



**PUBLIC NOTICE**  
**REGULAR BOARD MEETING AGENDA**  
**Wednesday, September 20, 2023**  
**Station 32, 8905 Koch Field Road, Flagstaff AZ 6:00 pm**

**www.zoom.us / Meeting ID: 885 2281 1636 Passcode 432385**

<https://us02web.zoom.us/j/88522811636?pwd=d1VDTzJzOHRRZWthaGdnU0gyTWtKQT09>

Pursuant to A.R.S. 38-431.01, notice is hereby given to the Board of Directors and the public that the Summit Fire District will hold a Regular Meeting open to the public. The Governing Board of Summit Fire & Medical District will meet in a **Regular Session on Wednesday September 20, 2023, at 6:00 p.m. The meeting will be held in person and remotely through technological means (see above).**

Members of the Governing Board will attend either in person or by technological means. The Board may vote to go into Executive Session on any agenda item, pursuant to ARS 38-431.03(A)(3) Discussion or consultation for legal advice with the county attorney or attorneys of the public body. **All items are set for possible action.**

1. **CALL TO ORDER**
2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**
3. **PLEDGE OF ALLEGIANCE**

4. **CALL TO THE PUBLIC**

The Chairman shall announce this portion of the District Board meeting as a Call to the Public which is for public input/comment, in accordance with A.R.S. §38-431.0(H). Those wishing to address the Board regarding an issue within the jurisdiction of this public body may do so by completing a Request to Comment Form and submitting it to the Staff in person. If attending via remote, comments are to be sent to Staff via chat options prior to the start of the meeting. Individuals addressing the Board are limited to two minutes for their comments but may submit written comments for the Board records. The Chairman will recognize each individual. **The Governing Board cannot discuss or take legal action on any issues raised during the Public Forum unless they are agendaized due to restrictions of the Open Meeting Laws.**

5. **CONSENT AGENDA** – Items on the consent agenda are of a routine nature or have been previously studied by the Governing Board. Items on the Consent agenda are intended to be acted upon in one motion unless the Board wishes to hear any of the items separately.
  - a. Discussion and Approval of the Regular Board Meeting Minutes of August 16, 2023
  - b. Approval of Reconciliations and Financial Reports for August 2023

6. **Current Events Summaries, Reports, and/or Correspondence**– In accordance with A.R.S. 38-431.02(K), **the Board shall not propose, discuss, deliberate, or take legal action** on any matter in the following summaries:
  - a. Monthly Run Report – On Duty Battalion Chief
  - b. Monthly Chief Updates - Chief Gaillard, Chief Wilson, Chief Fennell
  - c. Local 1505 Update – Union Representatives
  - d. Coconino County Update
  - e. Out of District Response- Captain Nik Christian
7. **NEW BUSINESS / ACTION ITEMS - Public Comment:** Public comment/input is welcomed after each agenda item of New Business/Action Items and Unfinished Business. Individual comments are limited to three minutes per individual and must pertain to the specific agenda item.
  - a. Review, discuss, and possible action on the purchase of a **Pierce Type 3 Pumper from Hughes Fire Equipment** for a total of \$578,404.54 including tax.
8. **FIRE BOARD COMMENTS-** Board Member comments are meant to inform and clarify. No action will be taken. Only Board Members can speak.

## **ADJOURNMENT**

Posted on or before 6:00pm, September 19, 2023, which is at least 24 hours prior to the Public Hearing. The complete packet of information from the Board meetings or portions thereof is available from the Administrative Office upon completion of a Public Records Request. The District Administrative Office is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the Summit Fire and Medical District Administrative Offices (928-526-9537) at least twenty-four hours before the meeting.



## BOARD MEETING MINUTES

Wednesday, August 16, 2023

**Station 32, 8905 Koch Field Road, Flagstaff AZ**

1. **CALL TO ORDER**

Board Chair Timney called the Regular Board Meeting to order at 6:01 pm.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members Rick Parker, Jim Duskocil, and Scott Walton

Members Absent: Board Member Robb Faus

Administration: Chief Gaillard, Deputy Chief Chris Fennell, BC Palm, Vivian Fennema, and Tammy Schieffer, Local 1505 C Robinson; Board of Supervisors, Judy Begay (Zoom) (DC Wilson on wildland callout in AK)

3. **Pledge of Allegiance**

4. BJ FISK was honored for his promotion to Battalion Chief, and his wife pinned his badge for him.

5. **CALL TO THE PUBLIC** – Marilyn Ruggles, 11731 Copeland Lane; She was glad to see the BC Run Report had calls separated between Sta #32 and #33. BM Duskocil inquired as to why we don't include the run numbers from old station #36 in the report also.

6. **CONSENT AGENDA**

- a. Discussion and Approval of the Regular Board Meeting Minutes of July 19, 2023.
- b. Approval of Reconciliations and Financial Reports for July 2023.

**Board Member R. Parker motioned to approve item A, and B on the agenda. Motion was seconded by J Duskocil.**

**Vote Conducted. MOTION PASSED**

AYES: Parker, Walton, Duskocil, Timney

NAYES: None

7. **Current Events Summaries, Reports, and/or Correspondence**

- a. Monthly Run Report

BC Palm reported:

- Run report for July 2023. Total of 112 calls, with 72 being emergent calls. District 31 ran 14 calls, District 32 ran 36, and District 37 ran 3.
- Avg response times: Sta# 31 at 8.74 min, #32 at 6.23 mins, #37 at 7.83 mins. GMT times not available.
- Brief overview of structure fire on the east side in which SFMD, FFD, and Highlands worked together to cover the city and the fire during a very hectic few hours. There were 2 codes in the City at the same time.
- Request by Board for report on revenue generated from out of district responses.

b. Monthly Chief Updates: Gaillard, Fennell, and Wilson

FC Gaillard:

- AZ Board of Regents is funding research on FF safety. Effects of Sleep deprivation on health. They will be looking at everything from diet to exposure to carcinogens, etc.
- Senator Sinema was here last week. She is very informed as to the struggles of Fire Districts.

DC Fennell:

- Reiterating the fact that our folks have really stepped up to fill vacancies we have.
- Recruitment event with CCC. Had 50 people show up from all over the state to see what the program was all about.

Local 1505- C Gonzales:

- Pleased we have 6 new recruits starting in the academy in September.
- PFFA meeting this week here at #32. Major topic was the failed 310 prop. They have had 3 meetings with the governor. She said she is "Going to do something big for Fire Districts" so we shall see.

Coconino County Representative Judy Begay:

- Thanking us for being part of our community and thanking families for allowing you to work for the fire department.

BC Oltrogge:

- Update on Wildland Fire Program: Changes to fulltime staffing as well as current and future projects. (for more information there is a link on the website with a full video)

8. **NEW BUSINESS / ACTION ITEMS**

- a. Approve the updated version of the Summit Fire Board Handbook dated 7/16/2023. Notable changes to the handbook are: Increase public speaking time to 3 minutes, or 10 minutes if a group of 3 or more people, and the start time for board meetings was confirmed to remain at 6pm.

Marilyn Ruggles public comment: Thank you for the updates. Request handbook link be included on our website.

**Board Member Parker made a motion to approve the updated Board Handbook dated 08-16-2023. Motion was seconded by Board Member Walton.**

**Vote conducted. MOTION CARRIED unanimously.**

**AYES: Timney, Parker, Walton, Daskocil**

**NAYES: none**

- b. Extension of current IGA for Shared Services between the City of Flagstaff and Summit Fire and Medical District for one year with the option to add two additional one-year extensions. *Chief Gaillard was not present during this part of the board meeting.*

**Discussion:** Chair Timney inquired as to why the IGA is worded "1 year extension with the option to add two additional one-year extensions" versus just extending it for 3 years. No matter what it can be cancelled with 30 days' notice by either party.

DC Fennell was not aware as to why it is worded that way. He was not in on the discussion with the attorneys on the IGA. Mentioned that Deputy City Manager Shannon Anderson will be at the next board meeting to update on the JPA Feasibility Study.

Board Member Parker asked if our Labor reps or line personnel have expressed their feelings either pros or cons on this topic. Would like to have someone from Local report on this at next month's board meeting, and to invite a member of FFD to speak as well.



**Board Member Parker made a motion extend the current IGA for 1 year with the option to add two additional one-year extensions. Motion was seconded by Board Member Walton.**

**Vote conducted.**

**MOTION Carried by majority vote.**

**AYES: Parker, Walton, Daskocil**

**NAYES: Timney**

**ADJOURNMENT:** Board Meeting Adjourned at 7:39 pm

**Motion to adjourn by Board Member Parker, seconded by Board Member Daskocil.**

**Vote Conducted. MOTION PAST ALL IN FAVOR**

**AYES: Timney, Parker, Daskocil, Walton**

Respectfully submitted by:

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Robb Faus, Board Clerk

## Summit Fire & Medical District

### Account Balances

Registered Balance	July 2023	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024
Budget Stabilization	\$1,504,518.40	\$1,343,304.84							
OWA	\$178,007.29	\$178,218.30							
Petty Cash	\$2,775.22	\$2,767.84							
Capital	\$688,883.48	\$689,100.33							
Westside Capital	\$427,614.04	\$427,860.49							
Emergency	\$164,123.99	\$114,218.58							
Debt Services / GO	\$39,290.83	\$39,815.20							
Contingency / COP	\$1,884,932.27	\$1,884,932.27							
<b>TOTAL</b>	\$4,890,145.52	\$4,680,217.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

ACTUALS	YTD actuals	YTD Budgeted	Over / Under	% of Budget
Revenue	\$298,547.61	\$309,451.24	-\$10,903.63	96%
Expenses	\$820,224.82	\$956,268.13	-\$136,043.31	86%
Net Income	-\$521,677.21	-\$646,816.89		

\*not including grant revenue, only expenses

County did not process transfers from Budget Stabilization Acct to Emergency(50k) and Capital(80k) in July

In August they transferred the Capital (80k), but did the other transfer backwards. Took (50k) from Emergency and put in Budget Stabilization.

Budget s/b	\$1,243,304.84
Emergency s/b	\$214,123.99

# Summit Fire District

## Profit & Loss Budget vs. Actual

### August 2023

	Aug 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
1100 TAX REVENUE				
1101 Property Tax	0.00	5,458.03	-5,458.03	0.0%
1102 FDAT	668.55	727.27	-58.72	91.9%
1103 Delinquent Property Tax	191.96	0.00	191.96	100.0%
<b>Total 1100 TAX REVENUE</b>	<b>860.51</b>	<b>6,185.30</b>	<b>-5,324.79</b>	<b>13.9%</b>
1200 GRANTS				
1210 Other Grants	0.00	45,833.34	-45,833.34	0.0%
1211 SAFER II	0.00	0.00	0.00	0.0%
<b>Total 1200 GRANTS</b>	<b>0.00</b>	<b>45,833.34</b>	<b>-45,833.34</b>	<b>0.0%</b>
1300 MISC INCOME				
1301 OWA Income	19,019.65	83,333.34	-64,313.69	22.8%
1302 Interest	1,803.23	0.00	1,803.23	100.0%
1303 Donations	0.00	0.00	0.00	0.0%
1304 Contracts with Towers	3,328.40	1,963.00	1,365.40	169.6%
1305 Out of District Calls	0.00	0.00	0.00	0.0%
1310 Misc. Income	0.00	0.00	0.00	0.0%
1311 Maint Facility Income	2,301.40	1,653.60	647.80	139.2%
1312 Community Room Rental	150.00	0.00	150.00	100.0%
1314 Insurance Proceed Income	0.00	0.00	0.00	0.0%
1315 SSFND-Smart & Safe AZ Fund	0.00	0.00	0.00	0.0%
<b>Total 1300 MISC INCOME</b>	<b>26,602.68</b>	<b>86,949.94</b>	<b>-60,347.26</b>	<b>30.6%</b>
<b>Total Income</b>	<b>27,463.19</b>	<b>138,968.58</b>	<b>-111,505.39</b>	<b>19.8%</b>
<b>Gross Profit</b>	<b>27,463.19</b>	<b>138,968.58</b>	<b>-111,505.39</b>	<b>19.8%</b>
<b>Expense</b>				
2000 PERSONNEL SALARIES				
2009 Acting Pay				
2009 .1 Acting Pay BC	0.00	444.00	-444.00	0.0%
2009. 2 Acting Captain	288.00	404.00	-116.00	71.3%
2009.3 Acting Engineer	171.00	597.00	-426.00	28.6%
<b>Total 2009 Acting Pay</b>	<b>459.00</b>	<b>1,445.00</b>	<b>-986.00</b>	<b>31.8%</b>
2032 OWA Backfill	0.00	7,000.00	-7,000.00	0.0%
2033 OWA OT	0.00	9,100.00	-9,100.00	0.0%
2034 OWA Eng Boss	0.00	200.00	-200.00	0.0%
2035 OWA Payroll	0.00	20,000.00	-20,000.00	0.0%
2036 OWA Single Resource OT	3,432.00	70,000.00	-66,568.00	4.9%
2037 OWA Holiday Pay	0.00	0.00	0.00	0.0%
2070 Battalion Chief	26,042.84	16,067.52	9,975.32	162.1%
2071 Administrative Officer	6,490.54	4,232.96	2,257.58	153.3%
2072 Admin Assistant II	5,269.95	2,826.38	2,443.57	186.5%
2073 EVT Mechanic III	7,090.00	4,248.80	2,841.20	166.9%
2073.1 EVT Mechanic 1	0.00	0.00	0.00	0.0%
2075 Captains	71,902.09	50,725.37	21,176.72	141.7%
2076 Engineer	55,907.27	34,885.37	21,021.90	160.3%
2077 Firefighters	44,432.75	33,000.38	11,432.37	134.6%
2082 Overtime				
2082.2 OT FireOfficer Recall	0.00	11,000.00	-11,000.00	0.0%
2082 Overtime - Other	41,697.08	0.00	41,697.08	100.0%
<b>Total 2082 Overtime</b>	<b>41,697.08</b>	<b>11,000.00</b>	<b>30,697.08</b>	<b>379.1%</b>

