



BOARD MEETING MINUTES

Wednesday, February 15, 2023

Station 32, 8905 Koch Field Road, Flagstaff AZ

1. **CALL TO ORDER**

Robb Faus called the Regular Board Meeting to order at 6:02 pm.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Board members Robb Faus, Rick Parker, and Scott Walton

Members Zoom: Board Member Jim Duskocil

Members Absent: Chair Jim Timney

Administration: Deputy Chief Mark Wilson, Deputy Chief Chris Fennell, Battalion Chief Chris Zambeck, Administrative Officer Vivian Fennema, and Administrative Assistant Tammy Schieffer.

3. **Pledge of Allegiance**

4. **CALL TO THE PUBLIC – no public present**

5. **CONSENT AGENDA**

- a. Discussion and Approval of the Regular Board Meeting Minutes of January 25, 2023.
- b. Approval of Reconciliations and Financial Reports for January 2023.

Board Member Parker motioned that the Reconciliations and Financial Report for December, and the Regular Board Meeting Minutes of January 25, 2023 be approved. Motion was seconded by S. Walton.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Faus, Parker, Duskocil, Walton

NAYES: None

6. **Current Events Summaries, Reports, and/or Correspondence**

a. Monthly Run Report

BC Zambeck reported:

- Run report for January 2023. Total of 103 calls, with 75 being emergent calls. District 31 ran 23 calls, District 32 ran 40, District 33 ran 12, and District 37 ran 14.
- A shift had a MVA with a propane truck vs passenger vehicle north of the RR tracks. The accident sheared off the valve and propane was seeping out, with no way to shut it off. Interim BC Allen had to shut down the railway in both directions due to the direction the propane was spreading there was a fear of ignition.
- B shift was first engine in on a structure fire in Smokerise. R3 first on scene. E31 was lead pumper; no injuries reported.
- C shift (this morning) spend majority of the morning on I40 during the snowstorm. There was one fatality and 2 minor injuries. There were at least 12 different collisions with over 50 vehicles involved during the whiteout.

- b. Monthly Chief Updates: Gaillard, Wilson, and Fennell
Chief Gaillard is out sick tonight.
Chief Wilson:
- Lot of work happening on the Budget. Budget workshop next week. Chief Gaillard and Chief Wilson will both be out of town and attending the workshop via ZOOM.
- Chief Fennell:
- Promotional testing coming up. Engineer, Captain, and BC testing.
- c. Local 1505 Update – they were present but had to run on a call.
- 2/25 Big Brothers/Big Sisters bowl-a-thon. (charity event)
 - 5 new hires for the upcoming academy.
 - Lost Engineers Miner and Maynard last month.
 - Degolier just had a baby girl, and Drennan just found out they are having twins.
- d. Coconino County Updates: no one present.

7. **NEW BUSINESS / ACTION ITEMS - Public Comment:**

- a. Approve administrative changes (clean-up to provide clarity) only to policy # 111, 157, and 503.

Board Member Parker motioned to approve administrative changes to policies listed above. Motion was seconded by S. Walton.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Faus, Parker, Duskocil, Walton

NAYES: None

- b. Deputy Chief Fennell presenting on the Eastside Restructure Pilot January Benchmarks:

During the month of January Sta #32 was staffed, Sta #33 was not. Emergent calls: 9 calls in D33 by D32. Average response time was 11.55 minutes.(weather causing longer response times) GMT average time was 13.85. (Their standard is 10 mins for rural areas)

- c. Community Meeting- March 23, 2023, 6:00pm, Cromer School.

DC Wilson: at the last board meeting it was discussed that we wanted one consistent message going out to the public regarding the Community Meeting on 3/23. Staff came up with the following message:

“Please join the Summit Fire & Medical District on March 23rd inside Cromer Elementary School at 6pm (remote attendance available) to review and discuss the East Side Restructure Project that has been ongoing for the past two years. The board is considering choosing either station 32 (Koch Field) or station 33 (HWY 89N) as the long-term location of operations. The public is invited to attend the meeting to hear the staff report associated with the issue, and to provide input to the Fire Board prior to a decision being made.”

- Public comment will still be left at the maximum of 2 minutes. BM Parker concerned that we don't have the time listed for the public to know how long they get to speak. They may prepare a speech that is much longer than allowed.
- Add comment card will be available.
- Facilitator will run the meeting for us.

- Board members want to receive as many comments as possible from the public.
- Accept comments/emails through 3/26 only.
- Public can comment virtually the night of the meeting.
- Link added to website for submittal of a comment card that will go to our email account.

Board Member Parker motioned to approve item 7c with additions listed above. Motion was seconded by S. Walton.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Faus, Parker, Doscocil, Walton

NAYES: None

BOARD COMMENTS

Thank you to everyone who puts this together for us. Thank you to staff for what you do.

ADJOURNMENT

Motion to adjourn by Board Member Parker, seconded by Board Member Walton.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Faus, Parker, Doscocil, Walton

Regular Board Meeting Adjourned at 7:22 pm

Respectfully submitted by:

Robb Faus, Board Clerk