

WOODS FIRE DISTRICT

**Meeting Minutes
Regular Board Meeting
January 30, 2023, 8:00 a.m.
High Country Fire Department
6593 High Country Lane, Williams Arizona**

Regular Board Meeting

1. **Call to Order** Meeting was called to order at 8:02am
2. **Roll Call** of Board Members / Affirmation of Quorum
Present: Chairman Terryl Warnock, Clerk Jeff Johnson, Member Michael Osendorf
Absent: none
Administration: Administrative Assistant Tammy Schieffer
Public: High Country Fire Department Fire Chief Robert Trotter
3. Oath of Office for newly elected Fire Board Members, Terryl Warnock, and Michael Osendorf who take their seats December 1, 2022
Administrative Assistant Schieffer presented and Board member Terry Warnock, and Michael Osendorf recited the Oath of Office.
4. **CONSENT AGENDA**
 - a. Approval of Reconciliations and Financial Reports of November and December 2022
 - b. Approval of Minutes from November 10, 2022
Fire Board reviewed the reconciliations of November and December 2022, and the minutes of November 10, 2022. Board Clerk Johnson motioned to accept the reconciliations of November and December 2022 as presented. Board Member Osendorf seconded the motion.
Vote conducted. **MOTION CARRIED**
Ayes: Warnock, Johnson, Osendorf
Nays: None
5. **Current Events**
 - a. Administrative Updates There were no Administrative Updates
 - b. Other Items There were no Other Items
6. **New Business / Action Items**
 - a. Review, discuss and possible action electing a Chairman and Clerk of the Fire Board. Was performed in previous meeting
 - b. Review, discuss, possible action to approve 2023 Calendar of Meetings
Fire Board reviewed the 2023 Calendar of Meetings. Board Chair Warnock motioned to approve the 2023 Calendar of Meetings. Board Member Osendorf seconded the motion.
Vote conducted. **MOTION CARRIED**
Ayes: Warnock, Johnson, Osendorf
Nays: None

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- c. Review, discuss, possible action to end IGA with Williams Fire Department and entering into IGA with High Country Fire Department for protection services.

Board Chair Warnock corrected the title of 6c to Contract with High Country Fire Department, not IGA.

Board Chair asked what it would take to expand Woods Fire District to absorb into High Country Fire Department?

Chief Trotter answered our current MIL rate is 2.8%. Woods is 1.7%. Raise Woods MIL rate to meet High Country.

Chief Trotter has submitted a proposal for fire services protection.

Chief Trotter presented another option would be to approve and swear me in as Woods Fire District Fire Chief for no salary or payment. This would allow me to:

- become a member of AZ Fire District Association
- have access to more funding and grants
- I am looking at getting a plot of land for a station in Woods Fire District. AZ Department of Forestry and Fire Management have extra fire engines to loan out. Districts have leased some property from Forest Service.

This would give time for High Country to become a district. Looking 2 to 3 years with grant funds building a 2 bay, 2 deep for engines, and a small office.

Chair Warnock brought up the concern for water. Especially concerned if there is a fire in the forest behind the district.

Chief Trotter explained there is 15000 gallons behind the station here, plus mutual aid from other departments. 15000 gallons in Red Lake.

Chair Warnock – water need is for consideration for the future.

Board Clerk is interested in entering into contract for 1 year at a time with everything that is going on for fire protection with High Country.

The contract for services, and possibility of approving Chief Trotter for Woods Fire District chief will be placed on the Agenda for March meeting.

7. Fire Board Comments There were no Fire Board Comments

8. ADJOURN REGULAR BOARD MEETING

Board Chair Warnock motioned to adjourn the regular board meeting. Board Clerk Johnson seconded the motion.

Vote conducted. **MOTION CARRIED**

Ayes: Warnock, Johnson, Osendorf

Nays: None

REGULAR BOARD MEETING ADJOURNED AT 8:46am

Respectfully submitted

Tammy Schieffer

Administrative Assistant