# Summit Fire District

## Profit & Loss Budget vs. Actual

### August 2023

	Aug 23	Budget	\$ Over Budget	% of Budget
2083 Vacation Leave	12,096.36	11,234.72	861.64	107.7%
2084 Sick Leave	6,478.66	8,769.60	-2,290.94	73.9%
2088 Holiday Pay	294.00	0.00	294.00	100.0%
2099.1 Vacation Leave Payout	0.00	0.00	0.00	0.0%
2099.2 Sick Leave Payout	0.00	3,571.43	-3,571.43	0.0%
<b>Total 2000 PERSONNEL SALARIES</b>	<b>281,592.54</b>	<b>288,307.53</b>	<b>-6,714.99</b>	<b>97.7%</b>
<b>2200 PENSION</b>				
2201 NationW Hybrid Tier 3 FD	2,548.61	1,335.38	1,213.23	190.9%
2202 NationW - Tier 2 FD	229.65	730.48	-500.83	31.4%
2203 NationW DC Only Tier 3FD	0.00	0.00	0.00	0.0%
2204 PSPRS - DROP	0.00	0.00	0.00	0.0%
2206 PSPRS - Tier 1 FD	15,625.44	18,409.25	-2,783.81	84.9%
2208 PSPRS - Tier 1A & 2 FD	1,133.68	4,608.11	-3,474.43	24.6%
2209 PSPRS DC Only Tier 3FD	0.00	0.00	0.00	0.0%
2209.1 PSPRS DC ONLY 3 FD Disab	0.00	40.00	-40.00	0.0%
2210.2 PSPRS - DB Tier 3	9,030.65	3,570.00	5,460.65	253.0%
2215 ASRS	3,183.99	2,271.64	912.35	140.2%
2200 PENSION - Other	1,600.00			
<b>Total 2200 PENSION</b>	<b>33,352.02</b>	<b>30,964.86</b>	<b>2,387.16</b>	<b>107.7%</b>
<b>2300 PAYROLL EXPENSES</b>				
2301 Workmen's Comp.	0.00	0.00	0.00	0.0%
2303 Social Security	1,780.60	1,157.29	623.31	153.9%
2304 Medicare	4,084.78	6,109.68	-2,024.90	66.9%
2305 Direct Deposit	0.00	0.00	0.00	0.0%
<b>Total 2300 PAYROLL EXPENSES</b>	<b>5,865.38</b>	<b>7,266.97</b>	<b>-1,401.59</b>	<b>80.7%</b>
<b>2400 PERSONNEL INSURANCE</b>				
2401 Medical Insurance	29,359.20	24,920.54	4,438.66	117.8%
2402 Dental Insurance	1,571.40	2,844.59	-1,273.19	55.2%
2404 Life Insurance	436.32	346.04	90.28	126.1%
2405 Vision Insurance	280.80	510.00	-229.20	55.1%
<b>Total 2400 PERSONNEL INSURANCE</b>	<b>31,647.72</b>	<b>28,621.17</b>	<b>3,026.55</b>	<b>110.6%</b>
<b>2500 CONTRACTUALS</b>				
2502 Legal Expenses by SFMD	0.00	250.00	-250.00	0.0%
2503 Broker Fees Medical Ins	0.00	780.00	-780.00	0.0%
2503.1 Fit for Duty Expenses	0.00	0.00	0.00	0.0%
2504 Audit	0.00	17,500.00	-17,500.00	0.0%
2510 FLAGIT Contract Services	2,090.00	3,000.00	-910.00	69.7%
2511 Software Contracts				
2511.11 Flagit Additional Svc	0.00	0.00	0.00	0.0%
2511.2 Quickbooks Software	0.00	0.00	0.00	0.0%
2511.3 NEO GOV	0.00	0.00	0.00	0.0%
2511.4 Misc. Software	523.93	83.33	440.60	628.7%
2511.5 Avenza Maps for IPAD	0.00	0.00	0.00	0.0%
2511.6 PS Trax Eng, SCBA, PPE,	0.00	0.00	0.00	0.0%
2511.7 Upkeep	0.00	0.00	0.00	0.0%
2511.8 EMC2 Software	0.00	0.00	0.00	0.0%
2511.9 ESO Software	434.92	0.00	434.92	100.0%
2511 Software Contracts - Other	2,386.83	0.00	2,386.83	100.0%
<b>Total 2511 Software Contracts</b>	<b>3,345.68</b>	<b>83.33</b>	<b>3,262.35</b>	<b>4,015.0%</b>
2514 Bld & Vehicle Insurance	0.00	0.00	0.00	0.0%
2515 IGA Services				
2515.1 Fire Chief	0.00	0.00	0.00	0.0%
2515.2 Dispatch	0.00	0.00	0.00	0.0%
2515.3 Training Coordinator	22,161.55	0.00	22,161.55	100.0%
<b>Total 2515 IGA Services</b>	<b>22,161.55</b>	<b>0.00</b>	<b>22,161.55</b>	<b>100.0%</b>

# Summit Fire District

## Profit & Loss Budget vs. Actual

### August 2023

	Aug 23	Budget	\$ Over Budget	% of Budget
<b>2519 Memberships &amp; Subscription</b>				
2519.1 AFDA	0.00	0.00	0.00	0.0%
2519.2 NFPA	0.00	0.00	0.00	0.0%
2519.3 AZ Fire Chiefs Assoc	0.00	0.00	0.00	0.0%
2519.4 PFAC	0.00	0.00	0.00	0.0%
2519.5 Other (Feasability Study	0.00	0.00	0.00	0.0%
2519.6 Sam's Club Membership	0.00	45.00	-45.00	0.0%
<b>Total 2519 Memberships &amp; Subscri...</b>	<b>0.00</b>	<b>45.00</b>	<b>-45.00</b>	<b>0.0%</b>
2520 Computers, Printers	0.00	0.00	0.00	0.0%
2530 New Hire NTN, Fingerprints	0.00	0.00	0.00	0.0%
<b>Total 2500 CONTRACTUALS</b>	<b>27,597.23</b>	<b>21,658.33</b>	<b>5,938.90</b>	<b>127.4%</b>
<b>3000 FLEET SERVICES</b>				
3005 Training-Certificates	0.00	0.00	0.00	0.0%
3010 Shop Uniforms	186.42	0.00	186.42	100.0%
3020 Parts for SFMD Vehicles	15,435.71	6,000.00	9,435.71	257.3%
3025 Shop Outside Customer Exp	7,677.79	625.00	7,052.79	1,228.4%
<b>Total 3000 FLEET SERVICES</b>	<b>23,299.92</b>	<b>6,625.00</b>	<b>16,674.92</b>	<b>351.7%</b>
<b>3100 EQUIPMENT</b>				
3110 Apparatus Equipment				
3110.1 Holmatro Service	0.00	0.00	0.00	0.0%
3110.2 Ladder Testing	599.98	0.00	599.98	100.0%
3110.3 Foam	0.00	0.00	0.00	0.0%
3110.4 Bar Oil, Fuel Power Equi	0.00	0.00	0.00	0.0%
3110.5 Nozzles, Hoses etc	0.00	0.00	0.00	0.0%
3110 Apparatus Equipment - Oth...	-57,088.26	0.00	-57,088.26	100.0%
<b>Total 3110 Apparatus Equipment</b>	<b>-56,488.28</b>	<b>0.00</b>	<b>-56,488.28</b>	<b>100.0%</b>
3115 Communication-Radios	126.27	0.00	126.27	100.0%
3120 SCBA	0.00	0.00	0.00	0.0%
<b>Total 3100 EQUIPMENT</b>	<b>-56,362.01</b>	<b>0.00</b>	<b>-56,362.01</b>	<b>100.0%</b>
<b>3200 SUPPLIES</b>				
3210 EMS Program	1,024.64	1,900.00	-875.36	53.9%
3212 PPE Program	363.79	0.00	363.79	100.0%
3220 Office Supplies	470.70	666.67	-195.97	70.6%
3225 BLD/Land Maint.	-2,084.84	2,000.00	-4,084.84	-104.2%
3227 Procurement	1,133.72	750.00	383.72	151.2%
3235 PIO / Pub ED	0.00	0.00	0.00	0.0%
3241 Honor Guard	437.78	0.00	437.78	100.0%
<b>Total 3200 SUPPLIES</b>	<b>1,345.79</b>	<b>5,316.67</b>	<b>-3,970.88</b>	<b>25.3%</b>
<b>3300 UNIFORMS</b>				
3310 Uniforms - SFMD	1,627.54	0.00	1,627.54	100.0%
3312 Class AB Uniform	0.00	0.00	0.00	0.0%
<b>Total 3300 UNIFORMS</b>	<b>1,627.54</b>	<b>0.00</b>	<b>1,627.54</b>	<b>100.0%</b>
<b>3400 FITNESS-HEALTH &amp; SAFETY</b>				
3401 Fitness	0.00	900.00	-900.00	0.0%
3405 Health & Safety				
3405.1 Annual Physicals	0.00	1,726.67	-1,726.67	0.0%
3405.2 Staff Counseling	135.00	3,083.33	-2,948.33	4.4%
3405.3 Stress Test	0.00	616.67	-616.67	0.0%
3405.4 New Hire Physicals & Men	1,382.00	3,000.00	-1,618.00	46.1%
3405.6 New Hire Mental Check	0.00	1,651.67	-1,651.67	0.0%
3405.7 Family & Child Counsel	0.00	600.00	-600.00	0.0%
<b>Total 3405 Health &amp; Safety</b>	<b>1,517.00</b>	<b>10,678.34</b>	<b>-9,161.34</b>	<b>14.2%</b>
<b>Total 3400 FITNESS-HEALTH &amp; SAFE...</b>	<b>1,517.00</b>	<b>11,578.34</b>	<b>-10,061.34</b>	<b>13.1%</b>

# Summit Fire District

## Profit & Loss Budget vs. Actual

### August 2023

	Aug 23	Budget	\$ Over Budget	% of Budget
<b>4000 UTILITIES</b>				
4005 Fuel for Apparatus	4,588.47	2,333.33	2,255.14	196.6%
4010 Electric	2,514.32	2,333.33	180.99	107.8%
4015 Gas / Propane	366.44	2,166.67	-1,800.23	16.9%
4020 Water	1,427.19	1,333.33	93.86	107.0%
4025 Phones / Internet / TV	4,618.54	2,916.67	1,701.87	158.3%
4030 Trash Pickup	0.00	420.00	-420.00	0.0%
4050 Radio Site Rental Elden	350.00	286.48	63.52	122.2%
<b>Total 4000 UTILITIES</b>	<b>13,864.96</b>	<b>11,789.81</b>	<b>2,075.15</b>	<b>117.6%</b>
<b>4100 Training and Travel</b>				
4105 Training Registration	0.00	0.00	0.00	0.0%
4110 Lodging	0.00	0.00	0.00	0.0%
4115 Food	177.66	0.00	177.66	100.0%
4120 Supplies/Vent	0.00	0.00	0.00	0.0%
4125 Travel Fuel Rentals Air	0.00	0.00	0.00	0.0%
4130 Tuition Reimbursement	0.00	0.00	0.00	0.0%
<b>Total 4100 Training and Travel</b>	<b>177.66</b>	<b>0.00</b>	<b>177.66</b>	<b>100.0%</b>
<b>4200 OWA Expenses</b>				
4230 OWA Exp.	1,421.86	19,166.67	-17,744.81	7.4%
<b>Total 4200 OWA Expenses</b>	<b>1,421.86</b>	<b>19,166.67</b>	<b>-17,744.81</b>	<b>7.4%</b>
<b>4300 INTERST / FEES</b>				
4315 Interest / Fees	0.00	0.00	0.00	0.0%
<b>Total 4300 INTERST / FEES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>4500 Grant Expenses</b>				
4510 Other Grants	0.00	0.00	0.00	0.0%
<b>Total 4500 Grant Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Payroll Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Reconciliation Discrepancies</b>	<b>48,749.00</b>	<b>0.00</b>	<b>48,749.00</b>	<b>100.0%</b>
<b>Total Expense</b>	<b>415,696.61</b>	<b>431,295.35</b>	<b>-15,598.74</b>	<b>96.4%</b>
<b>Net Ordinary Income</b>	<b>-388,233.42</b>	<b>-292,326.77</b>	<b>-95,906.65</b>	<b>132.8%</b>
<b>Net Income</b>	<b>-388,233.42</b>	<b>-292,326.77</b>	<b>-95,906.65</b>	<b>132.8%</b>

# Summit Fire District

## Profit & Loss Budget vs. Actual

### July through August 2023

	Jul - Aug 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
1100 TAX REVENUE				
1101 Property Tax	19,886.13	39,670.57	-19,784.44	50.1%
1102 FDAT	2,425.40	3,754.90	-1,329.50	64.6%
1103 Delinquent Property Tax	568.28	0.00	568.28	100.0%
<b>Total 1100 TAX REVENUE</b>	<b>22,879.81</b>	<b>43,425.47</b>	<b>-20,545.66</b>	<b>52.7%</b>
1200 GRANTS				
1210 Other Grants	240,381.00	91,666.67	148,714.33	262.2%
1211 SAFER II	0.00	0.00	0.00	0.0%
<b>Total 1200 GRANTS</b>	<b>240,381.00</b>	<b>91,666.67</b>	<b>148,714.33</b>	<b>262.2%</b>
1300 MISC INCOME				
1301 OWA Income	19,444.10	166,666.68	-147,222.58	11.7%
1302 Interest	1,803.23	0.00	1,803.23	100.0%
1303 Donations	0.00	0.00	0.00	0.0%
1304 Contracts with Towers	5,565.58	4,846.82	718.76	114.8%
1305 Out of District Calls	0.00	1,192.00	-1,192.00	0.0%
1308 Service Subscriptions	1,121.49			
1310 Misc. Income	0.00	0.00	0.00	0.0%
1311 Maint Facility Income	3,552.40	1,653.60	1,898.80	214.8%
1312 Community Room Rental	200.00	0.00	200.00	100.0%
1314 Insurance Proceed Income	0.00	0.00	0.00	0.0%
1315 SSFND-Smart & Safe AZ Fund	0.00	0.00	0.00	0.0%
1300 MISC INCOME - Other	3,600.00			
<b>Total 1300 MISC INCOME</b>	<b>35,286.80</b>	<b>174,359.10</b>	<b>-139,072.30</b>	<b>20.2%</b>
<b>Total Income</b>	<b>298,547.61</b>	<b>309,451.24</b>	<b>-10,903.63</b>	<b>96.5%</b>
<b>Gross Profit</b>	<b>298,547.61</b>	<b>309,451.24</b>	<b>-10,903.63</b>	<b>96.5%</b>
<b>Expense</b>				
2000 PERSONNEL SALARIES				
2009 Acting Pay				
2009 .1 Acting Pay BC	216.00	888.00	-672.00	24.3%
2009 .2 Acting Captain	446.00	808.00	-362.00	55.2%
2009.3 Acting Engineer	622.50	1,194.00	-571.50	52.1%
<b>Total 2009 Acting Pay</b>	<b>1,284.50</b>	<b>2,890.00</b>	<b>-1,605.50</b>	<b>44.4%</b>
2032 OWA Backfill	0.00	13,681.45	-13,681.45	0.0%
2033 OWA OT	0.00	18,195.93	-18,195.93	0.0%
2034 OWA Eng Boss	0.00	400.00	-400.00	0.0%
2035 OWA Payroll	0.00	30,058.57	-30,058.57	0.0%
2036 OWA Single Resource OT	3,432.00	105,704.25	-102,272.25	3.2%
2037 OWA Holiday Pay	0.00	426.77	-426.77	0.0%
2070 Battalion Chief	38,830.78	28,952.00	9,878.78	134.1%
2071 Administrative Officer	9,876.91	9,782.84	94.07	101.0%
2072 Admin Assistant II	7,904.92	7,612.20	292.72	103.8%
2073 EVT Mechanic III	11,344.00	8,497.60	2,846.40	133.5%
2073.1 EVT Mechanic 1	0.00	0.00	0.00	0.0%
2075 Captains	117,305.23	110,246.46	7,058.77	106.4%
2076 Engineer	91,932.31	78,491.37	13,440.94	117.1%
2077 Firefighters	78,171.97	63,580.00	14,591.97	123.0%
2082 Overtime				
2082.2 OT FireOfficer Recall	0.00	20,849.62	-20,849.62	0.0%
2082 Overtime - Other	84,246.70	0.00	84,246.70	100.0%
<b>Total 2082 Overtime</b>	<b>84,246.70</b>	<b>20,849.62</b>	<b>63,397.08</b>	<b>404.1%</b>



