



**MINUTES**  
**REGULAR BOARD MEETING**  
**Wednesday, November 16, 2022**  
**Station 32, 8905 Koch Field Road, Flagstaff AZ**

1. **CALL TO ORDER**

Board Chairman Jim Timney called the Regular Board Meeting to order at 6:01pm.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Board Chairman Jim Timney, Board Clerk Robb Faus, Board Member Rick Parker, and Board Member Mike Milich.

Members Zoom: Board Member Jim Duskocil

Members Absent: None

Administration: Fire Chief Mark Gaillard, Deputy Chief Mark Wilson, Deputy Chief Chris Fennell, Battalion Chief Chris Zambeck, Administrative Officer Vivian Fennema, and Administrative Assistant Tammy Schieffer

3. **Pledge of Allegiance**

4. Board Members Rick Parker and Robb Faus were sworn in for an additional term of office on the Summit Fire Board by Vivian Fennema. Their terms will expire 12/01/2026.

5. Board Chair Timney announced that with the board's approval we will move to item 8A on the agenda for the presentation of Tunnel Fire Awards. Chief Gaillard recognized Summit Fire District as a whole and presented to Robert Brooks, representative of the Local 1505, with a plaque dedicated to all in the region who were involved in the efforts on the 2022 Tunnel Fire. Citizens Ryan Church, Lindsey Church, Scott Sanders and Mike Hanneman were recognized with the **Citizen Heroism Award** for their involvement in saving a neighbor's life whose house was on fire. Tammy Schieffer was also awarded a **Letter of Commendation** for her significant efforts during the Tunnel Fire.

6. **CALL TO THE PUBLIC**

No comments.

7. **CONSENT AGENDA**

a. Discussion and Approval of the Regular Board Meeting Minutes of October 19, 2022.

b. Approval of Reconciliations and Financial Reports for October 2022.

Deputy Chief Wilson reviewed the financial reports; there were no questions from the board.

**Board Member Parker motioned that the Reconciliations and Financial Report for October 2022, and the Regular Board Meeting Minutes of October 19, 2022 be approved. Board Member Milich seconded the motion.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

AYES: Timney, Faus, Parker, Milich, Duskocil

NAYES: None

8. **Current Events Summaries, Reports, and/or Correspondence**

a. Monthly Run Report

Battalion Chris Zambeck reported:

- Run report for October 2022. Total of 74 calls, with 49 being emergent calls. District 31 ran 10 calls, District 32 ran 32, District 33 ran 6, and District 37 ran 1.
- Significant calls included:
  - U Pick It Fire: 300x300 ft pile, 2 stories tall of recycled metal, household appliances, car parts. There were numerous explosions going off from all sorts of unknown items in the huge pile of metal. No water sources other than engines. Mutual aid with FFD, Public works, CCSO, and GMT. Over 100k gallons of water used, with little progress made. Heavy equipment was used to move pieces of the pile away to help decrease the amount of burning. We were able to save a large excavator and large packer which totaled close to 2 million dollars. Cause of fire was a car battery exploded and ignited fumes. ADEQ will be testing ground water to check for contamination from all the unknown sources of flammables.

b. Monthly Chief Updates: Gaillard, Wilson, and Fennell

Chief Gaillard:

- Results from Prop 310 were not successful, Good news is our 5 year plan was not based on receiving additional funds, although it would have been nice to have.
- Still concerns about what post fire flooding will bring to property values in the district.

Chief Wilson:

- Sta #31 roof is complete.
- Sta #37 fencing is complete with a new cantilevered gate. There is also a feature that allows for part of the fence to disconnect and be moved out of the way to prevent damage during a flooding event. The paving to repair the damaged driveway should occur the 3rd week of November. We also had a contractor do some repair work, due to safety concerns, on the decking at #37.
- There was also leak at #33 (toilet in community room) which has been taken care of.
- GOOD NEWS, staff will see the approved pay increases on their checks this next pay period.

Deputy Chief Fennell:

- Academy graduation wrapped up with our newest probationary firefighter and paramedic Steve Drennan, going to the line.
- Pub Eds are starting to pick back up. We have the holiday light parade, and a candy cane event on December 3rd at the Subaru dealership.
- Recruitment process is kicking off for next academy.
- Apparatus- finally have all the trucks at the station they are supposed to be at. Reserve truck is outfitted with what it needs which has come in handy during our recent Full Recalls.

c. Local 1505 Update

Robert Brooks :

- Newest E-Board member for Local 1505. Glad to have Steve Drennan on the line, and also to have Mike Allen back. He was a part of the cadre teaching during the academy.
- Very thankful for the new pay plan that was approved.
- Bummed that 310 didn't pass, but happy that Coconino County did recognize what needs to be done in the future. We do expect to lose more line staff in the next 6 months.

d. Coconino County Updates

Coconino County Supervisor Jeronimo Vasquez:

- Thank you for allowing them to use Sta #32 for the BBQ. They had a good turnout. It was good to sit down and spend some time with folks outside of an emergency situation.
- Board of Supervisors has approved 11.5M for short-term flood mitigations. 10.5M of that is a loan from our General Fund so that some of the mitigation efforts that have been identified can be completed before the next monsoon season. This isn't the big 150M that we requested from the Feds.
- SBA program last day to apply is November 18<sup>th</sup>. Once approved you have 60 days to decide if you want to use the loan or not. It can be used for up to 120% of the value of the property.

