.00
Deposit	11/23/2022			X	50.00	100.00
Deposit	11/29/2022			X	100.00	200.00
Deposit	11/30/2022			X	50.00	250.00
Total Deposits and Credits					250.00	250.00
Total Cleared Transactions					250.00	250.00
Cleared Balance					250.00	1,731.62
Register Balance as of 12/10/2022					250.00	1,731.62
Ending Balance					250.00	1,731.62

12/8/22 .02

.50

.60

8.50

60.-

940-

300-

300-

2-

10-

10-

100

1731.62

Reconciled
 Balanced
 12/8/22
 Tammy

8:03 AM

11/09/22

Summit Fire District
Reconciliation Summary
121 VISA New, Period Ending 10/31/2022

	Oct 31, 22
Beginning Balance	6,458.62
Cleared Transactions	
Charges and Cash Advances - 70 items	-10,529.29
Payments and Credits - 2 items	6,703.62
Total Cleared Transactions	-3,825.67
Cleared Balance	10,284.29
Uncleared Transactions	
Charges and Cash Advances - 1 item	-19.32
Total Uncleared Transactions	-19.32
Register Balance as of 10/31/2022	10,303.61
New Transactions	
Charges and Cash Advances - 1 item	-3,083.37
Total New Transactions	-3,083.37
Ending Balance	13,386.98

Reconciled
11/9/22
⑤

Board Approved

Date: 11/16/2022

Signature: [Signature]

VISA

Oct 2022

8:03 AM

11/09/22

Summit Fire District

Reconciliation Detail

121 VISA New, Period Ending 10/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						6,458.62
Cleared Transactions						
Charges and Cash Advances - 70 items						
Credit Card Charge	10/02/2022	7405	Abode Counselling	X	-120.00	-120.00
Credit Card Charge	10/02/2022	7686	Fuel	X	-80.10	-200.10
Credit Card Charge	10/03/2022	7389	Silver Saddle	X	-1,000.00	-1,200.10
Credit Card Charge	10/03/2022	7389	Silver Saddle	X	-1,000.00	-2,200.10
Credit Card Charge	10/03/2022	7389	Silver Saddle	X	-65.62	-2,265.72
Credit Card Charge	10/03/2022	7389	Lodging	X	-61.26	-2,326.98
Credit Card Charge	10/03/2022	7389	Lodging	X	-61.26	-2,388.24
Credit Card Charge	10/04/2022	7348	Amazon.com	X	-77.68	-2,465.92
Credit Card Charge	10/04/2022	7637	Fuel	X	-77.02	-2,542.94
Credit Card Charge	10/05/2022	7348	Amazon.com	X	-23.34	-2,566.28
Credit Card Charge	10/06/2022	7587	Fuel	X	-84.41	-2,650.69
Credit Card Charge	10/09/2022	7751	Home Depot	X	-96.01	-2,746.70
Credit Card Charge	10/09/2022	7389	Fuel	X	-41.92	-2,788.62
Credit Card Charge	10/09/2022	7389	US Postal Service	X	-28.05	-2,816.67
Credit Card Charge	10/10/2022	7751	Food	X	-52.30	-2,868.97
Credit Card Charge	10/10/2022	7348	Amazon.com	X	-8.15	-2,877.12
Credit Card Charge	10/10/2022	7751	Amazon.com	X	-6.36	-2,883.48
Credit Card Charge	10/11/2022	7587	Fuel	X	-82.16	-2,965.64
Credit Card Charge	10/11/2022	7751	Apple Store	X	-1.06	-2,966.70
Credit Card Charge	10/12/2022	7744	National Registry of ...	X	-32.00	-2,998.70
Credit Card Charge	10/13/2022	7686	Fuel	X	-106.00	-3,104.70
Credit Card Charge	10/13/2022	7348	Amazon.com	X	-105.82	-3,210.52
Credit Card Charge	10/13/2022	7561	Fuel	X	-86.18	-3,296.70
Credit Card Charge	10/13/2022	7355	Walmart	X	-74.51	-3,371.21
Credit Card Charge	10/13/2022	7702	Fuel	X	-24.04	-3,395.25
Credit Card Charge	10/16/2022	7538	Fuel	X	-134.98	-3,530.23
Credit Card Charge	10/16/2022	7686	Fuel	X	-73.52	-3,603.75
Credit Card Charge	10/16/2022	7587	Fuel	X	-28.90	-3,632.65
Credit Card Charge	10/17/2022	7355	Matador Coffee Roa...	X	-288.00	-3,920.65
Credit Card Charge	10/17/2022	7348	Fuel	X	-80.86	-4,001.51
Credit Card Charge	10/18/2022	7348	Amazon.com	X	-149.65	-4,151.16
Credit Card Charge	10/18/2022	1326	Walmart	X	-107.00	-4,258.16
Credit Card Charge	10/18/2022	7587	Fuel	X	-72.30	-4,330.46
Credit Card Charge	10/18/2022	7348	Amazon.com	X	-42.75	-4,373.21
Credit Card Charge	10/19/2022	7348	Artisan Metal Works...	X	-618.91	-4,992.12
Credit Card Charge	10/19/2022	7405	Abode Counselling	X	-120.00	-5,112.12
Credit Card Charge	10/20/2022	7405	C-A-L Ranch	X	-87.32	-5,199.44
Credit Card Charge	10/21/2022	7348	Hannay Reels	X	-336.50	-5,535.94
Credit Card Charge	10/21/2022	7348	Misc.OWA Purchases	X	-101.33	-5,637.27
Credit Card Charge	10/21/2022	7348	Amazon.com	X	-42.75	-5,680.02
Credit Card Charge	10/21/2022	7348	Amazon.com	X	-24.58	-5,704.60
Credit Card Charge	10/23/2022	7363	Home Depot	X	-76.40	-5,781.00
Credit Card Charge	10/23/2022	7389	Lodging	X	-40.50	-5,821.50
Credit Card Charge	10/23/2022	7389	Lodging	X	-40.50	-5,862.00
Credit Card Charge	10/23/2022	7389	Lodging	X	-40.50	-5,902.50
Credit Card Charge	10/23/2022	7389	Lodging	X	-40.50	-5,943.00
Credit Card Charge	10/23/2022	7389	Lodging	X	-40.50	-5,983.50
Credit Card Charge	10/23/2022	7389	Lodging	X	-37.13	-6,020.63
Credit Card Charge	10/23/2022	7389	Lodging	X	-37.13	-6,057.76
Credit Card Charge	10/23/2022	7389	Fed Ex	X	-13.95	-6,071.71
Credit Card Charge	10/24/2022	7363	Food	X	-257.14	-6,328.85
Credit Card Charge	10/24/2022	7348	Boot Barn	X	-246.70	-6,575.55
Credit Card Charge	10/24/2022	7587	Fuel	X	-25.51	-6,601.06
Credit Card Charge	10/25/2022	7348	TruckPro	X	-2,353.57	-8,954.63
Credit Card Charge	10/25/2022	7439	Food	X	-36.44	-8,991.07
Credit Card Charge	10/26/2022	7637	Fuel	X	-154.27	-9,145.34
Credit Card Charge	10/26/2022	7637	Fuel	X	-112.31	-9,257.65
Credit Card Charge	10/26/2022	7645	Fuel	X	-70.71	-9,328.36
Credit Card Charge	10/26/2022	7561	Fuel	X	-69.71	-9,398.07
Credit Card Charge	10/26/2022	7348	Amazon.com	X	-12.60	-9,410.67
Credit Card Charge	10/27/2022	7660	Fuel	X	-140.24	-9,550.91
Credit Card Charge	10/27/2022	7686	Fuel	X	-117.30	-9,668.21
Credit Card Charge	10/27/2022	7660	Fuel	X	-99.33	-9,767.54
Credit Card Charge	10/27/2022	7728	Fuel	X	-78.31	-9,845.85
Credit Card Charge	10/28/2022	7348	Amazon.com	X	-351.70	-10,197.55

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Summit Fire District
Reconciliation Detail
121 VISA New, Period Ending 10/31/2022

Type	Date	Num	Name	Clr	Amount	Balance
Credit Card Charge	10/28/2022	7686	Fuel	X	-86.32	-10,283.87
Credit Card Charge	10/28/2022	7660	Fuel	X	-73.38	-10,357.25
Credit Card Charge	10/28/2022	7587	Fuel	X	-58.80	-10,416.05
Credit Card Charge	10/29/2022	7363	Sam's Club	X	-79.08	-10,495.13
Credit Card Charge	10/29/2022	7363	Sam's Club	X	-34.16	-10,529.29
Total Charges and Cash Advances					-10,529.29	-10,529.29
Payments and Credits - 2 items						
Check	10/06/2022	82300...	National Bank of Ari...	X	6,458.62	6,458.62
Credit Card Credit	10/10/2022	7405	Arizona Fire Chiefs ...	X	245.00	6,703.62
Total Cleared Transactions					-3,825.67	-3,825.67
Cleared Balance					3,825.67	10,284.29
Uncleared Transactions						
Charges and Cash Advances - 1 item						
Credit Card Charge	09/01/2022	7777	Food		-19.32	-19.32
Total Charges and Cash Advances					-19.32	-19.32
Total Uncleared Transactions					-19.32	-19.32
Register Balance as of 10/31/2022					3,844.99	10,303.61
New Transactions						
Charges and Cash Advances - 1 item						
Credit Card Charge	11/01/2022	7744	Western Heritage, Inc.		-3,083.37	-3,083.37
Total Charges and Cash Advances					-3,083.37	-3,083.37
Total New Transactions					-3,083.37	-3,083.37
Ending Balance					6,928.36	13,386.98

Summit Fire District

Profit & Loss Budget vs. Actual

November 2022

	Nov 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1100 TAX REVENUE				
1101 Property Tax	0.00	611,004.19	-611,004.19	0.0%
1102 FDAT	0.00	67,539.35	-67,539.35	0.0%
1103 Delinquent Property Tax	6,539.43	0.00	6,539.43	100.0%
Total 1100 TAX REVENUE	6,539.43	678,543.54	-672,004.11	1.0%
1200 GRANTS				
1210 Other Grants	0.00	45,833.33	-45,833.33	0.0%
1211 SAFER II	0.00	0.00	0.00	0.0%
Total 1200 GRANTS	0.00	45,833.33	-45,833.33	0.0%
1300 MISC INCOME				
1301 OWA Income	48,028.39	83,333.33	-35,304.94	57.6%
1302 Interest	907.78	0.00	907.78	100.0%
1303 Donations	0.00	0.00	0.00	0.0%
1304 Contracts with Towers	5,393.38	1,963.00	3,430.38	274.8%
1305 Out of District Calls	0.00	665.54	-665.54	0.0%
1308 Service Subscriptions	1,013.20	0.00	1,013.20	100.0%
1310 Misc. Income	5,000.00	5,689.76	-689.76	87.9%
1311 Maint Facility Income	0.00	6,500.00	-6,500.00	0.0%
1312 Community Room Rental	750.00	0.00	750.00	100.0%
1314 Insurance Proceed Income	0.00	0.00	0.00	0.0%
1315 SSFND-Smart & Safe AZ Fund	0.00	0.00	0.00	0.0%
Total 1300 MISC INCOME	61,092.75	98,151.63	-37,058.88	62.2%
Total Income	67,632.18	822,528.50	-754,896.32	8.2%
Gross Profit	67,632.18	822,528.50	-754,896.32	8.2%
Expense				
2000 PERSONNEL SALARIES				
2009 Acting Pay				
2009 .1 Acting Pay BC	30.00	0.00	30.00	100.0%
2009. 2 Acting Captain	644.00	357.00	287.00	180.4%
2009.3 Acting Engineer	830.25	556.50	273.75	149.2%
2009 Acting Pay - Other	160.00	0.00	160.00	100.0%
Total 2009 Acting Pay	1,664.25	913.50	750.75	182.2%
2012 Covid Regular Time	0.00	0.00	0.00	0.0%
2013 Covid Backfill	0.00	0.00	0.00	0.0%
2032 OWA Backfill	0.00	0.00	0.00	0.0%
2033 OWA OT	0.00	0.00	0.00	0.0%
2034 OWA Eng Boss	0.00	0.00	0.00	0.0%
2035 OWA Payroll	0.00	14,748.84	-14,748.84	0.0%
2036 OWA Single Resource OT	10,099.84	0.00	10,099.84	100.0%
2037 OWA Holiday Pay	0.00	0.00	0.00	0.0%
2050 Crew 1	0.00	1,451.43	-1,451.43	0.0%
2070 Battalion Chief	17,007.70	13,627.79	3,379.91	124.8%
2071 Administrative Officer	1,128.79	4,740.92	-3,612.13	23.8%
2072 Admin Assistant II	3,495.96	3,493.32	2.64	100.1%
2073 EVT Mechanic III	4,443.20	4,486.62	-43.42	99.0%
2073.1 EVT Mechanic 1	0.00	0.00	0.00	0.0%
2073.2 EVT Mechanic II	4,038.47	4,307.69	-269.22	93.8%
2075 Captains	44,387.03	62,051.85	-17,664.82	71.5%
2076 Engineer	30,503.06	56,908.38	-26,405.32	53.6%
2077 Firefighters	40,929.53	45,517.76	-4,588.23	89.9%
2080 Mileage	0.00	0.00	0.00	0.0%
2081 FLSA	3,563.10	4,769.23	-1,206.13	74.7%