# Summit Fire District

## Profit & Loss Budget vs. Actual

### July through August 2023

	Jul - Aug 23	Budget	\$ Over Budget	% of Budget
2083 Vacation Leave	29,572.07	25,760.97	3,811.10	114.8%
2084 Sick Leave	9,689.20	14,111.76	-4,422.56	68.7%
2088 Holiday Pay	2,669.04	0.00	2,669.04	100.0%
2099.1 Vacation Leave Payout	8,959.32	1,859.00	7,100.32	481.9%
2099.2 Sick Leave Payout	12,254.74	0.00	12,254.74	100.0%
<b>Total 2000 PERSONNEL SALARIES</b>	<b>507,473.69</b>	<b>541,100.79</b>	<b>-33,627.10</b>	<b>93.8%</b>
<b>2200 PENSION</b>				
2201 NationW Hybrid Tier 3 FD	4,093.60	4,112.60	-19.00	99.5%
2202 NationW - Tier 2 FD	408.20	798.84	-390.64	51.1%
2203 NationW DC Only Tier 3FD	0.00	819.84	-819.84	0.0%
2204 PSPRS - DROP	0.00	0.00	0.00	0.0%
2206 PSPRS - Tier 1 FD	26,911.67	36,818.50	-9,906.83	73.1%
2208 PSPRS - Tier 1A & 2 FD	2,015.13	9,216.22	-7,201.09	21.9%
2209 PSPRS DC Only Tier 3FD	0.00	0.00	0.00	0.0%
2209.1 PSPRS DC ONLY 3 FD Disab	0.00	80.00	-80.00	0.0%
2210.2 PSPRS - DB Tier 3	14,505.10	7,140.00	7,365.10	203.2%
2215 ASRS	5,222.92	4,522.00	700.92	115.5%
2200 PENSION - Other	1,600.00			
<b>Total 2200 PENSION</b>	<b>54,756.62</b>	<b>63,508.00</b>	<b>-8,751.38</b>	<b>86.2%</b>
<b>2300 PAYROLL EXPENSES</b>				
2301 Workmen's Comp.	31,085.00	31,085.00	0.00	100.0%
2303 Social Security	2,788.03	3,762.00	-973.97	74.1%
2304 Medicare	7,346.36	6,747.94	598.42	108.9%
2305 Direct Deposit	0.00	0.00	0.00	0.0%
<b>Total 2300 PAYROLL EXPENSES</b>	<b>41,219.39</b>	<b>41,594.94</b>	<b>-375.55</b>	<b>99.1%</b>
<b>2400 PERSONNEL INSURANCE</b>				
2401 Medical Insurance	49,155.79	54,255.20	-5,099.41	90.6%
2402 Dental Insurance	2,637.22	3,500.00	-862.78	75.3%
2404 Life Insurance	731.05	630.24	100.81	116.0%
2405 Vision Insurance	471.79	405.60	66.19	116.3%
<b>Total 2400 PERSONNEL INSURANCE</b>	<b>52,995.85</b>	<b>58,791.04</b>	<b>-5,795.19</b>	<b>90.1%</b>
<b>2500 CONTRACTUALS</b>				
2502 Legal Expenses by SFMD	0.00	500.00	-500.00	0.0%
2503 Broker Fees Medical Ins	0.00	1,560.00	-1,560.00	0.0%
2503.1 Fit for Duty Expenses	0.00	900.00	-900.00	0.0%
2504 Audit	0.00	17,500.00	-17,500.00	0.0%
2510 FLAGIT Contract Services	4,180.00	6,000.00	-1,820.00	69.7%
2511 Software Contracts				
2511.11 Flagit Additional Svc	0.00	0.00	0.00	0.0%
2511.2 Quickbooks Software	0.00	0.00	0.00	0.0%
2511.3 NEO GOV	0.00	0.00	0.00	0.0%
2511.4 Misc. Software	523.93	166.66	357.27	314.4%
2511.5 Avenza Maps for IPAD	0.00	0.00	0.00	0.0%
2511.6 PS Trax Eng, SCBA, PPE,	0.00	0.00	0.00	0.0%
2511.7 Upkeep	0.00	0.00	0.00	0.0%
2511.8 EMC2 Software	0.00	18,180.00	-18,180.00	0.0%
2511.9 ESO Software	434.92	0.00	434.92	100.0%
2511 Software Contracts - Other	2,873.83	0.00	2,873.83	100.0%
<b>Total 2511 Software Contracts</b>	<b>3,832.68</b>	<b>18,346.66</b>	<b>-14,513.98</b>	<b>20.9%</b>
2514 Bld & Vehicle Insurance	18,785.00	18,785.00	0.00	100.0%
2515 IGA Services				
2515.1 Fire Chief	0.00	0.00	0.00	0.0%
2515.2 Dispatch	0.00	17,000.00	-17,000.00	0.0%
2515.3 Training Coordinator	22,161.55	22,162.00	-0.45	100.0%
<b>Total 2515 IGA Services</b>	<b>22,161.55</b>	<b>39,162.00</b>	<b>-17,000.45</b>	<b>56.6%</b>

# Summit Fire District

## Profit & Loss Budget vs. Actual

### July through August 2023

	Jul - Aug 23	Budget	\$ Over Budget	% of Budget
<b>2519 Memberships &amp; Subscription</b>				
2519.1 AFDA	0.00	0.00	0.00	0.0%
2519.2 NFPA	0.00	0.00	0.00	0.0%
2519.3 AZ Fire Chiefs Assoc	0.00	0.00	0.00	0.0%
2519.4 PFAC	0.00	0.00	0.00	0.0%
2519.5 Other (Feasability Study	0.00	0.00	0.00	0.0%
2519.6 Sam's Club Membership	0.00	45.00	-45.00	0.0%
2519 Memberships & Subscript...	128.25			
<b>Total 2519 Memberships &amp; Subsc...</b>	128.25	45.00	83.25	285.0%
<b>2520 Computers, Printers</b>	0.00	0.00	0.00	0.0%
<b>2530 New Hire NTN, Fingerprints</b>	0.00	500.00	-500.00	0.0%
<b>Total 2500 CONTRACTUALS</b>	49,087.48	103,298.66	-54,211.18	47.5%
<b>3000 FLEET SERVICES</b>				
3005 Training-Certificates	0.00	375.00	-375.00	0.0%
3010 Shop Uniforms	434.98	252.08	182.90	172.6%
3020 Parts for SFMD Vehicles	16,268.70	10,000.00	6,268.70	162.7%
3025 Shop Outside Customer Exp	7,741.32	1,250.00	6,491.32	619.3%
<b>Total 3000 FLEET SERVICES</b>	24,445.00	11,877.08	12,567.92	205.8%
<b>3100 EQUIPMENT</b>				
3110 Apparatus Equipment				
3110.1 Holmatro Service	0.00	2,085.00	-2,085.00	0.0%
3110.2 Ladder Testing	599.98	0.00	599.98	100.0%
3110.3 Foam	0.00	0.00	0.00	0.0%
3110.4 Bar Oil, Fuel Power Equi	0.00	0.00	0.00	0.0%
3110.5 Nozzles, Hoses etc	0.00	0.00	0.00	0.0%
3110 Apparatus Equipment - Ot...	-2,874.12	0.00	-2,874.12	100.0%
<b>Total 3110 Apparatus Equipment</b>	-2,274.14	2,085.00	-4,359.14	-109.1%
3115 Communication-Radios	126.27	0.00	126.27	100.0%
3120 SCBA	0.00	600.00	-600.00	0.0%
<b>Total 3100 EQUIPMENT</b>	-2,147.87	2,685.00	-4,832.87	-80.0%
<b>3200 SUPPLIES</b>				
3210 EMS Program	5,138.18	16,703.00	-11,564.82	30.8%
3212 PPE Program	363.79	0.00	363.79	100.0%
3220 Office Supplies	717.94	1,333.34	-615.40	53.8%
3225 BLD/Land Maint.	1,083.56	4,000.00	-2,916.44	27.1%
3227 Procurement	2,371.75	1,500.00	871.75	158.1%
3235 PIO / Pub ED	152.80	200.00	-47.20	76.4%
3241 Honor Guard	437.78	600.00	-162.22	73.0%
<b>Total 3200 SUPPLIES</b>	10,265.80	24,336.34	-14,070.54	42.2%
<b>3300 UNIFORMS</b>				
3310 Uniforms - SFMD	2,423.16	12,500.00	-10,076.84	19.4%
3312 Class AB Uniform	0.00	0.00	0.00	0.0%
<b>Total 3300 UNIFORMS</b>	2,423.16	12,500.00	-10,076.84	19.4%
<b>3400 FITNESS-HEALTH &amp; SAFETY</b>				
3401 Fitness	0.00	7,800.00	-7,800.00	0.0%

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09/15/23

Cash Basis

# Summit Fire District

## Profit & Loss Budget vs. Actual

### July through August 2023

	Jul - Aug 23	Budget	\$ Over Budget	% of Budget
<b>3405 Health &amp; Safety</b>				
3405.1 Annual Physicals	0.00	1,726.67	-1,726.67	0.0%
3405.2 Staff Counseling	855.00	6,166.66	-5,311.66	13.9%
3405.3 Stress Test	0.00	616.67	-616.67	0.0%
3405.4 New Hire Physicals & Men	1,382.00	3,000.00	-1,618.00	46.1%
3405.6 New Hire Mental Check	0.00	3,303.33	-3,303.33	0.0%
3405.7 Family & Child Counsel	0.00	600.00	-600.00	0.0%
<b>Total 3405 Health &amp; Safety</b>	<b>2,237.00</b>	<b>15,413.33</b>	<b>-13,176.33</b>	<b>14.5%</b>
<b>Total 3400 FITNESS-HEALTH &amp; SAF...</b>	<b>2,237.00</b>	<b>23,213.33</b>	<b>-20,976.33</b>	<b>9.6%</b>
<b>4000 UTILITIES</b>				
4005 Fuel for Apparatus	7,968.84	4,666.66	3,302.18	170.8%
4010 Electric	4,617.57	4,666.66	-49.09	98.9%
4015 Gas / Propane	1,236.64	4,333.34	-3,096.70	28.5%
4020 Water	2,473.98	2,666.66	-192.68	92.8%
4025 Phones / Internet / TV	7,540.35	5,833.34	1,707.01	129.3%
4030 Trash Pickup	904.06	840.00	64.06	107.6%
4050 Radio Site Rental Elden	575.00	572.96	2.04	100.4%
<b>Total 4000 UTILITIES</b>	<b>25,316.44</b>	<b>23,579.62</b>	<b>1,736.82</b>	<b>107.4%</b>
<b>4100 Training and Travel</b>				
4105 Training Registration	0.00	3,600.00	-3,600.00	0.0%
4110 Lodging	1,486.94	1,650.00	-163.06	90.1%
4115 Food	494.46	450.00	44.46	109.9%
4120 Supplies/Vent	0.00	0.00	0.00	0.0%
4125 Travel Fuel Rentals Air	0.00	750.00	-750.00	0.0%
4130 Tuition Reimbursement	0.00	5,000.00	-5,000.00	0.0%
<b>Total 4100 Training and Travel</b>	<b>1,981.40</b>	<b>11,450.00</b>	<b>-9,468.60</b>	<b>17.3%</b>
<b>4200 OWA Expenses</b>				
4230 OWA Exp.	1,421.86	38,333.33	-36,911.47	3.7%
<b>Total 4200 OWA Expenses</b>	<b>1,421.86</b>	<b>38,333.33</b>	<b>-36,911.47</b>	<b>3.7%</b>
<b>4300 INTERST / FEES</b>				
4315 Interest / Fees	0.00	0.00	0.00	0.0%
<b>Total 4300 INTERST / FEES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>4500 Grant Expenses</b>				
4510 Other Grants	0.00	0.00	0.00	0.0%
<b>Total 4500 Grant Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Payroll Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Reconciliation Discrepancies</b>	<b>48,749.00</b>	<b>0.00</b>	<b>48,749.00</b>	<b>100.0%</b>
<b>Total Expense</b>	<b>820,224.82</b>	<b>956,268.13</b>	<b>-136,043.31</b>	<b>85.8%</b>
<b>Net Ordinary Income</b>	<b>-521,677.21</b>	<b>-646,816.89</b>	<b>125,139.68</b>	<b>80.7%</b>
<b>Net Income</b>	<b>-521,677.21</b>	<b>-646,816.89</b>	<b>125,139.68</b>	<b>80.7%</b>

6:43 AM

09/10/23

**Summit Fire District**  
**Reconciliation Summary**  
**101 County Treasurer, Period Ending 08/31/2023**

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	<u>Aug 31, 23</u>
Beginning Balance	1,761,390.46
Cleared Transactions	
Checks and Payments - 80 items	-449,846.67
Deposits and Credits - 51 items	127,105.01
Total Cleared Transactions	<u>-322,741.66</u>
Cleared Balance	<u><u>1,438,648.80</u></u>
Uncleared Transactions	
Checks and Payments - 25 items	-72,730.35
Deposits and Credits - 32 items	1,301.00
Total Uncleared Transactions	<u>-71,429.35</u>
Register Balance as of 08/31/2023	<u><u>1,367,219.45</u></u>
New Transactions	
Checks and Payments - 9 items	<u>-23,914.61</u>
Total New Transactions	<u>-23,914.61</u>
Ending Balance	<u><u>1,343,304.84</u></u>

