



BOARD MEETING MINUTES

Wednesday, December 20, 2023

Station 32, 8905 Koch Field Road, Flagstaff AZ

1. **CALL TO ORDER**

Board Chair Timney called the Regular Board Meeting to order at 6:01 pm.

2. **ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Members Present: Chair Timney, Board Members Rick Parker and Scott Walton

Members Absent: Robb Faus, Jim Duskocil

Administration: DC Fennell, DC M Wilson, BC Palm, V Fennema, and T. Schieffer; County Attorney Erin Anding

3. **Pledge of Allegiance**

4. **CALL TO THE PUBLIC – No requests.**

5. **CONSENT AGENDA**

a. Discussion and Approval of the Regular Board Meeting Minutes of November 15, 2023.

b. Approval of Reconciliations and Financial Reports for November 2023.

Board Member R. Parker motioned to approve the minutes from November 15th board meeting and the financial reports for November. Motion was seconded by S. Walton.

Vote Conducted. MOTION PASSED unanimously.

AYES: Parker, Walton, Timney

NAYES: None

6. **Current Events Summaries, Reports, and/or Correspondence**

c. Monthly Run Report

BC Palm reported:

- Run report for November 2023. Total of 97 calls, with 61 being emergent calls. Call distribution is as follows: District 31 had 29 calls, District 32 had 23, District 33 had 17, District 36 had 4, and District 37 had 8, and out of district was 16 calls.
- Avg response times: Sta# 31 at 6.59 min, #32 at 6.88 mins, #33 at 9.75, #36 at 6.37 mins. And #37 at 6.79, and Guardian at 11.47 min.
- Ice Water training this week at Francis Short Pond.
- New recruits are on the line now. We should see in drop on OT expenses now.

d. Monthly Chief Updates: Gaillard, Fennell, and Wilson

DC Wilson:

- Introduces our New County Attorney Erin Anding.
- Alan and Casey R are going to Florida to check out the Type III. We should see it here in a couple of weeks.

- FFD Capt Casey Gonzales has been working in dispatch and we are seeing improvements being made in calls being dispatched correctly. He will be there through June 2024.
- We had the meeting with the folks out in Baderville, and that went well.
- There is a group formed at the City that will be working with the state legislature to see how we can change the way insurance companies are rating parcels up here in the surrounding area. Neil Chapman is our point on that.
- JPA analysis contract was approved by City Council so it should be moving forward.

DC Fennell:

- Appreciates people picking up shifts to cover. Having the 5 new guys on the line is really helping our staffing.
- Training this Friday with CCSO and other partners. Active shooter drills at Cromer.
- County is working on a grant for technology that will allow law enforcement to monitor the cameras that are in the school when there is an incident occurring.

7. NEW BUSINESS / ACTION ITEMS

- a. Approval of the purchase of new PT equipment at a cost of \$13,251.24 from Rogue Fitness to replace our old, worn out stuff. discussed.

Board Member Walton made a motion to approve the purchase of the equipment. Motion was seconded by Board Member Parker.

Vote conducted. MOTION CARRIED unanimously.

AYES: Parker, Walton, Timney

NAYES: none

- b. Review changes to light duty policy. Due to the number of staff who live out of town (in the valley) we needed to look at the time frames they are required to work on light duty. They can either work a normal 40 work week, or come in during their regular shift hours and work with their crew for 40 hours.

Board Chair Timney made a motion to approve the light duty policy with modifications mentioned. Motion was seconded by Board Member Walton.

Vote conducted. MOTION CARRIED unanimously.

AYES: Timney, Parker, Walton

NAYES: None

- c. Reviewed agreement submitted by APS for fire protection services. **No action taken.** Board would like to find out what kind of agreement APS has with surrounding districts and what properties specifically they want coverage for, then revisit this request at a future board meeting.
- d. Review agreement with CCC for students to be able to utilize ride time with SFMD for their clinical practicum hours. Paramedic program switched from NAH to CCC, and they are requiring an agreement to be signed for ride times.

Board member Parker made a motion to approve the agreement between us and CCC for clinical Practicum. Motion was seconded by Board Member Walton.

Vote conducted. MOTION CARRIED unanimously.

AYES: Timney, Parker, Walton

NAYES: None

A motion was made by Board Member Walton to adjourn the regular meeting at 7:30pm and go into Executive Session for legal advice on item 7e: Star School Fire Contract. Motion seconded by Board member Parker.

The Regular Board Meeting for SFMD was reconvened at 7:55 following Executive Session.

- e. Discussion on providing a service contract to Star Charter School located at 145 Leupp Rd, which is 11 miles out of our district.

Board member Parker made a motion to Approve option #4 listed on the memo dated November 15, 2023 which was addressed to the Fire Board from SFMD Administration. Option #4 reads: "The board could decide not to contract with the entity and continue to respond to the school only on a bill for service basis". Motion was seconded by Board Member Walton.

Vote conducted. MOTION CARRIED unanimously.

AYES: Timney, Parker, Walton

NAYES: None

ADJOURNMENT: Board Meeting Adjourned at 8:02 pm

Motion to adjourn by Board Member Walton, seconded by Board Member Parker.

Vote Conducted. MOTION PAST ALL IN FAVOR

AYES: Timney, Parker, Walton

Respectfully submitted by:

Robb Faus, Board Clerk