



*Westwood Estates*  
*Fire District*

MINUTES

**PUBLIC HEARING and Regular Board Meeting of the Westwood Fire District**

**May 16, 2023**

**Summit Fire Station 32, 8905 N Koch Field Road, Flagstaff AZ**

**Public Hearing**

**1. CALL PUBLIC HEARING TO ORDER** Board Chairman Boalich called the meeting to order at 9:57 am.

**2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM**

Present: Chairman Chris Boalich, Clerk Todd Dobbs, Member Michael Hanks

Via Zoom: None

Absent: None

Administration Present: Administrative Assistant Tammy Schieffer

**3. PUBLIC HEARING TO ADOPT FY 23/24 BUDGET FOR 20 DAY POSTING**

a. Proposed Fiscal Year 2023/2024 Budget Plan Overview/Public Budget Hearing

i. Overview of proposed Fiscal Year 2023/2024 Budget

ii. Public Hearing/Comments

The Governing Board Chairman will consider audience comments/questions on issues related to the proposal Fiscal Year 2023/2024 Budget. Speakers are limited to three minutes and comments / questions should pertain to the proposed Fiscal year 2023/2024 Budget. No public comments

b. Discussion and possible action on adopting the Fiscal Year 2023/2024 District Budget for 20 day posting.

**4. Discussion and possible action on Resolution No. WEFD 23-1 Adopting Westwood Estates Districts Fiscal Year 2023-2024 Budget for 20 day posting.**

Board Chairman Boalich motioned to approve Resolution WEFD 23-1 Adopting Westwood Estates Districts Fiscal Year 2023-2024 Budget for 20 day posting. Board Clerk Dobbs seconded the motion.

Vote conducted. **MOTION CARRIED UNANIMOUSLY**

Ayes: Boalich, Dobbs, Hanks

Nays: None

**5. ADJOURNMENT PUBLIC HEARING**

Board Chairman Boalich motioned to adjourn the Public Hearing. Board Member Hanks seconded the motion.

Vote conducted. **MOTION CARRIED UNANIMOUSLY**

Ayes: Boalich, Dobbs, Hanks

Nays: None

Public Hearing was adjourned at 10:00 am

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# Westwood Estates Fire District



## Regular Board Meeting

### 1. CALL REGULAR BOARD MEETING TO ORDER

Board Chairman Boalich called the Regular Board Meeting to order at 10:01 am

### 2. ROLL CALL OF BOARD MEMBERS / AFFIRMATION OF QUORUM

Present: Chairman Chris Boalich, Clerk Todd Dobbs, Member Michael Hanks

Via Zoom: None

Absent: None

Administration Present: Administrative Assistant Tammy Schieffer

### 3. CONSENT AGENDA

a. Approval of Reconciliations and Financial Reports – March and April 2023

b. Approval of Minutes from March 21, 2023

Board Member Hanks questioned the voided Summit Fire check. Administrative Assistant Schieffer answered it was for insurance reimbursement, but was paid out of Westwood.

Board Chairman Boalich motioned to approve the Financial Reports for March and April 2023, and the Minutes from March 21, 2023. Board Member Hanks seconded the motion.

**Vote Conducted. MOTION CARRIED UNANIMOUSLY**

Ayes: Boalich, Dobbs, Hanks

Nays: None

### 4. CURRENT EVENTS SUMMARIES, REPORTS, AND/OR CORRESPONDENCE

a. Administrative Updates Administrative Assistant Schieffer informed the board a possible meeting place could be Flagstaff City Hall downtown. They agreed it would work

b. Other Items Administrative Assistant Schieffer informed the board that the meeting of Chief Gaillard and other fire chiefs regarding the possibility of the same action as Prop 310 was Chief Gaillard informing the other chiefs he is pursuing this and was open to other ideas of raising money for fire district.

### 5. NEW BUSINESS / ACTION ITEMS

a. Review discuss and possible action on approving 2021/2022 Audit as presented at March 21,2023 meeting – Jennifer Franks, CPA,CFE,CGFM, Hinton Burdick

The 2021/2022 Audit was presented at the previous meeting of March 21, 2023. This is to approve the audit.

Board Clerk Dobbs motioned to approve the 2021/2022 Audit as presented at March 21, 2023 meeting by Jennifer Franks, CPA, CFS, CGFM, Hinton Burdick. Board Chairman Boalich seconded the motion.

Vote Conducted. **MOTION CARRIED UNANIMOUSLY**

Ayes: Boalich, Dobbs, Hanks

Nays: None

b. Review discuss, and possible action on moving July 2023 meeting to a different date to approve budget.

Administrative Assistant Schieffer discussed with the board regarding moving the July meeting to July 11, 2023.

Board Chairman Boalich motioned to accept moving the July meeting, Board Member Hanks seconded the motion.

Vote conducted. **MOTION CARRIED UNANIMOUSLY**



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**6. FIRE BOARD COMMENTS**

Board Member Hanks spoke that he has seen an increase in USFS law enforcement in the woods.

**ADJOURN REGULAR BOARD MEETING**

Board Chairman Boalich motioned to adjourn the Regular Board Meeting. Board Clerk Dobbs seconded the motion.

Vote conducted. **MOTION CARRIED UNANIMOUSLY**

Ayes: Boalich, Dobbs, Hanks

Nays: None

Board meeting was adjourned at 10:22am

Respectfully submitted

*Tammy Schieffer*

Tammy Schieffer, Administrative Assistant