



## BOARD MEETING MINUTES

Wednesday, July 19, 2023

Station 32, 8905 Koch Field Road, Flagstaff AZ

1. **CALL TO ORDER**

Board Chair Timney called the Regular Board Meeting to order at 6:01 pm.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members Robb Faus, Rick Parker, and Scott Walton

Members Absent: Board Member Duskocil

Administration: Chief Gaillard, Deputy Chiefs Mark Wilson and Chris Fennell, BC Fisk, Vivian Fennema, and Tammy Schieffer

3. **Pledge of Allegiance**

4. **CALL TO THE PUBLIC** – Marilyn Ruggles, 11731 Copeland Lane; She would like to see the call numbers for the runs in district #33 included in the BC report.

5. **CONSENT AGENDA**

a. Discussion and Approval of the Regular Board Meeting Minutes of June 21, 2023.

b. Approval of Reconciliations and Financial Reports for June 2023.

BM Walton wondering if we are tracking missed opportunities for wildland callouts.

**Board Member R. Parker motioned to approve item A and B on the agenda. Motion was seconded by R Faus.**

**Vote Conducted. MOTION PASSED**

AYES: Parker, Walton, Faus,

NAYES: None

ABSTAIN: Timney

6. **Current Events Summaries, Reports, and/or Correspondence**

a. Monthly Run Report

BC Fisk reported:

- Run report for June 2023. Total of 139 calls, with 86 being emergent calls. District 31 ran 14 calls, District 32 ran 48, and District 37 ran 7.
- Avg response times: Sta# 31 at 7.49 min, #32 at 7.53 mins, #37 at 6.95 mins and GMT at 11.63.
- Our 3 recruits have had their first 48 hr shifts on duty.
- Numerous calls with GFR partners working together; great response due to multiple units being able to respond from all over the GFR.

b. Monthly Chief Updates: Gaillard, Fennell, and Wilson

FC Gaillard:

- Just made offers to candidates for the upcoming academy scheduled to start Sept 18<sup>th</sup>. We were extremely excited to have the top 2 candidates pick SFMD as their department of choice to work at. They will now go through all the background checks and medical exams prior to their final job offers.

- DC Bills secured a 650k+ grant for FOLP (leadership program) training for all of GFR.
- AZ Board of Regents is funding research on FF safety. 1500 FF participating in the study. They will be looking at everything from diet to exposure to carcinogens, etc.
- Working with Forest Service to possible lease out Station #33 to them.

DC Wilson:

- JPA Update: There was a selection by the committee on a vendor to conduct the analysis. You will see something in the August Board Packet regarding this, and then it will go to City Council for their approval.
- We will also look at extending the current IGA which is slated to end in September.
- Attended AFDA conference along with Chief Gaillard and Tammy last week.

DC Fennell:

- Engineer promotional process coming up. We have one FF stepping up to fill the interim engineer spot in the meantime.
- Still have 2 members on light duty. One has been working on training on ESO report writing. The other has been working on our mapping pre-planning through FlowMSP.
- Hoping to get all the new members at Dispatch trained up on Blue Card, might send Fernando over there to assist in that training.

Local 1505- Capt. Allen:

- Very excited to have our newest FF on the line, and also for the new folks who just accepted conditional job offers with us.

## 7. NEW BUSINESS / ACTION ITEMS

- a. Vivian explained that this resolution would allow us to utilize the County Attorneys' office for any legal counsel that staff, administration, or the governing board may need as it pertains to the district. This is a free service provided to all the districts in the county.

**Discussion: None**

**Board Member Parker made a motion to approve Resolution 2023-03 Legal Counsel, which allows SFMD board and staff to utilize the County Attorney's office for legal advice. Motion was seconded by Board Member Walton.**

**Vote conducted. MOTION CARRIED unanimously.**

**AYES: Timney, Parker, Walton, Faus**

**NAYES: none**

- b. Proposed updates to the Fire Board Handbook.
  - Request to Comment – Marilyn Ruggles; Would like to see a link to the handbook on our website, after all revisions are done, is requesting the board meeting continue to occur at 6pm versus earlier in the day and would like to have the time allotted to speak increased to 3 or 4 minutes.

**Discussion:** If there is a group of 3 or more, they can pick 1 person to speak on behalf of the group with the speaking time increased for that group to 10 minutes. All parties represented in the group must be present at the board meeting. Speaking time for individuals would be increased to 3 minutes.

**Board Member Faus made a motion to change the meeting time in the handbook to 6pm, speaking time for individuals to 3 mins, and group of 3 or more getting 10 minutes to speak. Motion was seconded by Board Member Parker.**

**Vote conducted. MOTION Carried unanimously.**

**AYES: Timney, Parker, Walton, Faus.**

**NAYES: none**

- c. Partnership between the District and United States Forest Service for the joint use of Sta #33.

DC Wilson stated what we are looking for is the board to empower Fire Administration to work out an informal agreement with the Forest Service to jointly use Sta #33 along with us, then bring it to the board for final approval after an agreement has been made. It will be a year or 2 before they are able to budget for this, so right now it would be a very informal agreement with them.

**Board Member Faus made a motion to empower the Fire Chief or his designee to enter into an agreement with the Forest Service for joint use of Fire Station #33. Motion was seconded by Board Member Walton.**

**Discussion: Walton suggested a barter with FS for maybe thinning in lieu of rent as an example. Insurance liability will have to be addressed as well.**

**Vote conducted. MOTION Carried unanimously.**

**AYES: Timney, Parker, Walton, Faus.**

**NAYES: none**

- d. ARPA Funding allocation of \$ 240k be put into our Capital account to go towards our top 2 capital projects 1) Second set of turnouts, and 2) Type 3 engine purchase.

**Board Member Parker made a motion to approve the placement of the funds received from ARPA into our Capital account.**

**Motion was seconded by Board Member Faus.**

**Discussion: None**

**Vote conducted. MOTION Carried unanimously.**

**AYES: Timney, Parker, Walton, Faus**

**NAYES: none**

**ADJOURNMENT: Board Meeting Adjourned at 7:29 pm**

**Motion to adjourn by Board Member Parker, seconded by Board Member Faus.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Parker, Faus, Walton**

Respectfully submitted by:

---

Robb Faus, Board Clerk