9. **NEW BUSINESS / ACTION ITEMS - Public Comment:**

a. Tunnel Fire awards (already presented earlier in the meeting.)

b. Appointing new Fire Board Chair and Clerk. (every November)

Chief Wilson: As required by A.R.S and the Fire District Handbook every November we have to reappoint the Chair and Clerk positions, which serves a 1-year term in those positions. Positions may be limited to 2 consecutive terms, which our current Chair, Jim Timney, has served.

The other thing to address is the Board Vacancy that will happen with Mike Milich leaving. The recommendation per the Handbook and what we are recommending to the Board is that we advertise the vacancy for at least 2 weeks and provide an application listing the minimum requirements. All applications will be sent out to the board members via email. We then recommend that the board hold an Executive Session meeting where the board can review the applications and determine if they want to do interviews with the applicants they choose. The hope would be that we could potentially swear in a new board member at the December Board Meeting on the 21<sup>st</sup>.

Chair Timney stated that he would not object to, nor pursue continuing as the Board Chair. He stated he would entertain a motion for whatever the board is comfortable with. Board member Parker stated he thinks Timney has done a good job, sometimes he cannot understand what he is saying. (chuckle from audience) Parker nominated Jim Timney as the Board Chair for the upcoming year. Milich seconded the motion. Faus said he would give the motion a third if he could, he supports Timney 100%. Doscocil stated Chair Timney has done a wonderful job and he is all for him continuing as Chair. Robb would also be an excellent candidate.

**Vote Conducted. MOTION PASSES**

AYES: Faus, Parker, Milich, Doscocil

NAYES: None

Abstention: Timney

Timney wants to abstain from voting, he doesn't like voting for himself.

Faus: If the board sees I am fit, I am happy to remain on as clerk. Parker makes motion for Faus to Remain as clerk. Seconded by Milich. Robb would like to abstain.

**Vote Conducted. MOTION PASSES**

AYES: Timney, Parker, Milich, Doscocil

NAYES: None

Abstention: Faus

c. Deputy Chief Fennel presenting on the Eastside Restructure Pilot October Benchmarks

Board packet contains 2 reports, please refer to the one at the bottom. During the month of October Sta #32 was staffed, running calls into District 33. 1 Controlled Burn, 5 EMS, average response time was 9 minutes, and Engine 32 ran into 33 district 6 times.

BM Faus asked if the controlled burn was a permitted burn, and it was. Neighbors saw smoke and called it in. Faus said he has used the permitting process online and it is pretty cool, much better than the old way of getting permits.

Chief Fennell reviewed: Response time trends for the past 2 month. If this information is helpful, we can go back and pull some of that information, just want to know if that is something that the board would like to see. Total Call Volume for each district chart was reviewed: for the month of October: #31 had 21, #32 had 40, #33 had 9, and #37 had 3.

There was a request from Daniella through the CHAT feature on ZOOM earlier about clarification on the board vacancy. Now is not the time for public participation. If she wanted to ask a question it needs to be presented during the appropriate time. Chief Wilson said if she had a question on the process we are using he would be more than happy to follow up with her outside of the

meeting.

Chief Wilson asked the Chair to go back to item 8B. How comfortable is the board with the plan for the vacancy announcement and application process outlined earlier?

Chair Timney stated that 2 weeks would allow us to fill the vacancy in December. He mentioned that there is a Doney Park Facebook account that would be a good way of getting it out there. His concern is that we have 2 members of the board from the east side, and he would really like to have someone from the west side be on the board to take Mike's place, to be fair. We don't want to overload with east side members, We want the west side to feel like they are very much a part of this operation. DC Wilson stated that can be part of the internal discussion that the board can have during the application review process. Timney stated if we can just encourage people from the west side to be a little more active, not saying we cannot pick someone from the east side. Doscocil mentioned posting it at Fort Valley lodge also.

Motion to move forward with the recruitment as presented by Chief Wilson. Motion by Milich, seconded by Parker. Motion passes unanimously.

#### 10. BOARD COMMENTS

Board Member Parker: wants to make sure that when the vacancy is posted, we want everyone to apply then the board will make the decision. He doesn't want anyone from this side to be discouraged if they see some sort of mention that we are looking for a west side participant. We want to keep it open and honest, and we will evaluate the applicants and go from there.

Board Member Milich: Thank you all for making this experience very rewarding and I'll see you around.

Board Member Faus: it has been a pleasure working with you Mike. He also agrees that we want the best candidate for the board, no matter what side they are from.

Board Member Doscocil: thank you Mike for all your service. You and your insights will be greatly missed. Your background has helped us board members with a lot of things over the years and I really appreciate everything Mike has done. Asked to clarify the length of the term for the vacancy position. Wilson responded 4 years.

Board member Parker: really appreciate what Mike has done. When he first joined, I was like "Oh crap, an attorney!" You proved us wrong. You have done a great job-all the knowledge you brought forth! THANK YOU.

Board Chair: I have relied on you , and your encouragement to me has just made my job a lot easier.

#### ADJOURNMENT

Board Member Parker made a motion to adjourn the meeting. Board member Milich seconded.

**Vote Conducted. MOTION PAST ALL IN FAVOR**

AYES: Timney, Faus, Parker, Milich, Doscocil

NAYES: None

Regular Board Meeting Adjourned at 7:10pm

Respectfully submitted by:

---

Robb Faus, Board Clerk