*Reconciled 9/10/23*  
*T.S.*

# Summit Fire District Reconciliation Detail

101 County Treasurer, Period Ending 08/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						1,761,390.46
Cleared Transactions						
Checks and Payments - 80 items						
Liability Check	06/22/2023	82300...	United Summit Fire ...	X	-1,141.81	-1,141.81
Bill Pmt -Check	07/06/2023	82400...	Securis	X	-31,085.00	-32,226.81
Bill Pmt -Check	07/06/2023	82400...	Abode Counselling	X	-120.00	-32,346.81
Bill Pmt -Check	07/06/2023	82400...	NAPA	X	-24.85	-32,371.66
Bill Pmt -Check	07/13/2023	82400...	Executech	X	-2,847.72	-35,219.38
Check	07/17/2023	82400...	National Bank of Ari...	X	-12,561.88	-47,781.26
Transfer	07/25/2023			X	-80,000.00	-127,781.26
Bill Pmt -Check	07/27/2023	82400...	Lexipol	X	-2,368.54	-130,149.80
Liability Check	07/27/2023	82400...	AFLAC	X	-953.48	-131,103.28
Bill Pmt -Check	07/27/2023	82400...	Skyline Waste LLC	X	-840.00	-131,943.28
Bill Pmt -Check	07/27/2023	82400...	APS	X	-603.93	-132,547.21
Bill Pmt -Check	07/27/2023	82400...	Optimum Business	X	-318.97	-132,866.18
Bill Pmt -Check	07/27/2023	82400...	QC Office	X	-301.49	-133,167.67
Bill Pmt -Check	07/27/2023	82400...	Right Water Hauling...	X	-110.00	-133,277.67
Bill Pmt -Check	07/27/2023	82400...	Aramark	X	-62.14	-133,339.81
Liability Check	07/27/2023	82400...	5 Star Life Insuranc...	X	-34.68	-133,374.49
Check	08/02/2023	82400...	Carlos Luna	X	-259.58	-133,634.07
Bill Pmt -Check	08/03/2023	82400...	City of Flagstaff	X	-22,161.55	-155,795.62
Liability Check	08/03/2023	EFT	Public Safety Retire...	X	-15,315.62	-171,111.24
Liability Check	08/03/2023	EFT	United States Treas...	X	-9,933.68	-181,044.92
Liability Check	08/03/2023	EFT	Health Equity	X	-3,622.51	-184,667.43
Liability Check	08/03/2023	EFT	Voya Financial	X	-3,028.24	-187,695.67
Bill Pmt -Check	08/03/2023	82400...	Executech	X	-2,847.72	-190,543.39
Liability Check	08/03/2023	EFT	Arizona State Retire...	X	-2,143.50	-192,686.89
Liability Check	08/03/2023	EFT	Arizona Department ...	X	-2,035.76	-194,722.65
Liability Check	08/03/2023	82400...	Nationwide Trust Co...	X	-2,020.71	-196,743.36
Bill Pmt -Check	08/03/2023	82400...	Public Safety Retire...	X	-1,600.00	-198,343.36
Bill Pmt -Check	08/03/2023	82400...	Hughes Fire Equipm...	X	-1,527.33	-199,870.69
Bill Pmt -Check	08/03/2023	82400...	APS	X	-1,388.08	-201,258.77
Bill Pmt -Check	08/03/2023	82400...	Dallacqua Psychology	X	-1,250.00	-202,508.77
Liability Check	08/03/2023	82400...	United Summit Fire ...	X	-1,220.60	-203,729.37
Bill Pmt -Check	08/03/2023	82400...	Life Assist, Inc	X	-903.33	-204,632.70
Bill Pmt -Check	08/03/2023	82400...	AT&T Mobility	X	-370.93	-205,003.63
Bill Pmt -Check	08/03/2023	82400...	Optimum Business	X	-326.71	-205,330.34
Bill Pmt -Check	08/03/2023	82400...	Right Water Hauling...	X	-220.00	-205,550.34
Bill Pmt -Check	08/03/2023	82400...	QC Office	X	-132.49	-205,682.83
Bill Pmt -Check	08/03/2023	82400...	Niles Radio	X	-108.09	-205,790.92
Liability Check	08/10/2023	82400...	KAIROS Health Ariz...	X	-20,199.00	-225,989.92
Bill Pmt -Check	08/10/2023	82400...	HANDTEVY	X	-2,043.83	-228,033.75
Liability Check	08/10/2023	82400...	AFLAC	X	-953.48	-228,987.23
Bill Pmt -Check	08/10/2023	82400...	Doney Park Water	X	-755.00	-229,742.23
Bill Pmt -Check	08/10/2023	82400...	IIA Lifting Services, I...	X	-599.98	-230,342.21
Bill Pmt -Check	08/10/2023	82400...	APS	X	-480.47	-230,822.68
Bill Pmt -Check	08/10/2023	82400...	ESO / Firehouse	X	-434.92	-231,257.60
Bill Pmt -Check	08/10/2023	82400...	Niles Radio	X	-368.18	-231,625.78
Bill Pmt -Check	08/10/2023	82400...	Big Bear Heating & ...	X	-228.00	-231,853.78
Bill Pmt -Check	08/10/2023	82400...	Nuido Embroderery	X	-223.50	-232,077.28
Check	08/10/2023	82400...	Carlos Luna	X	-178.20	-232,255.48
Check	08/10/2023	82400...	Benjamin Fisk	X	-177.66	-232,433.14
Bill Pmt -Check	08/10/2023	82400...	Rush Truck	X	-139.15	-232,572.29
Bill Pmt -Check	08/10/2023	82400...	Aramark	X	-124.28	-232,696.57
Bill Pmt -Check	08/10/2023	82400...	Right Water Hauling...	X	-110.00	-232,806.57
Bill Pmt -Check	08/10/2023	82400...	CenturyLink	X	-94.99	-232,901.56
Bill Pmt -Check	08/10/2023	82400...	Coconino Auto Supply	X	-6.55	-232,908.11
Liability Check	08/16/2023		QuickBooks Payroll ...	X	-68,243.14	-301,151.25
Bill Pmt -Check	08/16/2023	82400...	Verizon Wireless	X	-588.24	-301,739.49
Bill Pmt -Check	08/16/2023	82400...	Optimum Business	X	-331.12	-302,070.61
Bill Pmt -Check	08/16/2023	82400...	Right Water Hauling...	X	-110.00	-302,180.61
Bill Pmt -Check	08/16/2023	82400...	Directv	X	-107.99	-302,288.60
Bill Pmt -Check	08/16/2023	82400...	UniSource Energy S...	X	-69.03	-302,357.63
Liability Check	08/17/2023	EFT	Public Safety Retire...	X	-14,950.78	-317,308.41
Liability Check	08/17/2023	EFT	United States Treas...	X	-9,328.96	-326,637.37
Liability Check	08/17/2023	EFT	Health Equity	X	-3,588.53	-330,225.90
Liability Check	08/17/2023	EFT	Voya Financial	X	-3,207.91	-333,433.81
Liability Check	08/17/2023	EFT	Arizona State Retire...	X	-2,073.78	-335,507.59



# Summit Fire District Reconciliation Detail

## 101 County Treasurer, Period Ending 08/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Liability Check	08/17/2023	EFT	Arizona Department ...	X	-1,988.00	-337,495.59
Liability Check	08/17/2023	82400...	Nationwide Trust Co...	X	-1,836.18	-339,331.77
Liability Check	08/22/2023	EFT	Colonial Supplemen...	X	-124.08	-339,455.85
Liability Check	08/24/2023	82400...	Principal Life Insura...	X	-2,956.75	-342,412.60
Bill Pmt -Check	08/24/2023	82400...	APS	X	-645.77	-343,058.37
Bill Pmt -Check	08/24/2023	82400...	Optimum Business	X	-318.97	-343,377.34
Bill Pmt -Check	08/24/2023	82400...	UniSource Energy S...	X	-55.86	-343,433.20
Liability Check	08/30/2023		QuickBooks Payroll ...	X	-70,097.50	-413,530.70
Liability Check	08/31/2023	EFT	Public Safety Retire...	X	-15,440.54	-428,971.24
Liability Check	08/31/2023	EFT	United States Treas...	X	-9,624.04	-438,595.28
Liability Check	08/31/2023	EFT	Health Equity	X	-3,588.53	-442,183.81
Liability Check	08/31/2023	EFT	Voya Financial	X	-3,294.95	-445,478.76
Liability Check	08/31/2023	EFT	Arizona State Retire...	X	-2,150.70	-447,629.46
Liability Check	08/31/2023	EFT	Arizona Department ...	X	-2,066.40	-449,695.86
Liability Check	08/31/2023	EFT	Colonial Supplemen...	X	-150.81	-449,846.67
Total Checks and Payments					-449,846.67	-449,846.67
Deposits and Credits - 51 items						
Deposit	08/01/2023			X	1,058.00	1,058.00
Deposit	08/03/2023			X	0.00	1,058.00
Deposit	08/03/2023			X	1,142.84	2,200.84
Deposit	08/16/2023			X	57,088.26	59,289.10
Paycheck	08/17/2023	707505	Brooks, Robert W	X	0.00	59,289.10
Paycheck	08/17/2023	707507	Christian III, Nikolas J	X	0.00	59,289.10
Paycheck	08/17/2023	707503	Bain, Chuck A.	X	0.00	59,289.10
Paycheck	08/17/2023	707506	Burns, Patrick D.	X	0.00	59,289.10
Paycheck	08/17/2023	707502	Allen, Michael W.	X	0.00	59,289.10
Paycheck	08/17/2023	707504	Black, William A	X	0.00	59,289.10
Deposit	08/21/2023			X	1,140.60	60,429.70
Deposit	08/24/2023			X	0.00	60,429.70
Deposit	08/24/2023			X	7,286.60	67,716.30
Paycheck	08/31/2023	707551	Gibbs, Matthew L	X	0.00	67,716.30
Paycheck	08/31/2023	707552	Gibbs, Reuben L.	X	0.00	67,716.30
Paycheck	08/31/2023	707553	Greenwalt, David E	X	0.00	67,716.30
Paycheck	08/31/2023	707563	Pickett, Michael E.	X	0.00	67,716.30
Paycheck	08/31/2023	707555	Harrison, Maguire	X	0.00	67,716.30
Paycheck	08/31/2023	707557	Hunt, Gannon	X	0.00	67,716.30
Paycheck	08/31/2023	707546	Drennan, Steven	X	0.00	67,716.30
Paycheck	08/31/2023	707558	Jamison Jr., Richard...	X	0.00	67,716.30
Paycheck	08/31/2023	707570	Swatzell, Brandon	X	0.00	67,716.30
Paycheck	08/31/2023	707560	Luna, Carlos L.	X	0.00	67,716.30
Paycheck	08/31/2023	707559	Kester, Alan	X	0.00	67,716.30
Paycheck	08/31/2023	707561	Modrell, Ian P.	X	0.00	67,716.30
Paycheck	08/31/2023	707562	Palm, Torsten H.	X	0.00	67,716.30
Paycheck	08/31/2023	707571	Unmacht III, James	X	0.00	67,716.30
Paycheck	08/31/2023	707569	Slayton, Preston P	X	0.00	67,716.30
Paycheck	08/31/2023	707564	Riggs, Elliott A	X	0.00	67,716.30
Paycheck	08/31/2023	707573	Walsh, Brian M	X	0.00	67,716.30
Paycheck	08/31/2023	707565	Robinson, Casey L.	X	0.00	67,716.30
Paycheck	08/31/2023	707556	Hernandez, Fernand...	X	0.00	67,716.30
Paycheck	08/31/2023	707566	Russo, David B.	X	0.00	67,716.30
Paycheck	08/31/2023	707554	Harper, Tyler	X	0.00	67,716.30
Paycheck	08/31/2023	707567	Schieffer, Tammy S	X	0.00	67,716.30
Paycheck	08/31/2023	707568	Schmidt, Wesley	X	0.00	67,716.30
Paycheck	08/31/2023	707550	Gia, Brandon	X	0.00	67,716.30
Paycheck	08/31/2023	707549	Flood, Frederick T	X	0.00	67,716.30
Paycheck	08/31/2023	707574	Zambeck, Christoph...	X	0.00	67,716.30
Paycheck	08/31/2023	707548	Fisk, Benjamin J.	X	0.00	67,716.30
Paycheck	08/31/2023	707547	Fennema, Vivian L	X	0.00	67,716.30
Paycheck	08/31/2023	707544	Christian III, Nikolas J	X	0.00	67,716.30
Paycheck	08/31/2023	707572	Vaughn, Russell	X	0.00	67,716.30
Paycheck	08/31/2023	707543	Burns, Patrick D.	X	0.00	67,716.30
Paycheck	08/31/2023	707542	Brooks, Robert W	X	0.00	67,716.30
Paycheck	08/31/2023	707541	Black, William A	X	0.00	67,716.30
Paycheck	08/31/2023	707540	Bain, Chuck A.	X	0.00	67,716.30
Paycheck	08/31/2023	707539	Allen, Michael W.	X	0.00	67,716.30
Paycheck	08/31/2023	707545	Davis, Warren K	X	0.00	67,716.30

# Summit Fire District

## Reconciliation Detail

### 101 County Treasurer, Period Ending 08/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	08/31/2023			X	9,388.71	77,105.01
General Journal	09/10/2023	ACCT...		X	50,000.00	127,105.01
Total Deposits and Credits					127,105.01	127,105.01
Total Cleared Transactions					-322,741.66	-322,741.66
Cleared Balance					-322,741.66	1,438,648.80
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 25 items</b>						
Check	03/06/2023	EFT	Coconino County Tr...		-189.11	-189.11
Bill Pmt -Check	07/19/2023	82400...	Designed In Ink LLC		-343.17	-532.28
Transfer	07/25/2023				-50,000.00	-50,532.28
Bill Pmt -Check	08/10/2023	82400...	Stephanie King		-178.75	-50,711.03
Bill Pmt -Check	08/10/2023	82400...	Department of Publi...		-132.00	-50,843.03
Bill Pmt -Check	08/10/2023	82400...	NAPA		-17.36	-50,860.39
Liability Check	08/17/2023	82400...	United Summit Fire ...		-1,220.60	-52,080.99
Bill Pmt -Check	08/24/2023	82400...	Right Water Hauling...		-122.19	-52,203.18
Bill Pmt -Check	08/31/2023	82400...	Hughes Fire Equipm...		-5,273.49	-57,476.67
Liability Check	08/31/2023	82400...	Met-Life - Group Be...		-3,379.46	-60,856.13
Bill Pmt -Check	08/31/2023	82400...	Crazy Country Boys ...		-2,806.27	-63,662.40
Liability Check	08/31/2023	82400...	Nationwide Trust Co...		-1,879.81	-65,542.21
Bill Pmt -Check	08/31/2023	82400...	Firetrucks Unlimited		-1,284.21	-66,826.42
Bill Pmt -Check	08/31/2023	82400...	APS		-1,219.44	-68,045.86
Liability Check	08/31/2023	82400...	United Summit Fire ...		-1,192.73	-69,238.59
Bill Pmt -Check	08/31/2023	82400...	J&L Doors and Gate...		-1,020.00	-70,258.59
Bill Pmt -Check	08/31/2023	82400...	Rush Truck		-990.12	-71,248.71
Bill Pmt -Check	08/31/2023	82400...	AT&T Mobility		-370.93	-71,619.64
Bill Pmt -Check	08/31/2023	82400...	Optimum Business		-326.71	-71,946.35
Bill Pmt -Check	08/31/2023	82400...	Orion Energy Inc.		-241.55	-72,187.90
Bill Pmt -Check	08/31/2023	82400...	QC Office		-214.33	-72,402.23
Bill Pmt -Check	08/31/2023	82400...	Linde Gas & Equip...		-121.31	-72,523.54
Bill Pmt -Check	08/31/2023	82400...	Right Water Hauling...		-110.00	-72,633.54
Bill Pmt -Check	08/31/2023	82400...	Aramark		-62.14	-72,695.68
Liability Check	08/31/2023	82400...	5 Star Life Insuranc...		-34.67	-72,730.35
Total Checks and Payments					-72,730.35	-72,730.35
<b>Deposits and Credits - 32 items</b>						
General Journal	08/01/2023	ACCT...			1,251.00	1,251.00
Paycheck	08/17/2023	707523	Luna, Carlos L.		0.00	1,251.00
Paycheck	08/17/2023	707512	Flood, Frederick T		0.00	1,251.00
Paycheck	08/17/2023	707513	Gia, Brandon		0.00	1,251.00
Paycheck	08/17/2023	707522	Kester, Alan		0.00	1,251.00
Paycheck	08/17/2023	707530	Schieffer, Tammy S		0.00	1,251.00
Paycheck	08/17/2023	707514	Gibbs, Matthew L		0.00	1,251.00
Paycheck	08/17/2023	707508	Davis, Warren K		0.00	1,251.00
Paycheck	08/17/2023	707510	Fennema, Vivian L		0.00	1,251.00
Paycheck	08/17/2023	707534	Unmacht III, James		0.00	1,251.00
Paycheck	08/17/2023	707533	Swatzell, Brandon		0.00	1,251.00
Paycheck	08/17/2023	707537	Zambeck, Christoph...		0.00	1,251.00
Paycheck	08/17/2023	707536	Walsh, Brian M		0.00	1,251.00
Paycheck	08/17/2023	707535	Vaughn, Russell		0.00	1,251.00
Paycheck	08/17/2023	707524	Modrell, Ian P.		0.00	1,251.00
Paycheck	08/17/2023	707532	Slayton, Preston P		0.00	1,251.00
Paycheck	08/17/2023	707521	Jamison Jr., Richard...		0.00	1,251.00
Paycheck	08/17/2023	707531	Schmidt, Wesley		0.00	1,251.00
Paycheck	08/17/2023	707515	Gibbs, Reuben L.		0.00	1,251.00
Paycheck	08/17/2023	707520	Hunt, Gannon		0.00	1,251.00
Paycheck	08/17/2023	707516	Greenwalt, David E		0.00	1,251.00
Paycheck	08/17/2023	707517	Harper, Tyler		0.00	1,251.00
Paycheck	08/17/2023	707518	Harrison, Maguire		0.00	1,251.00
Paycheck	08/17/2023	707519	Hernandez, Fernand...		0.00	1,251.00
Paycheck	08/17/2023	707525	Palm, Torsten H.		0.00	1,251.00
Paycheck	08/17/2023	707511	Fisk, Benjamin J.		0.00	1,251.00
Paycheck	08/17/2023	707509	Drennan, Steven		0.00	1,251.00
Paycheck	08/17/2023	707526	Pickett, Michael E.		0.00	1,251.00
Paycheck	08/17/2023	707527	Riggs, Elliott A		0.00	1,251.00