Summit Fire District

Profit & Loss Budget vs. Actual

November 2022

	Nov 22	Budget	\$ Over Budget	% of Budget
2082 Overtime				
2082.1 OT FireOfficer 1	0.00	0.00	0.00	0.0%
2082 Overtime - Other	18,543.05	20,000.00	-1,456.95	92.7%
Total 2082 Overtime	18,543.05	20,000.00	-1,456.95	92.7%
2083 Vacation Leave	12,184.97	6,409.35	5,775.62	190.1%
2084 Sick Leave	9,792.56	6,843.56	2,949.00	143.1%
2088 Holiday Pay	2,408.16	6,000.00	-3,591.84	40.1%
2090 FMLA Leave	0.00			
2099.1 Vacation Leave Payout	1,411.00	0.00	1,411.00	100.0%
2099.2 Sick Leave Payout	0.00	0.00	0.00	0.0%
Total 2000 PERSONNEL SALARIES	205,600.67	256,270.24	-50,669.57	80.2%
2200 PENSION				
2201 NationW Hybrid Tier 3 FD	1,180.56	1,335.38	-154.82	88.4%
2202 NationW - Tier 2 FD	495.91	730.48	-234.57	67.9%
2203 NationW DC Only Tier 3FD	350.62	303.94	46.68	115.4%
2204 PSPRS - DROP	0.00	0.00	0.00	0.0%
2206 PSPRS - Tier 1 FD	13,247.98	18,409.25	-5,161.27	72.0%
2207 PSPRS - Hybrid Tier 3FD	-249.82			
2208 PSPRS - Tier 1A & 2 FD	1,920.28	4,634.40	-2,714.12	41.4%
2209 PSPRS DC Only Tier 3FD	7.40	0.00	7.40	100.0%
2209.1 PSPRS DC ONLY 3 FD Disab	64.67	45.00	19.67	143.7%
2210.2 PSPRS - DB Tier 3	3,986.33	3,570.00	416.33	111.7%
2210.5 PSPRS - Tier1	0.00	0.00	0.00	0.0%
2215 ASRS	1,784.67	2,271.64	-486.97	78.6%
Total 2200 PENSION	22,788.60	31,300.09	-8,511.49	72.8%
2300 PAYROLL EXPENSES				
2301 Workmen's Comp.	0.00	0.00	0.00	0.0%
2302 Unemployment	0.00	0.00	0.00	0.0%
2303 Social Security	1,540.70	1,141.57	399.13	135.0%
2304 Medicare	2,865.37	6,109.68	-3,244.31	46.9%
2305 Direct Deposit	0.00	0.00	0.00	0.0%
Total 2300 PAYROLL EXPENSES	4,406.07	7,251.25	-2,845.18	60.8%
2400 PERSONNEL INSURANCE				
2401 Medical Insurance	17,994.46	24,920.54	-6,926.08	72.2%
2402 Dental Insurance	1,384.72	2,844.59	-1,459.87	48.7%
2404 Life Insurance	292.60	346.04	-53.44	84.6%
2405 Vision Insurance	288.04	510.00	-221.96	56.5%
Total 2400 PERSONNEL INSURANCE	19,959.82	28,621.17	-8,661.35	69.7%
2500 CONTRACTUALS				
2501 COP Payment	0.00	0.00	0.00	0.0%
2502 Legal Expenses by SFMD	0.00	10,000.00	-10,000.00	0.0%
2503 Broker Fees Medical Ins				
2503.2 Cancer Screening	0.00	0.00	0.00	0.0%
2503 Broker Fees Medical Ins - ...	1,600.00	820.00	780.00	195.1%
Total 2503 Broker Fees Medical Ins	1,600.00	820.00	780.00	195.1%
2503.1 Fit for Duty Expenses	0.00	0.00	0.00	0.0%
2504 Audit	4,900.00	0.00	4,900.00	100.0%
2505 Counseling	0.00	0.00	0.00	0.0%
2509 Admin Service Contracts	0.00	0.00	0.00	0.0%
2510 FLAGIT Contract Services	0.00	3,062.88	-3,062.88	0.0%

Summit Fire District

Profit & Loss Budget vs. Actual

November 2022

	Nov 22	Budget	\$ Over Budget	% of Budget
2511 Software Contracts				
2511.1 Board Effects	0.00	0.00	0.00	0.0%
2511.10 Fire Manager Software	0.00	0.00	0.00	0.0%
2511.11 Flagit Additional Svc	0.00	0.00	0.00	0.0%
2511.2 Quickbooks Software	0.00	0.00	0.00	0.0%
2511.3 NEO GOV	0.00	0.00	0.00	0.0%
2511.4 Misc. Software	0.00	83.33	-83.33	0.0%
2511.5 Avenza Maps for IPAD	0.00	0.00	0.00	0.0%
2511.6 PS Trax Eng, SCBA, PPE,	0.00	0.00	0.00	0.0%
2511.7 Upkeep	0.00	324.00	-324.00	0.0%
2511.8 EMC2 Software	0.00	0.00	0.00	0.0%
2511.9 ESO Software	27.26	0.00	27.26	100.0%
2511 Software Contracts - Other	-43.16	0.00	-43.16	100.0%
Total 2511 Software Contracts	-15.90	407.33	-423.23	-3.9%
2513 Tools - Contract Services	0.00	0.00	0.00	0.0%
2514 Bld & Vehicle Insurance	10,120.00	0.00	10,120.00	100.0%
2515 IGA Services				
2515.1 Fire Chief	0.00	0.00	0.00	0.0%
2515.2 Dispatch	0.00	0.00	0.00	0.0%
2515.3 Training Coordinator	0.00	2,375.00	-2,375.00	0.0%
2515 IGA Services - Other	0.00	2,488.00	-2,488.00	0.0%
Total 2515 IGA Services	0.00	4,863.00	-4,863.00	0.0%
2517 EMS Fees & Maint Agreement	950.00	0.00	950.00	100.0%
2519 Memberships & Subscription				
2519.1 AFDA	0.00	1,050.00	-1,050.00	0.0%
2519.2 NFPA	0.00	210.00	-210.00	0.0%
2519.3 AZ Fire Chiefs Assoc	0.00	200.00	-200.00	0.0%
2519.4 PFAC	0.00	500.00	-500.00	0.0%
2519.5 Other Services	0.00	225.00	-225.00	0.0%
2519.6 Sam's Club Membership	0.00	0.00	0.00	0.0%
2519 Memberships & Subscripti...	0.00	0.00	0.00	0.0%
Total 2519 Memberships & Subscri...	0.00	2,185.00	-2,185.00	0.0%
2520 Computers, Printers	0.00	0.00	0.00	0.0%
2530 New Hire NTN, Fingerprints	22.00	0.00	22.00	100.0%
Total 2500 CONTRACTUALS	17,576.10	21,338.21	-3,762.11	82.4%
3000 FLEET SERVICES				
3005 Training-Certificates	0.00	0.00	0.00	0.0%
3010 Shop Uniforms	51.27	351.36	-300.09	14.6%
3015 Outside Repairs for SFMD	0.00	0.00	0.00	0.0%
3020 Parts for SFMD Vehicles	7,819.38	8,000.00	-180.62	97.7%
3025 Shop Outside Customer Exp	231.10	625.00	-393.90	37.0%
Total 3000 FLEET SERVICES	8,101.75	8,976.36	-874.61	90.3%
3100 EQUIPMENT				
3110 Apparatus Equipment				
3110.1 Holmatro Service	0.00	0.00	0.00	0.0%
3110.2 Ladder Testing	0.00	0.00	0.00	0.0%
3110.3 Foam	0.00	0.00	0.00	0.0%
3110.4 Bar Oil, Fuel Power Equi	0.00	0.00	0.00	0.0%
3110.5 Nozzles, Hoses etc	0.00	0.00	0.00	0.0%
3110 Apparatus Equipment - Other	0.00	0.00	0.00	0.0%
Total 3110 Apparatus Equipment	0.00	0.00	0.00	0.0%

Summit Fire District

Profit & Loss Budget vs. Actual

November 2022

	Nov 22	Budget	\$ Over Budget	% of Budget
3115 Communication-Radios	0.00	0.00	0.00	0.0%
3120 SCBA	0.00	0.00	0.00	0.0%
3135 Fitness	0.00	0.00	0.00	0.0%
3145 - Wildland Gear & Equip	0.00	0.00	0.00	0.0%
Total 3100 EQUIPMENT	0.00	0.00	0.00	0.0%
3200 SUPPLIES				
3210 EMS Program	340.80	1,900.00	-1,559.20	17.9%
3212 PPE Program	4,739.50	7,587.25	-2,847.75	62.5%
3220 Office Supplies	524.72	666.66	-141.94	78.7%
3225 BLD/Land Maint.	9,671.89	2,000.00	7,671.89	483.6%
3227 Procurement	1,464.54	750.00	714.54	195.3%
3235 PIO / Pub ED	85.00	600.00	-515.00	14.2%
3241 Honor Guard	0.00	0.00	0.00	0.0%
Total 3200 SUPPLIES	16,826.45	13,503.91	3,322.54	124.6%
3300 UNIFORMS				
3310 Uniforms - SFMD	3,844.57	0.00	3,844.57	100.0%
3312 Class AB Uniform	0.00	0.00	0.00	0.0%
3325 PPE	0.00	0.00	0.00	0.0%
3330 - Station Boots	0.00	0.00	0.00	0.0%
3335 - Wildland Boots	0.00	0.00	0.00	0.0%
3340 - Wildland Clothing	0.00	0.00	0.00	0.0%
3350 New Hire Expenses	0.00	0.00	0.00	0.0%
Total 3300 UNIFORMS	3,844.57	0.00	3,844.57	100.0%
3400 FITNESS-HEALTH & SAFETY				
3401 Fitness	140.00	900.00	-760.00	15.6%
3405 Health & Safety				
3405.1 Annual Physicals	0.00	1,726.66	-1,726.66	0.0%
3405.2 Staff Counseling	120.00	3,083.33	-2,963.33	3.9%
3405.3 Stress Test	0.00	0.00	0.00	0.0%
3405.4 New Hire Physicals & Men	0.00	0.00	0.00	0.0%
3405.6 New Hire Mental Check	0.00	0.00	0.00	0.0%
3405.7 Family & Child Counsel	0.00	1,651.66	-1,651.66	0.0%
Total 3405 Health & Safety	120.00	6,461.65	-6,341.65	1.9%
345.8 Counseling Training	0.00	600.00	-600.00	0.0%
Total 3400 FITNESS-HEALTH & SAFETY	260.00	7,961.65	-7,701.65	3.3%
3500 Wildland SFMD				
3501 New Equipment-Uniforms	0.00	0.00	0.00	0.0%
3502 Maintenance Replacement	0.00	0.00	0.00	0.0%
Total 3500 Wildland SFMD	0.00	0.00	0.00	0.0%
4000 UTILITIES				
4005 Fuel for Apparatus	3,334.76	2,333.33	1,001.43	142.9%
4010 Electric	1,372.82	2,333.33	-960.51	58.8%
4015 Gas / Propane	1,153.26	2,166.67	-1,013.41	53.2%
4020 Water	1,019.08	1,333.33	-314.25	76.4%
4025 Phones / Internet / TV	2,723.77	2,916.67	-192.90	93.4%
4030 Trash Pickup	420.00	420.00	0.00	100.0%
4050 Radio Site Rental Elden	225.00	286.48	-61.48	78.5%
Total 4000 UTILITIES	10,248.69	11,789.81	-1,541.12	86.9%

