



BOARD MEETING MINUTES

Wednesday, September 20, 2023

Station 32, 8905 Koch Field Road, Flagstaff AZ

1. **CALL TO ORDER**

Board Chair Timney called the Regular Board Meeting to order at 5:59 pm.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members Rick Parker, Robb Faus, and Scott Walton

Members Absent: Board Member Jim Duskocil

Administration: Chief Gaillard, DC Chris Fennell, DC Mark Wilson, BC Palm, and Tammy Schieffer, Local 1505 C Robinson

3. **Pledge of Allegiance**

4. **CALL TO THE PUBLIC – Mark Sorenson**, 16001 Star Ridge Trail. Co-founder of Star School. Interested in a formal agreement for fire protection for the school and community well. (30k gal of water storage), which we can use to fill up with water if we are out there fighting a fire.

5. **CONSENT AGENDA**

- a. Discussion and Approval of the Regular Board Meeting Minutes of August 16, 2023.
- b. Approval of Reconciliations and Financial Reports for August 2023.

Board Member R. Parker motioned to approve item A, and B on the agenda. Motion was seconded by S Walton.

Vote Conducted. MOTION PASSED

AYES: Parker, Walton, Faus, Timney

NAYES: None

6. **Current Events Summaries, Reports, and/or Correspondence**

a. Monthly Run Report

BC Palm reported:

- Run report for August 2023. Total of 127 calls, with 87 being emergent calls. Call distribution is as follows: District 31 had 16 calls, District 32 had 33, District 33 had 16, District 36 had 6, and District 37 had 0.
- Avg response times: Sta# 31 at 6.91 min, #32 at 6.01 mins, #33 at 6.51, #36 at 9.83 mins. GMT average response time was 11.87.
- Board would like to see if crews are responding from quarters vs. somewhere else, which skews the average response times.
- Hose testing is currently being done at all stations.
- GFR Academy started this week. 9/18/23

b. Monthly Chief Updates: Gaillard, Fennell, and Wilson

FC Gaillard:

- County Treasurer Benatar holding meeting for all special districts to discuss ways to help out with fire district funding.
- 50th Annual Arizona Fire School was held last week.
- Patrick Burns has moved his retirement date to November 18, 2023.

DC Wilson:

- Apparatus team put in a ton of work on the planning of our next acquisition of a new Type 3, which is an action item on tonight's agenda.
- JPA Feasibility Study contract was supposed to be on tonight's board meeting, but the legal department at the City had a delay with it. It will be finalized and sent to the County attorney for review, then presented to our Board at next month's board meeting.

DC Fennell:

- Tyler Harper has been promoted to Engineer effective 9/24/2023. We are testing for the Engineer positions in order to create a 2-year promotional list to pull from when a vacancy occurs.

Local 1505- C Robinson:

- We have 6 new recruits starting in the academy which we are excited about.
- Board had requested that the Local present on the line's perspective of the JPA. A survey Monkey was sent out, with questions regarding the current IGA, AVL effectiveness, benefits of having the RTO, and the future of a JPA, with the opportunity to comment on each question. Percentages were presented on each question. Local feels that many of the negative and/or no opinion responses are due to staff not understanding what a JPA is and how it works. They have requested that Chiefs Gaillard and Wilson go around to FFD and SFMD crews to go over the concept and answer any questions people may have. A second Survey Monkey will go out after that occurs.

BC Palm: Out of District Response Revenue

- Recovery Hub is who we use for out of district billings. A year ago, we switched from Firehouse to ESO for reporting. During this time, there was a shift in the processes used by Recovery Hub and our revenues have decreased. They are working to get those issues resolved so that the billing process works as it should.

BC Palm reported the following data for revenue collected:

2017	\$9801
2018	\$9343
2019	\$6587
2020	\$9752
2021	\$6350
2022	\$4246

For 2023 they have billed between \$3500-4000, but nothing collected so far. Things affecting the ability to retrieve data used in the billing process are: People having their insurance information on their phones versus in the glovebox. The ability for our crews to get the information directly from DPS officers, as was the norm when DPS had their office in Flagstaff. The ability to quickly collect the required data needed to submit for insurance reimbursement has been the struggle.

7. **NEW BUSINESS / ACTION ITEMS**

- a. Approve the purchase of a new Pierce Type III Engine for the price of \$578,404.54.

Chief Wilson: The apparatus committee identified the need to purchase a new Type III pumper over 4 years ago, and we are now in the position to afford to do so, but every day we wait, the

price goes up. Hughes Fire Equipment has a stock Pierce Pumper available right now, on a first come, first serve basis. They must have a signed contract in hand in order to hold it for us. Walton asked if there was an option to carry a loan on this. DC Wilson stated that his understanding was the Board did not wish to go into debt, and wanted to purchase outright when funds were available. (saving on interest payments)

Board Member Parker made a motion to authorize the Chief's office to purchase a new Pierce Type III engine through Hughes Fire for the price of \$578,404.54. Motion was seconded by Board Member Faus.

Vote conducted. MOTION CARRIED unanimously.

AYES: Timney, Parker, Walton, Faus

NAYES: none

ADJOURNMENT: Board Meeting Adjourned at 7:04 pm

Motion to adjourn by Board Member Parker, seconded by Board Member Walton.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Parker, Faus, Walton

Respectfully submitted by:

Robb Faus, Board Clerk