6:43 AM

09/10/23

**Summit Fire District**  
**Reconciliation Detail**  
**101 County Treasurer, Period Ending 08/31/2023**

Type	Date	Num	Name	Clr	Amount	Balance
Paycheck	08/17/2023	707528	Robinson, Casey L.		0.00	1,251.00
Paycheck	08/17/2023	707529	Russo, David B.		0.00	1,251.00
Deposit	08/23/2023				50.00	1,301.00
Total Deposits and Credits					1,301.00	1,301.00
Total Uncleared Transactions					-71,429.35	-71,429.35
Register Balance as of 08/31/2023					-394,171.01	1,367,219.45
<b>New Transactions</b>						
<b>Checks and Payments - 9 items</b>						
Bill Pmt -Check	09/07/2023	82400...	National Bank of Ari...		-19,816.74	-19,816.74
Bill Pmt -Check	09/07/2023	82400...	Benefit Commerce ...		-2,280.00	-22,096.74
Bill Pmt -Check	09/07/2023	82400...	Doney Park Water		-769.80	-22,866.54
Bill Pmt -Check	09/07/2023	82400...	Niles Radio		-350.00	-23,216.54
Bill Pmt -Check	09/07/2023	82400...	Coconino Auto Supply		-258.38	-23,474.92
Bill Pmt -Check	09/07/2023	82400...	Dallacqua Psychology		-250.00	-23,724.92
Bill Pmt -Check	09/07/2023	82400...	CenturyLink		-94.99	-23,819.91
Bill Pmt -Check	09/07/2023	82400...	Aramark		-62.14	-23,882.05
Bill Pmt -Check	09/07/2023	82400...	East Flagstaff Famil...		-32.56	-23,914.61
Total Checks and Payments					-23,914.61	-23,914.61
Total New Transactions					-23,914.61	-23,914.61
Ending Balance					-418,085.62	1,343,304.84

SFMD Contingency Fund  
Reconciliation Summary  
Coconino County Treasurer, Period Ending 08/31/2023

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	Aug 31, 23
Beginning Balance	1,884,932.27
Cleared Balance	1,884,932.27
Register Balance as of 08/31/2023	1,884,932.27
Ending Balance	1,884,932.27

Reconciled 9/8/23 y

Contingency Fund

7:32 AM

09/08/23

**Summit Fire District**  
**Reconciliation Summary**  
**150 Emergency Fund, Period Ending 08/31/2023**

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	<u>Aug 31, 23</u>
Beginning Balance	164,123.99
Cleared Transactions	
Checks and Payments - 1 item	-50,000.00
Deposits and Credits - 1 item	94.59
Total Cleared Transactions	<u>-49,905.41</u>
Cleared Balance	<u><u>114,218.58</u></u>
Uncleared Transactions	
Deposits and Credits - 1 item	50,000.00
Total Uncleared Transactions	<u>50,000.00</u>
Register Balance as of 08/31/2023	<u><u>164,218.58</u></u>
Ending Balance	164,218.58

*Reconciled 9/8/23 T.S.*  
*Emergency fund*

7:32 AM

09/08/23

**Summit Fire District**  
**Reconciliation Detail**  
**150 Emergency Fund, Period Ending 08/31/2023**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						164,123.99
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
General Journal	08/01/2023	FFD 2...		X	-50,000.00	-50,000.00
Total Checks and Payments					-50,000.00	-50,000.00
<b>Deposits and Credits - 1 item</b>						
Deposit	08/31/2023			X	94.59	94.59
Total Deposits and Credits					94.59	94.59
Total Cleared Transactions					-49,905.41	-49,905.41
Cleared Balance					-49,905.41	114,218.58
<b>Uncleared Transactions</b>						
<b>Deposits and Credits - 1 item</b>						
Transfer	07/25/2023				50,000.00	50,000.00
Total Deposits and Credits					50,000.00	50,000.00
Total Uncleared Transactions					50,000.00	50,000.00
Register Balance as of 08/31/2023					94.59	164,218.58
<b>Ending Balance</b>					<b>94.59</b>	<b>164,218.58</b>

9:27 AM

09/08/23

**Summit GO Bond Account**  
**Reconciliation Summary**  
300315 Debt Services Account, Period Ending 08/31/2023

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	<u>Aug 31, 23</u>
Beginning Balance	39,290.83
Cleared Transactions	
Deposits and Credits - 1 item	<u>524.37</u>
Total Cleared Transactions	<u>524.37</u>
Cleared Balance	<u><u>39,815.20</u></u>
Register Balance as of 08/31/2023	39,815.20
Ending Balance	39,815.20

*reconciled 9/8/23 y*

*GO Bond*

# Deposit Summary

9/8/2023 9:27 AM

Summit GO Bond Account

Summary of Deposits to 300315 Debt Services Account on 09/08/2023

Chk No.	PmtMethod	Red From	Memo	Amount
	E-Check		August 2023 Prop tax	511.97
	E-Check		August 2023 Del taxes collected	12.40

Less Cash Back:

Deposit Total: 524.37

3:01 PM

09/06/23

**Summit Fire District**  
**Reconciliation Summary**  
102 OWA Account, Period Ending 08/31/2023

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	<u>Aug 31, 23</u>
Beginning Balance	178,007.29
Cleared Transactions	
Checks and Payments - 3 items	-4,692.50
Deposits and Credits - 3 items	<u>4,903.51</u>
Total Cleared Transactions	<u>211.01</u>
Cleared Balance	<u><u>178,218.30</u></u>
Register Balance as of 08/31/2023	178,218.30
Ending Balance	178,218.30

*reconciled 9/6/23 TS.*

*DWA*



## Deposit Summary

8/24/2023 11:18 AM

Summit Fire District

Summary of Deposits to 102 OWA Account on 08/08/2023

Chk No.	PmtMethod	Red From	Memo	Amount
EFT	E-Check	Arizona State Land Dept.	M. Johns	4,801.01

Less Cash Back:

Deposit Total: 4,801.01

COCONINO COUNTY TREASURER  
TREASURER'S RECEIPT

No. **SFD** **OWA 24002**

DATE **8/24/2023**

Deposit to Fund Summit Fire and Medical District Number 30034033001  
Depositing Department Summit Fire and Medical District Number 30034033001  
For the Period From \_\_\_\_\_ to \_\_\_\_\_

Revenue Description	Account Code	Amount
23 Com Adv Team 2023-sum-04 \$1649.74		\$4,801.01
Pilot 2023-sum-05 \$3151.27		
Total Remitted		<b>4,801.01</b>

Authorized Signature Tammy Schieffer Title Administrative Assistant II

SUMMARY OF DEPOSIT

Currency \_\_\_\_\_  
Coins \_\_\_\_\_  
Checks \_\_\_\_\_  
Direct Deposits \$4,801.01  
Total Deposit \$4,801.01

Yellow to Summit Fire

Coconino County Treasurer By \_\_\_\_\_ Date \_\_\_\_\_



State of Arizona  
Arizona Department of Forestry  
and Fire Management  
1110 W. Washington St.  
Suite 500  
Phoenix, AZ 85007

Bill Number  
2023-SUM-  
0005  
Tax ID# 86-1028584  
UEI#

Incident / Fire Name		Start Date	Resource Name	Jurisdiction / Agency
Pilot		07/01/2023	Summit Fire and Medical (IV0000003807-I0003)	Other - null
Unit #	Date Range	Incident / Project #	Financial Code	Invoice Total
SUM	07/12/2023 07/15/2023	AZA5S-230970	PNQA43	\$3,135.59

Request #	Employee	Pay Type / Rank	Hours Type	Hourly	Hours	Line Total
O-29	Martin Johns	Supplemental-H	Overtime	\$41.23	60.50	\$2,494.42
N/A	BACKFILL					
* % added to base rate if employee is a Supplemental or Volunteer at Position Pay Rate				Backfill for Wildland Employees		\$0.00
PERSONNEL SUBTOTAL						\$2,494.42

Type	Date	Total
Other		
Rental Vehicle		
Rental Fuel		\$594.65
		\$46.52
Section Subtotal		\$641.17

Expense Notes:

Personnel Time Subtotal	\$2,494.42
Equipment and Vehicle Use Subtotal	\$0.00
CFRA Equipment Use Subtotal	\$0.00
Expense Reimbursement Subtotal	\$641.17
Total Invoice	\$3,135.59
Admin cost	\$15.68
Total Cooperator Reimbursement	\$3,151.27

Paperwork started by: Jackson, Megan on 07/23/2023

Approved by Schieffer, Tammy on 08/03/2023

Billing Approver Budreski, Christopher approved on 08/03/2023

Billing Approver Comment: Reassigned from 2023 Communications Advance Team. CB

24.96  
37.44 x 60.50



State of Arizona  
Arizona Department of Forestry  
and Fire Management  
1110 W. Washington St.  
Suite 500  
Phoenix, AZ 85007

Bill Number

2023-SUM-  
0004

Tax ID# 86-1028584  
UEI#

Incident / Fire Name		Start Date	Resource Name	Jurisdiction / Agency
2023 Communications Advance Team		01/01/2023	Summit Fire and Medical (IV0000003807-I0003)	Other - null
Unit #	Date Range	Incident / Project #	Financial Code	Invoice Total
SUM	07/09/2023 07/11/2023	NMSWC-000003		\$1,641.53

Request #	Employee	Pay Type / Rank	Hours Type	Hourly	Hours	Line Total
O-5	Martin Johns	Supplemental-H	Base	\$27.48	40.00	\$1,099.20
			Overtime	\$41.23	4.50	\$185.54
N/A	BACKFILL					
* % added to base rate if employee is a Supplemental or Volunteer at Position Pay Rate				Backfill for Wildland Employees		\$0.00
PERSONNEL SUBTOTAL						\$1,284.74

Type	Date	Total
Other		
Rental Vehicle		\$356.79
Section Subtotal		\$356.79

Expense Notes:

Personnel Time Subtotal	\$1,284.74
Equipment and Vehicle Use Subtotal	\$0.00
CFRA Equipment Use Subtotal	\$0.00
Expense Reimbursement Subtotal	\$356.79
Total Invoice	\$1,641.53
Admin cost	\$8.21
Total Cooperator Reimbursement	\$1,649.74

Paperwork started by: Jackson, Megan on 07/23/2023

Approved by Schieffer, Tammy on 08/03/2023

Billing Approver Budreski, Christopher approved on 08/03/2023

Billing Approver Comment: Reassigned to the Pilot incident. CB

24.96 x 40  
37.44 x 4.50



8:09 AM

09/07/23

**Summit Fire District**  
**Reconciliation Summary**  
105 Petty Cash, Period Ending 08/31/2023

---

	Aug 31, 23
Beginning Balance	2,775.22
Cleared Transactions	
Checks and Payments - 1 item	-7.38
Total Cleared Transactions	-7.38
Cleared Balance	<u>2,767.84</u>
Register Balance as of 08/31/2023	<u>2,767.84</u>
Ending Balance	2,767.84

Reconciled 9/7/2023 Y

Petty Cash

.01 = .04  
.05 = 2.60  
.10 = 10.70  
.25 = 19.50  
\$1 = 120.<sup>00</sup>  
\$5 = 15.<sup>00</sup>  
\$5 = 50.00  
\$10 = 2,100.<sup>00</sup>  
\$20 = 450.<sup>00</sup>  
\$50 =

---

\$ 2767.84,

Summit Fire District  
Reconciliation Detail  
105 Petty Cash, Period Ending 08/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,775.22
Cleared Transactions						
Checks and Payments - 1 item						
Check	08/10/2023	1230	Tammy Schieffer	X	-7.38	-7.38
Total Checks and Payments					-7.38	-7.38
Total Cleared Transactions					-7.38	-7.38
Cleared Balance					-7.38	2,767.84
Register Balance as of 08/31/2023					-7.38	2,767.84
Ending Balance					-7.38	2,767.84

9:06 AM

09/06/23

**Summit Fire District**  
**Reconciliation Summary**  
121 VISA New, Period Ending 08/31/2023

---

	Aug 31, 23
Beginning Balance	12,561.88
Cleared Transactions	
Charges and Cash Advances - 60 items	-19,840.90
Payments and Credits - 2 items	12,586.04
Total Cleared Transactions	-7,254.86
Cleared Balance	<u>19,816.74</u>
Uncleared Transactions	
Charges and Cash Advances - 2 items	-3,864.01
Total Uncleared Transactions	-3,864.01
Register Balance as of 08/31/2023	<u>23,680.75</u>
Ending Balance	23,680.75