Summit Fire District

Profit & Loss Budget vs. Actual

November 2022

	Nov 22	Budget	\$ Over Budget	% of Budget
4100 Training and Travel				
4105 Training Registration	856.50	0.00	856.50	100.0%
4110 Lodging	0.00	0.00	0.00	0.0%
4115 Food	0.00	0.00	0.00	0.0%
4120 Supplies/Vent	0.00	0.00	0.00	0.0%
4125 Travel Fuel Rentals Air	0.00	0.00	0.00	0.0%
4130 Tuition Reimbursement	0.00	0.00	0.00	0.0%
Total 4100 Training and Travel	856.50	0.00	856.50	100.0%
4200 OWA Expenses				
4230 OWA Exp.	1,564.91	0.00	1,564.91	100.0%
Total 4200 OWA Expenses	1,564.91	0.00	1,564.91	100.0%
4300 INTERST / FEES				
4310 County Fees	0.00	0.00	0.00	0.0%
4315 Interest / Fees	0.00	0.00	0.00	0.0%
Total 4300 INTERST / FEES	0.00	0.00	0.00	0.0%
4500 Grant Expenses				
4502 SAFER Grant Expenses	0.00	0.00	0.00	0.0%
4510 Other Grants	0.00	0.00	0.00	0.0%
4515 Homeland Security Grant	0.00	0.00	0.00	0.0%
Total 4500 Grant Expenses	0.00	0.00	0.00	0.0%
5000 CAPITAL				
5015 Bldg/ Land Payments	25,950.00			
Total 5000 CAPITAL	25,950.00			
Payroll Expenses	0.00	0.00	0.00	0.0%
Reconciliation Discrepancies	-3,645.72	0.00	-3,645.72	100.0%
Total Expense	334,338.41	387,012.69	-52,674.28	86.4%
Net Ordinary Income	-266,706.23	435,515.81	-702,222.04	-61.2%
Net Income	-266,706.23	435,515.81	-702,222.04	-61.2%

8:03 AM

12/14/22

Cash Basis

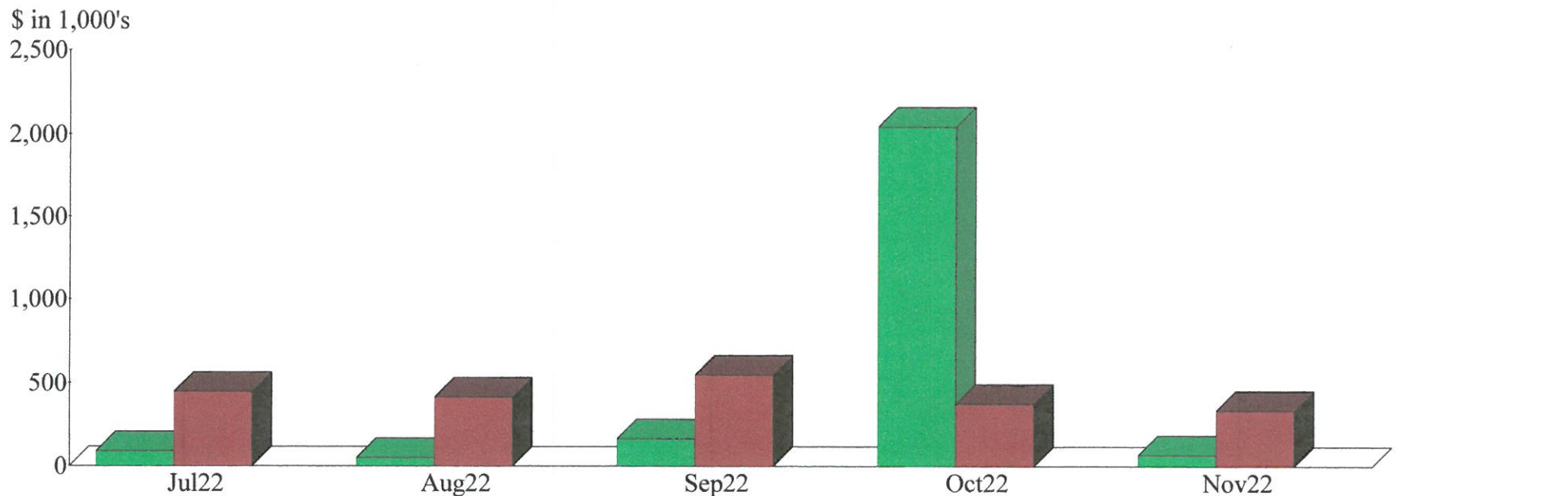
Summit Fire District

Profit & Loss Budget vs. Actual

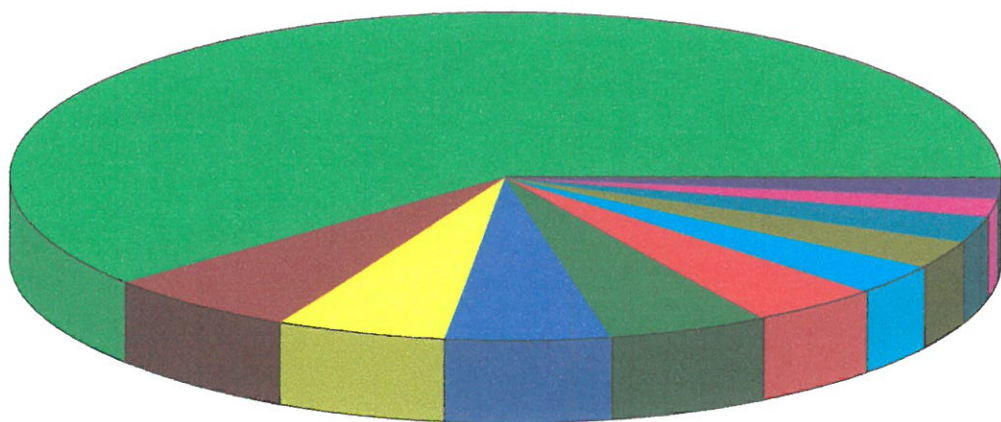
July through November 2022

	Jul - Nov 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1100 TAX REVENUE	2,093,306.37	2,947,288.73	-853,982.36	71.0%
1200 GRANTS	2,775.00	229,166.65	-226,391.65	1.2%
1300 MISC INCOME	319,054.09	475,438.55	-156,384.46	67.1%
Total Income	2,415,135.46	3,651,893.93	-1,236,758.47	66.1%
Gross Profit	2,415,135.46	3,651,893.93	-1,236,758.47	66.1%
Expense				
2000 PERSONNEL SALARIES	1,295,404.70	1,600,887.10	-305,482.40	80.9%
2200 PENSION	137,771.37	169,523.18	-31,751.81	81.3%
2300 PAYROLL EXPENSES	91,041.00	127,657.61	-36,616.61	71.3%
2400 PERSONNEL INSURANCE	113,057.68	143,105.85	-30,048.17	79.0%
2500 CONTRACTUALS	120,367.20	252,569.48	-132,202.28	47.7%
3000 FLEET SERVICES	28,535.82	28,730.52	-194.70	99.3%
3100 EQUIPMENT	7,250.55	4,285.00	2,965.55	169.2%
3200 SUPPLIES	66,523.51	79,206.24	-12,682.73	84.0%
3300 UNIFORMS	6,244.63	19,000.00	-12,755.37	32.9%
3400 FITNESS-HEALTH & SAFETY	39,986.71	43,061.62	-3,074.91	92.9%
3500 Wildland SFMD	0.00	0.00	0.00	0.0%
4000 UTILITIES	54,862.82	58,949.07	-4,086.25	93.1%
4100 Training and Travel	8,570.65	16,950.00	-8,379.35	50.6%
4200 OWA Expenses	57,753.94	76,666.67	-18,912.73	75.3%
4300 INTERST / FEES	1.00	0.00	1.00	100.0%
4500 Grant Expenses	0.00	0.00	0.00	0.0%
5000 CAPITAL	115,093.35			
Payroll Expenses	-24.36	0.00	-24.36	100.0%
Reconciliation Discrepancies	-27,186.16	0.00	-27,186.16	100.0%
Total Expense	2,115,254.41	2,620,592.34	-505,337.93	80.7%
Net Ordinary Income	299,881.05	1,031,301.59	-731,420.54	29.1%
Net Income	299,881.05	1,031,301.59	-731,420.54	29.1%

Income and Expense by Month
July through November 2022



Expense Summary
July through November 2022



2000 PERSONNEL SALARIES	61.24%
2200 PENSION	6.51
2500 CONTRACTUALS	5.69
5000 CAPITAL	5.44
2400 PERSONNEL INSURANCE	5.34
2300 PAYROLL EXPENSES	4.30
3200 SUPPLIES	3.14
4200 OWA Expenses	2.73
4000 UTILITIES	2.59
3400 FITNESS-HEALTH & SAFETY	1.89
Other	1.11
Total	\$2,115,254.41

