



BOARD MEETING MINUTES

Wednesday, June 21, 2023

Station 32, 8905 Koch Field Road, Flagstaff AZ

1. **CALL TO ORDER**

Board Clerk Robb Faus called the Regular Board Meeting to order at 6:01 pm.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Board Members Robb Faus, Jim Duskocil, Rick Parker, and Scott Walton

Members Absent: Chair Jim Timney

Administration: Chief Gaillard, Deputy Chiefs Mark Wilson and Chris Fennell, BC Torsten Palm, Vivian Fennema, and Jessica Foes (FFD)

3. **Pledge of Allegiance**

4. **CALL TO THE PUBLIC – no one wished to speak.**

5. **CONSENT AGENDA**

a. Discussion and Approval of the Regular Board Meeting Minutes of May 17, 2023.

b. Approval of Reconciliations and Financial Reports for May 2023.

No questions from the board.

Board Member R. Parker motioned to approve item A and B on the agenda. Motion was seconded by S Walton.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Parker, Walton, Faus, Duskocil

NAYES: None

6. **Current Events Summaries, Reports, and/or Correspondence**

a. Sean Golightly, Community Relations Manager for the Coconino County Flood Control District was asked to speak on the Government Tank area of flooding. Sean reported on the status of the flood mitigation off Highway 89 and 180. They have meeting planned for July 11, for those citizens living and affected by flooding in those areas, to attend. (For further information please watch the [video](#) recording of this meeting which is located on our website.)

b. Monthly Run Report

BC Palm reported:

- Run report for May 2023. Total of 82 calls, with 64 being emergent calls. District 31 ran 17 calls, District 32 ran 26, and District 37 ran 8.
- Avg response times: Sta# 31 at 6.13 min, #32 at 5.62 mins, #37 at 8.92 mins and GMT at 13.78.

c. Monthly Chief Updates: Gaillard, Fennell, and Wilson

FC Gaillard:

- **BJ Fisk was promoted to A Shift Battalion Chief.** We intentionally kept that position vacant for over a year so that the staff who were interested in it could actually work in an interim position for a few months on a rotating basis to see what the job entailed.

- **Captain Bill Dunlap is retiring.** His last shift is on June 25th, with the Honor Guard performing a Flag ceremony at 0730 the morning of the 26th. Any and all are welcome to attend.
- This week we participated in a Mass Casualty Drill (car into school bus) with all partners in the area including The Transportation Authority of AZ. (run bus transportation in AZ)
- June 30th is the GFR Recruit Graduation at City Hall.
- Governor Hobbs coming to Flag on Friday to talk to City and County Officials about stormwater issues and forest restoration projects. We are hoping this opens the door for future financial support for Fire Districts.
- Potential leasing of Fire Station #33 to the forest service. Their intention is to locate wildland firefighting resources there (dozers, Type 3s, crew) We have researched market values on building leases and have sent over a proposal for their review. Once we can come to an agreement on terms it will go in front of the Board for approval.
 - Comment from BM Walton that maybe the forest service has some land that we could do a land swap for our “Station Relocation” out here in Doney.
 - Chief Gaillard stated that was part of the initial conversation, but apparently the forest in this part of the County is absolutely riddled with “archeological sites” and they were not optimistic about that.

DC Fennell:

- Regarding Captain Dunlap’s time with SFMD. His father was one of the founding fathers of the Timberline/ Fernwood Fire Department so when Bill is the last remaining firefighter from the Timberline FD. He is also the only FF in the GFR who is a real “Rocket Scientist” with a degree to prove it. He has been instrumental in the education of Engineers for our dept.
- We have another recruitment going on with approx. 25 people who have applied and are being vetted through the process.

DC Wilson:

- Introduces Jessica Vigorito, Management Analyst for the FFD. She is here helping out since Tammy is on vacation this week.
- JPA Update: Two (2) firms presented proposals for the analysis of the feasibility study, and we hope to have something to present to the Board by the August Board Meeting. Both firms anticipate it will be a 6–9-month review process, therefore; we are looking at the need to extend the current IGA which is slated to end in September. Also, the cost of the proposals came in higher than anticipated, so we are waiting on the COF budget team to approve the amount as they are covering 70% of the cost.
- More building damage at Sta #37 caused by the snow loads to the roof. We will have an insurance claim to cover the repairs.
- MOU update: Minimal changes to current MOU, which shows how well Labor and SFMD Admin are working together these days.

AO Fennema:

- Requesting board input on changes needed to the Board Handbook. Input from citizens attending past board meetings is they would like to see the time allotted for “public comments” increased to 3 minutes. One other possible change would be the start time of future Board Meetings. If the Board could get back with me on their thoughts we can get the changes made in the draft and get approval at next board meeting.

Local 1505 Update:

- BC Palm reiterated that we are excited about our 3 new recruits that are starting on the line soon. We are also hoping to fill 5 vacant spots with the September academy.
- There is a new GFR Firefighter Calendar available for purchase. All proceeds go to the Union Charities fund.

7. NEW BUSINESS / ACTION ITEMS

- a. **Public Hearing:** The Public Hearing portion of the board meeting was opened by Clerk Faus, and it was announced that anyone who wanted to speak to the Proposed Chiefs Budget and the Go Bond Repayment Budget could do so at this time. There were no requests to speak, so Clerk Faus declared the Public Hearing to be closed.

- b. As the FY 2023-24 was reviewed and approved at our last monthly board meeting, and there were no changes or updates from Administration, and no discussion. Clerk asked for a motion to be made. motion was made by Rick Parker to approve Resolution 2023-01; the adoption of the Chiefs Budget for FY 2023-24. The motion was seconded by Scott Walton.

Board Member Parker made a motion to adopt the FY 23-24 Chiefs Budget. Motion was seconded by Board Member Walton.

Discussion: None

Vote conducted. MOTION CARRIED by majority vote of those in attendance.

AYES: Parker, Walton, Faus

NAYES: Daskocil

- c. Resolution 2023-02 to adopt the GO Bond Repayment Budget for FY 2023-24. There was no discussion, no questions.

Board Member Parker made a motion to adopt Resolution 2023-02; Go Bond Repayment Budget for FY 2023-24. Motion was seconded by Board Member Walton.

Discussion: None

Vote conducted. MOTION Carried unanimously.

AYES: Parker, Walton, Faus, Daskocil.

NAYES: none

- d. Renewal with current revision to the Memorandum of Understanding (MOU) between SFMD and the United Summit Firefighters 1505.

Board Member Parker made a motion to approve the MOU with current revisions. Motion was seconded by Board Member Walton.

Discussion: None

Vote conducted. MOTION Carried unanimously.

AYES: Parker, Walton, Faus, Daskocil.

NAYES: none

- e. Proposal from Executech for moving from local server to Cloud based Azure.

Board Member Parker made a motion to approve the quote from Executech for \$10,118.50.

Motion was seconded by Board Member Walton.

Discussion: None

Vote conducted. MOTION Carried unanimously.

AYES: Parker, Walton, Faus, Daskocil.

NAYES: none

8.

Board Comments:

We appreciate all the hard work put in by staff. Also appreciate the public who comes out for the meetings.

ADJOURNMENT: Board Meeting Adjourned at 7:33 pm

Motion to adjourn by Board Member Walton, seconded by Board Member Parker.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Daskocil, Faus

Respectfully submitted by:

Robb Faus, Board Clerk