Reconciled 9/6/23 JS

VISA



9:06 AM

09/06/23

# Summit Fire District Reconciliation Detail 121 VISA New, Period Ending 08/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						12,561.88
<b>Cleared Transactions</b>						
<b>Charges and Cash Advances - 60 items</b>						
Credit Card Charge	08/02/2023	7470	Fuel	X	-115.55	-115.55
Credit Card Charge	08/02/2023	7363	Home Depot	X	-104.75	-220.30
Credit Card Charge	08/02/2023	7660	Fuel	X	-96.39	-316.69
Credit Card Charge	08/02/2023	7587	Fuel	X	-93.83	-410.52
Credit Card Charge	08/02/2023	7454	Amazon.com	X	-90.42	-500.94
Credit Card Charge	08/02/2023	7348	Home Depot	X	-78.02	-578.96
Credit Card Charge	08/02/2023	7686	Fuel	X	-76.21	-655.17
Credit Card Charge	08/02/2023	7660	Fuel	X	-15.10	-670.27
Credit Card Charge	08/03/2023	7348	TruckPro	X	-1,851.60	-2,521.87
Credit Card Charge	08/03/2023	7389	Fuel	X	-1,000.00	-3,521.87
Credit Card Charge	08/03/2023	7389	Fuel	X	-1,000.00	-4,521.87
Credit Card Charge	08/03/2023	7389	Fuel	X	-752.47	-5,274.34
Credit Card Charge	08/03/2023	7686	Fuel	X	-64.17	-5,338.51
Credit Card Charge	08/04/2023	7587	Fuel	X	-69.97	-5,408.48
Credit Card Charge	08/06/2023	7355	Matador Coffee Roa...	X	-270.00	-5,678.48
Credit Card Charge	08/06/2023	7587	Fuel	X	-50.00	-5,728.48
Credit Card Charge	08/07/2023	7363	Home Depot	X	-159.31	-5,887.79
Credit Card Charge	08/07/2023	107.58	Fuel	X	-107.58	-5,995.37
Credit Card Charge	08/08/2023	7348	TruckPro	X	-3,008.56	-9,003.93
Credit Card Charge	08/08/2023	7348	TruckPro	X	-2,353.03	-11,356.96
Credit Card Charge	08/08/2023	7678	Fuel	X	-60.59	-11,417.55
Credit Card Charge	08/09/2023	7348	Empire	X	-150.89	-11,568.44
Credit Card Charge	08/09/2023	7389	Starlink	X	-120.00	-11,688.44
Credit Card Charge	08/09/2023	7587	Fuel	X	-60.53	-11,748.97
Credit Card Charge	08/10/2023	7751	Apple Store	X	-1.06	-11,750.03
Credit Card Charge	08/11/2023	7355	Sam's Club	X	-604.82	-12,354.85
Credit Card Charge	08/11/2023	7561	Fuel	X	-77.46	-12,432.31
Credit Card Charge	08/13/2023	7405	Abode Counselling	X	-135.00	-12,567.31
Credit Card Charge	08/13/2023	7686	Fuel	X	-93.62	-12,660.93
Credit Card Charge	08/14/2023	7686	Fuel	X	-103.44	-12,764.37
Credit Card Charge	08/14/2023	7587	Fuel	X	-74.89	-12,839.26
Credit Card Charge	08/14/2023	63.30	Best Buy	X	-63.30	-12,902.56
Credit Card Charge	08/14/2023	7363	Home Depot	X	-14.15	-12,916.71
Credit Card Charge	08/15/2023	7751	Superior Signal	X	-310.76	-13,227.47
Credit Card Charge	08/15/2023	7389	SafetyStore.com	X	-116.50	-13,343.97
Credit Card Charge	08/18/2023	7355	Walmart	X	-258.90	-13,602.87
Credit Card Charge	08/18/2023	7447	Home Depot	X	-64.64	-13,667.51
Credit Card Charge	08/20/2023	1326	Vimeo Pro	X	-262.03	-13,929.54
Credit Card Charge	08/20/2023	7686	Fuel	X	-116.51	-14,046.05
Credit Card Charge	08/20/2023	7686	Fuel	X	-31.54	-14,077.59
Credit Card Charge	08/21/2023	1326	Adobe	X	-261.90	-14,339.49
Credit Card Charge	08/21/2023	7389	Misc.OWA Purchases	X	-27.40	-14,366.89
Credit Card Charge	08/22/2023	7389	Misc.OWA Purchases	X	-396.50	-14,763.39
Credit Card Charge	08/22/2023		AHSRescue	X	-363.79	-15,127.18
Credit Card Charge	08/22/2023	7389	Misc.OWA Purchases	X	-24.16	-15,151.34
Credit Card Charge	08/23/2023	7587	Fuel	X	-71.11	-15,222.45
Credit Card Charge	08/23/2023	7348	Empire	X	-15.16	-15,237.61
Credit Card Charge	08/24/2023	7561	Fuel	X	-81.54	-15,319.15
Credit Card Charge	08/24/2023	7447	Home Depot	X	-42.82	-15,361.97
Credit Card Charge	08/24/2023	7447	Homco Ace Home C...	X	-29.45	-15,391.42
Credit Card Charge	08/27/2023	7751	Home Depot	X	-382.25	-15,773.67
Credit Card Charge	08/27/2023	4485	Fuel	X	-174.43	-15,948.10
Credit Card Charge	08/28/2023	7454	5.11 Tactical	X	-744.02	-16,692.12
Credit Card Charge	08/28/2023	7587	Fuel	X	-98.76	-16,790.88
Credit Card Charge	08/28/2023	7447	Home Depot	X	-32.74	-16,823.62
Credit Card Charge	08/29/2023	7751	Home Depot	X	-2,887.77	-19,711.39
Credit Card Charge	08/29/2023	7389	Fuel	X	-40.00	-19,751.39
Credit Card Charge	08/29/2023	7587	Fuel	X	-19.69	-19,771.08
Credit Card Charge	08/30/2023	7587	Fuel	X	-43.09	-19,814.17
Credit Card Charge	08/31/2023	7389	Starlink	X	-26.73	-19,840.90
<b>Total Charges and Cash Advances</b>					<b>-19,840.90</b>	<b>-19,840.90</b>

9:06 AM

09/06/23

**Summit Fire District  
Reconciliation Detail**  
121 VISA New, Period Ending 08/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Payments and Credits - 2 items</b>						
Check	07/17/2023	82400...	National Bank of Ari...	X	12,561.88	12,561.88
Credit Card Credit	08/25/2023	7389	Misc.OWA Purchases	X	24.16	12,586.04
Total Cleared Transactions					-7,254.86	-7,254.86
Cleared Balance					7,254.86	19,816.74
<b>Uncleared Transactions</b>						
<b>Charges and Cash Advances - 2 items</b>						
Credit Card Charge	08/08/2023	7348	Truckers Parts War...		-3,473.16	-3,473.16
Credit Card Charge	08/28/2023	7454	Gall's Inc.		-390.85	-3,864.01
Total Charges and Cash Advances					-3,864.01	-3,864.01
Total Uncleared Transactions					-3,864.01	-3,864.01
Register Balance as of 08/31/2023					11,118.87	23,680.75
Ending Balance					11,118.87	23,680.75

11:33 AM

09/06/23

**Summit Fire District**  
**Reconciliation Summary**  
**136 Westside Capital Fund, Period Ending 08/31/2023**

---

	Aug 31, 23
Beginning Balance	427,614.04
Cleared Transactions	
Deposits and Credits - 1 item	246.45
Total Cleared Transactions	246.45
Cleared Balance	<u>427,860.49</u>
Register Balance as of 08/31/2023	427,860.49
Ending Balance	427,860.49

*reconciled 9/6/23 Y*

*Westside*

11:33 AM

09/06/23

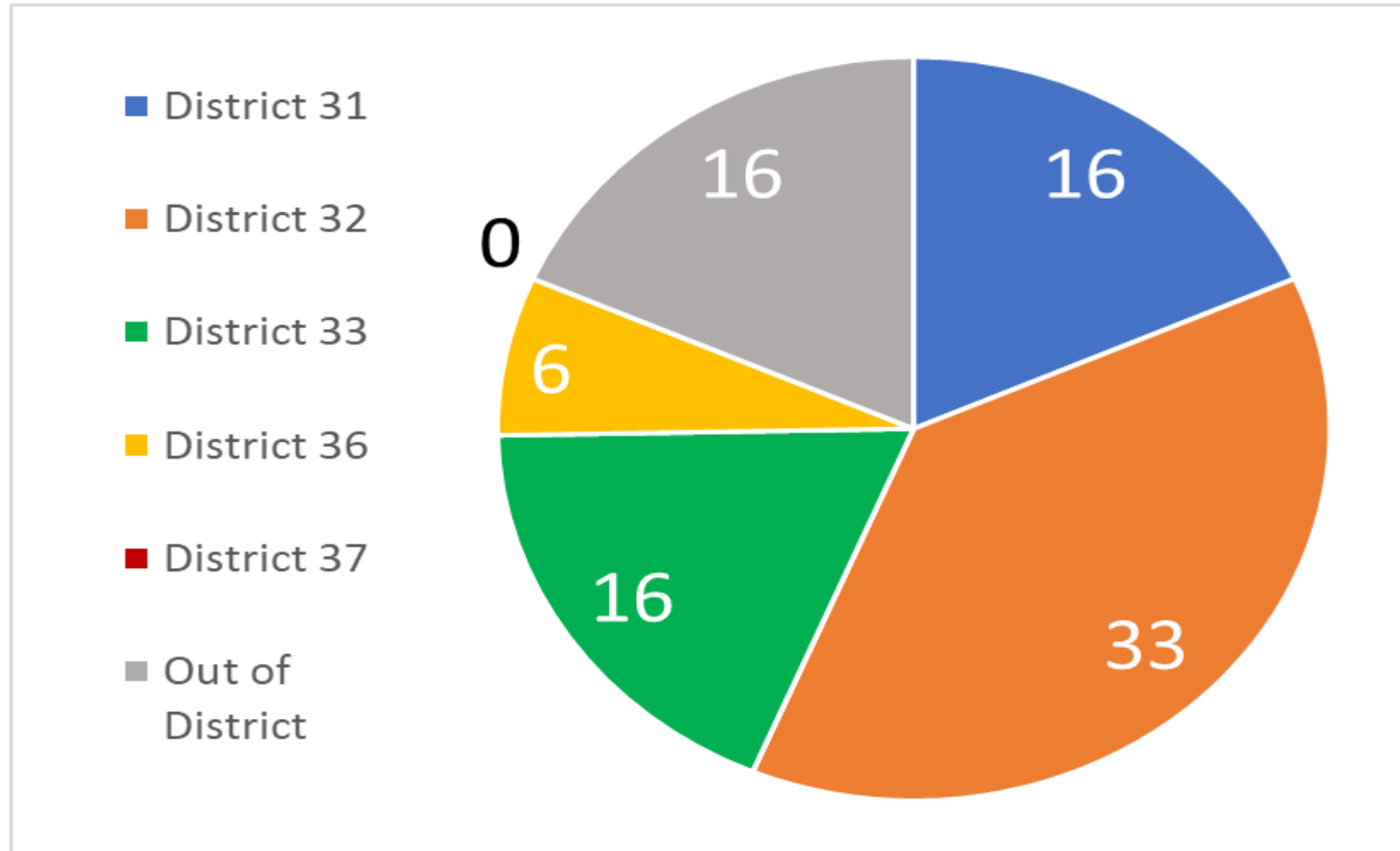
**Summit Fire District  
Reconciliation Detail****136 Westside Capital Fund, Period Ending 08/31/2023**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						427,614.04
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	08/03/2023			X	246.45	246.45
Total Deposits and Credits					246.45	246.45
Total Cleared Transactions					246.45	246.45
Cleared Balance					246.45	427,860.49
Register Balance as of 08/31/2023					246.45	427,860.49
Ending Balance					246.45	427,860.49