By Account

Trending Overtime July 2020 through November 2022



Trending Overtime # of Hours - July 2020 through November 2022

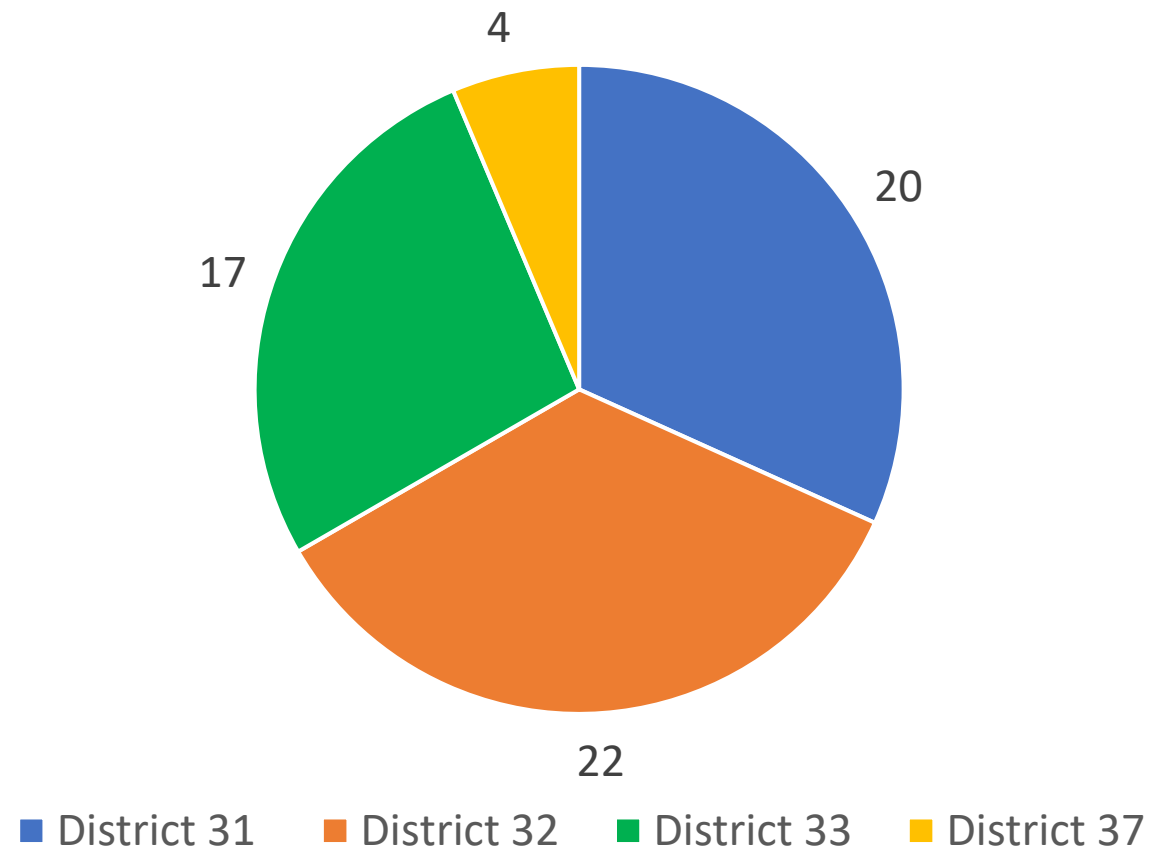


SFMD BC Run Report

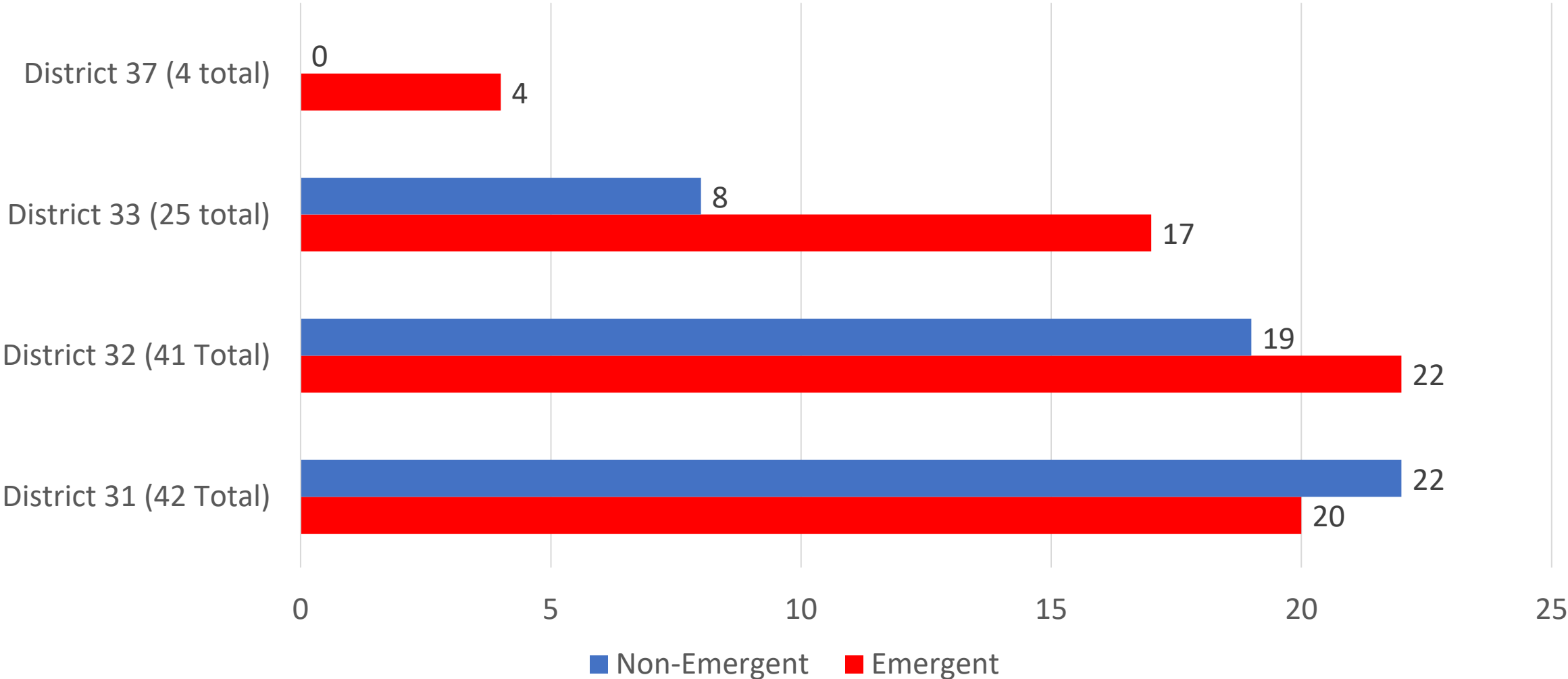
November Statistics

Emergent Calls

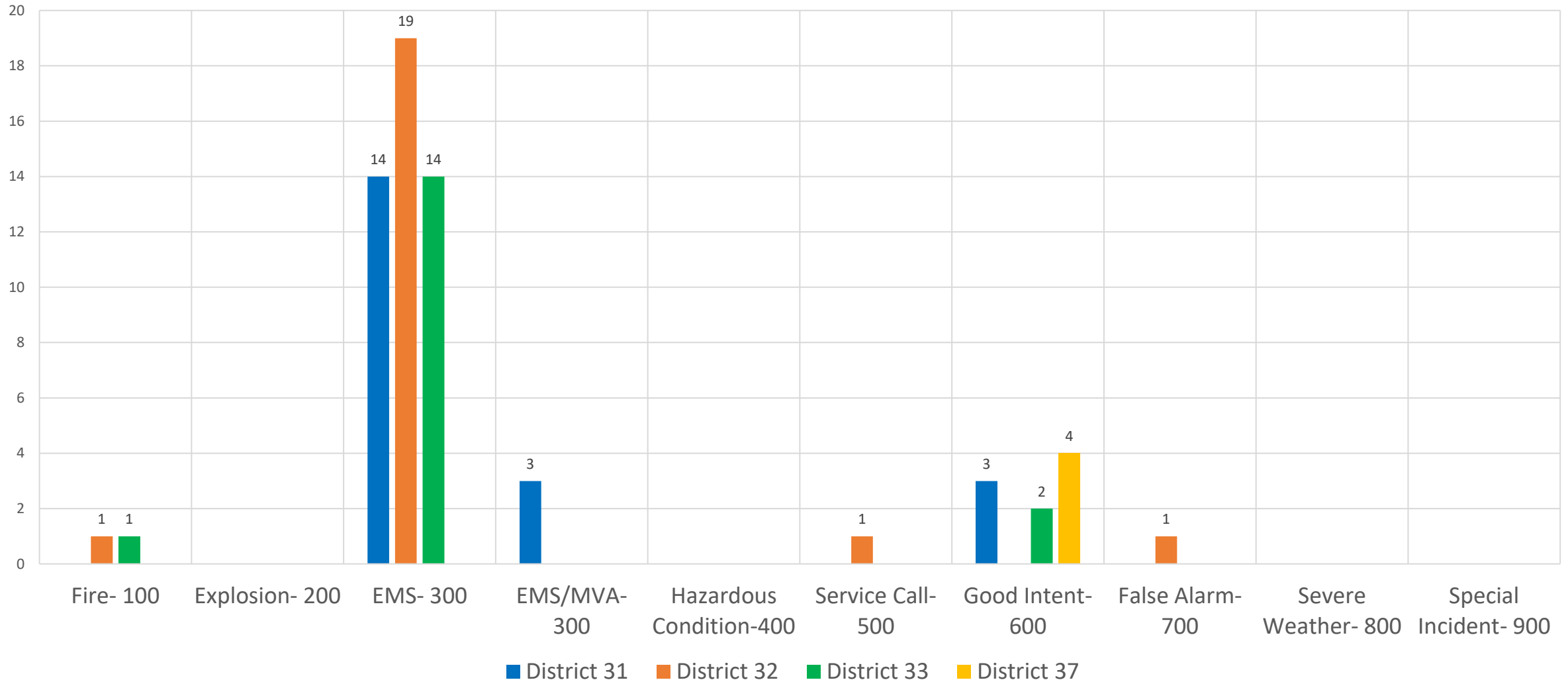
(63 total)



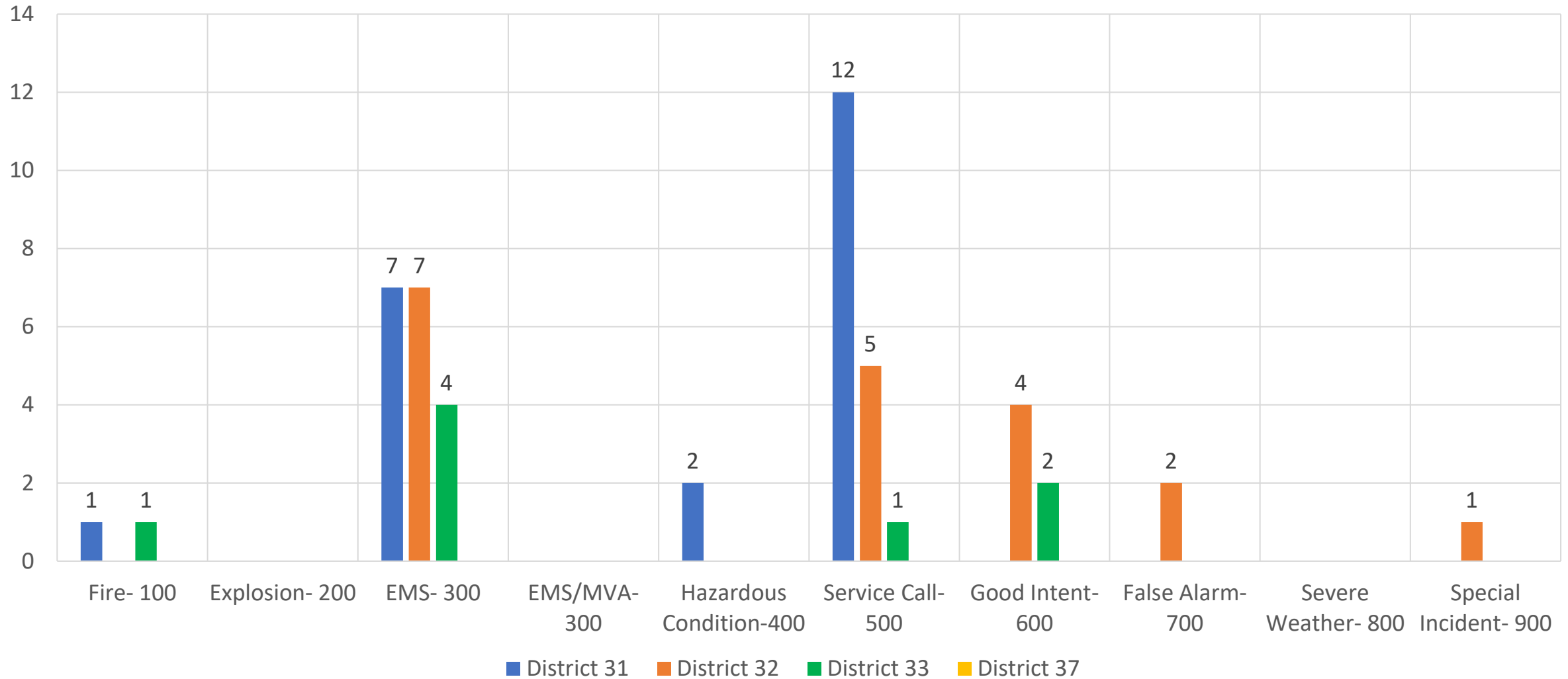
Total Responses in SFMD (112)



