**MINUTES**

**Regular Board Meeting of the Westwood Fire District**

**November 15, 2022**

**City of Flagstaff Station 6 – 3877 Lake Mary Road, Flagstaff AZ**

1. **CALL REGULAR BOARD MEETING TO ORDER** Board Chairman Boalich called the meeting to order at 10:09am.
2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Present: Chairman Chris Boalich, Clerk Todd Dobbs

Absent: Mike Hanks

Administration Present: Administrative Assistant Tammy Schieffer

1. **Oath of Office for newly elected Fire Board Members, Todd Dobbs, Christopher Boalich who take their seats December1, 2022.** Administrative Assistant Schieffer recited the Oath of Office with Todd Dobbs and Chris Boalich who take their seats December 1, 2022.
2. **CONSENT AGENDA** 
   1. Approval of Reconciliations and Financial Reports – September and October 2022
   2. Approval of Minutes from September 20, 2022

Fire Board reviewed the financial reports for September and October 2022, and the minutes from September 20, 2022.

Board Chairman Boalich motioned to approve the Financial Reports for September and October 2022, and the minutes from September 20, 2022. Board Clerk Dobbs seconded the motion.

**Vote Conducted. MOTION CARRIED UNANIMOUSLY**

Ayes: Boalich, Dobbs

Nays: None

1. **CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE**
   1. Administrative Updates

Administrative Assistant reported Proposition 310 did not pass. The auditors have our books to review FY 2021/2022

* 1. Other Items No Other Items

1. **NEW BUSINESS / ACTION ITEMS** 
   1. Review, discuss and possible action on appointing Fire Board Chairman and Clerk

Board Member Dobbs motioned for Chris Boalich for Board Chairman. Chris Boalich seconded the motion. Vote Conducted. Unanimous Approval

Board Member Boalich motioned Todd Dobbs for Board Clerk. Todd Dobbs seconded the motion. Vote Conducted. Unanimous Approval.

* 1. Review, discuss and possible action on 2023 Meeting dates and location

The board reviewed the 2023 Meeting dates and location.

Board Chairman Boalich motioned to accept the 2023 Meeting dates and location. Board Clerk Dobbs seconded the motion.

Vote Conducted. Unanimous Approval

Ayes: Boalich, Dobbs

Nays: None

1. **FIRE BOARD COMMENTS-** There were no board comments.
2. **ADJOURN REGULAR BOARD MEETING**

Board Clerk Dobbs motioned to adjourn the board meeting. Board Chairman Boalich seconded the motion.

Vote conducted. MOTION CARRIED UNANIMOUSLY

Ayes: Boalich, Dobbs

Nays: None

Board meeting was adjourned at 10:22am

Respectfully submitted

Tammy Schieffer

Tammy Schieffer, Administrative Assistant