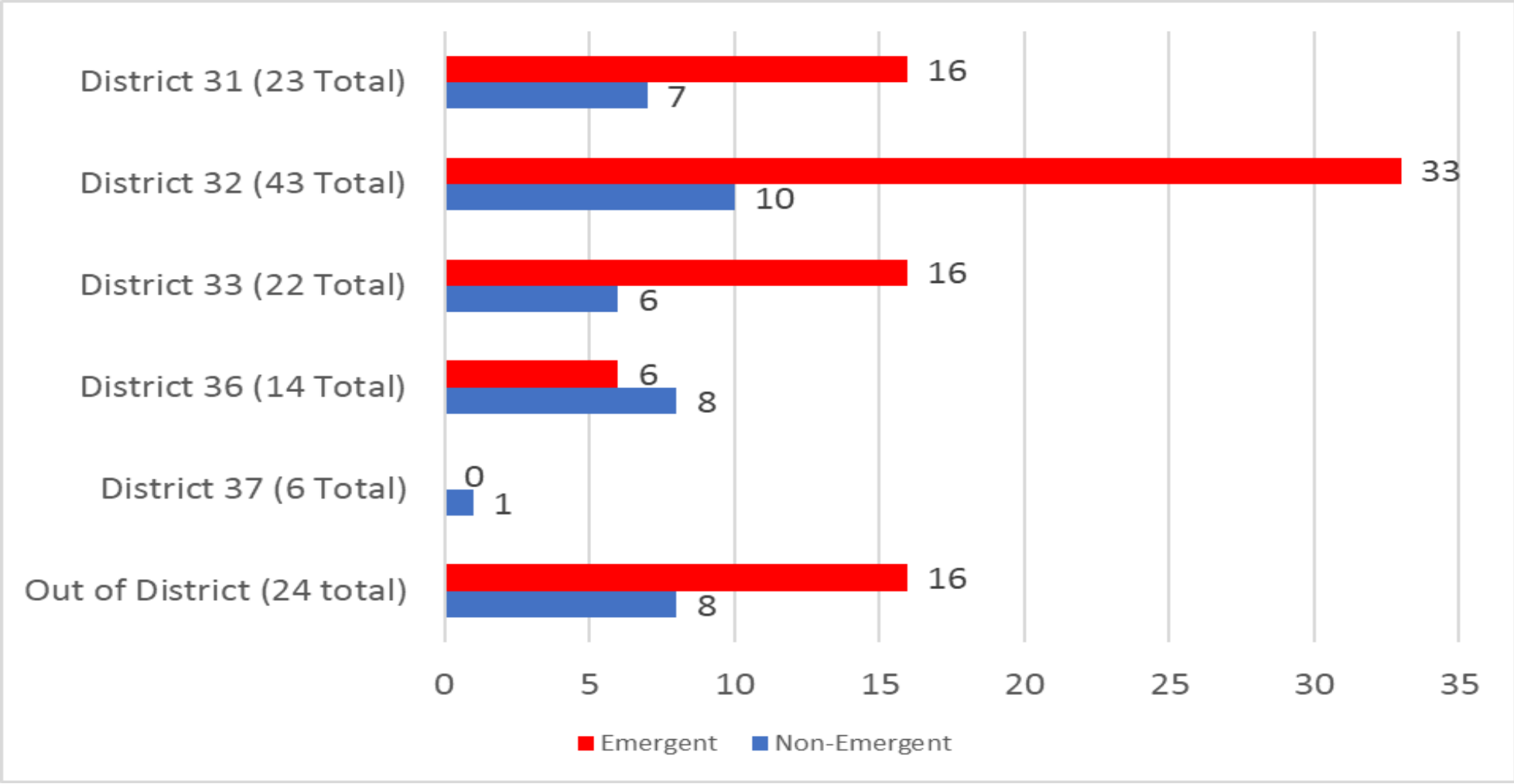
# SFMD BC Run Report

August 2023 Statistics

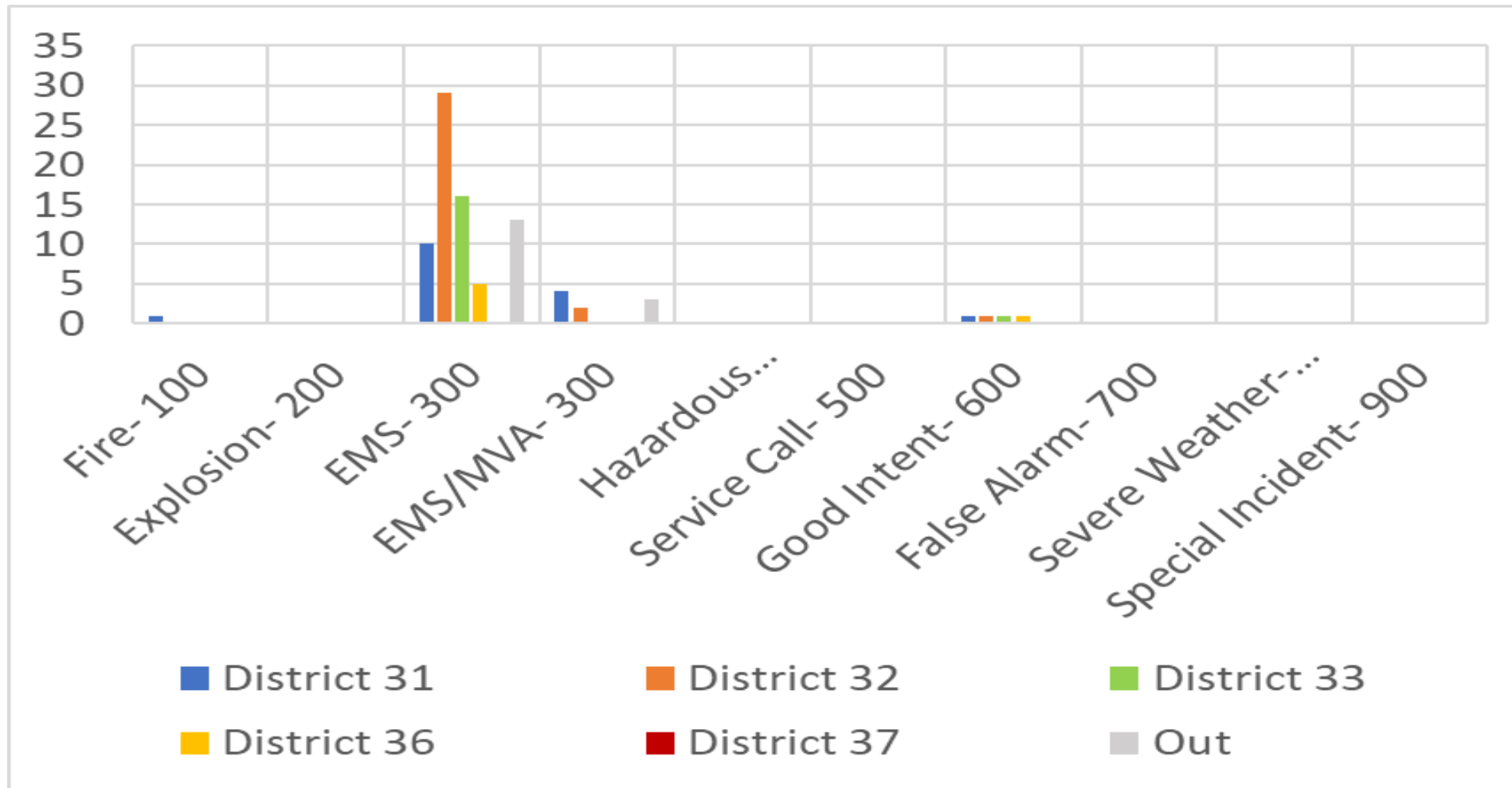
# Emergent Calls- 87 Total



# Total Incidents- (127)

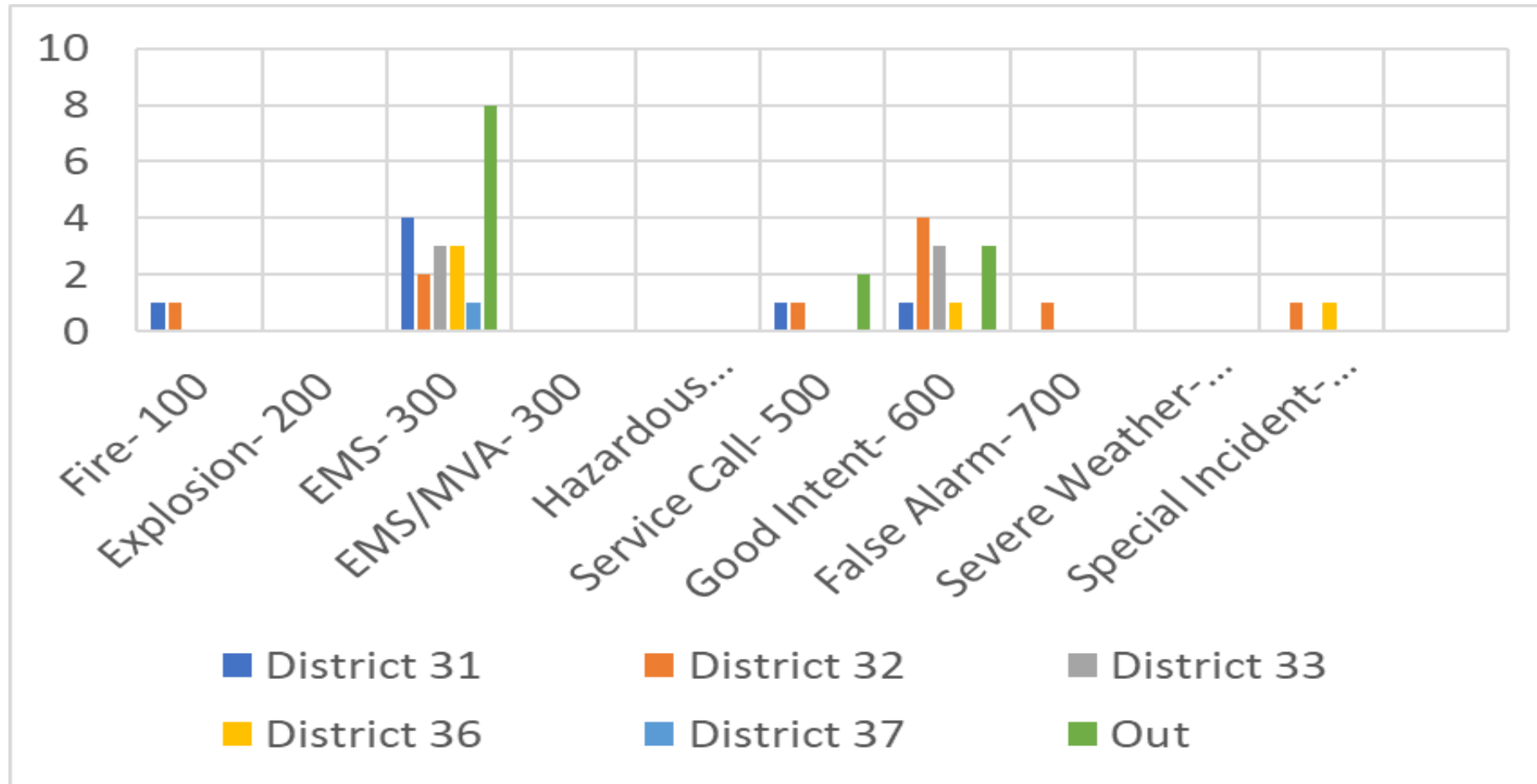


# Emergent Call Breakdown



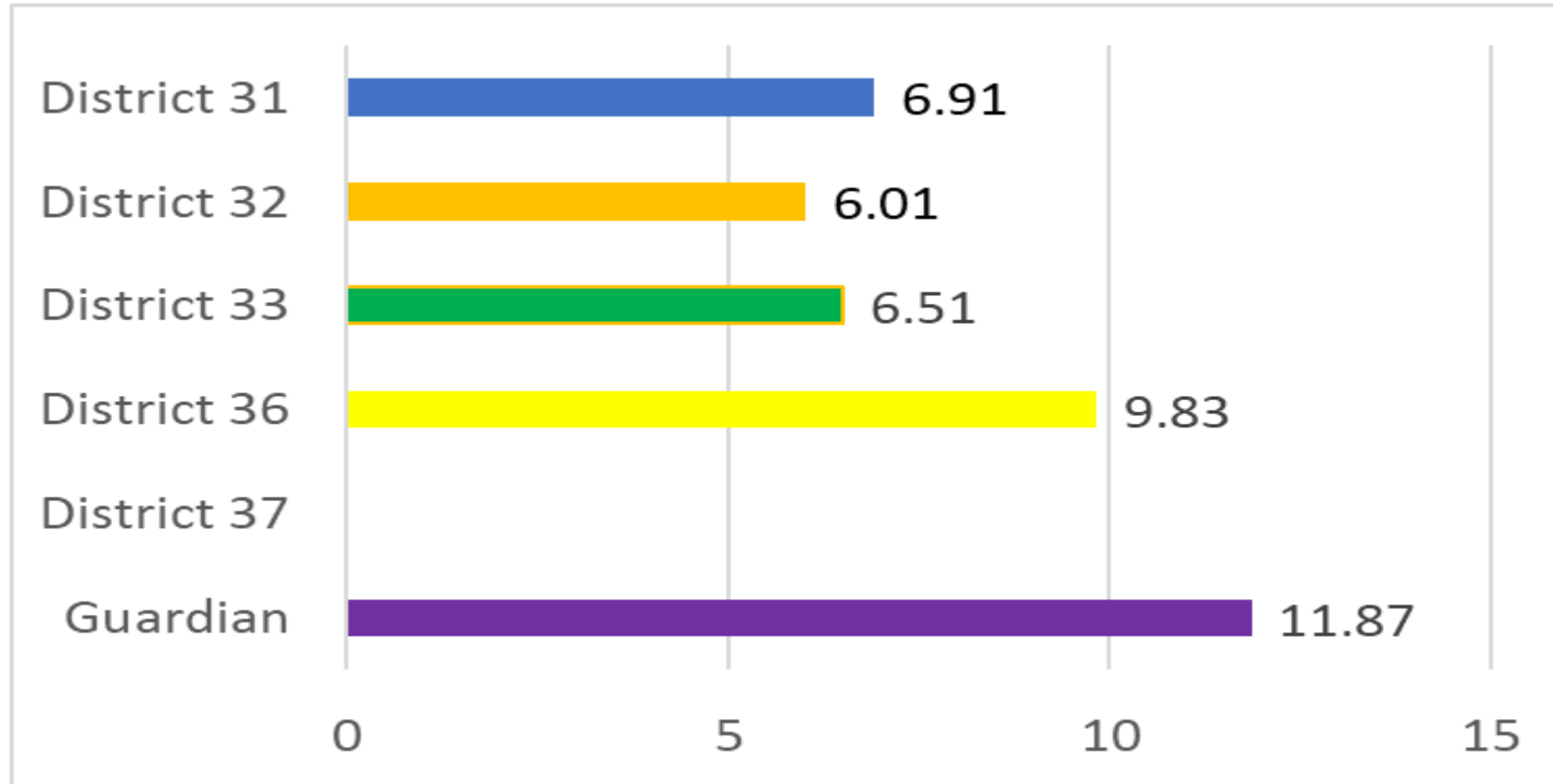


# Non-Emergent Call Breakdown

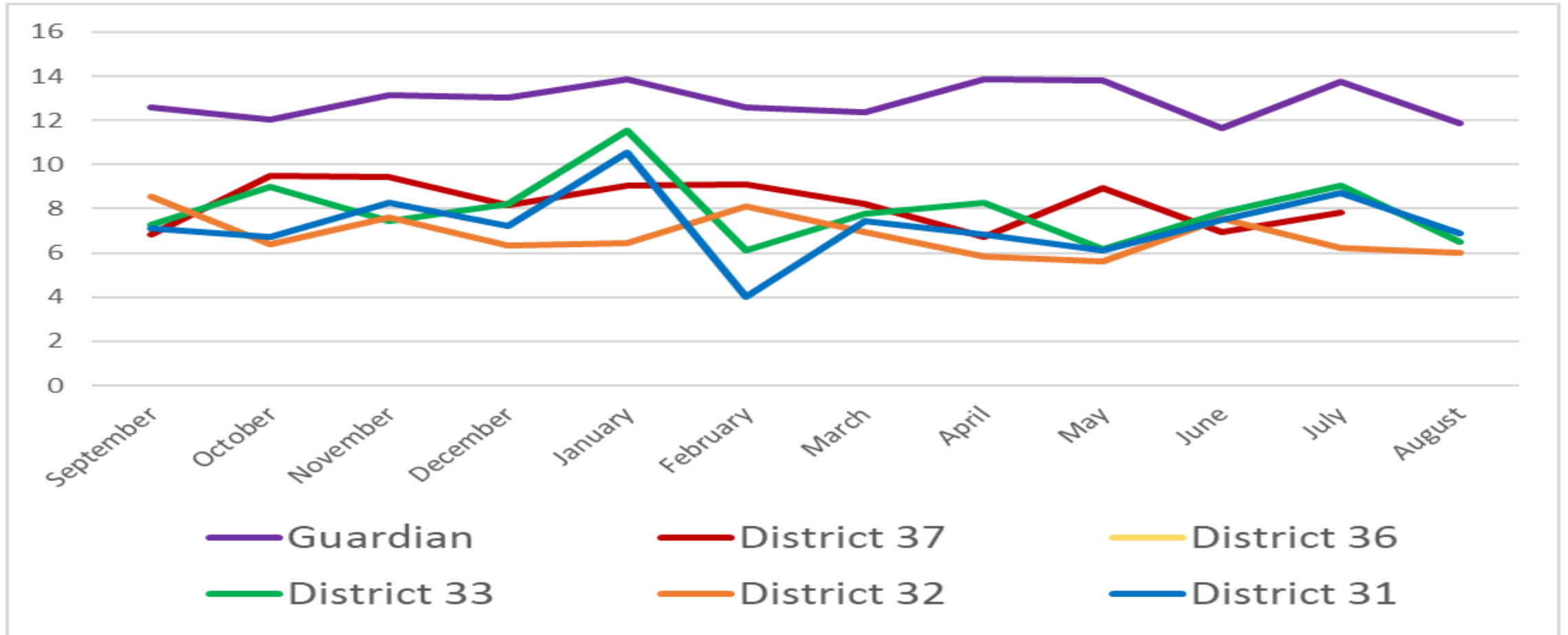


# Average Response Times

No emergent responses in District 37



# Response Time Trend



# Action- 7a

**To:** SFMD Fire Board

**From:** SFMD Administration

**Date:** September 20, 2023

**Title:** Purchase of a Pierce Type III engine through Hughes Fire Equipment

**Recommended Action:** Approve the purchase of a new Pierce Type III Engine for the price of \$578,404.54

---

**Action Summary:** This would authorize the Chiefs Office to facilitate purchasing a new Pierce Type III wildfire engine through Hughes Fire Equipment utilizing a cooperative agreement (Sourcewell- utilizing Contract No. 113021-OKC-1 valid until 2/10/2026).

**Financial Impacts:** Funding would come from the Capital account and would be broken up into several invoices over the estimated 24-32 month build time.

**Relation to Goals:** Create efficiencies that improve and sustain the capabilities of the District, and Improve the resources of the District both human and capital

**Key Considerations:** The SFMD Apparatus committee has deemed replacing a Type III Engine as the highest priority. The current unit is over 20+ years old and has become unreliable due to age and miles.

**Additional Info:** This new unit would be utilized for initial attack in and around the District/Region but would also allow for crews to support callout requests off District to create additional revenue opportunities.

**Attachments:** Quote and purchase agreement

**Suggested Motion** Recommend we authorize the Chiefs Office to purchase a new Pierce Type III Engine through Hughes Fire for the price of \$578,404.54.



September 12, 2023

Summit Fire Medical District, AZ  
One (1) Freightliner BX3 Wildland Pumper Stock 38641 EM760  
Build Location: Bradenton, FL

Proposal Price	\$538,822.00	
Arizona State Sales Tax @ 5.60%		30,174.03
Phoenix Sales Tax @ 2.70%		14,548.19
PHX Transportation Plan Tax @ 0.3% of \$11,631.00		34.89
Total Bid Price Including Sales Tax		<u>\$583,579.11</u>
Less payment upon completion @ factory discount	(4,778.00)	
Subtotal including all pre-pay discounts	<u>\$534,044.00</u>	
Arizona State Sales Tax @ 5.60%		29,906.46
Phoenix Sales Tax @ 2.70%		14,419.19
PHX Transportation Plan Tax @ 0.3% of \$11,631.00		34.89
Total Bid Price Including Pre-Pay Discounts & Sales Tax		<u>\$578,404.54</u>

#### Terms:

**Price Expiration:** The above pricing is valid until October 27, 2023.

**Future Changes:** Various state or federal regulatory agencies (e.g. NFPA, DOT, EPA) may require changes to the Specifications and in any such event any resulting cost increases incurred to comply will be added to the Purchase Price to be paid by the Customer and documented on a Change Order.

**Commercial Chassis & Component Price Volatility:** The pricing provided is based on our best estimate factoring Pierce's backlog of apparatus and historical chassis model year pricing & availability. Company shall not be responsible for any commercial chassis price increases including changes to model year enacted by a commercial chassis supplier or price increase of any major components of Product (including but not limited to engine, transmission, and fire pump) after the execution of contract. Any price increase of commercial chassis or major component of product will be passed through to end user and will be documented on a Change Order.

**Delivery:** This apparatus is currently in production and has a completion at the factory dates of November, 2023.

#### Stock/Demo Units:

- This stock unit is available on a first come / first serve basis.
- This stock unit is sold on an As is basis with a Pierce (1) year bumper to bumper warranty and any remaining vendor warranties.