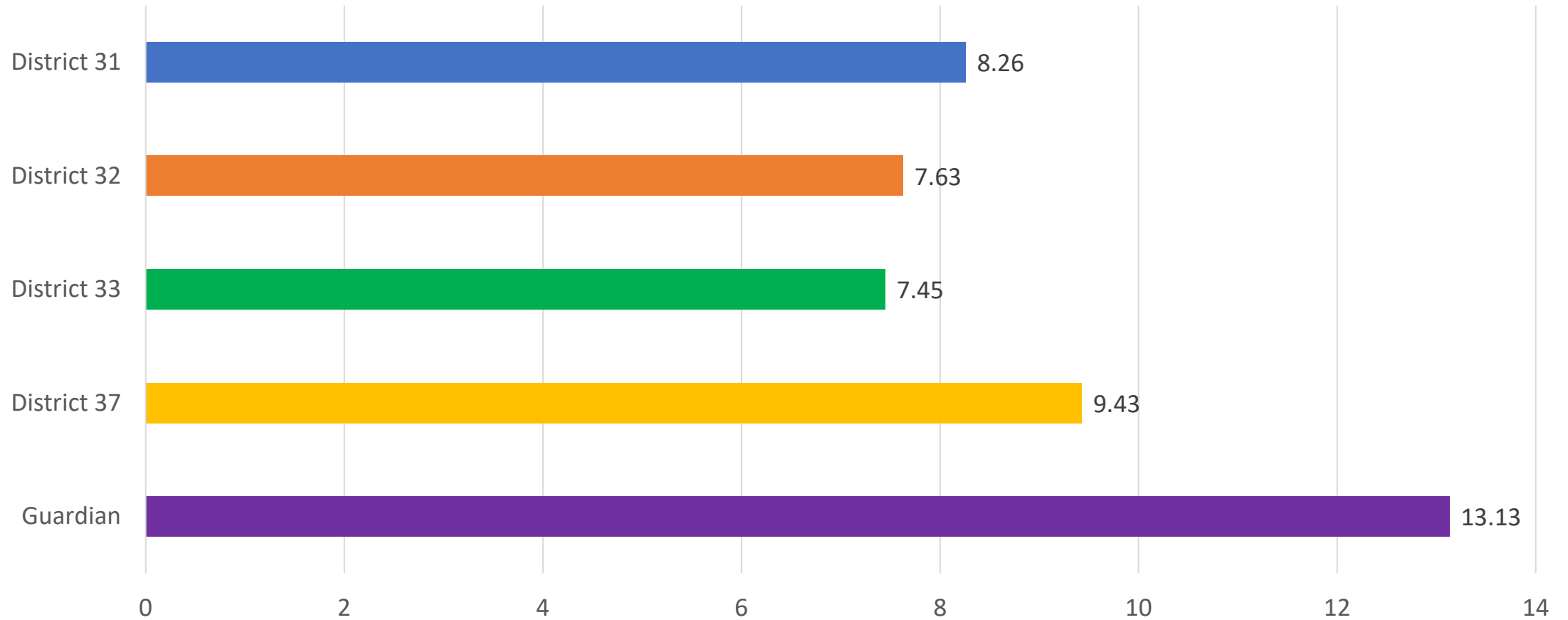
Emergent Call Types



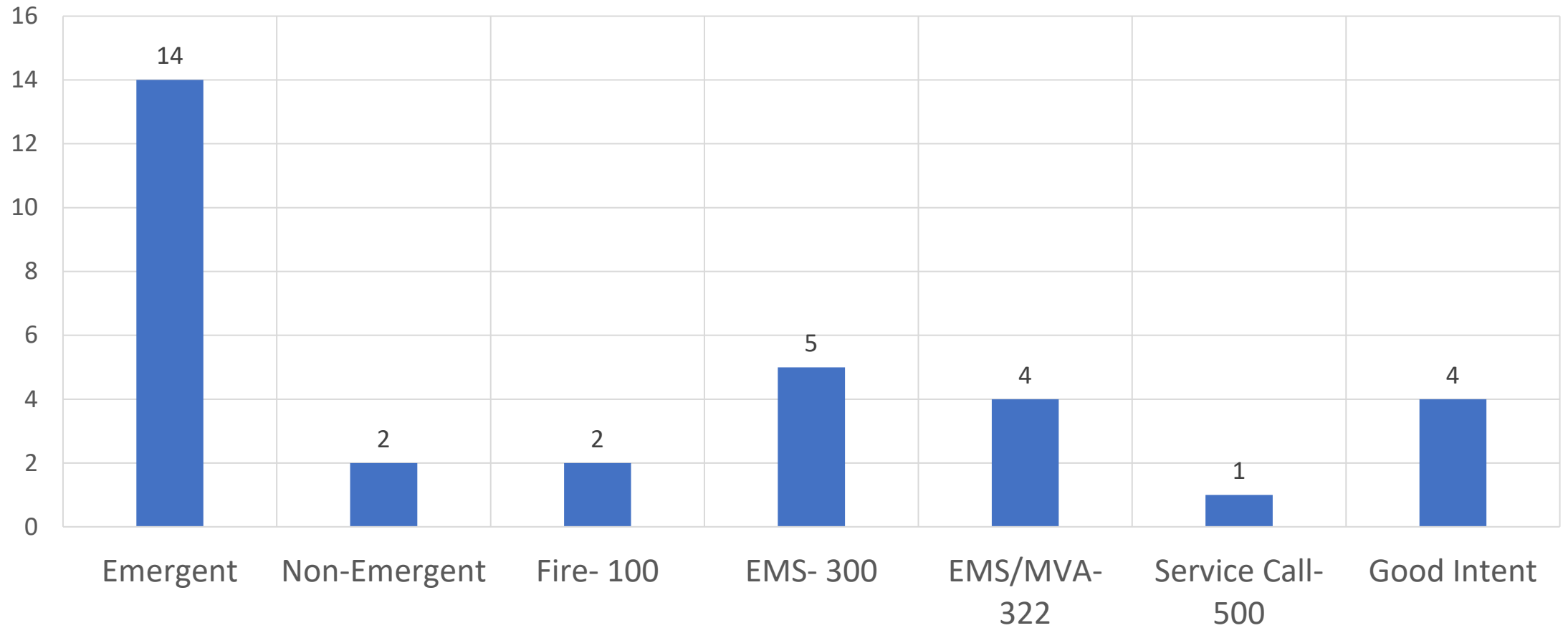
Non-Emergent Call Types



Average Response Times



Out of District Responses



Action 7a

To: SFMD Fire Board

From: SFMD Administration

Date: December 21, 2022

Title: Review, and discuss IGA for AFG funds management

Recommended Action: Approval of IGA between Summit, COF, Highlands, and Pinewood FD

Action Summary: IGA for Assistance to Firefighter Grant Program between Summit Fire and City of Flagstaff, Highlands, and Pinewood. *The IGA states that the City of Flagstaff will serve as the host agency and grant administer of the 2022-2023 AFG grant award which is for regional BLUE CARD training.*

Financial Impacts: None

Relation to Goals: Improve the resources of the District both human and capital

Key Considerations:

Additional Info: None

Attachments: None

Suggested Motion: Motion to approve the IGA between Summit Fire & Medical and the City of Flagstaff, Highlands and Pinewood for FFD to manage AFG funding for Blue Card Training.

**INTERGOVERNMENTAL AGREEMENT
FOR ASSISTANCE TO FIREFIGHTER GRANT PROGRAM
between
the City of Flagstaff
and
Highlands Fire Department,
Pinewood Fire Department,
and Summit Fire and Medical District**

This intergovernmental agreement ("Agreement") is entered into this ____ day of _____, 2022, between the City of Flagstaff ("CITY"), an Arizona municipal corporation, with offices at 211 West Aspen Avenue, Flagstaff, Arizona, and Highlands Fire Department, Pinewood Fire Department, and Summit Fire and Medical District, all of which are independent political subdivisions of the State of Arizona, duly organized and administered pursuant to Chapter 5 of Title 48 of the Arizona Revised Statutes (all of the foregoing entities hereafter collectively together referred to as the "PARTIES OR PARTY").

RECITALS

- A. The PARTIES desire to enter into this Agreement for administration of grant funds provided by FEMA and the U.S. Department of Homeland Security entitled Assistance to Firefighters Grant Program; and
- B. The PARTIES recognize the importance of interagency cooperation; and
- C. The PARTIES participate in the "Cooperative Greater Flagstaff Area Fire Agencies All Risk Emergency Intergovernmental Agreement," an IGA intended to maximize interagency cooperation to include training; and
- D. The PARTIES of this agreement make up those who will benefit from the Assistance to Firefighters Grant monies awarded to the CITY.
- E. Emergency service training is required for the PARTIES to maintain their legally mandated training requirements, provide for maintenance of skills, and provide for consistency of operations; and
- F. The PARTIES concur that working collaboratively yields the highest levels of services in conjunction with the most effective use of local fire, rescue, and emergency medical department resources.

NOW THEREFORE, pursuant to A.R.S. § 11-952, authorizing contracts between public agencies for services or the joint exercise of powers common to both, and the inherent powers of each PARTY to protect the health and welfare of its constituents, for and in consideration of the mutual obligations and covenants set forth herein, the PARTIES agree as follows:

AGREEMENT

1. Purpose

The purpose of this Agreement is to administer the funds received by the City from FEMA and the U.S. Department of Homeland from the Assistance to Firefighters Grant Program for certification of instructors to educate and training command staff and operations personnel in a recognized all-hazard Incident Command System and the purchase of equipment for a comprehensive portable incident simulator training center.

2. Scope

The PARTIES agree to the following Procedures:

- A. The City of Flagstaff will serve as the host agency and serve as the grant administrator of the 2022-2023 AFG grant award.
- B. Pursuant to the AFG program guidelines, all items approved under the Application will be procured and administered through the City of Flagstaff.
- C. The City of Flagstaff agrees, as host agency, to provide accountability for the assets acquired under the regional AFG grant award and provide reporting requirement deliverables. As such, participating agencies agree to provide the City of Flagstaff with this information on a timely basis to remain in compliance with the requirements of the grant.
- D. The participating agencies agree to accept the 2022-2023 regional AFG grant program award and accept their respective items as listed in the AFG grant Award Agreement (see Exhibit B).
- E. The participating agencies agree to provide the required cash match in the amount of approximately 10% of the total cost of their requested funds as detailed in the attached spread sheet As Exhibit A. The required match shall be paid by the participating agencies upon receipt of an invoice from Flagstaff.
- F. The funds disbursed by the City under this Agreement shall be used only for the project as described in the grant application and award agreement. Any modification to quantity or scope of work must be approved in writing by the City. City will disburse funds to the participating agencies on a reimbursement bases only (see Exhibit A), conditioned upon receipt of proof of payment and applicable, accurate and complete reimbursement documents, as deemed necessary by the City. Payment will be contingent upon receipt of all reporting requirements of participating agencies under this Agreement.
- G. During the term of this Agreement, participating agencies will be monitored periodically by City staff, both programmatically and financially, to ensure that the

project goals, objectives, performance requirements, timelines, milestone completion, budgets, and other related program criteria are being met.

- H. Any expenditure beyond the grant award for an agency's approved item(s) remain the sole responsibility of that agency.
- I. The participating agencies agree to participate in cooperative training on all equipment procured under this grant award as appropriate. As host agency, training will be coordinated through the Flagstaff Fire Department.
- J. The participating agencies agree to maintain/repair all items awarded to them under the grant in accordance with the manufacturer's warranty, and to replace the equipment if it becomes inoperable for a period of three years after official close out of the grant agreement.
- K. The participating agencies agree to promptly provide any additional documentation to Flagstaff as requested, which may be necessary in connection with the grant.
- L. Participating agencies agree to promptly return any equipment or deliverables that are received in error to Flagstaff.
- M. The grant award to each agency is outlined in Exhibit A.

3. Indemnification

Each PARTY to this Agreement shall indemnify, defend and hold harmless the other PARTY, their members, directors, officers, employees, agents, attorneys and assigns from and against any and all claims, losses, liability, costs or expenses resulting from the negligence or willful misconduct of the indemnifying PARTY or PARTIES, provided however, nothing herein shall be construed to expand the liability of any PARTY or its employees beyond the gross negligence/intentional misconduct standard applicable to emergency medical technicians or paramedics providing emergency medical aid as provided for in A.R.S. §48-818. This indemnification shall survive termination of this Agreement or the termination of the participation of any of its PARTIES.

4. Worker's Compensation Claims

The PARTIES shall comply with the provisions of A.R.S. §23-1022 (E) by posting the public notice required. As provided for in A.R.S. §23-1022(D), an employee of a public agency who works under the jurisdiction or control of or within the jurisdictional boundaries of another public agency pursuant to a specific intergovernmental agreement or contract entered into between the public agencies is deemed to be an employee of both public agencies. However, the primary employer is solely liable for the payment of Workers' Compensation benefits. As such, each PARTY shall maintain Workers' Compensation insurance coverage on all of its own employees providing services pursuant to this Agreement.

