

# WOODS FIRE DISTRICT

## Meeting Minutes Regular Board Meeting November 10, 2022, 9:00 a.m. High Country Fire Department 6593 High Country Lane, Williams Arizona

### Regular Board Meeting

1. **Call to Order:** Meeting was called to order at 9:15am
2. **Roll Call** of Board Members / Affirmation of Quorum  
Present: Chairman Terryl Warnock, Clerk Jeff Johnson  
Absent: Michael Osendorf  
Administration: Flagstaff Fire Department Chief Mark Gaillard, Administrative Assistant Tammy Schieffer  
Public: None
3. Oath of Office for newly elected Fire Board Members, Terryl Warnock, and Michael Osendorf who take their seats December 1, 2022  
Will complete at January 30, 2023 meeting
4. **CONSENT AGENDA**
  - a. Approval of Reconciliations and Financial Reports of September and October 2022
  - b. Approval of Minutes from October 7, 2022  
Fire Board reviewed the reconciliation of September and October 2022, and the minutes of October 7, 2022.  
Board Clerk Johnson motioned to accept reconciliation of September and October 2022, and the minutes of October, 2022 as presented. Board Chairman Warnock seconded the motion.  
  
Vote conducted. **MOTION CARRIED**  
Ayes: Warnock, Johnson  
Nays: None
5. **Current Events**
  - a. Administrative Updates No Administrative Updates
  - b. Other Items  
Chief Gaillard proposed for Woods Fire District to look into becoming a Firewise District. This could increase the ISO rating of district and lower property insurance. City of Flagstaff Fire is hiring a person to lead the program. Will have that person come out and coordinated a campaign to make district safer from possible fires.
6. **New Business / Action Items**
  - a. Review, discuss, possible action to approve 2023 Calendar of Meetings  
Item 6 a was tabled until the next board meeting.
  - b. Review, discuss, possible action to end IGA with Williams Fire Department and entering into IGA with High Country Fire Department for protection services.

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Flagstaff Fire Department Chief Gaillard led the discussion to end IGA with Williams Fire Department and enter into iGA with High Country Fire Department for protection services. We will be speaking with the county attorney regarding termination the IGA with Williams

A formal offer is needed from Chief Trotter of High Country Fire Department for services. Questions for Chief Trotter will be what is the current financial status of High Country, and what would the cost be.

Williams is to hire a paid chief and staff.

High Country Fire Department Chief Trotter explained our medical response is approximately 10 – 12 min. Sherwood Forest is on mutual aid. There are 4 – 6 staff during the day for responses.

The board directed Chief Gaillard to contact Chief Trotter for information.

**7. Fire Board Comments-** There were no board comments

## **8. ADJOURN REGULAR BOARD MEETING**

Board Chair Warnock motioned to adjourn the regular board meeting. Board Member Johnson seconded the motion.

Vote conducted. MOTION CARRIED

Ayes: Warnock, Johnson

Nays: None

REGULAR BOARD MEETING ADJOURNED AT 10:28am

Respectfully submitted

*Tammy Schieffer*

Administrative Assistant