#### Payment Terms:

- If pre-payment discount options are elected, the following terms will apply:
  - Payment Upon Completion at Factory Discount:** If elected, final payment is due prior to apparatus leaving the factory for delivery. If payment is not processed upon receipt of invoice the discount total will be required in addition to the invoice amount.
  - If pre-payment discount options are not elected standard payment terms will apply: Final payment will be due 30 days after the apparatus leaves the factory for delivery. If payment is not made at that time a late fee will be applicable.
  - Payments made for apparatus using a credit card will be applicable to a credit card convenience fee.

**Consortium Purchase:** The proposal is based on the apparatus being purchased through Sourcwell utilizing Contract No. 113021-OKC-1 valid until 2/10/2026. It is the purchaser's responsibility to determine if the use of consortiums meets their purchasing requirements.

**Performance Bond:** A performance bond is not included in the above pricing.

**Transportation:** Transportation of the apparatus to be driven from the factory to the customers location is included in the above pricing. However, if permits are not obtainable, due to the weight of the apparatus, and the apparatus must be transported on a flat bed, additional Transportation charges will be the responsibility of the customer. We will provide pricing at that time if necessary. If customer elects to drive the apparatus from the factory, **\$8,500.00** may be deducted from the purchase price. If this option is elected payment in full and proof of insurance must be provided prior to leaving the factory and the customer is responsible for compliance with all state, local and federal DOT requirements including the driver possessing a valid CDL license.

**Inspection Trips:** One (1) factory inspection trip for four (4) customer representatives is included in the above pricing. The inspection trip will be scheduled at a time mutually agreed upon between the manufacture's representative and the customer, during the window provided by the manufacturer. Airfare, lodging and meals while at the factory are included. In the event the customer is unable to travel to the factory or the factory is unable to accept customers due to the restrictions caused by a national disaster or pandemic then the Dealership reserves the right to use forms of electronic media to accomplish the intention of the inspection trip. Every effort will be made to make the digital media as thorough as possible to satisfy the expectations of the of the customer. If the customer elects to forgo an inspection trip \$2,400.00 per traveler (per trip) will be deducted from the final invoice.

**Persistent Inflationary Environment:** Effective September 1, 2023, verbiage concerning the Persistent Inflationary Environment must be present on customer purchase document. Please speak with your sales representative for the specific terms that are a requisite for acceptance of order.

**Acceptance of Proposal:** If the customer wishes to purchase the proposed apparatus Hughes Fire Equipment will provide the Customer its form of Purchase Agreement for the Customer's review and signature. If the Customer desires to use its standard form of purchase order as the Purchase Agreement, the purchase order is subject to review for any required revisions prior to acceptance. **All purchase orders shall be made out to Hughes Fire Equipment Inc., reference proposal EM760 printed PPR dated 9-12-2023, and must be signed and dated.**

## PURCHASE AGREEMENT

This Purchase Agreement (together with all attachments referenced herein, the "Agreement"), made and entered into by and between Hughes Fire Equipment Inc. ("Company"), and Summit Fire and Medical District, a District ("Customer") is effective as of the date specified in Section 3 hereof.

### 1. Definitions.

- a. **"Product"** means the fire apparatus and any associated equipment manufactured or furnished for the Customer by Company pursuant to the Specifications.
- b. **"Specifications"** means the general specifications, technical specifications, training, and testing requirements for the Product contained in the Company Proposal for the Product prepared in response to the Customer's request for proposal.
- c. **"Company Proposal"** means the proposal provided by Company attached as Exhibit C prepared in response to the Customer's request for proposal.
- d. **"Delivery"** means the date Company is prepared to make physical possession of the Product available to the Customer.
- e. **"Acceptance"** The Customer shall have the opportunity, as described in Section 8(b) below, to inspect the Product for substantial conformance with the material Specifications; unless Company receives a Notice of Defect within the time frame described in Section 8(b), the Product will be deemed to be in conformance with the Specifications and accepted by the Customer.

2. Purpose. This Agreement sets forth the terms and conditions of Company's sale of the Product to the Customer.

3. Term of Agreement. This Agreement will become effective on the date it is signed and approved by both Customer and Company ("Effective Date") and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon the Customer's Acceptance and payment in full of the Purchase Price.

4. Purchase and Payment. The Customer agrees to purchase the Product specified on Exhibit A for the total purchase price of \$578,404.54 ("Purchase Price"). Prices are in U.S. funds. A credit card convenience fee will be added to the purchase price if the Customer elects to make purchase of the Product in whole, or in part, using a credit card. The cost of the convenience fee will be determined prior to processing credit card.

5. Future Changes. Various state or federal regulatory agencies (e.g. NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. In addition, any future drive train upgrades (engine, transmission, axles, etc.), or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. To the extent practicable, Company will document and itemize any such price increases for the Customer.

6. Agreement Changes. The Customer may request that Company incorporate a change to the Products or the Specifications for the Products by delivering a change order to Company; provided, however, that any such change order must be in writing and include a description of the proposed change sufficient to permit Company to evaluate the feasibility of such change ("Change Order"). Within [seven (7) business days] of receipt of a Change Order, Company will inform the Customer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or Delivery resulting from such Change Order. Company shall not be liable to the Customer for any delay in performance or Delivery arising from any such Change Order. A Change Order is only effective when counter-signed by Company's authorized representative.

7. Cancellation/Termination. In the event this Agreement is cancelled or terminated by a party before completion, Company may charge a cancellation fee. The following charge schedule based on costs incurred may be applied: (a) 10% of the Purchase Price after order is accepted and entered by Company; (b) 20% of the Purchase Price after completion of approval drawings, and; (c) 30% of the Purchase Price upon any material requisition. The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Company endeavors to mitigate any such costs through the sale of such Product to another purchaser; however, Customer shall remain liable for the difference between the Purchase Price and, if applicable, the sale price obtained by Company upon sale of the Product to another purchaser, plus any costs incurred by Company to conduct any such sale.

8. Delivery, Inspection and Acceptance. (a) Delivery. Delivery of the Product is scheduled to be within 2 to 4 months of the Effective Date of this Agreement, F.O.B. Customer's facility in Flagstaff, Arizona. Risk of loss shall pass to Customer upon Delivery. Delivery of Product is subject to change pending manufacture's delivery schedule at time of order placement. Notification of change will be sent to Customer's address specified in Section 9 hereof. (b) Inspection and Acceptance. Upon

Delivery, Customer shall have fifteen (15) days within which to inspect the Product for substantial conformance to the material Specifications, and in the event of substantial non-conformance to the material Specifications to furnish Company with written notice sufficient to permit Company to evaluate such non-conformance ("Notice of Defect"). Any Product not in substantial conformance to material Specifications shall be remedied by Company within thirty (30) days from the Notice of Defect. In the event Company does not receive a Notice of Defect within fifteen (15) days of Delivery, Product will be deemed to be in conformance with Specifications and accepted by Customer.

9. Notice. Any required or permitted notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: hand delivery; registered, express, or certified mail, return receipt requested, postage prepaid; or nationally-recognized private express courier:

Company

Hughes Fire Equipment Inc.

910 Shelley Street

Springfield, Oregon 97477

Customer

Summit Fire and Medical District

8905 Koch Field Rd.

Flagstaff, AZ 86004

10. Standard Warranty. Any applicable manufacturer warranties are attached hereto as Exhibit B and made a part hereof. Any additional warranties must be expressly approved in writing by Company's authorized representative.

a. Disclaimer. OTHER THAN AS EXPRESSLY SET FORTH IN THIS AGREEMENT, NEITHER COMPANY, ITS PARENT COMPANY, AFFILIATES, SUBSIDIARIES, LICENSORS OR SUPPLIERS, THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, SHAREHOLDERS, AGENTS OR REPRESENTATIVES, MAKE ANY EXPRESS OR IMPLIED WARRANTIES WITH RESPECT TO THE PRODUCTS PROVIDED HEREUNDER OR OTHERWISE REGARDING THIS AGREEMENT, WHETHER ORAL OR WRITTEN, EXPRESS, IMPLIED OR STATUTORY. WITHOUT LIMITING THE FOREGOING, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, THE IMPLIED WARRANTY AGAINST INFRINGEMENT, AND THE IMPLIED WARRANTY OR CONDITION OF FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED. STATEMENTS MADE BY SALES REPRESENTATIVES OR IN PROMOTIONAL MATERIALS DO NOT CONSTITUTE WARRANTIES.

b. Exclusions of Incidental and Consequential Damages. In no event shall Company be liable for consequential, incidental or punitive damages incurred by Customer or any third party in connection with any matter arising out of or relating to this Agreement, or the breach thereof, regardless of whether such damages arise out of breach of warranty, tort, contract, strict liability, statutory liability, indemnity, whether resulting from non-delivery or from Company's own negligence, or otherwise.

11. Persistent Inflationary Environment. If the Producer Price Index of Components for Manufacturing [www.bls.gov Series ID: WPUID6112] ("PPI") has increased at a compounded annual growth rate of 5.0% or more between the month Pierce accepts our order ("Order Month") and a month 14 months prior to the then predicted Ready For Pickup date ("Evaluation Month"), then pricing may be updated in an amount equal to the increase in PPI over 5.0% for each year or fractional year between the Order Month and the Evaluation Month. The seller will document any such updated price for the customer's approval before proceeding and provide an option to cancel the order.

12. Force Majeure. Company shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond Company's control which make Company's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, pandemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

a. Commercial Chassis & Component Price Volatility. Company shall not be responsible for any unforeseen price increase enacted by the commercial chassis supplier or suppliers of major components of the Product (including but not limited to engine, transmission, and fire pump) after the Effective Date of this Agreement. Any price increase for commercial chassis or major components of the Product will be passed on to the Customer and will be documented on a Change Order.



13. Default. The occurrence of one or more of the following shall constitute a default under this Agreement: (a) the Customer fails to pay when due any amounts under this Agreement or to perform any of its obligations under this Agreement; (b) Company fails to perform any of its obligations under this Agreement; (c) either party becomes insolvent or become subject to a bankruptcy or insolvency proceedings; (d) any representation made by either party to induce the other to enter into this Agreement is false in any material respect; (e) the Customer dissolves, merges, consolidates or transfers a substantial portion of its property to another entity; or (f) the Customer is in default or has breached any other contract or agreement with Company.

14. Manufacturer's Statement of Origin. It is agreed that the manufacturer's statement of origin ("MSO") for the Product covered by this Agreement shall remain in the possession of Company until the entire Purchase Price has been paid. If more than one Product is covered by this Agreement, then the MSO for each individual Product shall remain in the possession of Company until the Purchase Price for that Product has been paid in full. In case of any default in payment, Company may take full possession of the Product, and any payments that have been made shall be applied as payment for the use of the Product up to the date of taking possession.

15. Independent Contractors. The relationship of the parties established under this Agreement is that of independent contractors and neither party is a partner, employee, agent, or joint venture of or with the other.

16. Assignment. Neither party may assign its rights and obligations under this Agreement unless it has obtained the prior written approval of the other party.

17. Governing Law; Jurisdiction. Without regard to any conflict of laws provisions, this Agreement is to be governed by and under the laws of the state of Oregon.

18. Facsimile Signatures. The delivery of signatures to this Agreement by facsimile transmission shall be binding as original signatures.

19. Federally Funded Purchases. Company is registered with SAM.gov, is in good standing for purchases utilizing federal funds, and has no past, pending, or threatened ligation that would impact its ability to fulfill the obligations committed herein.

20. Entire Agreement. This Agreement shall be the exclusive agreement between the parties for the Product. Additional or different terms proposed by the Customer shall not be applicable, unless accepted in writing by Company's authorized representative. No change in, modification of, or revision of this Agreement shall be valid unless in writing and signed by Company's authorized representative.

21. Conflict. In the event of a conflict between the Customer Specifications and the Company Proposal, the Company Proposal shall control. In the event there is a conflict between the Company Proposal and this Agreement, the Company Proposal shall control.

Accepted and agreed to:

**COMPANY: Hughes Fire Equipment Inc.**

**CUSTOMER: Summit Fire and Medical District**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

EXHIBIT A

**PURCHASE DETAIL FORM**  
**Hughes Fire Equipment Inc.**

Date: \_\_\_\_\_

Customer Name: Summit Fire and Medical District

Quantity	Chassis / Body Type – Description	Price per Unit
One (1)	Pierce Freightliner BX3 Wildland Pumper Stock 38641 EM760	\$538,822.00
Less	Payment upon completion at factory discount	(4,778.00)
	Subtotal	\$534,044.00
Plus	Arizona state sales tax at 5.60%	29,906.46
Plus	Phoenix sales tax at 2.7%	14,419.19
Plus	Phoenix Transportation Tax at 0.30% of \$11,631.00	34.89
	<b>TOTAL</b>	<b>\$578,404.54</b>

Warranty Period: Standard per HFE Proposal EM760 submitted on September 12, 2023

Training Requirements: Standard per HFE Proposal EM760 submitted on September 12, 2023

Other Matters: (a) A performance bond is not included in the above pricing. (b) Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.

This contract is available for inter-local and other municipal corporations to utilize with the option of adding or deleting any manufacturer available options, including chassis models. Any addition or deletion may affect the unit price.

Final payment, including any changes made during the manufacturing process, is due upon completion of the apparatus at the factory and prior to the apparatus leaving the factory for delivery.

[NOTE: If deferred payment arrangements are required, the Customer must make such financial arrangements through a financial institution acceptable to Company.] All taxes, excises and levies that Company may be required to pay or collect by reason of any present or future law or by any governmental authority based upon the sale, purchase, delivery, storage, processing, use, consumption, or transportation of the Product sold by Company to the Customer shall be for the account of the Customer and shall be added to the Purchase Price. All delivery prices or prices with freight allowance are based upon prevailing freight rates and, in the event of any increase or decrease in such rates, the prices on all unshipped Product will be increased or decreased accordingly. Delinquent payments shall be subject to a carrying charge of 1.5 percent per month or such lesser amount permitted by law. Company will not be required to accept payment other than as set forth in this Agreement. However, to avoid a late charge assessment in the event of a dispute caused by a substantial nonconformance with material Specifications (other than freight), the Customer may withhold up to five percent (5%) of the Purchase Price until such time that Company substantially remedies the nonconformance with material Specifications, but no longer than sixty (60) days after Delivery. If the disputed amount is the freight charge, the Customer may withhold only the amount of the freight charge until the dispute is settled, but no longer than sixty (60) days after Delivery. Company shall have and retain a purchase money security interest in all goods and products now or hereafter sold to the Customer by Company or any of its affiliated companies to secure payment of the Purchase Price for all such goods and products. In the event of nonpayment by the Customer of any debt, obligation or liability now or hereafter incurred or owing by the Customer to Company, Company shall have and may exercise all rights and remedies of a secured party under Article 9 of the Uniform Commercial Code (UCC) as adopted by the state of Oregon.

THIS PURCHASE DETAIL FORM IS EXPRESSLY SUBJECT TO THE PURCHASE AGREEMENT TERMS AND CONDITIONS DATED AS OF \_\_\_\_\_, 2023 BETWEEN COMPANY AND SUMMIT FIRE AND MEDICAL DISTRICT WHICH TERMS AND CONDITIONS ARE HEREBY INCORPORATED IN, AND MADE PART OF, THIS PURCHASE DETAIL FORM AS THOUGH EACH PROVISION WERE SEPARATELY SET FORTH HEREIN, EXCEPT TO THE EXTENT OTHERWISE STATED OR SUPPLEMENTED BY COMPANY HEREIN.

EXHIBIT B  
**WARRANTY**

STANDARD PER HFE PROPOSAL EM760 SUBMITTED ON SEPTEMBER 12, 2023

EXHIBIT C

**COMPANY PROPOSAL**

STANDARD PER HFE PROPOSAL EM760 SUBMITTED ON SEPTEMBER 12, 2023