5. Insurance

Each PARTY shall bear the risk of its own actions and shall determine for itself an appropriate level of insurance coverage and maintain such coverage. Nothing in this Agreement shall be construed as a waiver of any limitation on liability that may apply to a PARTY.

6. Effective Date; Term; Effect of Termination on Remaining PARTIES;

A. Effective Date. This Agreement will become effective for each PARTY after approval by its governing body (the “Effective Date”).

B. Term. Except as otherwise provided in this Agreement, this Agreement will remain in effect for a period of one (1) year.

C. Termination. Any PARTY may terminate its participation in this Agreement by providing the other PARTY (or PARTIES) thirty (30) days written notice.

D. The termination by one or more of the PARTIES to this Agreement shall not affect the operation of the Agreement as between the other PARTIES thereto.

7. Cancellation for Conflict of Interest

This Agreement is subject to cancellation for conflict of interest pursuant to A.R.S. § 38-511.

8. Compliance with All Laws

Each PARTY shall comply with all federal, state, and local laws, rules and regulations.

9. Execution Procedure

This Agreement will be executed in counterparts by the governing body of each PARTY.

10. Non-Discrimination

Each PARTY warrants that it complies with any state and federal laws, rules and regulations which mandate that all persons, regardless of race, color, pregnancy, religion, sex, sexual orientation, gender identify, genetic information, age, national origin, disability, veterans status, care-giving responsibilities, or familial status shall have equal access to employment opportunities. Each PARTY shall take affirmative action to ensure that it will not participate either directly or indirectly in the discrimination prohibited by or pursuant to Title VI of the Civil Rights Act of 1964, Pregnancy Discrimination Act of 1978, Americans with Disabilities Act of 2008 as amended, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, the Age Discrimination Act of 1975, Age Discrimination and Employment Act of 1967 as amended, Genetic Information Nondiscrimination Act of 2008.

11. Legal Arizona Workers Act Compliance

PARTIES are required to comply with A.R.S. §41-4401, and hereby warrants that they will, at all times during the term of this Agreement, comply with all federal immigration laws applicable to the employment of their respective employees, the requirements of A.R.S. §41-4401, and with the e-verification requirements of A.R.S. §23-214(A) (together the “state and federal immigration laws”). PARTIES further agree to ensure that each subcontractor that performs any work under this Agreement likewise complies with the state and federal immigration laws.

A breach of a warranty regarding compliance with the state and federal immigration laws shall be deemed a material breach of the Agreement and the PARTY who breaches may be subject to penalties up to and including termination of the Agreement.

Each PARTY retains the legal right to inspect the papers of any contractor or subcontract employee working under the terms of the Agreement to ensure that the other PARTY is complying with the warranties regarding compliance with the state and federal immigration laws.

12. Non-appropriation

This Agreement shall be subject to available funding for each PARTY, and nothing in this Agreement shall bind any PARTY to expenditures in excess of funds appropriated and allotted for the purposes outlined in this Agreement.

13. No Third Party Beneficiaries

The PARTIES acknowledge and agree that the terms, provisions, conditions, and obligations of this Agreement are for the sole benefit of, and may be enforceable solely by, the PARTIES, and none of the terms, provisions, conditions, and obligations of this Agreement are for the benefit of, or may be enforced by, any person or entity not a PARTY to this Agreement.

14. Waiver of Potential Conflict

The HIGHLANDS FIRE DISTRICT, the PINWOOD FIRE DISTRICT, and the SUMMIT FIRE & MEDICAL DISTRICT (these foregoing hereafter collectively referred to as the “jointly-represented PARTIES”) consent to the Coconino County Attorney’s Office representing all of them jointly, and acknowledge that they have all been advised of the potential for conflicts of interest, including the specific advantages and risks involved with joint representation, and potential consequences that would be created by future conflicts, if any should arise. For instance, these jointly-represented PARTIES were instructed that although joint representation could yield a cost savings on attorneys’ fees and also result in easier coordination, no one PARTY’s interests could be advocated above that of the others by the attorney. It was explained to all of the jointly-represented PARTIES that this could result in less favorable terms for either one or another of them, because negotiations could not be conducted in a partisan manner with the assistance of counsel as between and amongst the jointly-represented PARTIES. It was further explained to the jointly-represented PARTIES that as amongst them only, joint representation would result in the loss of confidentiality as to each other with regard to the subject matter of the joint representation. It was further explained that if the joint representation should result in an irreconcilable conflict in the future, which either required or resulted in one or more of their number filing a lawsuit against one or more of the others with respect to the subject matter of the joint representation, or else

resulted from another non-waivable conflict, then the Coconino County Attorney's Office would be required to withdraw from representing all PARTIES involved with the irreconcilable and non-waivable conflict, and all such PARTIES involved therewith would have to incur the expense of retaining new replacement counsel. The jointly-represented PARTIES additionally acknowledge that they have been advised and are aware that the Coconino County Attorney does represent several fire districts, including the undersigned. The jointly-represented PARTIES additionally acknowledge that they have the right to have independent counsel review this Agreement and/or the Coconino County Attorney's Office's joint representation in this matter, and all of the jointly-represented PARTIES hereby acknowledge that they have consulted such counsel or have waived the right to consult such counsel. The jointly-represented PARTIES further acknowledge that they understand their rights, and notwithstanding this disclosure, do hereby confirm their waiver any conflict of interest that may arise by reason of the Coconino County Attorney's Office's representation of the undersigned in this matter, and consent to the joint representation of all of the jointly-represented PARTIES by the Coconino County Attorney's Office.

15. Signatures

Each PARTY represents and warrants that all necessary approvals for this agreement have been obtained, and the persons whose signatures appear below have the authority necessary to execute this agreement on behalf of the PARTIES indicated.

City of Flagstaff

Mayor

Attest:

City Clerk

Approved as to form:

City Attorney

**INTERGOVERNMENTAL AGREEMENT
FOR ASSISTANCE TO FIREFIGHTER GRANT PROGRAM
SIGNATURE PAGE**

IN WITNESS WHEREOF, the PARTIES each sign this Intergovernmental Agreement on a separate signature page. The signatories warrant that they have been duly authorized to bind the jurisdiction to the terms and conditions in this Agreement by formal approval of the jurisdiction's governing body.
Party:

Authorized signatory:

Name: _____

Title: _____

Attest:

Date of formal approval by governing body:

Name: _____

Title: _____

Attorney's Approval: _____

Name: _____

Title: _____

Exhibit A

FEMA Assistance to Firefighters (AFG) #EMW-2021-FG-04025 - REGIONAL TRAINING GRANT

Agencies	Instructors	total ot	Training class	TLM trn	Total Grant Award	Fedral Share 90%	Applicant Share 10%
Flagstaff Fire	5	\$39,078	\$22,500	\$4,250	\$65,828	\$59,346	\$6,482
Summit Fire District	2	\$12,024	\$9,000	\$1,700	\$22,724	\$20,452	\$2,272
Highlands Fire District	2	\$12,024	\$9,000	\$1,700	\$22,724	\$20,452	\$2,272
Pinewood Fire District	1	\$6,012	\$4,500	\$850	\$11,362	\$10,226	\$1,136
	Totals	69138	45000		\$122,638	\$121,623	\$12,163
				Indirect Cost	\$11,148		
				Total	\$133,786		

AFG Budget Object Classes

Object Class	Units	Cost	Agency	Notes
Personnel	5	\$39,078	FFD	FFD Salaries and ERE
Travel	10	\$8,500	ALL	TLM, Per Diem, Shared by all
Contrctual	5	\$75,060	Disrticts	All contracual cost
Indirect Cost	1	\$11,148	City	City Indirect award
		\$133,786	Total Award	

Exhibit B

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 09/02/2022



Stacey Brechler-Knaggs
CITY OF FLAGSTAFF
FLAGSTAFF CITY HALL 211 W ASPEN AVE
FLAGSTAFF, AZ 86001

EMW-2021-FG-04025

Dear Stacey Brechler-Knaggs,

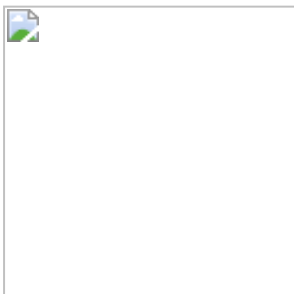
Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2021 Assistance to Firefighters Grant (AFG) Grant funding opportunity has been approved in the amount of \$121,623.63 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 10.0% of the Federal funds awarded, or \$12,162.37 for a total approved budget of \$133,786.00. Please see the FY 2021 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2021 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,



PAMELA WILLIAMS
Assistant Administrator, Grant Programs

Summary Award Memo

Program: Fiscal Year 2021 Assistance to Firefighters Grant

Recipient: CITY OF FLAGSTAFF

UEI-EFT: XMMUMPKTLVQ3

DUNS number: 088302625

Award number: EMW-2021-FG-04025

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2021 Assistance to Firefighters Grants funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	\$41,482.80
Fringe benefits	\$0.00
Travel	\$8,500.00
Equipment	\$0.00
Supplies	\$0.00
Contractual	\$72,655.20
Construction	\$0.00
Other	\$0.00
Indirect charges	\$11,148.00
Federal	\$121,623.63
Non-federal	\$12,162.37
Total	\$133,786.00
Program Income	\$0.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2021 AFG NOFO.

Approved request details:

Training

Officer I-IV

DESCRIPTION

15, 24 hour shifts of back-fill coverage Flagstaff fire personnel.

QUANTITY	UNIT PRICE	TOTAL
360	\$75.15	\$27,054.00

BUDGET CLASS

Personnel

Officer I-IV

DESCRIPTION

Overtime for regional trainers to attend the class

QUANTITY	UNIT PRICE	TOTAL
128	\$75.15	\$9,619.20

BUDGET CLASS

Contractual

Officer I-IV

DESCRIPTION

10 Fema contracted indirect cost.

QUANTITY	UNIT PRICE	TOTAL
1	\$11,148.00	\$11,148.00

BUDGET CLASS

Indirect charges

Officer I-IV

DESCRIPTION

Cost of the Blue Card train the Trainer class for 10.

QUANTITY	UNIT PRICE	TOTAL
10	\$4,500.00	\$45,000.00

BUDGET CLASS

Contractual

Officer I-IV

DESCRIPTION

10 rooms and Per diem for 5 days at GSA travel rates.

QUANTITY	UNIT PRICE	TOTAL
50	\$170.00	\$8,500.00

BUDGET CLASS

Travel

Officer I-IV

DESCRIPTION

6 personnel, overtime of flagstaff personnel to attend the training. full burden rate.

QUANTITY	UNIT PRICE	TOTAL
192	\$75.15	\$14,428.80

BUDGET CLASS

Personnel

Officer I-IV

DESCRIPTION

10, 24 hours overtime backfill for regional participants.

QUANTITY	UNIT PRICE	TOTAL
240	\$75.15	\$18,036.00

BUDGET CLASS

Contractual

Agreement Articles

Program: Fiscal Year 2021 Assistance to Firefighters Grant

Recipient: CITY OF FLAGSTAFF

UEI-EFT: XMMUMPKTLVQ3

DUNS number: 088302625

Award number: EMW-2021-FG-04025

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Article 1**Assurances, Administrative Requirements, Cost Principles, Representations and Certifications**

I. DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non-Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the awarding agency. II. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200 and adopted by DHS at 2 C.F.R. Part 3002. III. By accepting this agreement, recipients, and their executives, as defined in 2 C.F.R. § 170.315, certify that their policies are in accordance with OMB's guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance.

