



## MINUTES

### Regular Board Meeting of the Westwood Fire District

March 21, 2023

Summit Fire Station 32, 8905 N Koch Field Road, Flagstaff AZ

Meeting will be available via ZOOM

<https://us02web.zoom.us/j/89134385652>

1. **CALL REGULAR BOARD MEETING TO ORDER** Board Chairman Boalich called the meeting to order at 10:34am due to technical issues with computer.
2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**  
Present: Chairman Chris Boalich  
Via Zoom: Clerk Todd Dobbs, Member Michael Hanks  
Absent: None  
Administration Present: Administrative Assistant Tammy Schieffer
3. **CONSENT AGENDA**
  - a. Approval of Reconciliations and Financial Reports – January and February 2023
  - b. Approval of Minutes from January 17, 2023  
Fire Board reviewed the financial reports for January and February 2023, and the Minutes from January 17, 2023.  
Board Clerk Dobbs motioned to approve the Financial Reports for January and February 2023, and the Minutes from January 17, 2023. Board Member Hanks seconded the motion.  
**Vote Conducted. MOTION CARRIED UNANIMOUSLY**  
Ayes: Boalich, Dobbs, Hanks  
Nays: None
4. **CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE**
  - a. Administrative Updates No Administrative Updates
  - b. Other Items Jennifer Frank, from Hinton Burdick, presented the audit for FY2022 to the board and answered any questions. Action on the audit will be at the May 16 meeting.
5. **NEW BUSINESS / ACTION ITEMS**
  - a. Review, discuss and possible action on choosing and approving new meeting location due to City of Flagstaff Station 6, 3877 Lake Mary Road, Flagstaff AZ is no longer available to use.  
  
The board discussed the possible new meeting location due the City of Flagstaff Station 6, 3877 Lake Mary Road, Flagstaff AZ is no longer available to use. The board decided to meet at Summit Fire & Medical District Station 32, 8905 N Koch Field Road, Flagstaff AZ and via Zoom.
6. **FIRE BOARD COMMENTS- No board comments**



*Westwood Estates*  
*Fire District*



**ADJOURN REGULAR BOARD MEETING**

Board Chairman Boalich motioned to adjourn the board meeting. Board Member Hanks seconded the motion.

Vote conducted. **MOTION CARRIED UNANIMOUSLY**

Ayes: Boalich, Dobbs, Hanks

Nays: None

Board meeting was adjourned at 10:50am

Respectfully submitted

*Tammy Schieffer*

Tammy Schieffer, Administrative Assistant