Article 2**General Acknowledgements and Assurances**

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations conducted by DHS. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities or personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law, or detailed in program guidance. V. Recipients (as defined in 2 C.F.R. Part 200 and including recipients acting as pass-through entities) of federal financial assistance from DHS or one of its awarding component agencies must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award for the first award under which this term applies. Recipients of multiple awards of DHS financial assistance should only submit one completed tool for their organization, not per award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active award, not every time an award is made. Recipients should submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

Article 3	Acknowledgement of Federal Funding from DHS Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.
Article 4	Activities Conducted Abroad Recipients must ensure that project activities performed outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.
Article 5	Age Discrimination Act of 1975 Recipients must comply with the requirements of the Age Discrimination Act of 1975, Public Law 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.
Article 6	Americans with Disabilities Act of 1990 Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.
Article 7	Best Practices for Collection and Use of Personally Identifiable Information Recipients who collect personally identifiable information (PII) are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.
Article 8	Civil Rights Act of 1964 – Title VI Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article 9**Civil Rights Act of 1968**

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. § 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article 10**Copyright**

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article 11**Debarment and Suspension**

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3002. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article 12**Drug-Free Workplace Regulations**

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

Article 13**Duplication of Benefits**

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article 14	Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.
Article 15	Energy Policy and Conservation Act Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. 94- 163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.
Article 16	False Claims Act and Program Fraud Civil Remedies Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)
Article 17	Federal Debt Status All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)
Article 18	Federal Leadership on Reducing Text Messaging while Driving Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the Federal Government.
Article 19	Fly America Act of 1974 Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C.) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article 20	Hotel and Motel Fire Safety Act of 1990 Recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a
Article 21	John S. McCain National Defense Authorization Act of Fiscal Year 2019 Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons
Article 22	Limited English Proficiency (Civil Rights Act of 1964, Title VI) Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited and additional resources on http://www.lep.gov .
Article 23	Lobbying Prohibitions Recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.
Article 24	National Environmental Policy Act Recipients must comply with the requirements of the National Environmental Policy Act of 1969, (NEPA) Pub. L. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq. and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans

Article 25	Nondiscrimination in Matters Pertaining to Faith-Based Organizations It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.
Article 26	Non-Supplanting Requirement Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.
Article 27	Notice of Funding Opportunity Requirements All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.
Article 28	Patents and Intellectual Property Rights Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.
Article 29	Procurement of Recovered Materials States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.
Article 30	Rehabilitation Act of 1973 Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112 (1973), (codified as amended at 29 U.S.C. § 794,) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article 31 Reporting of Matters Related to Recipient Integrity and Performance
General Reporting Requirements: If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

Article 32 Reporting Subawards and Executive Compensation
Reporting of first tier subawards. Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

Article 33 Required Use of American Iron, Steel, Manufactured Products, and Construction Materials
Recipients and subrecipients must comply with the Build America, Buy America Act (BABAA), which was enacted as part of the Infrastructure Investment and Jobs Act §§ 70901-70927, Pub. L. No. 117-58 (2021); and Executive Order 14005, Ensuring the Future is Made in All of America by All of America's Workers. See also Office of Management and Budget (OMB), Memorandum M-22-11, Initial Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure. Recipients and subrecipients of federal financial assistance programs for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless: (1) all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project, but are not an integral part of the structure or

permanently affixed to the infrastructure project. When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. (a) When the federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that: (1) applying the domestic content procurement preference would be inconsistent with the public interest; (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the OMB Made in America Office. There may be instances where an award qualifies, in whole or in part, for an existing waiver described. For awards by the Federal Emergency Management Agency (FEMA), existing waivers are available and the waiver process is described at 'Buy America' Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. For awards by other DHS components, please contact the applicable DHS FAO. To see whether a particular DHS federal financial assistance program is considered an infrastructure program and thus required to include a Buy America preference, please either contact the applicable DHS FAO, or for FEMA awards, please see Programs and Definitions: Build America, Buy America Act | FEMA.gov.

Article 34 SAFECOM

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article 35 Terrorist Financing

Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

Article 36 Trafficking Victims Protection Act of 2000 (TVPA)

Trafficking in Persons. Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. § 7104. The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference.

Article 37	Universal Identifier and System of Award Management Requirements for System for Award Management and Unique Entity Identifier Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.
Article 38	USA PATRIOT Act of 2001 Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c.
Article 39	Use of DHS Seal, Logo and Flags Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.
Article 40	Whistleblower Protection Act Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.
Article 41	Environmental Planning and Historic Preservation (EHP) Review DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. To access the FEMA EHP screening form and instructions, go to the DHS/FEMA website. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

Article 42**Applicability of DHS Standard Terms and Conditions to Tribes**

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to subrecipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

Article 43**Acceptance of Post Award Changes**

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@fema.dhs.gov if you have any questions.

Article 44**Disposition of Equipment Acquired Under the Federal Award**

For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state subrecipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state subrecipients must follow the disposition requirements in accordance with state laws and procedures.

Article 45**Prior Approval for Modification of Approved Budget**

Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. section 200.308. For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved. For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 46**Indirect Cost Rate**

2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

Article 47**Award Performance Goals**

FEMA will measure the recipient's performance of the grant by comparing the number of items requested in its application, the numbers acquired (ordered, paid, and received) within the period of performance. In order to measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient is required to report on the recipients compliance with the applicable industry, local, state and national standards described in the NOFO.

Obligating document

1. Agreement No. EMW-2021-FG-04025	2. Amendment No. N/A	3. Recipient No. 866000244	4. Type of Action AWARD	5. Control No. WX00671N2022T		
6. Recipient Name and Address CITY OF FLAGSTAFF 211 W ASPEN AVE FLAGSTAFF, AZ 86001		7. Issuing FEMA Office and Address Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		8. Payment Office and Address FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
9. Name of Recipient Project Officer Stacey Brechler-Knaggs		9a. Phone No. 9286995585	10. Name of FEMA Project Coordinator Assistance to Firefighters Grant Program		10a. Phone No. 1-866-274-0960	
11. Effective Date of This Action 09/02/2022	12. Method of Payment OTHER - FEMA GO	13. Assistance Arrangement COST SHARING		14. Performance Period 09/09/2022 to 09/08/2024 Budget Period 09/09/2022 to 09/08/2024		
15. Description of Action a. (Indicate funding data for awards or financial changes)						
Program Name Abbreviation	Assistance Listings No.	Accounting Data(ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
AFG	97.044	2022-F1-GB01 - P410-xxxx-4101-D	\$0.00	\$121,623.63	\$121,623.63	\$12,162.37
Totals			\$0.00	\$121,623.63	\$121,623.63	\$12,162.37
b. To describe changes other than funding data or financial changes, attach schedule and check here: N/A						
16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) This field is not applicable for digitally signed grant agreements						

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
18. FEMA SIGNATORY OFFICIAL (Name and Title)	DATE
PAMELA WILLIAMS, Assistant Administrator, Grant Programs	09/02/2022

Action 7b

To: SFMD Fire Board

From: SFMD Administration

Date: December 21, 2022

Title: Review, discuss and possible action: Presentation of November benchmarks for the Eastside Pilot Project. Schedule a Community Meeting on the Eastside Pilot Project.

Recommended Action: Selection of date(s) for a Community Meeting on the Eastside Pilot Project

Action Summary: Review of the district trends for the month of November as part of the Eastside Pilot Project. Hold Community meeting to get public input.

Financial Impacts: None

Relation to Goals: Get an overall idea of where most incidents and what types of incidents occur over the expanse of our District.

Key Considerations:

Additional Info: None

Attachments: None

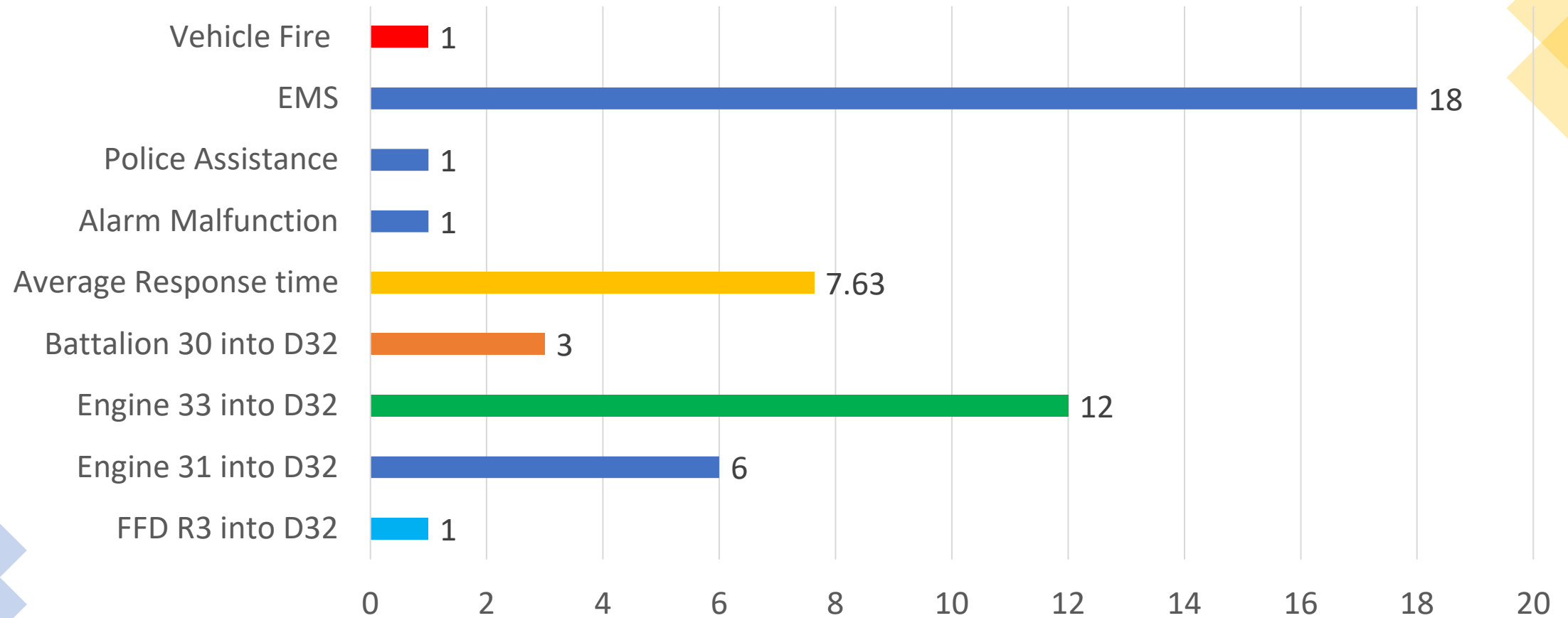
Suggested Motion Motion to approve scheduling of a Community Meeting on _____..

SFMD Restructure Report

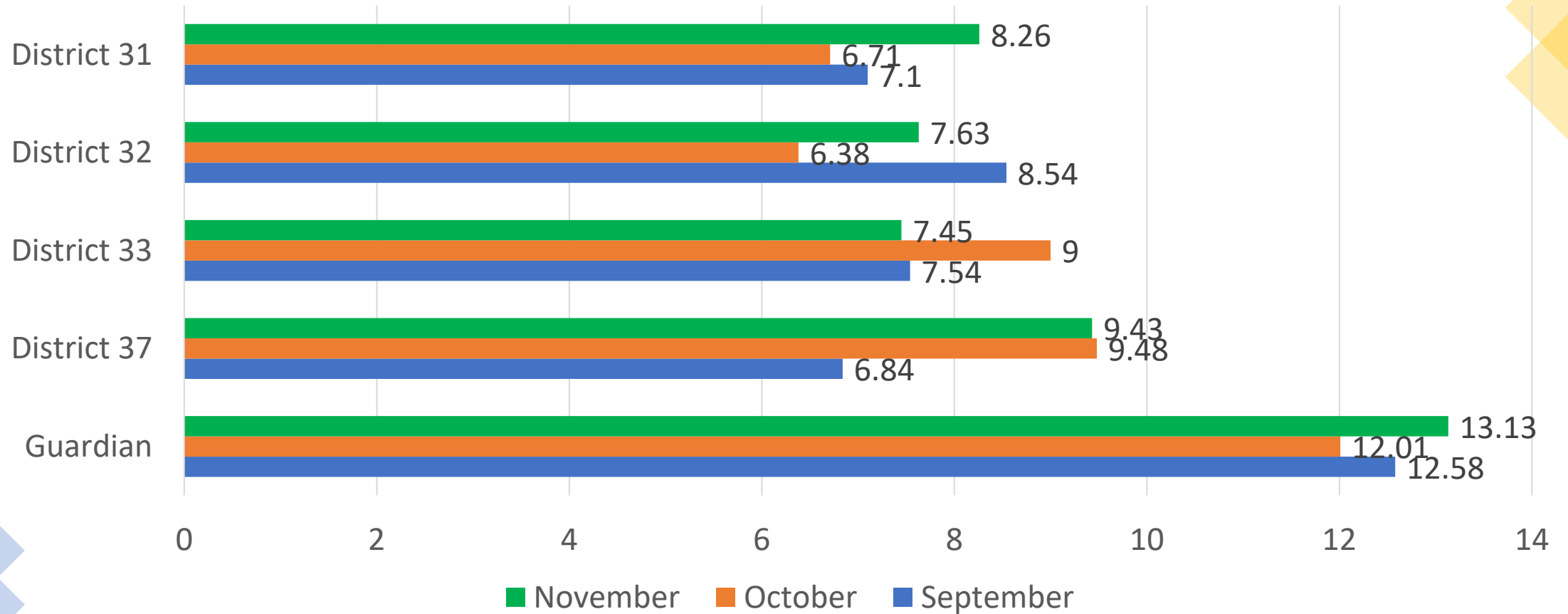
November 2022

November Restructure Data

Emergent Response into D32, Station 33 Staffed



Response Time Trends



Action 7c

To: SFMD Fire Board

From: SFMD Administration

Date: December 21, 2022

Title: Review, discuss and possible action: Board Vacancy Application Update.

Recommended Action: Schedule dates for interviews with candidates and/or Convene into Executive Session and discuss tonight.

Action Summary:	We have provided a 2- week window for community members who were interested in applying to be on the Summit Fire Board. During that time, we have received 2 applications.
Financial Impacts:	None
Relation to Goals:	Have a fully staffed Board to provide greater representation of our community.
Key Considerations:	
Additional Info:	None
Attachments:	None
Suggested Motion	Motion to convene into Executive Session. OR Motion to have administration to go ahead and schedule interviews for dates selected.

KEVIN A. ROGERS

7520 Larson Lane
Flagstaff, AZ 86004
Cell: 623-734-7669

Email: krogers6550@outlook.com

December 13, 2022

Summit Fire District
8905 Koch Field Road
Flagstaff, AZ 86004
Attn: Vivian

I read about the vacant Summit Fire & Medical District board member position and would like to respectfully submit my application.

I have recently retired from the Arizona Department of Public Safety where during my career I held the positions of Project Manager and Wireless Systems Bureau Manager. My extensive experience in public safety management would serve the Board and the community well. If selected, this position would allow me to share my public safety management experience, and at the same time allow me to give back to my community.

My career in Public Safety spans over 37 years in both the Government and Private sectors. My experience includes 15 years as a reserve police officer for the City of Flagstaff, 10 years as the President and CEO of Flagstaff Communications, Inc, and 21 years with the State of Arizona (NAUPD&AZDPS).

During my career with AZDPS, I managed its Wireless Systems Bureau with a nearly \$5 million-dollar annual budget, a staff of 50 employees and a fleet of 40 vehicles. My management duties included, personnel management, the development of long and short-term goals, creation of operational and project budgets, interfacing with legislative committees regarding budget requests and expenditures, the development of Inter-Governmental Agreements, wrote Homeland Security Grants for equipment funding, and liaison with various public safety agencies.

My resume, which is available upon request, contains additional information on my experience, skills, and training. I would appreciate the opportunity to provide further information on my candidacy if required.

Thank you for your time and consideration. I look forward to speaking with you about this exciting opportunity.

Sincerely,



Kevin A. Rogers



SUMMIT FIRE & MEDICAL DISTRICT

APPLICATION TO SERVE ON THE BOARD

PLEASE NOTE THAT THIS INFORMATION IS PUBLIC INFORMATION. ALL BOARD MEETINGS ARE LIVE STREAMED FOR PUBLIC VIEWING.

DATE: December 13, 2022

YOUR NAME: Kevin A Rogers PHONE # 623-734-7669

HOME ADDRESS: 7520 Larson Lane, Flagstaff, AZ 86004

MAILING ADDRESS (if different from above): 2532 N 4th Street # 249, 86004

EMPLOYER: Arizona DPS JOB TITLE: Retired

BUS. PHONE: SAA EMAIL: krogers6550@outlook.com

PREFERRED METHOD OF CONTACT: ☒ CELL ☒ EMAIL

PLEASE INDICATE EDUCATION: ☒ High School ☐ College ☐ Post-Graduate

NUMBER OF YEARS LIVING IN THE SUMMIT FIRE DISTRICT: 5 Years

BY INITIALING HERE KR I CERTIFY THAT I MEET THE MINIMUM AGE OF 18 AS REQUIRED BY THE BOARD.

BACKGROUND INFORMATION: (Please explain how your community activities and other relevant experience / interests are applicable to this board.)

During my career with AZDPS, I managed its Wireless Systems Bureau with a nearly \$5 million-dollar annual budget, a staff of 50 employees and a fleet of 40 vehicles. My management duties included, personnel management, the development of long and short-term goals, creation of operational and project budgets, interfacing with legislative committees regarding budget requests and expenditures, develop Inter-Governmental Agreements, wrote Homeland Security Grants for equipment funding and liaison with various public safety agencies.

WHY DO YOU WANT TO SERVE ON THE BOARD?

I have recently retired from the Arizona Department of Public Safety where during my career I held the positions of Project Manager and Wireless Systems Bureau Manager. My extensive experience in public safety management would serve the Board and the community well. If selected, this position would allow me to share my public safety management experience, and at the same time allow me to give back to my community.

I UNDERSTAND THAT ANY INFORMATION PROVIDED ABOVE IS PUBLIC INFORMATION AND I CERTIFY THAT I MEET THE SUMMIT FIRE & MEDICAL DISTRICTS BOARD REQUIREMENT OF LIVING WITHIN THE DISTRICT AND HAVE READ AND UNDERSTAND THE RIGHT TO HAVE MY APPLICATION CONSIDERED IN A PUBLIC MEETING.

KR 978
APPLICANT SIGNATURE

Scott Walton
2705 W. Creighton Dr.
Flagstaff, Az. 86001
Srwalton58@gmail.com
928-606-6708

12-13-2022

Summit Fire & Medical District
Attn. Vivian Fennema

Re: Application to serve on the Summit Fire and Medical District Fire Board

Attached is my completed Application to Serve on the Board for the Summit Fire and Medical District.

Being a fourth generation Arizonian, I have lived in the Flagstaff area since 1978 where I am married to my wife Carrie for 42 years, raised three children, and now are blessed with seven grandchildren. Two of my children, along with their family also live and work in the Flagstaff area so I have a personal vested interest in continuing serving our community to help maintain safety and economic development in our area. Having spent my adult career working in the fire service in several different capacities, I feel that I can continue assist our Fire/EMS team with administrative needs and helping to assure the public that their tax dollars are being well spent/invested for their public safety needs. Additionally, we have owned and operated multiple successful businesses in our area which has provided me additional insight of the business owners needs and concerns, especially during these fiscally challenging times.

Thank you in advance for the opportunity to participate in this selection process.

Respectfully,

Scott Walton



SUMMIT FIRE & MEDICAL DISTRICT

APPLICATION TO SERVE ON THE BOARD

PLEASE NOTE THAT THIS INFORMATION IS PUBLIC INFORMATION. ALL BOARD MEETINGS ARE LIVE STREAMED FOR PUBLIC VIEWING.

DATE: December 13, 2022

YOUR NAME: Scott Walton

PHONE # 928-606-6708

HOME ADDRESS: 2705 W. Creighton Dr. Flagstff, Ariz. 86001

MAILING ADDRESS (if different from above): N/A

EMPLOYER: Self Employed Personal Property Mgr.

JOB TITLE: Owner/Mgr.

BUS. PHONE: 928-606-6708

EMAIL: srwalton58@gmail.com

PREFERRED METHOD OF CONTACT: ☒ CELL ☒ EMAIL

PLEASE INDICATE EDUCATION: ☐ High School ☒ College ☐ Post-Graduate

NUMBER OF YEARS LIVING IN THE SUMMIT FIRE DISTRICT: 34

BY INITIALING HERE SRW I CERTIFY THAT I MEET THE MINIMUM AGE OF 18 AS REQUIRED BY THE BOARD.

BACKGROUND INFORMATION: (Please explain how your community activities and other relevant experience / interests are applicable to this board.)

- * Retired from the City of Flagstaff Fire Department with 30 years service (1980-2010).
- * Served as the first CCC Fire Science Coordinator for 20+ years (1991-2011).
- * Served as the first GFR Fire Training Coordinator (2015-2021)
- * Served on multiple public safety local and state committies
- * Volunteer with multiple local organizations
- * See attached Interest Letter for more details.

WHY DO YOU WANT TO SERVE ON THE BOARD?

I do not have a "personal agenda" to achieve if given the opportunity to serve on the Board. I am hopeful to provide input and experience to assist the board in providing quality public safety services to our community in addition to being fiscally responsible for tax dollars while maintaing a quality safe work environment for our firefighting team.

I UNDERSTAND THAT ANY INFORMATION PROVIDED ABOVE IS PUBLIC INFORMATION AND I CERTIFY THAT I MEET THE SUMMIT FIRE & MEDICAL DISTRICTS BOARD REQUIREMENT OF LIVING WITHIN THE DISTRICT AND HAVE READ AND UNDERSTAND THE RIGHT TO HAVE MY APPLICATION CONSIDERED IN A PUBLIC MEETING.

APPLICANT SIGNATURE

Summit Fire and Medical District Fire Board Meeting

Action 7d

To: SFMD Fire Board

From: SFMD Administration

Date: December 21, 2022

Title: Review, and discuss January 2023 Board Meeting Date

Recommended Action: Changing the regularly scheduled board meeting from January 18 to January 25th.

Action Summary: SFMD Administration will be attending the AFDA Conference in Laughlin from January 11-13th, 2023. Normally during this timeframe, we would be getting ready for the monthly board meeting which occurs on the 3rd Wednesday of the month. There is also MLK holiday on Monday 1/16. We respectfully ask for a date change in order to be better prepared for the monthly board meeting.

Financial Impacts: None

Relation to Goals: Provide complete and accurate information to our district members.

Key Considerations:

Additional Info: None

Attachments: None

Suggested Motion Motion to approve moving the date for the January 2023 board meeting from the 18th to the 25th.

Action 7e

To: SFMD Fire Board

From: SFMD Administration

Date: December 21, 2022

Title: Review, and discuss 2023 Board Calendar

Recommended Action: Confirm dates and times for the 2023 Board and Public Meeting Calendar.

Action Summary: Draft 2023 calendar for board meetings, public meetings, and budget workshops has been created. We would like to confirm dates and start times for all meeting.

Financial Impacts: None

Relation to Goals: Provides clear outline for board and public on when the board will be meeting to discuss current District issues.

Key Considerations:

Additional Info: None

Attachments: None

Suggested Motion Motion to approve the draft calendar as shows or with the following changes_____.



Summit Fire and Medical District Fire Board

Fire Board Meetings for 2023

All meeting times and locations are proposed, and subject to change.

Station 32, 8905 Koch Field Road, Flagstaff AZ 86004 and via on-line. Time: 6:00 p.m.

January 25, 2023	Regular Board Meeting
February 8 or 22, 2023	East Side Budget Workshop
February 15, 2023	Regular Board Meeting
March , 2023	Public Meeting at Cromer (Facilitator?) (13-17 Spring Break)
March 15, 2023	Regular Board Meeting (13-17 Spring Break)
April 5 or 12, 2023	Budget Workshop
April 19, 2023	Regular Board Meeting
May 17, 2023	Public Hearing on Proposal of Fire Chiefs Budget for 20 days posting and Regular Board Meeting
June 21, 2023	Public Hearing on Adopting Fire Chiefs Budget, and Regular Board Meeting
July 19, 2023	Regular Board Meeting
August 16, 2023	Regular Board Meeting
September 20, 2023	Regular Board Meeting
October 18, 2023	Regular Board Meeting
November 15, 2023	Regular Board Meeting (appoint Chair & Clerk)
December 20, 2023	Regular Board Meeting